

STATE OF WYOMING ) IN THE CIRCUIT COURT  
 ) ss  
COUNTY OF \_\_\_\_\_ ) \_\_\_\_\_ JUDICIAL DISTRICT

Plaintiff: \_\_\_\_\_ , ) Case Number \_\_\_\_\_  
(Person or Entity Asserting a Right to Money) )  
 )  
vs. )  
 )  
Defendant: \_\_\_\_\_ )  
(Person or Entity Alleged to Owe Money) )

**The Clerk and Process Server will fill out this document.  
The Summons and a copy of the Small Claims Affidavit must be attached to this document.**

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### AFFIDAVIT OF SERVICE

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STATE OF WYOMING )  
 ) ss TO BE USED BY A PERSON OTHER THAN  
COUNTY OF \_\_\_\_\_ ) WYOMING SHERIFF, UNDER SHERIFF, OR DEPUTY

#### TO THE PROCESS SERVER

You are hereby COMMANDED to serve a copy of this Summons and the Small Claims Affidavit upon:

Name: \_\_\_\_\_

Location to serve:

- a. Business Address: \_\_\_\_\_  
b. Home Address: \_\_\_\_\_ Phone # \_\_\_\_\_

DO NOT serve the Defendant(s) BEFORE: \_\_\_\_\_

DO NOT serve the Defendant(s) AFTER: \_\_\_\_\_

I, \_\_\_\_\_, do hereby certify that I served a copy of the Summons together with a copy of the Small Claims Affidavit on the Defendant on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by serving upon the Defendant as follows: \_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_

Service Fees: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notarial Officer

My Commission Expires:

\_\_\_\_\_  
Notarial Officer Title (and Rank)