

A photograph of a large elk with prominent antlers standing in a field of tall yellow grass. The elk is facing right, and its antlers are large and multi-tined. The background is a dense field of tall, yellow grass, and the foreground shows some rocks and green vegetation.

**Wyoming Court
Security Commission**

Annual Report

September 1, 2016



THE STATE OF WYOMING

MATTHEW H. MEAD
Governor

Office of Homeland Security

Telephone (307) 777-Home (4663)
Fax (307) 635-6017
5500 Bishop Boulevard, Cheyenne, Wyoming 82002

September 1, 2016

To: Governor Matthew Mead
Chief Justice E. James Burke
Joint Judiciary Interim Committee Members
Joint Appropriations Interim Committee Members

SUBJECT: Annual Report from the Court Security Commission as required by
Wyoming Court Security Act, W.S. 5-11-101 et seq.

On behalf of the Court Security Commission, I respectfully present to you the 2016 Annual Report. This past year, the Commission has continued to fulfill its statutory endeavor to protect life, property and the judicial process in the Wyoming court system.

With the funding support of the Wyoming Legislature, the Court Security Commission has been able to watch over court security improvements in several of the county courthouses. Included in the report are letters from judges across the state, detailing the improvements accomplished over the past year, with more yet to come; key cards, secure quick access doors, remote panic alarms, additional cameras, and x-ray equipment are just a sample of the security items implemented throughout the state. In Sweetwater County, a groundbreaking ceremony for a 20 million dollar justice center was held on May 4, 2016.

In addition to the physical improvements in courthouses, in coordination with the Wyoming Office of Homeland Security, the Commission focused its efforts on increased awareness and training surrounding radiological materials. The Preventative Radiological Nuclear Detection (PRND) program was introduced this past year to the Commission and court personnel. The PRND program is aimed at preventing the use of radiological and nuclear material before it can be used for destructive means. The program is being developed to systematically support and advance local, regional, state and national homeland security strategies to protect citizens from unauthorized use of radiological and nuclear materials. The Commission plans to dedicate additional resources to educate and train judges and court personnel about the PRND program and workplace violence.

The Court Security Commission continues to strive to fulfill its commitment of working to improve court security statewide for the benefit of our public officials and the citizens who utilize the courthouses across the state. With this in mind, the Wyoming Supreme Court applied for and received a \$50,000 grant from the State Justice Institute to accomplish additional court security assessments in Carbon County, Converse County, Hot Springs County, Lincoln County, Sheridan County, Washakie County, and Uinta County.

Sincerely,

Guy Cameron, Director
Wyoming Office of Homeland Security

Enclosures
cc: Wyoming Court Security Commission

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Wyoming Court Security Commission

Authority W.S. 5-11-101

Number of Board Members: 10

Board Term Length: 3 Years

OFFICE OF HOMELAND SECURITY

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Wyoming House of Representatives
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District Judge, Ninth Judicial Dist.
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LEGISLATOR, SENATOR

Senator Leland Christensen
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Wyoming Court Security Commission

Authority W.S. 5-11-101
Number of Board Members: 10
Board Term Length: 3 Years

COUNTY COMMISSIONER

Commissioner Mike Colling
Converse County Commissioners
107 North 5th Street, Suite 114
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WYOMING POST COMMISSION

Vacant at time of Report

EX-OFFICIO COMMISSION MEMBERS

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2301 Capitol Avenue
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JOE HARTIGAN

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Wyoming Supreme Court
2301 Capitol Avenue
Cheyenne, Wyoming 82002



TO: Senator Tony Ross, Chairman
Representative Steve Harshman, Chairman
Members of the Joint Appropriations Committee

Senator Leland Christensen, Chairman
Representative Dave Miller, Chairman
Members of the Joint Judiciary Interim Committee

From: Lily Sharpe, State Court Administrator

Re: Report on Court Security Funds

Date: August 1, 2016

In 2014, the Legislature appropriated \$6,000,000 to be used by the State Loan and Investment Board to issue grants to Fremont and Sweetwater County for court security improvements. The Board approved a grant for \$2,565,515 for Fremont County on June 5, 2014. On June 19, 2015 Fremont County dedicated the new Riverton Justice Center. On April 9, 2015, the State Loan and Investment Board approved a grant for \$3,434,485 to build a new justice center in Sweetwater County. The estimated total cost of the project is \$20,500,000.

During the 2015 General Session, the Wyoming Legislature appropriated \$1,083,422.00 for the State Loan and Investment Board to authorize grants to eight additional counties. The authorized counties and funding were:

County	Appropriated	County Match
Platte	\$84,429.00	\$9,381.00
Goshen	\$84,686.00	\$9,409.00
Niobrara	\$73,778.00	\$8,197.00
Albany	\$95,355.00	\$10,500.00
Big Horn	\$371,790.00	\$41,310.00
Crook	\$82,778.00	\$9,197.00
Park	\$82,760.00	\$82,760.00
Weston	\$207,846.00	\$23,094.00

As of July 31, 2016, the State Loan and Investment Board has awarded the grant amounts set out in the chart below. With respect to grants that have been awarded, any remaining balance is available until the project is complete. With respect to funds that have not been awarded, the funding is available until June 30, 2018, at which time remaining balances will revert to the state general fund.

Entity	SLIB Approved CHS Grant Amount	As of 7/31/16 Expenditures	Remaining Grant Balance
Fremont County	\$ 2,565,515.00	\$ 2,379,531.16	\$ 185,983.84
Sweetwater County	\$ 3,434,485.00	\$ 1,408,866.53	\$ 2,025,618.47
Goshen County	\$ 84,686.00	\$ 33,897.42	\$ 50,788.58
Albany County	\$ 95,355.00	\$ 15,332.24	\$ 80,022.76
Crook County	\$ 82,778.00	\$ 76,281.27	\$ 6,496.73
Niobrara County	\$ 34,381.00	\$ 34,381.00	\$ -
Platte County	\$ 62,149.00	\$ 47,215.90	\$ 14,933.10
	<u>\$ 6,359,349.00</u>	<u>\$ 3,995,505.52</u>	<u>\$ 2,363,843.48</u>

Counties who have not applied as of 6/30/2016	Funding Available
Weston County	\$ 207,846.00
Park County	\$ 82,760.00
Big Horn County	\$ 371,790.00
	<u>\$ 662,396.00</u>

Counties who have not applied for full funding as of 6/30/2016	Funding Available
Niobrara County	\$ 39,397.00
Platte County	\$ 22,280.00
	<u>\$ 61,677.00</u>
Total Courthouse Security Grant Funding	<u><u>\$ 7,083,422.00</u></u>

THE STATE OF WYOMING
SECOND JUDICIAL DISTRICT

JEFFREY A. DONNELL
DISTRICT JUDGE

KENNA K. JACKSON
COURT REPORTER

TORI R.A. KRICKEN
STAFF ATTORNEY



ALBANY COUNTY COURTHOUSE

525 GRAND AVENUE, RM. 303

P.O. BOX 1106

LARAMIE, WYOMING 82073-1106

(307) 745-3337

August 11, 2016

Ms. Ronda K. Munger
Deputy State Court Administrator
Wyoming Supreme Court
2301 Capitol Ave., Rm. 220
Cheyenne, WY 82002

Re: SLIB Funding for Court Security

Dear Ronda:

Per your request of August 10, 2016, this is to advise how the above funds have been used in Albany County this year. First, the Sheriff's Office purchased an x-ray machine, much like that used at airports, to screen persons entering the district courtroom. Also, though not paid for with SLIB funds, the Sheriff's Office has greatly increased the presence of its personnel during court proceedings. Finally, a locker system was purchased in order to provide a place for persons entering the courtroom to put their personal items such as cell phones and knives. Approximately \$15,000 has been spent for these purchases.

The balance of the funds will be used to construct improvements to control access to the court's chambers area and to provide security in the office of the clerk of the district court. All of these areas are currently uncontrolled and easily accessible by the public. Designs for this work are complete and the county has solicited Requests for Proposals (RFP's) for the work. We expect to begin construction in October and to complete the work by the end of the year. I can tell you that, but for this funding, none of these things would have happened or would be happening now.

I hope this will provide the information you need but, as always, feel free to contact me at any time if you have any questions.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jeffrey A. Donnell", is written over a horizontal line.

Jeffrey A. Donnell
District Judge

JAD

CLERK OF THE DISTRICT COURT

PLATTE COUNTY WYOMING

P.O. Box 158

Wheatland, Wyoming 82201

Mona McAuley, Platte County Clerk of Court
Joanna Wilcox, Deputy
Kelly Kenison, Deputy

Ph. 307-322-3857

Fax 307-322-5402

August 18, 2016

Honorable E. James Burke
Chief Supreme Court Justice
2301 Capitol Avenue
Cheyenne, WY 82002

Honorable Chief Justice Burke:

Platte County was awarded \$84,429.00, for court security improvements with matching funds provided by the County of \$9,381.00. To date, Platte County has submitted two grant applications. Application #1, was submitted for a total of \$54,552.00, which included installation of the key card access and key pads locks for all the doors on the top floor of the courthouse, cameras in the courtroom and hallway, three monitors (one for each court office and dispatch), and emergency release doors for the public entrances into the Circuit Court and District Court office. The Judges have remote access between the courtroom and judge's chambers. Access to the judge's chambers will be locked and secure at all other times. This has all been installed and implemented by Thad Hoff of Wyoming Safe & Lock Company.

Application #2 was submitted for a total of \$7,597.26, which will include duress alarms in the jury room and judge's chambers, bullet-resistance panels on the Judge's bench and witness stand. Bullet and impact-resistance glass will be put in the doors located on the top floor of the courthouse. Platte County is also in the process of acquiring a metal detector to screen entry into the courtroom. We hope to have this all completed within the next six months. The appropriation of funds has allowed Platte County to make much needed additions for courtroom security.

Sincerely,



Mona McAuley
Platte County Clerk of District Court

**Circuit Court of the Sixth Judicial District
Crook County, State of Wyoming**

Matthew F. G. Castano
Circuit Court Judge

Arna Montgomery
Clerk of Court



P.O. Box 650
309 Cleveland
Sundance, WY 82729

(307) 283-2929
(307) 283-2931 fax

August 10, 2016

Director Bridget Hill
Office of State Lands and Investments
122 West 25th Street
Cheyenne WY 82002

Re: Use of SLIB funds in Crook County Courthouse

Dear Director Hill:

This letter is to provide the Office of State Lands and Investments some information about how funds have been applied to provide security upgrades to the Crook County Courthouse. While it is by no means an exhaustive or detailed description of everything that has been accomplished, I do intend that it fairly represents what we have done.

Throughout the courthouse each office is now secured with a very substantial locking solid core door. Each of these doors is also fitted with a self closing mechanism. The addition of the self closing mechanisms to these doors accomplished an important and maybe unanticipated effect. Prior to the installation of the self closing mechanisms many county officials resisted closing their doors. No one wanted to be seen as closing out the public or hindering others in the courthouse from easily dropping in. Since the doors now close automatically and it takes some substantial effort to block them open, offices now allow the doors to close and the social stigma of closing them seems to have been overcome. Throughout the courthouse doors have been fitted with key card locks. The key cards allow quick access in an emergency situation to the secured space behind the door. Each public service window in the courthouse has been fitted with an electronically operated security door. These roll down doors can be remotely triggered to drop down and secure the office space from an outside threat. Additionally, remote panic alarms have been installed to allow courthouse staff to alert law enforcement in the event of an emergency.

Within the Circuit Court offices and chambers, doors have been replaced and locks affixed to allow us a safe room in the event of emergency. Much of the video surveillance equipment has been upgraded throughout the building and in the courtroom itself to assure that there are no blind spots. Software was obtained to allow

State Land and Investment Board

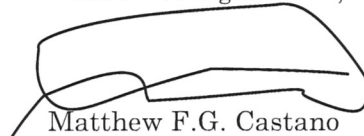
August 10, 2016

2 | Page

more Circuit Court staff to view the camera feeds although the final set up is yet to be accomplished. In the courtroom itself a ballistic shield has been installed on the bench, clerk's station and witness stand affording a safe space for not only the judge but also court staff and witnesses.

Beyond the hardware and software updates, the process of reviewing courthouse security has also sparked more attention and discussion among all of us in the courthouse about how we can assure that we provide service to the public and are still prepared in the event of an emergency. Previously it was easy for many to dismiss that anything of that nature could happen in quiet Sundance. Following this review and the renovations, we all recognize that security threats can and do happen and we need to plan ahead so a threat does not turn into a tragedy.

With sincere gratitude,

A handwritten signature in black ink, appearing to read "Matthew F.G. Castano". The signature is written over a horizontal line and is enclosed within a hand-drawn, irregular rectangular box.

Matthew F.G. Castano
Circuit Court Judge

*Circuit Court of the Eighth Judicial District
Goshen County, State of Wyoming*

Randal R. Arp
Circuit Court Judge

Sonia Loya
Chief Clerk



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Torrington, WY 82240
(307) 532-2938
(307) 532-5101 Fax

August 12, 2016

Wyoming Court Security Commission
c/o Ronda K. Munger, MPA
Deputy State Court Administrator
Wyoming Supreme Court
2301 Capitol Ave., Rm. 220
Cheyenne, WY 82002

Re: Use of S.L.I.B. funding in Goshen County

Dear Ms. Munger:

I write this letter for inclusion in the Wyoming Court Security Commission's annual report to Governor Matt Mead and the members of our Wyoming Legislature. Please feel free to also provide it to our state elected officials comprising the State Loan and Investment Board (S.L.I.B). This letter is provided as an update on court improvements accomplished and planned with the S.L.I.B. funding provided to us in Goshen County.

Our Goshen County courthouse is comprised of the original structure dedicated in 1913 to which is joined the new portion dedicated in 1984. Our security enhancements cover both portions.

First and foremost we have re-keyed and secured the building. This began with an inventory of large number of ingress and egress doors for the structure, rooms and offices. There was simply no way to account for the locksets, keys and duplicate keys over the years and across all of the areas. This has essentially been completed with but a very small number of locks and locksets now being finished. The project included adding lockable "breaker" bars to the original seven foot/five panel wooden doors to the circuit courtroom. We were finally able to discontinue use of the skeleton key locksets as the primary means of security in part of the circuit court facilities.

We were also able to reconfigure and replace a large unusual-dimension access double door on the lower level of the old courthouse which provides both ingress and egress and freight access. What was formerly a very unsecure "Achilles heel" has been replaced with a secure steel lockable door.

Wyoming Court Security Commission
Use of S.L.I.B. Funding in Goshen County
August 12, 2016
Page Two

In addition, we added ballistic cloth to the circuit court judge's bench to reinforce its paneling and plywood construction.

We are in the advanced stages of updating the courthouse security with cameras and video recording and wiring for the system. At this point are awaiting some external approval for camera placement in our structure. This should proceed rather quickly to completion if and when we receive that approval.

Finally, our local committee has devoted significant time to planning enhanced and secure access points where documents and payments are transacted in the county and prosecuting attorney's offices, the circuit court facilities, the district court and the district court clerk's office. Part of this is a work in progress because of the age, condition and design of the old courthouse. We are attempting to be careful in how we will address things like security glass and entry space versus working areas, records and payment areas.

Our committee (comprised of our district court and circuit court judges, a county commissioner, our county clerk, our sheriff and his lieutenant, the county emergency manager, the facility manager and our county attorney) meets regularly. We have been pro-active about security training, identifying "safe" rooms, crisis plans, updating and adding panic buttons to reach law enforcement and implementing low-cost and no-cost ways to supplement our security. From the circuit court's perspective, we have identified a "safe" room, attended a televideo crisis response program, established a protocol for locking certain doors during different parts of the day, moved some seating to provide better security during court proceedings, and coordinated with the our Goshen County Sheriff for random periodic security sweeps in the courtroom and court facilities. These no-cost activities were spurred by, and accompanied, the funded improvements noted above.

From my position, I am grateful that our legislators and elected officials entrusted us with funds for our visible and invisible security improvements. It has enhanced security not only for our local court personnel but also our other courthouse employees and all of our Wyoming citizens and visitors who use our courts and participate in court proceedings daily.

Sincerely,


Randal R. Arp

Circuit Court Judge

STATE OF WYOMING

EIGHTH JUDICIAL DISTRICT

JOHN C. BROOKS
DISTRICT COURT JUDGE
POST OFFICE BOX 189
DOUGLAS, WYOMING 82633-0189
August 22, 2016



TRICIA MUTCHLER
OFFICIAL COURT REPORTER
307-358-2558

BRENDA K. RAMSEIER
JUDICIAL ASSISTANT
307-358-5603
TELEFAX 307-358-6343

Ronda Munger
Deputy State Court Administrator
Wyoming Supreme Court
2301 Capitol Avenue
Cheyenne, WY 82002

Re: Niobrara County Courthouse Improvements

Dear Ronda,

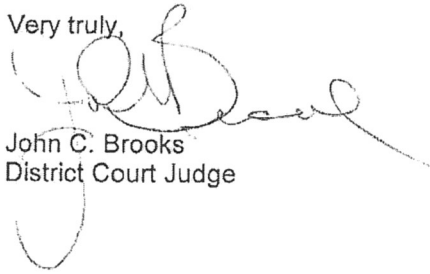
In the last year, with the support and cooperation of the Niobrara County Commissioners, the courthouse in Lusk greatly improved its security. Those improvements were done in conjunction with the courthouse security assessment done by the National Center of State Courts. The improvement are as follows:

- 1) Panic buttons are now placed in all offices in the courthouse, including the offices of the other elected officials;
- 2) The door and area beneath the window into the clerk's office was bullet proofed;
- 3) New tv monitors for the court and courthouse floor were placed in the clerk's office and the judge's chambers, which feed into monitors in the Sheriff's Office;
- 4) The bench in the courtroom was bullet proofed;
- 5) The bench was extended to prohibit easy access from the courtroom into the judge's chambers;
- 6) The door into the judge's chambers was bullet proofed;
- 7) The door into the judge's chambers was fitted with a key pad so it could be locked; and
- 8) The door into the conference room/law library was bullet proofed.

The Commissioners, the Sheriff and the Circuit Court Magistrate are looking at ways to further improve courthouse security and utilize the remaining funds available o the court.

I hope this is the information you need. Please call if you have further questions.

Very truly,

A handwritten signature in cursive script, appearing to read 'John C. Brooks', written in dark ink.

John C. Brooks
District Court Judge

**Circuit Court of the Third Judicial District
Sweetwater County, State of Wyoming**

John R. Prokos
Circuit Court Judge

Amanda Chetterbock
Clerk of Court



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(307) 872-3973 fax

80 W. Flaming Gorge, Suite 206

August 11, 2016

E. James Burke
Chief Justice, Wyoming Supreme Court
Supreme Court Building
2301 Capitol Avenue
Cheyenne, Wyoming 82001-3644

Re: Progress on court facilities project in Sweetwater County.

Justice Burke:

May 4, 2016, witnessed ground breaking festivities for the new combined circuit court, county attorney, public defender, sheriff and treatment court facilities co-located on Highway 191 South adjacent to the Sweetwater County Detention Center. Planning for the project was a three year endeavor and involved key stake holders giving input on function and design.

During the ground breaking ceremony Sweetwater County Commissioner Chairman Wally Johnson referenced conversations the board of county commissioners had with Chief Justice Marilyn Kite wherein Justice Kite emphasized the need for better court facilities in Sweetwater County. The 20 million dollar facility is funded partially by a 3.5 million dollar for dollar grant from the state. Sweetwater County was able to provide the remainder of the funding as a result of sound fiscal management.

Grothouse Construction is the general contractor on the project having been awarded the bid in March of 2016. Grothouse is a Wyoming business. Approximately 78% of the subcontractors on the job are Wyoming companies.

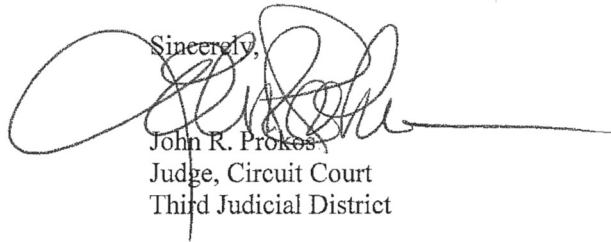
The three buildings being erected will compromise almost 50,000 square feet. Early work involved extensive excavation and backfilling with aggregate (gravel) and drilling of holes for geo-piers. Geo-piers are pillars of compacted aggregate that sit atop bed rock to support the foundation of each structure. Geo-piers were a necessary addition to the project to avoid future shifting of the foundations. Extensive hydrological analysis during the planning phase revealed the need for the geo-piers.

After approximately two months of work excavating for foundations; concrete

was initially poured for the court building footings along the underground prisoner walkway and in the elevator shaft below the holding cells. As county facilities manager Chuck Radosevich said, "Now it is really starting." After an additional three weeks of installing more rebar, inspections and assembling wall forms an additional 200 yards of concrete will be poured into the walls below the circuit court building the week of August 15, 2016.

The goal is to erect the steel framework on each foundation before winter weather hits which will give crews the ability to move forward on interior framing and mechanical installation. Early indications are that the facilities will be operational by Spring/Summer of 2018 with the potential of earlier completion by the end of 2017.

The new facility will enhance judicial efficiencies in Sweetwater County. Prosecutors and public defenders will be co-located for the first time in Sweetwater County. A plethora of hours will be eliminated each day driving between multiple locations. By moving one circuit court out of the courthouse in Green River one of the county's two district judges will take over the Green River circuit courtroom giving the district courts (which currently share one courtroom) much needed space.

Sincerely,

John R. Prokes
Judge, Circuit Court
Third Judicial District

**Circuit Court of the Sixth Judicial District
Crook County, State of Wyoming**

Matthew F. G. Castano
Circuit Court Judge

Arna Montgomery
Clerk of Court



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August 10, 2016

Director Bridget Hill
Office of State Lands and Investments
122 West 25th Street
Cheyenne WY 82002

Re: Anticipated use of SLIB funds in Weston County Courthouse

Dear Director Hill:

This letter is to provide the Office of State Lands and Investments some information about the anticipated use of funds to provide security upgrades to the Weston County Courthouse. I have based this letter on the most recent discussions of the Weston County Court Security Committee but I cannot speak for that committee as a whole or for the eventual decisions of the Weston County Commissioners.

Weston County is contemplating a comprehensive approach to use of the available court security funds. Currently the District Court and Clerk of District Court are housed in the historic 1908 courthouse and the Circuit Court is located in a space leased from the City of Newcastle. The Weston County Court Security Committee in conjunction with the Weston County Commissioners is designing a reconfiguration of the space within the courthouse to allow the District Court and Circuit Court to share the use of what is now an outdated courtroom on the third floor of the courthouse. The offices and chambers of the Circuit Court would be relocated to the basement of the courthouse. These changes require several interrelated issues to be addressed. Weston County purchased a former bank building into which it intends to relocate some county offices which will make available space in the basement of the current courthouse for the use of the Circuit Court. Additionally, current issues with the roof and heating and cooling systems of the courthouse are being addressed prior to any further work being done.

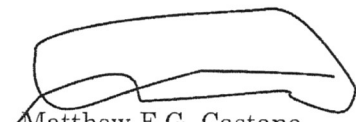
State Land and Investment Board
August 10, 2016
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Relocating the Circuit Court to the existing courthouse and sharing the use of the courtroom with the District Court will create numerous security enhancements for both courts. The current Circuit Court facility is essentially un-securable due to its inherent configuration. A reconfigured courtroom in the existing courthouse contemplates relocating a shared space for judge's chambers placed immediately behind the existing bench in what is now a law library space. This change will enable the judge to enter and exit from the courtroom without going through what is now a very lightly secured hallway. As part of the project it is also expected that the current bench and its surrounding area can be adjusted to better protect court staff and witnesses.

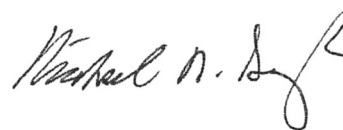
It is also anticipated that in renovating the existing District Court space in the courthouse provisions can be made for a security screening station immediately outside the courtroom. Collocating courtroom space will also afford detention staff one procedure for transportation of those in custody and eliminate any possibility of security staff having to secure two locations at the same time.

Weston County continues to move forward on this ambitious project. An initial drawing of the revised courtroom space has been provided to the committee and commissioners for further discussion. Work is proceeding on the roof and heating and cooling systems in the existing courthouse. Planning is ongoing for relocation of county offices to the newly acquired former bank building. Once these predicate steps have been completed, the Weston County Security Committee expects to be ready to present a final plan to the Weston County Commissioners with a realistic budget for that plan for their consideration.

With sincere gratitude,



Matthew F.G. Castano
Circuit Court Judge



Michael N. Deegan
District Court Judge

TO: JOINT JUDICIARY COMMITTEE
JOINT APPROPRIATIONS COMMITTEE

FROM: JOE HARTIGAN, COURT SECURITY OFFICER, WY SUPREME COURT

RE: COURT SECURITY INCIDENT REPORTING

DATE: SEPTEMBER 1, 2016

The Wyoming Court Security Commission (Commission) continues to make progress in fulfilling its goal of enhancing court security in Wyoming by partnering with the Court Security Management Committees (local committees), established by Wyoming Court Security Standard 2009-1.

As one of its main objectives, the Commission continues to focus its efforts on increasing awareness of potential court security situations and risks associated with courthouses across the state. As of August, 2015, when the Commission drafted its annual report to the Joint Judiciary Committee and the Joint Appropriations Committee, 41 Security Incident Reports had been submitted to the Commission. The submission of reports has remained consistent over the past year with 41 additional Security Incident Reports being submitted as of August 2016. The incidents reported in 2016 include the following types of security events:

- 14 - Disorderly conduct reports
- 11 - Verbal threats reports
- 4 - Medical emergency reports
- 2 - Drugs/contraband reports
- 2 - Attempt to bring in knife reports
- 2 - Physical assault reports
- 1 - Attempt to bring in firearm report
- 1 - Harassment report
- 1 - Property damage report
- 1 - Written threat report
- 1 - Mentally ill/ paranoid person report
- 1 - Suspicious circumstance report

The standardized Annual Report Form and the Security Incident Report Form have enhanced the court security information gathering process in courthouses across the state and further improve the Commission's ability to do its very important work.

Wyoming Court Security Commission
Minutes
July 15, 2015

The Wyoming Court Security Commission met on July 15, 2015. In attendance were Director Guy Cameron, Chair, Justice William U. Hill, Judge Wes Roberts, Judge Marv Tyler, Representative Mark Baker, Senator Leland Christensen, Jack "Skip" Hornecker, Mike Colling, and Mike Thompson. Lily Sharpe, Joe Hartigan, Becky Craig, Doug Gumm and Ronda Munger also attended.

Call the Meeting to Order

Director Guy Cameron welcomed everyone and called the meeting to order. Director Cameron called for a motion to approve the minutes of the Commission's meeting on April 17, 2015. There were a few technical changes suggested to the minutes. Justice Hill moved approval of the minutes as amended. Senator Christensen seconded the motion, and the Commission approved the April 17, 2015 minutes unanimously.

Letters to the Counties

During the 2014 legislative session, a little over one million dollars were appropriated to eight counties for court security improvements. The appropriated monies were based on court security assessments conducted by the National Center for State Courts and paid for through a grant provided by the State Justice Institute. The counties that received monies were Platte, Goshen, Niobrara, Albany, Big Horn, Crook, Park and Weston counties. The counties are required to provide matching funds; seven of the eight counties were given a cost share of 90/10, and Park County was given a cost share of 50/50. The unused portion of the security funds will revert back to the state in 2018. Director Cameron felt it was necessary to follow up with the counties to explain the application process and offer the Commission's assistance in applying for the grants. Letters were sent to the County Commissioners, the County Legislators, all Judges and the Local Court Security Chairs in each of the eight counties.

Informational Sheet for Incident Report

The Commission adopted Standard 2014-1, Incident Reporting, in an effort to better capture the security incidents in the courts. All of the reports are being input into a database so that the Commission can compile statistics and information about the types of incidents and the frequency from year to year. Joe Hartigan provided the latest data regarding the incident reports. The number of reports that are being filed has increased, not because of an increase in incidents, but as a result of better reporting to the Supreme Court. Joe gave presentations to the circuit court clerks and the circuit court judges at their respective conferences. During the April meeting there was a discussion regarding an informational sheet for incident reports, however, it was decided that an informational sheet for incident reports is not necessary at this time.

Grant Submission to the State Justice Institute

Director Cameron attributes the Commission's recent success in getting state funding for court security improvements to the National Center for State Courts and the court security assessments. So far, ten courts have received state funds to improve court security. Since there are additional counties that require improvements, the Commission is requesting the Supreme Court apply for another grant to fund additional assessments in the other counties. Ronda Munger provided background information on the last grant, which was for \$50,000. After completing the initial steps required for the grant application, the National Center for State Courts requested the Wyoming Supreme Court delay an additional request for funds until February of 2016. The National Center informed the Court that grant requests seeking funding for the same or a similar project in back-to-back grant cycles was not likely to be approved. Ronda reported that the Supreme Court will submit a grant request in February of 2016, seeking funding for additional court security assessments.

Annual Reports

Court Security Standard 2009-1 provides for local court security committees in all counties and requests an annual report be filed by each of the local committees in July of every year. The report includes information on the security equipment in the county, incident reports throughout the year, and other information that may be pertinent with regard to court security at the local level. Director Cameron reported that 23 of the 24 local court security committees have reported. Ronda Munger will follow-up with the last county, so that when the Commission files its report on September 1st with the Chief Justice, the Governor, the Joint Judiciary and the Joint Appropriations, all of the counties will have reported.

PRND Program

Director Cameron introduced a new initiative to the Commission called the Preventative Radiological Nuclear Detection program (PRND Program). The PRND Program originates in the Office of Homeland Security and involves level four threats. It includes monitoring of radioactivity in the community. Wyoming Homeland Security will be actively monitoring the radioactivity during Cheyenne Frontier Days. The Commission is interested in learning more about this program, so Director Cameron will be providing a training session on the PRND Program at the Commission's next meeting. The use of this program in the courthouses across the state would require some additional training for law enforcement officers who routinely work in the courthouses.

Next Meeting

Ronda will be sending out an email requesting possible dates for the next meeting of the Commission. The Commission will tentatively look at October 14th, November 18th, or December 15th.

For the Good of the Order

Director Cameron thanked Judge Roberts for his commitment to the court security improvements in Fremont County. The dedication of the new building took place on June 19th and was a great event. Judge Roberts described the project as a tremendous accomplishment and good stewardship by all three branches of government.

Commission Adjourned

Wyoming Court Security Commission
Minutes
April 13, 2016

The Wyoming Court Security Commission met on April 13, 2016. In attendance were Director Guy Cameron, Chair, Justice William U. Hill, Judge Wes Roberts, Judge Marv Tyler, Representative Mark Baker, and Mike Colling. Joe Hartigan, Scott Ramsey, Noel Mueller and Ronda Munger also attended.

Call the Meeting to Order

Director Guy Cameron welcomed everyone and began the meeting by a review of the July 15, 2015 minutes. Corrections were discussed to the minutes. Justice Hill moved and Commissioner Colling seconded a motion to adopt the minutes as amended. The Commission approved the July 15, 2016 minutes as amended on a unanimous vote.

CCJ/COSCA and the WGA

Ronda Munger informed the Commission that there has been a request made by the Wyoming Supreme Court and Governor Matt Mead for Wyoming Office of Homeland Security to provide additional security service for two conferences in July of 2016 in Jackson, Wyoming. The first conference will be the Western Governor's Conference, which will be held in mid-June at the Snow King Resort. The second conference will be the Conference of Chief Justices and the Conference of State Court Administrators, which will be held in mid-July at the Snow King Resort. Wyoming Office of Homeland Security will provide security services, including Preventative Radiological & Nuclear Detection (PRMD) support. There is an initial meeting in Jackson the last week in April to discuss all of the particulars.

Incident Report

In 2014, the Commission adopted Court Security Standard 2014-1, which addresses incident reporting. The goal of this standard was to collect valuable data on security issues in the local courthouses. The Commission's plan for the data was to strengthen communication of court security issues around the state. Incident reporting allows for recognition and identification of deficiencies in court security as a result of the reporting. Joe Hartigan provided the Commission with a general overview of the incidents that were reported over the past year. To date, there have been 61 incident reports. Those reports come from 13 different counties. Joe will work on communicating with the 10 counties that did not report any incidents to make sure that they are not underreporting. Joe has communicated will be sending out emails to all local committees to remind them of the annual report which is due July 1st. Director Cameron complimented Joe for his work in increasing the volume and quality of the communications the Commission receives from the local court security committees. Judge Roberts suggested we continued to assure the local law enforcement that the incident reporting mechanism is in no way a negative reflection on the job they do, but instead should be seen as a tool to improve the already top-notch security services they provide.

Additional Courthouse Assessments and Report on SLIB Funds

Ronda Munger gave an update on the courthouse security funds that were awarded by the Legislature in the 2015 Legislative Session. There were eight counties that were provided an opportunity to apply for funds appropriated to the State Loan and Investment Board to be used for courthouse security improvements. The following information was provided to the Commission:

Goshen County – Applied for and received grant funds in the amount of \$84,686, with matching funds in the amount of \$9,409. They have used the funds to update locks and install key cards, among other things. They have ordered a new door, which was easily forced open and will be reinforcing the clerks' areas with ballistic material. Additional cameras will also be purchased and installed.

Albany County – Applied for and received grant funds in the amount of \$93,355, with matching funds in the amount of 15,000. They purchased and installed an X-Ray machine. They will also be installing additional cameras in various areas around the courthouse.

Crook County – Crook County applied for and received grant funds in the amount of \$82,778, with matching funds in the amount of \$9,197. New locks/changes to key-cards have been accomplished. The ballistic material has been installed under the bench and new doors have been installed in the judges' chambers. Cameras have been installed, and they are waiting to have the software installed on the court staff computers to allow viewing of the cameras.

Niobrara County – Niobrara County applied for and received grant funds in the amount of \$34,381, with matching funds in the amount of \$8,197. They intend to use the grant funds to install panic buttons, ballistic material for the courtroom and the clerks' offices, security cameras, and the remodeling of an existing wall. Niobrara County may submit an additional request to SLIB for funds. Niobrara County has already paid the full match, so additional money from the county will not be necessary.

Platte County – Platte County applied for and received grant funds in the amount of \$54,552, with matching funds in the amount of \$9,381. The grants funds will be spent on the addition of two emergency release doors, installing key card access to nine doors, installation of six cameras with three computer/monitors for viewing, and plating doors with glass. The key card access and the cameras are currently being installed and should be up and running in about 3 weeks. They will also be putting Kevlar under the bench, but that is yet to be scheduled.

Big Horn County – Big Horn County is in the process of drafting their grant application. The local court security committee met on April 19th to discuss improvements to be made with grant funds. They are still in the fact gathering stage and will submit a proposal to SLIB in the near future. There is a discussion with the county attorney about what would be the best approach to the remodel. They are scheduled to meet again in May.

Weston County – Weston County is in the process of drafting their grant application. The County has the matching funds and is committed to making improvements. At present time, the plan is to move the circuit court into the basement of the courthouse, with some additional improvements on the upper floor to accommodate a payment window and circuit court trials.

Park County – The Judges in Park County have endorsed the National Center for State Court's recommendations for courthouse security improvements, and now are waiting to hear if the County Commissioners are willing to provide the matching funds to move the project forward.

The funding for these grants must be spent by June 30, 2018. Ronda reported that the Wyoming Supreme Court applied for another State Justice Institute Technical Grant to accomplish additional courthouse security assessments. The Court expects to know whether they have received the grant by mid-May. If the application is successful, Carbon County, Converse County, Hot Springs County, Lincoln County, Sheridan County, Uinta County, and Washakie County will receive courthouse security assessments.

Director Cameron provided an update on the Fremont County and Sweetwater County projects. The Fremont County Justice Center has been completed. Sweetwater County is in the process of building a justice center that will combine both of the circuit courts that currently exist in Sweetwater County; it will also house the county prosecutor's office and the public defender all at the county jail.

Preventative Radiological Nuclear Detection Training

Director Cameron introduced Scott Ramsey from the Wyoming Office of Homeland Security and Noel Mueller the PRND State and Local Liaison. Mr. Ramsey and Mr. Mueller provided the Commission training and information about the Preventative Radiological Nuclear Detection Program (PRND). The PRND program is aimed at preventing the use of radiological and nuclear material before it can be used against us. The program is being developed to systematically support and advance local, regional, state and national homeland security strategies to protect citizens from unauthorized use of radiological and nuclear materials. Director Cameron, through his work at the Wyoming Office of Homeland Security, has established a PRND Program manager to lead the Wyoming PRND program coordination and sustainment.

Next Meeting

The next meeting of the Court Security Commission will be August 3, 2016.

Commission Adjourned

**WYOMING COURT SECURITY COMMISSION
LOCAL COURT SECURITY MANAGEMENT COMMITTEES
(AS OF JULY 2016)**

ALBANY COUNTY

Jeffrey A. Donnell – District Court Judge, Chairman
Robert A. Castor – Circuit Court Judge
Devon O’Connell – Albany County Bar Association
Heber Richardson – Albany County Commissioner
Peggy Trent – Albany County Attorney
Roy Torres – Albany County Maintenance Supervisor
Dave O’Malley – Albany County Sheriff

BIG HORN COUNTY

Kenneth Blackburn – Big Horn County Sheriff, Chairman
Robert Skar, District Court Judge
Tom Harrington – Circuit Court Judge
Randy Royal – Circuit Court Magistrate
Chris Kampbell – Basin Chief of Police
Kim Adams – Big Horn County Attorney
Brent Godfrey – Captain, Community Services Officer
Deb Rathbun – Recording Secretary, Sheriff’s Office
Felix Carrizales – County Commissioner
John Hyde – County Commissioner
Jerry Ewen – County Commissioner
Serena Lipp – District Court Clerk
Lori Smallwood – County Clerk
Diane Nuttall – Circuit Court Clerk
Debbie Cook – Jail Captain

CAMPBELL COUNTY

Scott Mooney – Court Security Sergeant, Chairman
John Perry – District Court Judge
Wendy Bartlett – Circuit Court Judge
Scott Matheny – Campbell County Sheriff
Jim Hloucal – Douglas Chief of Police
Wendy Bartlett – Circuit Court Judge

CARBON COUNTY

Jerry Colson – Carbon County Sheriff, Chairman
Wade Waldrup – District Court Judge
Barbara Casados – District Court Judicial Assistant
Jane Eakin – Circuit Court Judge
Lauretta Sheller – Circuit Court Chief Clerk
Mishell Howard – Deputy
Gwynn Bartlett – County Clerk
Lindy Glode – Carbon County Commissioner

CONVERSE COUNTY

John C. Brooks – District Court Judge, Chairman
I. Vincent Case – Circuit Court Judge
Brenda Ramseier – District Court Judicial Assistant
Nicole Hatfield – Circuit Court Clerk
Pam McCullough – District Court Clerk
Russ Dalgarn – Emergency Management Coordinator
Mike Colling – Converse County Commissioner
Clint B. Becker – Converse County Sheriff
Wendy Stoneking – Lieutenant, Detention Administration
Don Gushurst – Maintenance Supervisor
Dan Maidl – Court Security Officer

CROOK COUNTY

Thomas W. Rumpke, District Court Judge, Chairman
Matthew Castano – Circuit Court Judge
Christina “Tina” Wood – District Court Clerk
Arna Montgomery – Circuit Court Clerk
Jeff Hodge – Crook County Sheriff
Randy Gill – Facility Supervisor
Melanie Wilmer – Homeland Security
Brian Wells – Deputy Crook County Attorney
Jeanne Whalen – Crook County Commissioner

FREMONT COUNTY**Lander Court Security Committee**

Skip Hornecker – Fremont County Sheriff, Chairman
Cora Gist – Deputy Clerk of District Court
John Applegate – Sheriff’s Office/Court Security
Rob Denhardt – Circuit Court Judge
Ray Price – Fremont County Commissioner
Rocelle Fontain – Staff Attorney for District Court Judge
Patrick Lebrun – Fremont County Attorney

FREMONT COUNTY**Riverton Court Security Committee**

Wes Roberts – Circuit Court Judge, Chairman
Wendy Sutherland – Circuit Court Clerk
Skip Hornecker – Fremont County Sheriff
Ryan Lee – Fremont County Undersheriff
Darwin Glasgow – Lieutenant, Fremont County Sheriff’s Office
Cris Rohrbacher – Sergeant, Fremont County Sheriff’s Office
Kathy Mosbrucker – Lieutenant, Fremont County Sheriff’s Office
Randy Trehearne – Deputy, Fremont County Sheriff’s Office
Patrick LeBrun – Fremont County Attorney
JR Oakley – Fremont County Building Superintendent
Kathi Metzler – Fremont County Emergency Management Coordinator
Eric Murphy – Captain, Riverton Police Department
Travis Becker – Fremont County Commissioner

GOSHEN COUNTY

Donald Murphy – Goshen County Sheriff, Chairman
Patrick Korell – District Court Judge
Cindy Kenyon – County Clerk/Grant Coordinator (SLIB)
Randal Arp – Circuit Court Judge
Carl Rupp – Goshen County Commissioner
Jeremy Wardell – Detention/Administration
Shelly Kirchhefer – Emergency Management Coordinator/Grant Coordinator (SHSP)
Tony Richard – Management Supervisor
Kenneth Brown – County Attorney
Kathy Rickard – District Court Clerk
Jesse Bowen – IT Department
Cydney Sharp – County Attorney Asst.
Nick Jenkins – Detention

HOT SPRINGS COUNTY

Tom Ryan – County Commissioner, Chairman
John Lumley – County Commissioner
Brad Basse – County Commissioner
Robert Skar – District Court Judge
Thomas Harrington – Circuit Court Judge
Terri Cornella – District Court Clerk
April Andreen – Circuit Court Clerk
Shelley Deromedi – County Assessor
Nina Weber – County Clerk
Julie Mortimore – County Treasurer
Lou Falgoust – Hot Springs County Sheriff
Marcia Bean – Deputy County Attorney
Steve Shay – Chief of Police
Jerry Williams – County Attorney
Chuck Carver – Courthouse Maintenance

JOHNSON COUNTY

Steve Kozisek – Johnson County Sheriff, Chairman
Kerry Wolf – Johnson County Undersheriff
Jake French – Jail Administrator
Rod Odenbach – Deputy/Bailiff
William Edelman – District Court Judge
Shelley Cundiff – Circuit Court Judge
Paul G. Jarvis – Circuit Court Magistrate
Debra Vandel – District Court Clerk
Anne Tkach – Circuit Court Clerk
Jim Hicks – Johnson County Commissioner
Linda Greenough – Johnson County Commissioner
Bill Novotny – Johnson County Commissioner

LARAMIE COUNTY

Denise Nau – Circuit Court Judge, Chairman
Steven K. Sharpe – District Court Judge

Amber Ash – Laramie County Commissioner
Bernard Haggerty – Laramie County Attorney
Chris Wegner – Building Maintenance
Diane Sanchez – District Court Clerk
Shawn Olsen – Lieutenant, Laramie County Sheriff's Department
Timothy Johnson – Sergeant, Laramie County Sheriff's Department
Susan Sweeney – Risk Manager
Rick Fortney – IT
David Flood – IT

LINCOLN COUNTY

Joseph Bluemel – District Court Judge, Chairman
Frank Zebre – Circuit Court Judge
Shane Johnson – Lincoln County Sheriff
John Stetzenbach – Lincoln County Sheriff's Office
Steve Dillree – Court Security
Kent Connelly – Lincoln County Commissioner
Debbie Larson – Lincoln County Assessor
Jeanne Wagner – Lincoln County Clerk
Kathy Tomassis – Lincoln County Treasurer
Ken Roberts – District Court Clerk
Kent Brown – Public Defender's Office
Darwin Parker – IT/GIS Dept.
Blaine Nelson – Deputy County Attorney

NATRONA COUNTY

Catherine Wilking – District Court Judge, Chairman
Rob Hendry – Natrona County Commissioner
Steven Brown – Circuit Court Judge
Mark Sellers – Natrona County Undersheriff
Lisa Bush – Lieutenant, Natrona County
Gordon Schuler – IT Supervisor, Natrona County
Jim Clark – Deputy, Natrona County

NIOBRARA COUNTY

John Brooks – District Court Judge, Chairman
Richard Ladwig – Niobrara County Commissioner
Greg Strock – Niobrara County Commissioner
Pat Ware – Niobrara County Commissioner
Kayla Courtright – District Court Clerk
Dennis Meier – Circuit Court Magistrate
Rick Zerbe – Niobrara County Sheriff
Becky Freeman – Niobrara County Clerk

PARK COUNTY

Scott Steward – Park County Sheriff, Chairman
Bryan Skoric – Park County Attorney
Bruce Waters – Circuit Court Judge
Steven Cranfill – District Court Judge

Lee Livingston – Park County Commissioner
Bucky Hall – Park County Commissioner

PLATTE COUNTY

Patrick Korell – District Court Judge, Chairman
Randal R. Arp – Circuit Court Judge
Scott Cole – Circuit Court Magistrate
Mona McAuley – District Court Clerk
Cary Shubert – Circuit Court Clerk
Clyde Harris – Platte County Sheriff
Terry Stevenson – Emergency Management Coordinator
Jim Dewitt – Maintenance Supervisor
Doug Weaver – Platte County Attorney
Chris O'Reilly – IT Department
Chris Kanwischer – Platte County Clerk
Steve Shockley – Platte County Commissioner
Sandy Kontour – Platte County Commissioner
Eric Johnston – Platte County Commissioner
Candy Wright – Grant Coordinator

SHERIDAN COUNTY

John Fenn – District Court Judge, Chairman
Dave Hofmeier – Sheridan County Sheriff
Allen Thompson – Lieutenant, Sheridan County Sheriff's Office
Steve Matheson – Courthouse Deputy
William Edelman – District Court Judge
Shelley Cundiff – Circuit Court Judge
Renee' Obermuller – County Commissioner Administrator
Mike Morris – Facilities Manager
Matt Redle – County Attorney
Erin Wardell – Public Defender

SUBLETTE COUNTY

Marv Tyler – District Court Judge, Co-Chairman
Tyson Gulbrandson – Sergeant, Co-Chairman
Jim Latta – Sublette County Commissioner
K. C. Lehr – Sublette County Sheriff
Mary Lankford – Sublette County Clerk
L. Jeness Saxton – Sublette County Assessor
Curt A. Haws – Circuit Court Judge
Janet Montgomery – Clerk of District Court, Ex-Officio Member
Mike Christie – IT Department, Ex-Officio Member

SWEETWATER COUNTY

Nena James – District Court Judge, Chairman
Craig Jones – Circuit Court Judge, Vice-Chair
John Prokos – Circuit Court Judge
Mike Lowell – Sweetwater County Sheriff
Dan Erramouspe – Sweetwater County Attorney

Rick Hawkins – Attendee
Brett Stokes – Attendee
Patty Stickney – Attendee

TETON COUNTY

Mike Crook – Deputy - Court Security, Chairman
Bret Bommer – Corporal - Court Security
Tim Day – District Court Judge
James Radda – Circuit Court Judge
Keith Gingery – Deputy Teton County Attorney

UINTA COUNTY

Joseph Bluemel – District Court Judge, Chairman
Michael Greer – Circuit Court Judge
Doug Matthews – Uinta County Sheriff
Loretta Gerrard – Uinta County Attorney
Rowdy Dean – Chief Deputy Sheriff
Wendell Fraughton – Uinta County Commissioner
Terry Brimhall – Uinta County Treasurer
Lana Wilcox – Uinta County Clerk
Lori Perkins – Uinta County Assessor
Kerri Bumgardner – District Court Clerk
Clay Baird – Maintenance Supervisor
Terri Munk – Circuit Court Clerk
Jon Kirby – Evanston Chief of Police
Dave Evins – Court Security
Kent Brown – Public Defender's Office

WASHAKIE COUNTY

Steve Rakness – Washakie County Sheriff, Chairman
Matt Arender – Detention Sergeant
Terry Wolf – Washakie County Commissioner
John Worrall – Washakie County Attorney
Robert Skar – District Court Judge
Tom Harrington – Circuit Court Judge
Tom Schmeltzer – County Maintenance Foreman

WESTON COUNTY

Brian Colvard – Weston County Sheriff, Chairman
Michael Deegan – District Court Judge
Matt Castano – Circuit Court Judge
Dean Emmert – Administration, Weston County Jail
Gidget Macke – District Court Clerk
Barb Munger – Circuit Court Clerk
Bill Lambert – Weston County Commissioner
Tina Conklin – Weston County Assessor
Marty Ertman – County Commissioner
Susie Overman – County Treasurer

