

Board of Judicial Policy and Administration

Supreme Court Building, Room 237

Cheyenne, Wyoming

June 15, 2020

9:00 A.M. – NOON

Video Conference

MINUTES

BJPA Members Present: Chief Justice Michael Davis (Chair)*, Justice Kate Fox*, Justice Lynne Boomgaarden*, Judge John Fenn*, Judge Catherine Rogers*, Judge Thomas Rumpke*, Judge Bob Castor*, Judge Wes Roberts*, Judge Curt Haws*

Others Present: Judge Catherine Wilking*, Judge Brian Christensen*, Lily Sharpe, State Court Administrator, Claire Smith, Chief Fiscal Officer and Human Resources Director, Elisa Butler, General Counsel, Julie Goyen*, Chief Information Officer, Heather Kenworthy*, Applications Manager, Nate Goddard*, IT Operations Manager, and Cierra Hipszky, Business Manager

**Appeared remotely via phone or video conference*

Agenda Items	
Roll Call	All members were present.
Welcome	Chief Justice Davis welcomed members and other attendees.
COVID-19 Update	<p>1. Update – Chief Justice Davis and Lily Sharpe</p> <p>Chief Justice Davis indicated the Fourth Order Amending March 18, 2020 Temporary Plan to Address Health Risks Posed by the COVID-9 Pandemic was recently filed (Appendix 1). Notably, the order expands the use of telephonic or video technology to include misdemeanor bench trials pursuant to the terms of W.R.Cr.P. 43.1(a), (c), and (d).</p> <p>Lily Sharpe communicated we have received numerous operating plans from courts. We will be reaching out to those courts we have not seen plans from.</p> <p>It was clarified the only jury trial that would be held before August 3rd would be in Campbell County. Judge Rumpke indicated this was correct, but noted, the current COVID trends do not seem favorable. Public health will determine if those trials are held. Judge Rumpke currently has a two-day jury trial set and Judge Phillips has a one-day jury trial set. This will allow us to see how both end of the hall and jurisdictions are going to work.</p>

<p>New Judicial Appointments</p>	<p>1. First Judicial District: Sean Chambers</p> <p>A. Judge Nau Retires July 2, 2020</p> <p>Governor Mark Gordon appointed Sean Chambers to be a Circuit Court Judge for the First Judicial District serving Laramie County.</p>
<p>Judicial Vacancies</p>	<p>1. Second Judicial District: Robert Caster</p> <p>A. Judge Castor Retiring July 3, 2020</p> <p>Chief Justice Davis relayed the Judicial Nominating Commission met virtually, while interviewees appeared at the court. Additional steps were taken for appropriate social distancing and disinfecting between interviews.</p> <p>The three nominees are Stuart Healy, Dona Playton, and Robert Sanford.</p>
<p>BJPA Elections</p>	<p>1. Terms Expiring on June 30, 2020</p> <p>A. Justice Fox</p> <p>B. Judge Fenn</p> <p>C. Judge Roberts</p> <p>2. Circuit Court Vacancy Term Expires on June 30, 2022</p> <p>A. Judge Castor</p> <p>3. New and Returning Members</p> <p>A. Supreme Court Selection:</p> <p>I. Justice Fox, Term Expiration June 30, 2023</p> <p>B. District Court Selection:</p> <p>I. Judge Wilking Term Expiration June 30, 2023</p> <p>C. Circuit Court Selections:</p> <p>I. Judge Roberts Term Expiration June 30, 2022</p> <p>a. Judge Roberts was elected to replace Judge Castor and complete Judge Castor’s remaining two years.</p> <p>II. Judge Bartlett Term Expiration June 30, 2023</p> <p>a. Judge Bartlett was elected to replace Judge Roberts for a full three-year term.</p> <p>The order appointing new and returning members was filed on June 10th, 2020 (Appendix 2).</p>
<p>Children’s Justice Project</p>	<p>1. Upcoming Judicial Training Opportunities – Lisa Finkey</p> <p>We have worked with Casey Family Programs to set up a training program in Wyoming regarding addiction and parental substance abuse. These trainings will</p>

	<p>also cover the long-term effects of adolescent drug and alcohol abuse. We were able to contract with two nationally recognized experts, Dr. Judy Grisel and Paul DiLorenzo, who will customize this program to the needs of Wyoming. We have spent a significant amount of time with the trainers discussing Wyoming specific issues.</p> <p>Dr. Grisel is author of the New York Times Bestseller <i>Never Enough: The Neuroscience and Experience of Addiction</i>. The webinar she put on for the Pennsylvania child welfare system a few weeks ago was excellent. We don't often get trainers of her caliber to come to Wyoming and customize their information for our state, so we are very excited for this training.</p> <p>Paul is going to customize his training to include how trauma contributes to substance abuse disorders, generational abuse and neglect and substance use, and many other topics that are going to be very educational.</p> <p>The program will consist of three, 1 to 1.5 hour webinars, and a four hour in person training in Cheyenne. The webinars will be at noon on June 24th, July 15th, and August 5th. These will be recorded and available to watch later. The in-person training will be on October 9th from 10 am to 3:30 pm with a 1.5 hour break for lunch. We are still working out the finer details, but all the trainings will be free. The trainings will also be open to attorneys, DFS workers, CASA Advocates, etc. We are also hoping to include an opportunity for judicial officers to have a private question and answer session.</p>
<p>COVID-19 Funding</p>	<p>1. Update – Claire Smith</p> <p>We received a verbal approval from the Governor's Office on our first round of COVID proposals. They will now be sent to the Budget Division for approval and then to the AG's office. While we are a separate branch of government, all COVID funds were appropriated to the Governor's Office so we need to work with these executive branch agencies in this process. A list of additional proposals will be compiled this week for the Chief's approval, including the technology requests approved by the Courtroom Technology Committee. Further review of plexiglass for jury boxes will be put on hold until Judge Rumpke and Judge Phillips do their test trials in July. Neither have plexiglass dividers, but will consider whether or not they will be reasonable to try to use. If they are, information will need to be gathered from courts on feasibility and dimensions.</p> <p>Nate Goddard added this first request included \$4.3M to upgrade the remaining courtrooms to meet the current courtroom technology standards. After the request was submitted, the Courtroom Technology Committee met and decided to bump up the current standards. The second request will be just shy of \$5M and will include the additional funding necessitated by the increase in courtroom technology standards. The request will pay for additional wireless and wired microphones, monitors (including a monitor for the court reporter), and audio streaming. Some of these items will be based on location and setup. The addition of a channel and the use of white noise to conduct bench conferences was not included in the upgraded standard, but Nate has started working on requesting COVID funds for that as well.</p> <p>Chief Justice Davis addressed the email and letters sent out at the end of last</p>

week. The Governor is pushing hard for a 10 percent reduction in budget expenditures by month's end. Although we have not specifically been asked, we are having to look at budget cuts. Our hope is to get ahead of this by obtaining the information we requested from the trial courts and compiling it for the Supreme Court. At the Supreme Court, we are looking at a hiring freeze, combining positions, and not filling vacant positions.

Claire Smith added finding budget cuts is time critical because these cuts need to start July 1. If we can provide a "ballpark" figure to the Governor, it will help him determine whether Wyoming can pay its bills. As you look at your budget to find where you can, please reach out to us if you have any questions. Monthly budget statements are sent to chief clerks and judicial assistants if you'd like to review them.

In determining what a 10% cut would mean for the Judiciary, we took out the statutorily set salaries and one-time funding. This gives the baseline of our standard operating budget. The cuts should be made to that standard operating budget. A high-level estimate of the Supreme Court budget, which includes all the circuit court budgets, is approximately \$40M. A 10 percent cut would equate to approximately \$4M for all of the budgets that sit within the Supreme Court budget.

Chief Justice Davis addressed the branch-wide email sent out on Friday and noted we did exactly what the Governor did. We are being open and honest about the risks. As we are less than 2 percent of the state's budget, the best-case scenario is to give up some things and not fill some positions currently open or vacant. It was noted we should not lead people on when we don't know what this all is going to look like in the end.

In terms of operation, we need information about what courts cannot accomplish with a 10 percent cut. The hope is to have one response, in a precise manner, through the Conference chairs that we can give to the legislature when they do come to us. That response should include what would not happen within those courts if the full 10% cuts were made, including the impact to your operations and public access to courts.

It was noted by Judge Roberts that although the circuit and district courts should be part of the discussion, they would not be efficient problem solvers to reduce the overall budget. Their budgets are already lean. The first step should not be personnel, salaries, or positions. The hope is talks would occur regarding systemic changes, underutilized resources, and focused discussion based on policy.

Chief Justice Davis indicated he suspects the Governor will not be pressuring the Judicial Branch, but we are expecting general ideas. We suspect a 10% cut would be crippling, but we do not know without the requested information.

A spreadsheet with a breakdown of budgets has been provided to the Conference presidents. It is Judge Rogers' understanding Judge Campbell would pass along the spreadsheet after a preliminary look with leadership so the spreadsheet could be passed along in a meaningful way. Chief Justice Davis relayed his desire to have that information passed along to all judges through the Conference presidents. Please address with them any concerns you may have regarding that

	<p>plan.</p> <p>Justice Fox further relayed there has not been direct communication from the Governor or the Legislature asking for budget cuts. This response is based on the Governor’s communication to state employees, JAC discussions, and press releases. We are anticipating a request, and should in good faith participation, come up with cuts and show that a 10 percent cut would create a non-functioning court system. It was noted we are a small amount of the overall state budget, are already lean, and are personnel heavy. With those considerations, we have been able to avoid the same percentage of cuts as the Executive and Legislative Branches in the past. Chief Justice Davis added we want to be able to respond in a meaningful way, to show what would happen if we were to take a 10% cut and hold as much ground as we can.</p>
<p>Legislative Interim Meetings</p>	<p>1. Update – Lily Sharpe</p> <p>The Joint Appropriations Committee (JAC) and Joint Judiciary Committee (JJC) have both recently met. The Committees discussed the possibility of a special session at the end of June. The Legislature, however, decided not to hold a special session in June. The JJC consequently canceled their next meeting.</p> <p>The next JAC will be meeting from July 13th – 15th, and the next JJC will be meeting from August 20th – 21st.</p>
<p>Chancery Court Committee</p> <p>Judicial Members: Justice Fox (Chair), Chief Justice Davis, Judge Fenn, Judge Waldrip, Ret., Judge Sullins, Ret.</p>	<p>1. Update – Justice Fox</p> <p>A. Rules</p> <p>Approximately a dozen comments were received. The Chancery Court Committee will be meeting in the next month or two to finalize the rules.</p> <p>B. Chancery Court Courtroom</p> <p>The funding for the courtroom was included in the capital construction bill during the budget session. The bill subsequently failed.</p> <p>Mel Muldrow with Construction Management indicated there are contingency funds to pay for the courtroom. The plans are to still include the courtroom in the Casper state building.</p> <p>As it stands, Chancery Court looks to be on track to open by the statutory deadline of March 1, 2022.</p> <p>Elisa Butler noted the contract for the chancery court case management system, FullCourt Enterprise, has been signed with our vendor, Justice Systems Inc (JSI). We have had our kickoff call with JSI and our IT staff has really delved into configuration.</p> <p>E-Filing Update – Elisa Butler</p> <p>We have been working with the selected E-filing vendor, File & ServExpress (FSX), to negotiate a contract. The contract will be for both Chancery and District court. We are looking to have the contract in place by the end of September.</p>

	<p>Lily Sharpe relayed our case management system vendor, JSI and FSX are working outside of our contract to integrate their systems. We are hopeful this will mean the systems will integrate well.</p>
<p>Judicial Conference Reports <u>Circuit Conference President:</u> Judge Christensen <u>District Conference President:</u> Judge Campbell</p>	<p>1. Circuit Court Conference – Judge Christensen The spring meeting was not held. There will be a budget meeting this Wednesday at Noon.</p> <p>2. District Court Conference – Judge Campbell No update.</p> <p>Chief Justice Davis conveyed how refreshing and gratifying it was to watch the different levels of the Judiciary pull together during this difficult time. There has never been this much communication before and it is happening on a weekly basis. These are tremendous and good efforts.</p>
<p>Judicial Branch Technology <u>Courtroom Automation Committee</u> Members: Chief Justice Davis (Chair), Judge Fenn, Judge Edelman, Judge Campbell, Judge Christensen, Judge Castano, Judge Haws <u>Courtroom Technology Committee</u> Members: Chief Justice Davis (Chair), Justice Fox, Judge Lavery, Judge Johnson, Judge Christensen, and Judge Prokos</p>	<p><u>Court Automation Committee Updates</u> – Elisa Butler and Heather Kenworthy</p> <p>1. DCAC/CCAC – Heather Kenworthy</p> <p style="padding-left: 40px;">A. FullCourt Enterprise (FCE) Circuit</p> <p>There are 9 courts remaining in the Circuit Court FCE rollout. A total of 18 courts, and 21 databases that have been migrated. Three courts are in training, starting today. Those courts are Sundance, Newcastle, and Lusk. Their go-live dates are the first three weeks of August.</p> <p style="padding-left: 40px;">B. FullCourt Enterprise (FCE) District</p> <p>We are continuing to work through the configurations. We received a migrated database from WyUser into FCE and we have asked the District Court Subject Matter Expert Committee look at it and provide feedback. We are working with the vendor on a migration of a second court to test out the Global/Local relationships in the District Court as well as incorporating the document migration in this second court migration.</p> <p>We are continuing work on creating a plan for the financials from WyUser. They will not be migrated. IT has created an application to help us get a better view of WyUser financials.</p> <p>The Juvenile Module has been delivered by the vendor, and we are working to get it configured. We are primarily focusing on relationships, placements and timelines.</p> <p>2. Jury Management – Heather Kenworthy</p> <p style="padding-left: 40px;">A. Commencement of Activities for Group 4</p> <p>We are beginning to work with Rollout Group 4 (of 6). Training for this group</p>

starts July 7th. Two new exciting features were added recently. The first is two addresses in Clear View Jury. We have both the mailing and physical addresses available to clerks now. This will allow for a physical address to be shown on an Order to Show Cause, while sending the questionnaire to the mailing address.

The second new feature went into production in the last couple of weeks. This is Ad Hoc Notifications. This allows the clerks to send custom text and/or email messages to qualified jurors. A report also shows which jurors did not elect to have text or emails, so the clerk knows who remains to be called.

There is a possibility of creating a supplemental jury questionnaire relating to COVID-19. We would need lead time to configure one, and it would be the most helpful to the Applications Team if those questions were uniform. That would allow for one configuration.

Judge Rumpke will send around a draft of five to six questions to Judges Campbell and Christensen.

The judges will work together to generate and agree to uniform questions for a supplemental jury questionnaire.

Courtroom Technology Committee Update – Nate Goddard

The initial COVID funding request included money for Surface Hubs in all of the jury rooms. We are additionally procuring a few tablets for pro se litigants or others that may not have access to this type of technology to interact with the court.

We are working on a tentative rollout schedule to update all the courts to the current technology standard. High volume courts will likely be rolled out first, as this makes the most sense from installation standpoint.

Teams Update – Nate Goddard

1. Branch Wide Usage

Statistics over the past 90 days:

- 798,004 minutes of audio
- 615,887 minutes of video (Note: This number includes audio from above)
- 61,541 minutes of screen sharing
- 8,689 meetings organized
- 13,676 meetings participated in

2. Training

CTO staff recently conducted webinars for the Wyoming Trial Lawyers Association and the State Bar.

Judge Haws relayed his appreciation to the IT Operations Team. They have made the pandemic transition an easy one. Judge Fenn echoed those sentiments

	as well.
<p>Permanent Rules Advisory Committee (PRAC)</p> <p><u>Court Records Division</u> Judicial Members: Justice Gray, Judge Overfield, Judge Castano</p> <p><u>Appellate Division</u> Judicial Members: Justice Boomgaarden, Judge Fenn</p> <p><u>Civil Division</u> Judicial Members: Justice Fox (Chair), Judge Castano, Judge Kricken, Judge Rumpke</p> <p><u>Criminal Division</u> Judicial Members: Justice Kautz (Chair), Judge Sharpe, Judge Phillips</p> <p><u>Evidence Division</u> Judicial Members: Judge Rumpke (Chair), Judge Nau, Judge Radda</p> <p><u>Juvenile Division</u> Judicial Members: Judge Wilking (Chair), Justice Kautz, Judge Campbell, Judge Fenn</p>	<p>1. Appellate Rules Division – Justice Boomgaarden and Patty Bennett No Update.</p> <p>2. Civil Rules Division – Justice Fox and Patty Bennett No Update.</p> <p>3. Criminal Rules Division – Patty Bennett No Update.</p> <p>4. Rules of Evidence Division – Judge Rumpke and Patty Bennett No Update.</p> <p>5. Juvenile Rules Division – Patty Bennett</p> <p style="text-align: center;">A. Proposed Rule Changes out for Review and Comment</p> <p style="text-align: center;">I. Peremptory Challenges and Jury Size</p> <p>Judge Wilking relayed the Committee is working on finalizing the rules dealing with peremptory challenges and jury size. The Committee will meet via Teams on July 9th, and then the final rules will be submitted to the Supreme Court.</p>
<p>Access to Justice Commission</p>	<p>1. Update – Justice Boomgaarden</p> <p>The state-wide legal needs assessment will be completed in early August. This assessment is required for continued Legal Services Corporation funding for Legal Aid of Wyoming. Equal Justice Wyoming (EJW) helped fund the assessment which will allow for the assessment to serve the needs of Wyoming’s seven legal services providers. The vendor who conducted the assessment will present its report at a joint meeting of EJW’s Board and the Access to Justice Commission in early September. If anyone would like to attend that Teams meeting, please email Justice Boomgaarden to be added to the invitation list.</p> <p>Additionally, Emily Soli from the Governor’s Office has expressed interest in EJW and the Access to Justice Commission. She will attend the September meeting and will be a good liaison for access to justice policy issues.</p> <p>During the COVID-19 outbreak, EJW is working remotely and will be part of the Wyoming Supreme Court’s Reopening Plan. If there are any COVID-related concerns regarding access to justice programs in the various courts, please email Justice Boomgaarden and copy Angie Dorsch.</p> <p>Justice Boomgaarden thanked Judge Christensen. During the beginning of the COVID-19 outbreak, there were numerous discussions concerning eviction proceedings and whether the Judicial Branch could or should impose a moratorium on those proceedings. Judge Christensen served as the primary</p>

	<p>point of contact for the Governor’s office and other interested parties. With his help the issue was appropriately characterized as a policy issue involving numerous stakeholders best left to the legislature.</p> <p>Justice Boomgaarden sent an ABA resolution concerning COVID-related access to justice objectives to all circuit and district court judges and clerks. She would ask that the courts keep these objectives in mind as they prepare their reopening plans. If any of the courts need more information or resources related to COVID-era access to justice issues and solutions, please reach out to Justice Boomgaarden and Angie Dorsch.</p>
Court Security Commission	<p>1. Update – Ronda Munger</p> <p>The Court Security Commission was scheduled to meet in Basin on May 19th, but that meeting was postponed due to concerns over COVID-19. The local court security committees are currently submitting their annual reports, which are due July 1, 2020. The Commission in turn will then submit its annual report to the Chief Justice, the Governor, Joint Judiciary and the Joint Appropriations Committee on September 1, 2020.</p>
Campbell County Supervising Judge	<p>1. Update – Lily Sharpe</p> <p>A. Board Approval</p> <p>In accordance with BJPA Circuit Court Clerical Staff Supervision Policy, Judges Bartlett and Phillips requested for the Board to approve Judge Phillips as the supervising judge (Appendix 3). Judge Castor moved to approve Judge Phillips as the supervising judge for the Campbell County Circuit Court. Judge Haws seconded the motion. There was no further discussion. The motion passed unanimously on voice vote.</p>
New Business	<p>1. Member Input</p> <p>Chief Justice Davis recognized the work the State Court Administrator and staff have done during this difficult time. They have been ahead of the COVID outbreak in all aspects since it started and have gone beyond the call of duty. To all the judges and staff, thank you for all your hard work during this difficult and uncertain time.</p>
Adjournment	<p>The meeting adjourned at 10:10 a.m.</p>



<p>Action items:</p> <p>1. None.</p>

Action taken by Board:

1. Approved the request to appoint Judge Phillips as the supervising Campbell County Circuit Court Judge.

Appendix 1: Fourth Order Amending March 18, 2020 Temporary Plan to Address Health Risks Posed by the COVID-9 Pandemic

Appendix 2: Order Appointing and/or Reappointing Members to the Board of Judicial Policy and Administration

Appendix 3: Letter Re: Supervision of Campbell County Clerical Staff

Attachments are highlighted

Approved on July 13, 2020

IN THE SUPREME COURT, STATE OF WYOMING

April Term, A.D. 2020

In the Matter of the)
Wyoming Supreme Court’s Temporary Plan)
Regarding COVID-19 Pandemic)

FOURTH ORDER AMENDING MARCH 18, 2020 TEMPORARY PLAN TO ADDRESS HEALTH RISKS POSED BY THE COVID-19 PANDEMIC

This matter came before the Court on its own motion. On March 18, 2020, in light of the nationwide pandemic, the Supreme Court entered its initial “Order Adopting Temporary Plan to Address Health Risks Posed by the Covid-19 Pandemic.” That order implemented measures to protect the health and safety of court employees, elected officials, and the general public. On April 1, 2020, this Court entered its first “Order Amending and Extending March 18, 2020 Temporary Plan to Address Health Risks Posed by the Covid-19 Pandemic.” That order extended the Temporary Plan through May 31, 2020. On April 30, 2020, the Court entered its “Second Order Amending March 18, 2020 Temporary Plan to Address Health Risks Posed by the COVID-19 Pandemic,” to add ¶ 2(b) below. The Court entered its Third Order Amending March 18, 2020 Temporary Plan to Address Health Risks Posed by the COVID-19 Pandemic May 15, 2020, which allowed for the resumption of some in person proceedings pursuant to Operating Plan guidelines, and extended the moratorium on jury trials until August 3, 2020. The Court now enters its Fourth Order Amending March 18, 2020 Order, which allows bench trials to be conducted remotely under certain conditions. To eliminate the need for reference to prior orders, this Court notes the order herein represents the entire current Temporary Plan. The Court hereby **ORDERS**:

1. No jury trials should be conducted prior to August 3, 2020. All in-person proceedings in all Circuit and District Courts and the Supreme Court in Wyoming should be suspended from the close of business on March 18, 2020 to August 3, 2020, except those set forth below:
 - a. Proceedings necessary to protect constitutional rights of criminal defendants, including bond-related matters for incarcerated individuals;
 - b. Civil and criminal jury trials that are in progress as of March 18, 2020;
 - c. Proceedings related to relief from abuse, including but not limited to orders of protection;
 - d. Proceedings related to emergency child custody orders;
 - e. Proceedings related to emergency child protection;
 - f. Proceedings related to petitions for temporary injunctive relief;
 - g. Proceedings related to emergency protection of elderly or vulnerable persons;
 - h. Proceedings directly related to the COVID-19 public health emergency;

- i. Proceedings pursuant to a COVID-19 Operating Plan adopted by the judges of the relevant courthouse and submitted to the Wyoming Supreme Court in accordance with the Court Covid-19 Reopening Guidelines for Court Employees and Public Proceedings: <http://www.courts.state.wy.us/wp-content/uploads/2020/05/Guidelines.Consolidated-W-Resource-Page-Final-05.15.2020.pdf>; and
 - j. Other exceptions as approved by the Chief Justice or deemed necessary by a district or circuit judge.
2. Judges are encouraged to use telephonic or video technology for all other statutorily and/or constitutionally required hearings, including arraignments and Title 25 hearings.
 - a. Felony sentencings W.R.Cr.P. 43.1(b)(4), and evidentiary felony revocation hearings W.R.Cr.P. 43.1(b)(5) may be conducted via video conferencing, with the defendant's consent in writing or on the record.
 - b. Misdemeanor bench trials may be conducted via video conferencing pursuant to the terms of W.R.Cr.P. 43.1(a), (c) and (d), with the defendant's consent in writing or on the record.
 - c. Where W.R.Cr.P. 43.1 or this order permit a criminal proceeding to be conducted by video conferencing, the proceeding may be conducted by audio only, where the available technology is such that only audio is available. Such audio proceedings may be conducted at the discretion of the presiding judge and consistent with due process.
3. Good cause exists due to the current health emergency to continue any proceeding not specified in paragraphs 1 or 2 of this order while it is in effect.
4. All civil trials, hearings, and motions should be postponed and rescheduled for a later date unless the assigned judge finds the proceedings can be held through telephonic or video means and an adequate record can be made by a court reporter or electronic recording, or pursuant to a COVID-19 Operating Plan adopted by the judges of the relevant courthouse and submitted to the Wyoming Supreme Court in accordance with the Court Covid-19 Reopening Guidelines for Court Employees and Public Proceedings. <http://www.courts.state.wy.us/wp-content/uploads/2020/05/Guidelines.Consolidated-W-Resource-Page-Final-05.15.2020.pdf>
5. Reasonable attempts should be made to reschedule all criminal trials, subject to the requirement that defendants be provided speedy trials as required by law.
6. In those instances in which an in-person proceeding under paragraph 1 of this order is held, courtroom attendance should be limited to attorneys, parties, necessary witnesses, victims, and essential court personnel, or pursuant to a COVID-19 Operating Plan adopted by the judges of the relevant courthouse and submitted to the Wyoming Supreme Court in accordance with the Court Covid-19 Reopening Guidelines for Court Employees and

Public Proceedings. <http://www.courts.state.wy.us/wp-content/uploads/2020/05/Guidelines.Consolidated-W-Resource-Page-Final-05.15.2020.pdf>

7. Any in-person proceeding involving a participant who is ill or in a high-risk category as defined in paragraph 11 of this order should be rescheduled. In-custody defendants who are symptomatic of coronavirus should not be transported to court facilities.
8. When evaluating whether the due administration of justice requires any statutory or constitutional proceeding to occur within a certain time frame, courts should consider whether conducting the proceedings will require the parties, their attorneys, essential court personnel, or members of the public to act in a manner inconsistent with current recommendations from local, State, and Federal public health officials.
9. Unless public safety compels otherwise, judges should issue summonses instead of bench warrants.
10. Clerks of court are urged to consider using drop boxes for conventionally filed documents if possible.
11. Signage should be posted at all public entry points advising individuals not to enter courtrooms or clerks' offices if they have:
 - a. Visited China, Iran, South Korea, any European countries, or any other high-risk countries identified by the CDC in the previous 14 days;
 - b. Resided with or been in close contact with someone who has been in any of those countries within the previous 14 days;
 - c. Traveled domestically within the United States where COVID-19 has sustained widespread community transmission;
 - d. Been asked to self-quarantine by any doctor, hospital, or health agency;
 - e. Been diagnosed with or have had contact with anyone who has been diagnosed with COVID-19; or
 - f. A fever, cough or shortness of breath.
12. Individuals attempting to enter restricted areas in violation of this order should be denied entrance by courthouse security officers or other authorized individuals.
13. Court employees should discourage all persons from congregating outside courtroom doors and should encourage social distancing inside the courtroom or in other court areas.
14. Individuals with legitimate court business who are ill, caring for someone who is ill or in a high-risk category as defined in paragraph 11 of this order are advised to stay home and to request a continuance by calling the appropriate clerk of court. Court clerks are urged to appoint sufficient staff to process these requests and notify the presiding judge and involved attorneys.
15. Litigants and attorneys in both criminal and civil cases are encouraged to file documents with clerks of court by electronic mail if possible, in accordance with Rule 5(e) of the Wyoming Rules of Civil Procedure and Rule 301 of the Uniform Rules for the District

Courts. Rule 5(e) is hereby expanded to allow filing of documents which exceed ten (10) pages in length by electronic mail. Rule 4 of the Rules for Fees and Costs of the District Court and Rule 4 of the Rules for Fees and Costs of the Circuit Court are hereby waived during the effective period of this order.

16. Except as set forth in paragraph 15 of this Order, the collection of fees (including filing fees) may be delayed, but filing fees should not be waived.
17. Judges are strongly encouraged to communicate with their local County Commissioners to ensure that courthouses remain open to court staff as necessary for statutorily or constitutionally required court business.
18. Circuit and district judges are strongly encouraged to coordinate with their conferences to ensure that statutorily and/or constitutionally required court business can continue in each county if a judge falls ill and is otherwise unable to perform his or her duties.
19. The Wyoming Supreme Court hereby suspends any court rule that is contrary to or in conflict with this order for the time period during which the order is in effect.

This order does not prohibit any court proceeding which may be conducted by telephone, video, teleconferencing, or other means that do not involve in-person contact. It is not intended to affect courts' consideration of matters that can be resolved without in-person proceedings.

Orders of protection and temporary injunctions that would otherwise expire between March 18, 2020 and May 31, 2020 are hereby extended until August 3, 2020.

The Court will review this Order no later than July 15, 2020 to determine whether it should be extended or vacated as circumstances require. Nothing in this order is intended to preclude judges from implementing additional restrictions as needed. This order shall be in effect to August 3, 2020 unless modified by further order of this Court.

DATED this 12th day of June, 2020.

BY THE COURT:

/s/

MICHAEL K. DAVIS
Chief Justice

IN THE SUPREME COURT, STATE OF WYOMING

APRIL TERM, A.D. 2020

IN THE MATTER OF THE APPOINTMENT)
AND/OR REAPPOINTMENT OF MEMBERS)
TO THE BOARD OF JUDICIAL POLICY AND)
ADMINISTRATION)

**ORDER APPOINTING AND/OR REAPPOINTING MEMBERS
TO THE BOARD OF JUDICIAL POLICY AND ADMINISTRATION**

THIS MATTER came before the Court sua sponte to formally appoint or reappoint members to the Board of Judicial Policy and Administration; it is therefore

ORDERED that Hon. John G. Fenn be, and hereby is, removed as member of the Board of Judicial Policy and Administration following the expiration of his term which will end on June 30, 2020; it is further

ORDERED that Hon. Wesley A. Roberts, who's term expires on June 30, 2020, is hereby appointed to fulfill the unexpired term of Hon. Robert A. Castor; it is further

ORDERED that Hon. Catherine E. Wilking and Hon. Wendy M. Bartlett be, and hereby are, appointed to the Board of Judicial Policy and Administration; it is further

ORDERED that Hon. Kate M. Fox be, and hereby is, reappointed to the Board of Judicial Policy and Administration; and it is

FURTHER ORDERED that the Board of Judicial Policy and Administration shall consist of the following members:

Michael K. Davis, Chairperson
Chief Justice, Wyoming Supreme Court
2301 Capitol Avenue
Cheyenne, WY 82002
Term Expires: June 30, 2022

Lynne Boomgaarden
Justice, Wyoming Supreme Court
2301 Capitol Avenue
Cheyenne, WY 82002
Term Expires: June 30, 2021

Kate M. Fox
Justice, Wyoming Supreme Court
2301 Capitol Avenue
Cheyenne, WY 82002
Term Expires: June 30, 2023

Catherine R. Rogers
District Court Judge
309 West 20th Street
Cheyenne, WY 82001
Term Expires: June 30, 2022

Thomas W. Rumpke
District Court Judge
500 South Gillette Ave., Suite 2600
Gillette, WY 82716
Term Expires: June 30, 2021

Catherine E. Wilking
District Court Judge
115. N. Center St., Suite 200
Casper, WY 82601
Term Expires: June 30, 2023

Wendy M. Bartlett
Circuit Court Judge
500 South Gillette Ave., Suite 2200
Gillette, WY 82716
Term Expires: June 30, 2023

Curt A. Haws
Circuit Court Judge
P.O. Box 1796
Pinedale, WY 82941
Term Expires: June 30, 2021

Wesley A. Roberts
Circuit Court Judge
1160 Major Ave., Suite 100
Riverton, WY 82501
Term Expires: June 30, 2022

DATED this 10th day of June 2020.

BY THE COURT:

/s/

MICHAEL K. DAVIS
CHIEF JUSTICE

Circuit Court of the Sixth Judicial District

Campbell County, State of Wyoming

Wendy M. Bartlett
Circuit Court Judge

Paul S. Phillips
Circuit Court Judge

Joseph Bolton
Clerk of Court



500 South Gillette Ave
Suite 2200
Gillette, WY 82716

(307) 682-2190
(307) 687-6214 fax

January 3, 2020


Hon. Michael Davis
Chief Justice, Wyoming Supreme Court
2301 Capitol Avenue
Cheyenne, WY 82002


Re: Supervision of Campbell County Clerical Staff

Dear Chief Justice Davis:

In accordance with the Wyoming Board of Judicial Policy and Administration policy letter dated June 28, 2007, the undersigned recommend Circuit Court Judge Paul S. Phillips be appointed supervising judge until further appointment.

Yours Very Truly,


Wendy M. Bartlett
Circuit Court Judge


Paul S. Phillips
Circuit Court Judge

cc: Lily Sharpe, Wyoming Supreme Court
2301 Capitol Avenue, Cheyenne, WY 82002