

# Board of Judicial Policy and Administration

**TEAMS Meeting  
December 14, 2020  
9:00 A.M. – NOON**

## AGENDA

**BJPA Members:** Chief Justice Michael Davis (Chair), Justice Kate Fox, Justice Lynne Boomgaarden, Judge Catherine Wilking, Judge Catherine Rogers, Judge Thomas Rumpke, Judge Wes Roberts, Judge Curt Haws, Judge Wendy Bartlett

Agenda Items	
<b>Roll Call</b>	Lily Sharpe
<b>Welcome</b>	Chief Justice Davis
<b>New Judicial Appointments</b>	<ol style="list-style-type: none"><li>1. Sixth Judicial District: Stuart Healy<ol style="list-style-type: none"><li>A. Judge Deegan Retiring December 25, 2020</li></ol></li><li>2. Eighth Judicial District: Clark Allan<ol style="list-style-type: none"><li>A. Judge Case Retiring January 3, 2021</li></ol></li></ol>
<b>Children’s Justice Project</b>	<ol style="list-style-type: none"><li>1. Update – Lisa Finkey</li></ol>
<b>Equal Justice Wyoming</b>	<ol style="list-style-type: none"><li>1. Update – Angie Dorsch</li></ol>
<b>COVID-19</b>	<ol style="list-style-type: none"><li>1. Funding – Claire Smith</li><li>2. Procedures – Brenda Reedy</li><li>3. Update on Employee Cases – Brenda Reedy</li></ol>
<b>Legislative Interim Meetings</b>	<ol style="list-style-type: none"><li>1. Update<ol style="list-style-type: none"><li>A. Joint Judiciary Committee, October 26 and 27 – Lily Sharpe</li><li>B. Joint Appropriations Committee, October 26 and 27 – Claire Smith</li></ol></li></ol>
<b>Chancery Court</b>	<ol style="list-style-type: none"><li>1. Update – Justice Fox</li></ol>

<p><b>Committee</b></p> <p>Judicial Members: Justice Fox (Chair), Chief Justice Davis, Judge Fenn, Judge Waldrip, Ret., Judge Sullins, Ret.</p>	
<p><b>Judicial Conference Reports</b></p> <p><u>Circuit Conference President:</u> Judge Christensen</p> <p><u>District Conference President:</u> Judge Wilking</p>	<ol style="list-style-type: none"> <li>1. Circuit Court Conference – Judge Christensen</li> <li>2. District Court Conference – Judge Wilking <ol style="list-style-type: none"> <li>A. Park Security Concerns</li> <li>B. Judicial Poll Concerns</li> </ol> </li> </ol>
<p><b>Judicial Branch Technology</b></p> <p><u>Courtroom Automation Committee</u></p> <p>Members: Chief Justice Davis (Chair), Judge Fenn, Judge Edelman, Judge Campbell, Judge Christensen, Judge Castano, Judge Haws</p> <p><u>Courtroom Technology Committee</u> Members: Chief Justice Davis (Chair), Justice Fox, Judge Lavery, Judge Johnson, Judge Christensen, and Judge Prokos</p>	<p><b>Court Automation</b> – Elisa Butler and Heather Kenworthy</p> <ol style="list-style-type: none"> <li>1. DCAC/CCAC – Heather Kenworthy <ol style="list-style-type: none"> <li>A. FCE Circuit – Rollout Complete <ol style="list-style-type: none"> <li>I. Basin/Lovell, October 18</li> <li>II. Wheatland/Worland, October 25</li> <li>III. Thermopolis/Douglas, November 1</li> </ol> </li> <li>B. FCE District <ol style="list-style-type: none"> <li>I. Committee Work</li> <li>II. Committee Members Processing Each Case Type in FCE to Check Configurations</li> <li>III. Working on Migration Development with Vendor <ol style="list-style-type: none"> <li>a. New Data Extract Template Delivered</li> </ol> </li> <li>IV. Introduction to FCE Accounting Scheduled in December</li> </ol> </li> </ol> </li> <li>2. Jury Management – Heather Kenworthy <ol style="list-style-type: none"> <li>A. Commencement of Activities for Group 5 <ol style="list-style-type: none"> <li>I. Training Commenced</li> <li>II. Clerks will Pull First Jury List in December/January</li> </ol> </li> </ol> </li> </ol> <p><b>E-Filing</b> – Elisa Butler</p> <ol style="list-style-type: none"> <li>3. Update</li> </ol> <p><b>Courtroom Technology</b> – Nate Goddard</p> <ol style="list-style-type: none"> <li>4. COVID Funded Technology <ol style="list-style-type: none"> <li>A. Courtroom Technology</li> </ol> </li> </ol>

	<ul style="list-style-type: none"> <li>I. Approval for Second Round of COVID Funding</li> <li>II. Jury Room Surface Hubs</li> <li>B. COVID Equipment/Software <ul style="list-style-type: none"> <li>I. Equipment: <ul style="list-style-type: none"> <li>a. Laptop Rollout Complete</li> <li>b. 200 Headsets and 70 Web Cameras Acquired</li> </ul> </li> <li>II. Software: <ul style="list-style-type: none"> <li>a. VPN High Availability – Deployed</li> <li>b. Liberty Recording – Ordered</li> <li>c. Cisco Umbrella – Deployed</li> <li>d. Barracuda – Deployed</li> </ul> </li> </ul> </li> </ul>
<p><b>Permanent Rules Advisory Committee (PRAC)</b></p> <p><u>Court Records Division</u> Judicial Members: Justice Gray, Judge Overfield, Judge Castano</p> <p><u>Appellate Division</u> Judicial Members: Justice Boomgaarden, Judge Fenn</p> <p><u>Civil Division</u> Judicial Members: Justice Fox (Chair), Judge Castano, Judge Krieken, Judge Rumpke</p> <p><u>Criminal Division</u> Judicial Members: Justice Kautz (Chair), Judge Sharpe, Judge Phillips</p> <p><u>Evidence Division</u> Judicial Members: Judge Rumpke (Chair), Judge Radda, Judge Phillips</p> <p><u>Juvenile Division</u> Judicial Members: Judge Wilking (Chair), Justice Kautz, Judge Campbell, Judge Fenn</p>	<ul style="list-style-type: none"> <li>1. Court Records Division – Elisa Butler <ul style="list-style-type: none"> <li>A. Committee Work</li> </ul> </li> <li>2. Appellate Rules Division – Justice Boomgaarden <ul style="list-style-type: none"> <li>A. Chairman Greg Dykeman Working on Reappointments</li> </ul> </li> <li>3. Civil Rules Division – Justice Fox <ul style="list-style-type: none"> <li>A. New Email Filing Rule and Effective Date</li> </ul> </li> <li>4. Criminal Rules Division – Justice Kautz <ul style="list-style-type: none"> <li>A. No Update</li> </ul> </li> <li>5. Rules of Evidence Division – Judge Rumpke <ul style="list-style-type: none"> <li>A. Judge Nau Retired <ul style="list-style-type: none"> <li>I. New Member Judge Paul Phillips</li> </ul> </li> </ul> </li> <li>6. Juvenile Rules Division – Judge Wilking <ul style="list-style-type: none"> <li>A. No Update</li> </ul> </li> </ul>
<p><b>Judicial Ethics Advisory Committee</b></p> <p>Judicial Members: Judge Overfield, Judge Bluemel, Judge Greer</p>	<ul style="list-style-type: none"> <li>1. W.S.C.J.E.A.C Advisory Opinion 2020-01 (<b>Attachment A</b>) – Lily Sharpe</li> <li>2. Term Expiration and Member Reappointment – Lily Sharpe</li> </ul>

<b>Access to Justice Commission</b>	1. Update – Justice Boomgaarden A. November 2, 2020 Meeting
<b>Judicial Education</b>	1. Judicial Orientations – Elisa Butler
<b>Member Appointment</b>	1. State Council for Interstate Juvenile Supervision – Lily Sharpe
<b>Forms Approval</b>	1. Garnishment Forms – Ronda Munger
<b>Audit of Circuit Courts</b>	1. Torrington A. Audit Letter October 9, 2020 ( <b>Attachment B</b> )
<b>New Business</b>	1. Member Input

**Attachments are highlighted**