

WYOMING JUDICIAL COUNCIL

TEAMS Meeting
September 11, 2023
8:00 A.M. – NOON

AGENDA

Members: Chief Justice Kate Fox (Chair), Justice Lynne Boomgaarden, Justice Kari Gray, Judge Catherine Rogers, Judge Joseph Bluemel, Judge Dawnessa Snyder, Judge Nathaniel Hibben, Judge John Prokos, Judge Wendy Bartlett

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| Welcome | Chief Justice Fox |
| Equal Justice Wyoming Angie Dorsch | Angie Dorsch, Executive Director of Equal Justice Wyoming, will provide an overview of EJW including: Attachment A – Equal Justice Wyoming Annual Report to the Wyoming Supreme Court, July 2023 <ul style="list-style-type: none">- Current projects of EJW;- EJW funding and allocation; and Attachment B – EJW Revenue Chart Attachment C – EJW Financial Summary <ul style="list-style-type: none">- Explanation of EJW Grantees Closed Case Report. Attachment D – EJW Grantees Closed Case Report |
| Security Survey Elisa Butler | Results of security survey and discussion of next steps. Attachment E – Summary of Survey Results Attachment F – Justices and Judges survey results https://forms.office.com/Pages/AnalysisPage.aspx?AnalyzerToken=eHTlemmSUEAOuCeGIlrJLu8WcsCKubZi&id=CPjTb63LME-B2ECOGkFK_5Af8WQe3jVjp-_aYQY38sJURTBaMExRQkk2RkhCOEFQU1o4TVhRNE1RUi4u Attachment G – Supreme Court Staff survey results https://forms.office.com/Pages/AnalysisPage.aspx?AnalyzerToken=vLJs1iei4a1jkQutxpw7tMzb6EWIO57V&id=CPjTb63LME-B2ECOGkFK_5Af8WQe3jVjp-_aYQY38sJUOFdGVDE0N0FHsjNFV1MxNDJXSU1ZRjRTSC4u Attachment H – District Court Staff survey results https://forms.office.com/Pages/AnalysisPage.aspx?AnalyzerToken=dxS8NmR7ayC8ehqDH5h5jBPWMxPZoHhG&id=CPjTb63LME-B2ECOGkFK_5Af8WQe3jVjp- |

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| | <p>_aYQY38sJUNjJaMFA0ODIRS0VGUlo5VU9MRk5YMUJLUy4u</p> <p>Attachment I – Circuit Court Clerks survey results</p> <p>https://forms.office.com/Pages/AnalysisPage.aspx?AnalyzerToken=215VA13IJm08Kf9PaBfKgxQI3r5qwPe1&id=CPjTb63LME-B2ECoGkFK_5Af8WQe3jVjp-_aYQY38sJUQ1IDRzRZQjRQQ0hIM0FaMjhPUIFIVFk0VC4u</p> <p>Attachment J – District Court Clerks survey results</p> <p>https://forms.office.com/Pages/AnalysisPage.aspx?AnalyzerToken=Iw0aMrko7YcMgfiMNjjMPLKlsDEuC1L&id=CPjTb63LME-B2ECoGkFK_5Af8WQe3jVjp-_aYQY38sJUNDRKRIZBM0NHUEhLSUISUDNPWlc0NDZDTy4u</p> <p>DECISION POINT: Should the survey results be distributed, and if so, to whom?</p> |
| <p>Grant Discussion Elisa Butler</p> | <p>Discussion and update of progress on SJI grants.</p> <ul style="list-style-type: none"> - Court Navigator - Diversion Project - Court Security <p>Bureau of Justice Assistance grants available.</p> |
| <p>Legislative Reports Elisa Butler</p> | <p>DECISION POINT: Should the Wyoming Judicial Council submit an annual report to the legislature demonstrating the work of the Judiciary?</p> <p>Attachment K – 2022 Wyoming Judicial Council Report</p> <p>Attachment L – Proposed 2023 Wyoming Judicial Council Report</p> <p>DECISION POINT: Should the Wyoming Judicial Branch submit an annual eFiling report to the legislature demonstrating the progress on eFiling?</p> <p>Attachment M – 2022 eFiling Report</p> <p>Attachment N – Proposed 2023 eFiling Report</p> |
| <p>Supervising Judge Judge Prokos Judge Hibben</p> | <p>The BJPA n/k/a/ WJC adopted a policy in 2007 requiring circuit courts that have more than one Judge presiding (either in a specific location or within a judicial district to recommend a supervising judge each year to be approved (or not) by the BJPA.</p> <p>Attachment O – BJPA Policy Statement for Supervision of Circuit Court Clerical Staff</p> <p>DECISION POINT: Recommendation to designate Judge Prokos as the supervising Judge in Sweetwater County.</p> <p>Attachment P – Letter from Judge Jones</p> <p>DECISION POINT: Recommendation to designate Judge Hibben as the</p> |

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| | supervising Judge in Platte and Niobrara Counties. |
| Court Records Division of the Permanent Rules Advisory Committee Update Elisa Butler | The Court Records Division of the PRAC has been working the last few years to overhaul the Rules Governing Access to Court Records and the Rules Governing Redactions from Court Records. The Court Records Division also created an access matrix that identifies when documents are to be made confidential, and which people or entities have access to court records. Attachment Q – Revised Rules Governing Access to Court Records |
| Operational Plan Update Elisa Butler | Brief update on progress on the Judicial Branch Operational Plan. Attachment R – Operational Plan |
| WJC Committees | |
| <u>JB</u> JB Members | JB Update: <ul style="list-style-type: none"> - Listening Sessions - Upcoming Final Report at December WJC Meeting Discussion regarding operation of the Wyoming Judicial Council post-JB Task Force. |
| <u>Access to Justice</u> Justice Boomgaarden | Brief update of current projects and future priorities of the Access to Justice Commission. |
| <u>Human Resources</u> Chief Justice Fox | DECISION POINT: Committee recommendation to authorize the HR Committee to refine the pay tables to use for long-term application for employee compensation. |
| <u>Forms</u> Elisa Butler | Update on Forms Committee work. DECISION POINT: Committee recommendation to adopt the purpose/structure statement of the Forms Committee. Attachment S – Forms Committee Purpose and Structure |
| <u>Audit</u> Elisa Butler | Introduction to Audit Committee and progress of the Committee. DECISION POINT: Ratification of decision by Executive Committee to make the Audit Committee a committee of the WJC. DECISION POINT: Committee recommendation to adopt the purpose/structure statement of the Audit Committee. Attachment T – Audit Committee Purpose and Structure |
| <u>Legislative Relations</u> Chief Justice Fox | DECISION POINT: Committee recommendation to adopt proposed talking points. |

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| | <p>Attachment U – Proposed Talking Points</p> <p>DECISION POINT: Committee recommendation to create and adopt a policy on judicial officers an AOC staff sitting on legislative committees.</p> <p>Attachment V – Draft Policy</p> |
| <p><u>Technology</u> Justice Boomgaarden</p> | <p>Update on work of the Technology Committee.</p> <p>DECISION POINT: Committee recommendation to adopt the Private PASS proposal for the Judicial Branch.</p> <p>Attachment W – Private PASS Proposal</p> <p>DECISION POINT: Committee recommendation to adopt the Hardware/Software Standard.</p> <p>Attachment X – Hardware/Software Standard</p> |
| <p>For the Good of the Order</p> | |
| <p>Adjourn</p> | <p>Chief Justice Fox</p> |

Standard reports from Court Administration and WJC committees will be made via **newsletter**. These reports can be made available in person at a meeting upon request of a WJC member.