

# Board of Judicial Policy and Administration

**TEAMS Meeting**  
**March 15, 2021**  
**9:00 A.M. – NOON**

## AGENDA

**BJPA Members:** Chief Justice Michael Davis (Chair), Justice Kate Fox, Justice Lynne Boomgaarden, Judge Catherine Wilking, Judge Catherine Rogers, Judge Thomas Rumpke, Judge Wes Roberts, Judge Curt Haws, Judge Wendy Bartlett

Agenda Items	
<b>Roll Call</b>	Elisa Butler
<b>Welcome</b>	Chief Justice Davis
<b>Equal Justice Wyoming</b>	1. Update – Angie Dorsch
<b>BJPA Elections</b>	1. Terms Expiring on June 30, 2021 <ol style="list-style-type: none"><li>A. Justice Boomgaarden</li><li>B. Judge Rumpke</li><li>C. Judge Haws</li></ol> 2. Elections Held in May <ol style="list-style-type: none"><li>A. Rule 5 of the Rules and Procedures Governing the Board of Judicial Policy and Administration (<b>Attachment A</b>)</li></ol>
<b>Fiscal Update</b>	1. Budgets – Claire Smith 2. CARES Act Funding – Claire Smith
<b>Chancery Court Committee</b>  Judicial Members: Justice Fox (Chair), Chief Justice Davis, Judge Fenn, Judge Waldrip, Ret., Judge Sullins, Ret.	1. Update – Justice Fox

<p><b>Judicial Conference Reports</b></p> <p><u>Circuit Conference President:</u> Judge Christensen</p> <p><u>District Conference President:</u> Judge Wilking</p>	<ol style="list-style-type: none"> <li>1. Circuit Court Conference – Judge Christensen</li> <li>2. District Court Conference – Judge Wilking</li> </ol>
<p><b>Judicial Branch Technology</b></p> <p><u>Courtroom Automation Committee</u></p> <p>Members: Chief Justice Davis (Chair), Judge Fenn, Judge Edelman, Judge Campbell, Judge Christensen, Judge Castano, Judge Haws</p> <p><u>Courtroom Technology Committee</u> Members: Chief Justice Davis (Chair), Justice Fox, Judge Lavery, Judge Johnson, Judge Christensen, and Judge Prokos</p>	<p><b>Court Automation</b> – Elisa Butler and Heather Kenworthy</p> <ol style="list-style-type: none"> <li>1. DCAC/CCAC – Heather Kenworthy <ol style="list-style-type: none"> <li>A. FCE Circuit <ol style="list-style-type: none"> <li>I. Circuit Court Change Committee Work</li> </ol> </li> <li>B. FCE District <ol style="list-style-type: none"> <li>I. Committee Work</li> <li>II. Committee Members Processing Each Case Type in FCE to Check Configurations</li> <li>III. Working on Migration Development with Vendor <ol style="list-style-type: none"> <li>a. Data Delivered to Vendor</li> </ol> </li> <li>IV. Working on Accounting Reports and Plans <ol style="list-style-type: none"> <li>a. Migration Prep and Planning</li> </ol> </li> </ol> </li> </ol> </li> <li>2. Jury Management – Heather Kenworthy <ol style="list-style-type: none"> <li>A. Commencement of Activities for Group 5 <ol style="list-style-type: none"> <li>I. Clerks Pulled First Jury List in December/January</li> <li>II. Preparing for First Trials</li> </ol> </li> <li>B. Activities for Group 6 <ol style="list-style-type: none"> <li>I. Contacted Courts in Group 6</li> <li>II. Training in June</li> </ol> </li> </ol> </li> </ol> <p><b>EFiling</b> – Elisa Butler</p> <ol style="list-style-type: none"> <li>1. Update</li> </ol> <p><b>Courtroom Technology</b> – Nate Goddard</p> <ol style="list-style-type: none"> <li>1. Courtroom Technology <ol style="list-style-type: none"> <li>A. 65 Courtrooms Upgraded to New A/V Standard</li> <li>B. Courtrooms Not Upgraded to New A/V Standard:</li> </ol> </li> </ol>

	<ul style="list-style-type: none"> <li>I. Pinedale</li> <li>II. Rock Springs Circuit Court</li> <li>III. Rawlins</li> </ul> <p>2. Jury Rooms</p> <ul style="list-style-type: none"> <li>A. Hearing Assist Upgrades <ul style="list-style-type: none"> <li>I. Pinedale and Rock Springs not Upgraded</li> </ul> </li> <li>B. Surface Hubs: <ul style="list-style-type: none"> <li>I. 46 Drop Shipped</li> <li>II. 33 Completed, 5 In Progress, 8 Not Stared</li> <li>III. 108 Surface Hubs Currently Running Statewide <ul style="list-style-type: none"> <li>a. 121 Once Completed</li> </ul> </li> </ul> </li> </ul> <p>3. Support and Maintenance</p> <ul style="list-style-type: none"> <li>A. Absolute! Follow-up Visits Completed: <ul style="list-style-type: none"> <li>I. Gillette, Thermopolis, Basin, Worland, Sheridan, Riverton, Lander, Green River, and Cheyenne</li> </ul> </li> <li>B. Additional Visits to be Scheduled</li> <li>C. How to/Troubleshooting Guide</li> <li>D. Support and Maintenance Plan</li> </ul> <p>4. Public iPads</p> <ul style="list-style-type: none"> <li>A. Being Deployed</li> </ul>
<p><b>Permanent Rules Advisory Committee (PRAC)</b></p> <p><u>Court Records Division</u> Judicial Members: Justice Gray, Judge Overfield, Judge Castano</p> <p><u>Appellate Division</u> Judicial Members: Justice Boomgaarden, Judge Fenn</p> <p><u>Civil Division</u> Judicial Members: Justice Fox (Chair), Judge Castano, Judge Kricken, Judge Rumpke</p> <p><u>Criminal Division</u> Judicial Members: Justice Kautz (Chair), Judge Sharpe, Judge Phillips</p> <p><u>Evidence Division</u></p>	<ul style="list-style-type: none"> <li>1. Court Records Division – Elisa Butler <ul style="list-style-type: none"> <li>A. Committee Work</li> </ul> </li> <li>2. Appellate Rules Division – Justice Boomgaarden <ul style="list-style-type: none"> <li>A. Working with Shawna Goetz, Clerk of Court <ul style="list-style-type: none"> <li>I. Identify Potential Rule Improvements/Amendments</li> </ul> </li> </ul> </li> <li>3. Civil Rules Division – Justice Fox <ul style="list-style-type: none"> <li>A. Update</li> </ul> </li> <li>4. Criminal Rules Division – Justice Kautz <ul style="list-style-type: none"> <li>A. No Update</li> </ul> </li> <li>5. Rules of Evidence Division – Judge Rumpke <ul style="list-style-type: none"> <li>A. No Update</li> </ul> </li> </ul>

<p>Judicial Members: Judge Rumpke (Chair), Judge Radda, Judge Phillips</p> <p><u>Juvenile Division</u></p> <p>Judicial Members: Judge Wilking (Chair), Justice Kautz, Judge Campbell, Judge Fenn</p>	<p>6. Juvenile Rules Division – Judge Wilking</p> <p>A. No Update</p>
<p><b>Access to Justice Commission</b></p>	<p>1. Update – Justice Boomgaarden</p> <p>A. Meeting Scheduled March 22</p>
<p><b>Court Security Commission</b></p>	<p>1. Update – Ronda Munger</p>
<p><b>Judicial Education</b></p>	<p>1. Update – Elisa Butler</p>
<p><b>Member Appointment</b></p>	<p>1. Informational</p> <p>A. Order Appointing Member to the State Council for Interstate Adult Offender Supervision (<b>Attachment B</b>)</p>
<p><b>New Business</b></p>	<p>1. Member Input</p>

**Attachments are highlighted**