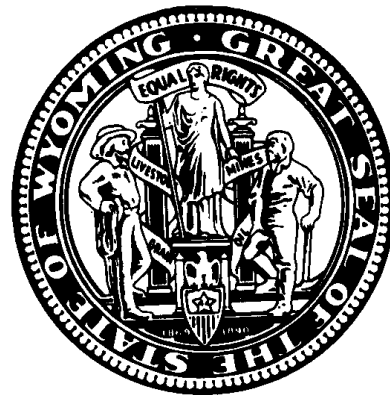


JUDICIAL BRANCH



SUPREME COURT

Supreme Court of Wyoming
Cheyenne, Wyoming 82002



TO: Honorable Eli Bebout, Chairman
Honorale Bob Nicholas, Chairman
Members of the Joint Appropriations Committee

FROM: Chief Justice Michael Davis

RE: Wyoming Supreme Court

SUBJECT: 2021-2022 Biennium Budget Recommendations

The Supreme Court is recommending a 2021-2022 Budget of \$76,679,537

ADMINISTRATION – 0100

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

Exception Budget Request

The Supreme Court is submitting an exception budget request of \$240,000 for an updated workload study for circuit court clerks and circuit court judges and a request of (\$127,386) to adjust for excess funding received for justice, judge and retired judge pay increases in the administration unit. In addition, the Equal Justice Wyoming program includes exception budget requests for \$1,000,000 for receipt of a Victims of Crime Act grant to subgrant to Wyoming victims’ services providers and \$78,000 of spending authority for pro hac vice fees to provide legal services to a larger population of eligible individuals. The Supreme Court recommends approval of the Exception Budget as submitted.

ADMINISTRATION – 0100 SUMMARY

	Total Funds	General Fund	Federal Fund	Special Revenue	Positions FT	PT
Requested	\$15,221,437	\$10,491,399	\$1,727,606	\$3,002,432	37	1
Recommended	\$15,221,437	\$10,491,399	\$1,727,606	\$3,002,432	37	1
Difference	\$0	\$0	\$0	\$0	0	0

JUDICIAL NOMINATING COMMISSION – 0200

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

JUDICIAL NOMINATING COMMISSION – 0200 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$17,942	\$17,942	0	0
Recommended	\$17,942	\$17,942	0	0
Difference	\$0	\$0	0	0

CHANCERY COURT – 0300

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

Exception Budget Request

The Supreme Court is submitting an exception budget request of \$90,716 for benefits for chambers staff, along with authorization for the associated positions. The request is for 12 months of salary and benefits as the court will not be open at the beginning of the biennium. The Supreme Court recommends approval of the Exception Budget as submitted.

CHANCERY COURT – 0300 SUMMARY

	Total Funds	General Fund	Federal Fund	Special Revenue	Positions	
					FT	PT
Requested	\$1,912,533	\$1,912,533	\$0	\$0	5	0
Recommended	\$1,912,533	\$1,912,533	\$0	\$0	5	0
Difference	\$0	\$0	\$0	\$0	0	0

LAW LIBRARY – 0400

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

Exception Budget Request

The Supreme Court is submitting an exception budget request of \$68,000 for updates and maintenance on the Judicial Learning Center exhibits. The Supreme Court recommends approval of the Exception Budget as submitted.

LAW LIBRARY – 0400 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$1,500,916	\$1,500,916	3	1
Recommended	\$1,500,916	\$1,500,916	3	1
Difference	\$0	\$0	0	0

CIRCUIT COURTS – 0500

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

Exception Budget Request

The Supreme Court is submitting an exception budget request of \$12,600 to replace aging copy machines in two circuit courts. The Supreme Court recommends approval of the Exception Budget as submitted.

CIRCUIT COURTS - 0500 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$32,198,936	\$32,198,936	151	7
Recommended	\$32,198,936	\$32,198,936	151	7
Difference	\$0	\$0	0	0

COURT TECHNOLOGY – 0600

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

Exception Budget Request

The Supreme Court is submitting exception budget requests for \$9,107,398 to transfer information technology positions from the Judicial Systems Automation special revenue unit to the court technology general fund unit, purchase of an e-filing system for the district courts, software maintenance, cyber security, and appellate case management system updates. The Supreme Court is also submitting exception requests for net spending authority of \$4,814,066 in the Judicial Systems Automation unit for courtroom

video upgrades, cloud infrastructure support and maintenance, hardware refresh and a reduction for the transfer of IT positions to the court technology unit. The Supreme Court recommends approval of the Exception Budget as submitted.

COURT TECHNOLOGY – 0600 SUMMARY

	Total Funds	General Fund	Special Revenue	Positions	
				FT	PT
Requested	\$23,045,256	\$12,044,323	\$11,000,933	16	0
Recommended	\$23,045,256	\$12,044,323	\$11,000,933	16	0
Difference	\$0	\$0	\$0	0	0

JUDICIAL RETIREMENT – 0700

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

JUDICIAL RETIREMENT – 0700 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$2,127,093	\$2,127,093	0	17
Recommended	\$2,127,093	\$2,127,093	0	17
Difference	\$0	\$0	0	0

SC - 4

BOARD OF JUDICIAL POLICY & ADMINISTRATION - 0900

Standard Budget Request

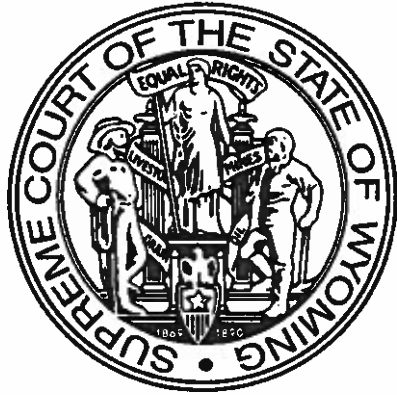
The Supreme Court recommends approval of the Standard Budget as submitted.

BOARD OF JUDICIAL POLICY & ADMINISTRATION – 0900 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$655,424	\$655,424	0	0
Recommended	\$655,424	\$655,424	0	0
Difference	\$0	\$0	0	0

AGENCY SUMMARY

	Total Funds	General Fund	Special Rev/Fed Funds	Positions	
				FT	PT
Requested	\$76,679,537	\$60,948,566	\$15,730,971	212	26
Recommended	\$76,679,537	\$60,948,566	\$15,730,971	212	26
Difference	\$0	\$0	\$0	0	0



STATE OF WYOMING

2021-2022

BIENNIUM BUDGET REQUEST

SUPREME COURT 101

Agency Name and Number

Submitted by:

Signature

Michael K. Davis

Name

Michael K. Davis

Title

Chief Justice

Person(s) responsible for the preparation of this budget:

Lily Sharpe, State Court Administrator

Claire Smith, Chief Fiscal Officer

B - Agency Summary

Agency Name: SUPREME COURT		Agency Number: 101				
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
ADMINISTRATION	0100	13,233,888	14,030,823	1,190,614	15,221,437	15,221,437
JUDICIAL NOMINATING COMM	0200	17,942	17,942	0	17,942	17,942
CHANCERY COURT	0300	0	1,821,817	90,716	1,912,533	1,912,533
LAW LIBRARY	0400	1,469,587	1,432,916	68,000	1,500,916	1,500,916
CIRCUIT COURTS	0500	29,780,851	32,186,336	12,600	32,198,936	32,198,936
COURT TECHNOLOGY	0600	12,467,153	9,123,792	13,921,464	23,045,256	23,045,256
JUDICIAL RETIREMENT	0700	2,075,693	2,127,093	0	2,127,093	2,127,093
BOARD OF JUDICIAL POLICY & ADM	0900	655,424	655,424	0	655,424	655,424
TOTAL BY APPROPRIATION ORG		59,700,538	61,396,143	15,283,394	76,679,538	76,679,537
PERSONAL SERVICES	0100	44,022,921	48,540,100	(36,670)	48,503,430	48,503,430
SUPPORTIVE SERVICES	0200	10,471,910	8,580,742	5,715,524	14,296,266	14,296,266
CENTRAL SERVICES/DATA SERV.	0400	168,924	181,350	0	181,350	181,350
GRANTS	0600	1,869,138	1,869,138	78,000	1,947,138	1,947,138
CAPITAL OUTLAY	0700	0	777,168	0	777,168	777,168
CONTRACTUAL SERVICES	0900	3,167,645	1,447,645	9,526,540	10,974,185	10,974,185
TOTAL BY OBJECT SERIES		59,700,538	61,396,143	15,283,394	76,679,537	76,679,537
MEANS OF FUNDING						
GENERAL FUND	G	45,980,125	51,557,238	9,391,328	60,948,566	60,948,566
SPECIAL REVENUE	R	13,121,280	9,111,299	4,892,066	14,003,365	14,003,365
FEDERAL FUNDS	X	599,133	727,606	1,000,000	1,727,606	1,727,606
TOTAL BY FUNDING		59,700,538	61,396,143	15,283,394	76,679,537	76,679,537
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		204	207	5	212	212
PART TIME EMPLOYEE COUNT		25	26	0	26	26
AT-WILL EMPLOYEE CONTRACT COUNT		0	2	-2	0	0
AUTHORIZED EMPLOYEES		229	235	3	238	238
TOTAL AUTHORIZED EMPLOYEES		229	235	3	238	238

AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

WYOMING SUPREME COURT – AGENCY 101

The Supreme Court's budget consists of eight programs: Administration, Judicial Nominating Commission, Chancery Court, Law Library, Circuit Courts, Court Technology, Judicial Retirement, and Board of Judicial Policy and Administration.

INTRODUCTION: WHAT THE JUDICIAL DEPARTMENT DOES

Under the Wyoming Constitution, the judicial power of the government of this state "shall be vested * * * in a supreme court, district courts, and such subordinate courts as the legislature may, by general law, establish and ordain from time to time." Wyo. Const. art. 5, § 1; Wyo. Const. art. 2, § 1. The Supreme Court has general appellate jurisdiction statewide in both civil and criminal cases; it also has "general superintending control over all inferior courts, under such rules and regulations as may be prescribed by law." Wyo. Const. art. 5, § 2. The Supreme Court has original jurisdiction in quo warranto and mandamus as to all state officers and in habeas corpus. Wyo. Const. art. 5, § 3. The Supreme Court also has power to issue writs of mandamus, review, prohibition, habeas corpus, certiorari, and other writs necessary and proper to the complete exercise of its appellate and revisory jurisdiction. Wyo. Const. art. 5, § 3. Five justices, one of whom serves as the chief justice, sit on the Supreme Court. Each justice serves an eight-year term and may hold successive terms upon retention by the statewide electorate. Wyo. Const. art. 5, § 4.

By statute, the Supreme Court manages and supervises the circuit court system created by the Legislature. Wyo. Stat. § 5-9-107. All 23 of the state's counties have elected to establish the circuit court system. Wyo. Stat. § 5-5-102 and 103. Twenty-four circuit judges and five full-time magistrates serve in these courts.

Statutes relating to the state's courts are found in Wyo. Stat. § 5-1-101 through 5-13-203. The statutes which specifically relate to the Supreme Court are found in Wyo. Stat. § 5-2-101 through 502. Of particular note, the Supreme Court has extensive rule-making authority, Wyo. Stat. § 5-2-113 through 119, including rules relating to the practice of law and procedures relating to review of decisions in cases originating in a municipal court or a circuit court. The Supreme Court also "superintend(s) and direct(s) all expenditures of money for the law library." Wyo. Stat. § 5-2-501.

As an independent, co-equal branch of state government, the judiciary exercises the state's judicial power to ensure to all of the state's citizens the protection of civil, political, and religious liberties secured by the state constitution. Wyo. Const. art. 1 and Preamble. The mission of the Supreme Court is to ensure that all courts exercise their respective judicial powers within the bounds of the state constitution and the laws of the state so that "(a)ll courts shall be open and every person for an injury done to person, reputation or property shall have justice administered without sale, denial or delay." Wyo. Const. art. 1, § 8.

In order to exercise its judicial powers, the Supreme Court must maintain a support staff of well qualified and adequately compensated employees to assist the justices and judges as they carry out their constitutional and statutory duties and responsibilities.

AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

The Supreme Court must ensure that state courts at every jurisdictional level are sufficiently funded to protect citizens' right to access the courts and to provide for the expeditious and efficient delivery of justice. Operational expenses incurred in fulfilling the Supreme Court's constitutional obligations include, but are not limited to, salaries and benefits of employees, supplies, equipment, information technology systems and software, communications, travel, legal research materials of both print and electronic variety, circuit court magistrates, juror fees, continuing judicial education programs, and judicial administration programs including membership in the National Center for State Courts.

2021-2022 BIENNIAL BUDGET REQUEST

The Supreme Court's recommended 2021-2022 Biennial Budget Request is \$76,679,539. The following charts summarize the Supreme Court's budget request by program and expenditure category.

<u>Division</u>	<u>Amount</u>	<u>Percent</u>	<u>Expenditure Category</u>	<u>Percent of Entire Budget</u>
Administration	\$15,221,437	19.87 %	Personal Services (100)	63.25 %
Judicial Nominating Commission	\$ 17,942	.02 %	Supportive Services (200)	18.64 %
Chancery Court	\$ 1,912,533	2.49 %	Central Services/Data Services (400)	<1 %
Law Library	\$ 1,500,916	1.96 %	Grants & Aid Payment (600)	2.54 %
Circuit Courts	\$32,198,936	41.99 %	Capital Outlay (700)	1.01 %
Court Technology	\$23,045,256	30.05 %	Contractual Services (900)	14.31 %
Judicial Retirement	\$ 2,127,093	2.77 %		
Board of Judicial Policy & Administration	\$ 655,424	0.85 %		
Total	\$76,679,537	100.00 %		

Means of Funding

General fund	\$ 60,948,566
Special Revenue	\$ 14,003,365
Federal Funds	\$ 1,727,606
Total	\$ 76,679,537

AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

SUMMARY OF 2021-2022 EXCEPTION BUDGET REQUEST

The Supreme Court's 2021-2022 Standard Budget totaled \$61,396,145. The Court is submitting exception budget requests to increase the budget by \$15,283,394. The following is a summary of the exception budget requests.

ADMINISTRATION – PROGRAM 0100 – \$112,614 and \$1,078,000 in increased special revenue spending authority

\$240,000 – Administration - Workload Study Updates: Cost for an updated workload study for circuit court clerks and an updated study for circuit court judges. (ONE-TIME REQUEST)

(\$127,386) – Administration - Salaries Set By Law: Reduction for excess funds appropriated for justice, judge, and retired judge salary and benefit increases in the 2019 Supplemental Budget. (ONE-TIME REQUEST)

\$1,000,000 – Equal Justice Wyoming - Authorization for receipt of Victims of Crime Act grant to be used to subgrant to Wyoming victims' services providers.

\$78,000 – Equal Justice Wyoming - Increased spending authority for pro hac vice fees to be used to reach a larger population of individuals in need of legal services.

CHANCERY COURT – PROGRAM 0300 – \$90,716

\$90,716 – Positions and partial benefits for chamber staff for the Chancery Court of the State of Wyoming.

LAW LIBRARY – PROGRAM 0400 – \$68,000

\$68,000 – Updates and maintenance on the Judicial Learning Center exhibits. (ONE-TIME REQUEST)

CIRCUIT COURT – PROGRAM 0500 – \$12,600

\$12,600 – Replacement of aging copy machines. (ONE-TIME REQUEST)

COURT TECHNOLOGY – PROGRAM 0600 – \$9,107,398 and net \$4,814,066 in increased special revenue spending authority

\$3,152,934 – Court Technology - Transfer of positions from the Judicial Systems Automation special revenue unit to the Court Technology general fund unit. (REQUEST FOR PERMANENT TRANSFER)

\$2,275,464 – Court Technology - E-filing Licensing, Maintenance and Support for district courts. (INCLUDES ONE-TIME REQUEST OF \$2,102,718)

\$1,155,000 – Court Technology - Software maintenance, support and product enhancements for the Judicial Branch.

\$783,000 – Court Technology - Cyber security and monitoring for the Judicial Branch.

AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

\$1,741,000 – Court Technology - Appellate case management system and e-filing update. (INCLUDES ONE-TIME REQUEST OF \$1,711,000)

(\$3,152,934) – Judicial Systems Automation (JSA) - Transfer of positions from the JSA special revenue unit to the Court Technology general fund unit. (REQUEST FOR PERMANENT TRANSFER)

\$5,426,000 – JSA - Courtroom video upgrades. (ONE-TIME REQUEST FOR INCREASE IN SPENDING AUTHORITY)

\$1,931,000 – JSA - Cloud infrastructure support and maintenance.

\$610,000 – JSA - Hardware refresh and go-live implementations. (INCLUDES ONE-TIME REQUEST FOR INCREASE IN SPENDING AUTHORITY OF \$574,000)

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: ADMINISTRATION		Agency Number: 101 Division Number: 0100				
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
ADMINISTRATION	0101-001-101	9,630,914	10,378,785	112,614	10,491,399	10,491,399
PRO SE PACKETS	0101-424-424	50,000	50,000	0	50,000	50,000
CHILDREN'S JUSTICE PROJECT	0106-424-424	599,133	637,606	0	637,606	637,606
EQUAL JUSTICE WYOMING	0120-530-530	2,953,841	2,964,432	1,078,000	4,042,432	4,042,432
TOTAL BY EXPENSE ORGS		13,233,888	14,030,823	1,190,614	15,221,437	15,221,437
PERSONAL SERVICES	0100	10,025,601	10,823,841	(127,386)	10,696,455	10,696,455
SUPPORTIVE SERVICES	0200	796,857	796,857	0	796,857	796,857
CENT.SERV./DATA SERV.	0400	46,262	44,957	0	44,957	44,957
GRANTS	0600	1,869,138	1,869,138	78,000	1,947,138	1,947,138
CONTRACTUAL SERVICES	0900	496,030	496,030	1,240,000	1,736,030	1,736,030
TOTAL BY OBJECT SERIES		13,233,888	14,030,823	1,190,614	15,221,437	15,221,437
GENERAL FUND	G	9,630,914	10,378,785	112,614	10,491,399	10,491,399
SPECIAL REVENUE	R	3,003,841	2,924,432	78,000	3,002,432	3,002,432
FEDERAL FUNDS	X	599,133	727,606	1,000,000	1,727,606	1,727,606
TOTAL BY FUNDS		13,233,888	14,030,823	1,190,614	15,221,437	15,221,437
FULL TIME EMPLOYEE COUNT		37	37	0	37	37
PART TIME EMPLOYEE COUNT		0	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES		37	38	0	38	38

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

ADMINISTRATION

The Administration division provides administrative and fiscal support to all circuit courts, district courts, the Supreme Court Clerk’s office, the chambers of the five Supreme Court Justices, and the other divisions of the Supreme Court (Library, Court Technology, etc). Articles 2 and 5 of the Wyoming Constitution and Wyoming Statute § 5-2-101, et seq., establish the Supreme Court. The Administration program includes the personnel and operating costs of the Court’s decision-making and opinion-drafting functions: the justices’ offices, the law clerks, the clerk’s office and related costs. The program also entails payroll, accounts payable, budget and other management assistance to all courts, rule drafting, and liaison functions with other organizations and entities.

SUPREME COURT GOALS:

1. To produce well researched, well written, and prompt opinions properly interpreting the law.
2. To provide administrative and managerial support to ensure the effective and efficient operation of all state courts.

REVENUE COLLECTED

Collected Revenue	FY 2017	\$12,225
Collected Revenue	FY 2018	\$12,500
Collected Revenue	FY 2019	\$12,225
Estimated Revenue	FY 2020	\$12,500

Consequences of Inadequate Funding:

If the Court does not receive adequate funding, it cannot meet its constitutional and statutory responsibilities. The quality of service would be severely affected and justice would not be served. Inadequate funding could result in a delay of judicial services causing a severe backlog of cases. It could also result in insufficient administrative support functions to courts statewide.

STANDARD BUDGET REQUEST

- 100 Series – Personal Services: The 100 series funds are used to provide salaries and benefits for 32 full-time employees of the Supreme Court.
- 200 Series – Supportive Services: The 200 series funds are used to fund the necessary operating costs for judicial services on a statewide basis.
- 400 Series – Central Services/Data Services: The 400 series funds are used to cover services provided by Enterprise Technology Services, principally telecommunications.

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: ADMINISTRATION		AGY	DIVISION	UNIT	FUND	
Expense Org. Name: ADMINISTRATION		101	0100	0101	001	101
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	1,650,000	1,877,386	-127,386	1,750,000	1,750,000
SALARIES CLASSIFIED	0103	4,709,373	4,816,840	0	4,816,840	4,816,840
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	1,651,427	1,854,678	0	1,854,678	1,854,678
EMPLOYER HEALTH INS BENEFITS	0196	979,837	1,192,028	0	1,192,028	1,192,028
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	8,990,637	9,740,932	-127,386	9,613,546	9,613,546
REAL PROPERTY REP & MT	0201	5,900	5,900	0	5,900	5,900
EQUIPMENT REP & MNTC	0202	10,280	10,280	0	10,280	10,280
UTILITIES	0203	13,500	13,500	0	13,500	13,500
COMMUNICATION	0204	34,303	34,303	0	34,303	34,303
DUES-LICENSES-REGIST	0207	242,898	242,898	0	242,898	242,898
ADVERTISING-PROMOTION	0208	0	0	0	0	0
DATA PROCESSING	0209	0	0	0	0	0
MISCELLANEOUS	0210	0	0	0	0	0
TRAVEL IN STATE	0221	41,195	41,195	0	41,195	41,195
TRAVEL OUT OF STATE	0222	10,320	10,320	0	10,320	10,320
PERMANT ASSIGNED VEHICLES	0223	16,864	16,864	0	16,864	16,864
TRAVEL FOR DONATED SERV.	0225	0	0	0	0	0
BD/COMM TRAVEL REIMBURSEMENTS	0227	0	0	0	0	0
SUPPLIES	0230	1,500	1,500	0	1,500	1,500
OFFICE SUPPL-PRINTING	0231	69,833	69,833	0	69,833	69,833
EDUCA-RECREATNL SUPP	0236	138,221	138,221	0	138,221	138,221
SOFT GOODS&HOUSEKPNG	0237	480	480	0	480	480
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
ED-REC-TECH EQUIPMENT	0246	0	0	0	0	0
REAL PROPERTY RENTAL	0251	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BON PREMS	0254	0	0	0	0	0
SUPPORTIVE SERVICES	0200	585,294	585,294	0	585,294	585,294
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	39,983	37,559	0	37,559	37,559
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	39,983	37,559	0	37,559	37,559
PROFESSIONAL FEES	0901	15,000	15,000	0	15,000	15,000
SPECIAL PROJ & SVCS	0903	0	0	240,000	240,000	240,000
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	15,000	15,000	240,000	255,000	255,000
EXPENDITURE TOTALS		9,630,914	10,378,785	112,614	10,491,399	10,491,399

Expense Organization Budget Request

Agency Name: SUPREME COURT Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Wyoming On-Line Financial System Code				
1		2	3	4	5	6
Description		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Code						
MEANS OF FUNDING						
GENERAL FUND	1001	9,630,914	10,378,785	112,614	10,491,399	10,491,399
GENERAL FUND	G	9,630,914	10,378,785	112,614	10,491,399	10,491,399
CORRECTIONS NONSTATUTORY	5080	0	0	0	0	0
INSTRUCTIONAL MANUALS	5433	0	0	0	0	0
SUPREME COURT COSTS/SANCTIONS	6244	0	0	0	0	0
SPECIAL REVENUE	R	0	0	0	0	0
TOTAL FUNDING		9,630,914	10,378,785	112,614	10,491,399	10,491,399
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		32	32	0	32	32
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		32	32	0	32	32
TOTAL AUTHORIZED EMPLOYEES		32	32	0	32	32

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Projects	Division Number: 0100
Expense Org. Name: Pro Se Packets	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

PRO SE DOCUMENTS

In 2002, the Wyoming Supreme Court established a committee titled the Citizens Access to Courts Committee (CACC) that authored seven pro se packets to assist the general public when filing divorce and child support documents within the district courts. In 2013, a Pro Se Packet Committee was formed to update and conform the packets to legislative changes. Since that time, with the assistance of the Access to Justice Commission and Equal Justice Wyoming, eleven additional packets have been created. The available packets to date are:

1. Divorce with Minor Children – Plaintiff
2. Divorce with Minor Children – Defendant
3. Divorce with No Children – Plaintiff
4. Divorce with No Children – Defendant
5. Child Support Modification – Petitioner
6. Child Support Modification – Respondent
7. Custody and Child Support Modification – Petitioner
8. Custody and Child Support Modification – Respondent
9. Order to Show Cause (Contempt of Court) Forms
10. Miscellaneous Forms
11. Establishment of Custody, Visitation and Child Support – Petitioner
12. Establishment of Custody, Visitation and Child Support – Respondent
13. Abatement Forms and Procedures
14. Guardianship of a Minor – Petitioner
15. Guardianship of a Minor – Respondent
16. Termination of Guardianship (Minor) – Petitioner
17. Termination of Guardianship (Minor) – Respondent
18. Miscellaneous Forms for Guardianship Actions

The packets can be purchased by the public at each Clerk of District Court’s Office or downloaded from the Wyoming Judicial Branch website. The Supreme Court orders hard copies of the packets, at the clerks’ request, which are distributed monthly to the district court offices. The clerks collect a \$10 copy fee per packet, and the fee is remitted to the Supreme Court to cover costs associated with printing and maintaining the packets, and creating and automating additional packets. A special revenue account was established for deposit of these augmenting revenue funds. The Wyoming Supreme Court and Equal Justice Wyoming continue to pursue the creation of a public-facing portal for automation of pro se documents.

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: JUDICIAL PROJECTS		AGY	DIVISION	UNIT	FUND	424
Expense Org. Name: PRO SE PACKETS		101	0100	0101	424	424
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
OFFICE SUPPL-PRINTING	0231	45,000	45,000	0	45,000	45,000
SUPPORTIVE SERVICES	0200	45,000	45,000	0	45,000	45,000
PROFESSIONAL FEES	0901	5,000	5,000	0	5,000	5,000
CONTRACTUAL SERVICES	0900	5,000	5,000	0	5,000	5,000
EXPENDITURE TOTALS		50,000	50,000	0	50,000	50,000
MEANS OF FUNDING						
INSTRUCTIONAL MANUALS	5433	50,000	50,000	0	50,000	50,000
SPECIAL REVENUE FUND	R	50,000	50,000	0	50,000	50,000
TOTAL FUNDING		50,000	50,000	0	50,000	50,000

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Projects	Division Number: 0100
Expense Org. Name: Children’s Justice Project	Unit Number: 0106

EXPENSE ORGANIZATION OVERVIEW

CHILDREN’S JUSTICE PROJECT

The Children’s Justice Project (CJP) is a federally funded program intended to assure timely and fair outcomes for abused and neglected children who are involved in the Wyoming juvenile courts. The work of the project is guided by an advisory council chaired by Justice Kate Fox. The council includes representatives from the district court bench, the Attorney General’s Office, Department of Family Services (DFS), the Public Defender’s Office and Guardian ad Litem Division, county and prosecuting attorneys, the Legislature, Court Appointed Special Advocates, foster care alumni, clerks of district court, parents’ counsel, and the court administration. CJP develops and updates a strategic plan each year that guides CJP activities and projects. Activities and projects fall under two outcomes outlined in the strategic plan: (1) improve the timeliness and quality of hearings in Wyoming child welfare proceedings and (2) collaboratively partner with the child welfare agency to improve the quality of hearings, review data and implement interventions. The primary efforts of the project this biennium include: development and implementation of continuous quality improvement processes that track and monitor juvenile court case timelines; a court observation project; development of a juvenile court module within the district court case management system; assistance to DFS in the development and implementation of a program improvement plan as required by the recent child and family services review; participation in IV-E reviews; development and updating of handbooks, manuals and resources for judges, guardian ad litem, parent attorneys and prosecutors; scholarships to attorneys and judges to attend important trainings; development of monthly and annual trainings for professionals and consumers of the system; and education on the need for a well-trained parents’ counsel.

STANDARD BUDGET REQUEST

100 Series – Personal Services: The 100 series funds are used to provide for one full-time position with benefits.

200 Series – Supportive Services: The 200 series funds are used to provide the day to day operations of the Children’s Justice Program.

400 Series – Central Services/Data Services: The 400 series funds are used to cover the telecommunication costs associated with the Children’s Justice Project.

900 Series – Contractual Services: The 900 series funds are used to provide training for judges, attorneys and other juvenile court stakeholders and to contract with various consultants for data collection and analysis, organization of trainings and conferences, and assistance in the development of content for handbooks and manuals.

Total Standard Budget Request	\$637,606
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NO EXCEPTION BUDGET REQUEST

Total Program Budget Request	\$637,606
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Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: JUDICIAL PROJECTS		AGY	DIVISION	UNIT	FUND	
Expense Org. Name: CHILDREN'S JUSTICE PROJECT		101	0100	0106	424	424
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	144,000	146,600	0	146,600	146,600
EMPLOYER PD BENEFITS	0105	33,888	38,042	0	38,042	38,042
EMPLOYER HEALTH INS BENEFITS	0196	20,333	51,983	0	51,983	51,983
PERSONAL SERVICES	0100	198,221	236,625	0	236,625	236,625
UTILITIES	0203	3,700	3,700	0	3,700	3,700
COMMUNICATION	0204	300	300	0	300	300
DUES-LICENSES-REGISTRATION	0207	11,763	11,763	0	11,763	11,763
ADVERTISING	0208	0	0	0	0	0
TRAVEL IN STATE	0221	2,600	2,600	0	2,600	2,600
TRAVEL OUT OF STATE	0222	21,500	21,500	0	21,500	21,500
ENT. HOST EXP. REIMBURSED	0227	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	13,800	13,800	0	13,800	13,800
EDUCA-RECREATINL SUPP	0236	1,900	1,900	0	1,900	1,900
OFFICE EQUIP-FURNISHINGS	0241	0	0	0	0	0
DP REPRODUCT OTHER EQUIP	0242	0	0	0	0	0
REAL PROPERTY RENTAL	0251	9,500	9,500	0	9,500	9,500
EQUIPMENT RENTAL	0252	0	0	0	0	0
EXTERNAL MNT AGREEMENTS	0292	0	0	0	0	0
SUPPORTIVE SERVICES	0200	65,063	65,063	0	65,063	65,063
TELECOMMUNICATIONS	0420	569	638	0	638	638
CENT. SERV./DATA SERV.	0400	569	638	0	638	638
GRANTS	0626	14,250	14,250	0	14,250	14,250
GRANTS & AID PAYMENT	0600	14,250	14,250	0	14,250	14,250
PROFESSIONAL FEES	0901	321,030	321,030	0	321,030	321,030
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	321,030	321,030	0	321,030	321,030
EXPENDITURE TOTALS		599,133	637,606	0	637,606	637,606
MEANS OF FUNDING						
93.586 DHHS COURT IMPROVEMENT	7719	599,133	637,606	0	637,606	637,606
FEDERAL FUNDS	X	599,133	637,606	0	637,606	637,606
TOTAL FUNDING		599,133	637,606	0	637,606	637,606
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		1	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES		1	1	0	1	1

Expense Organization Budget Request

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Equal Justice Wyoming	Unit Number: 0120

EXPENSE ORGANIZATION OVERVIEW

EQUAL JUSTICE WYOMING

Equal Justice Wyoming (Equal Justice) is a judicial branch entity authorized and funded by the Wyoming Civil Legal Services Act, Wyo. Stat. §§ 5-2-121 et. seq. The legislative effort was spearheaded by the Access to Justice Commission, chaired by former Chief Justice E. James Burke. The Act provided for an increase in court filing fees of \$10. The fee is deposited into a special revenue fund, which is used to provide civil legal services for financially eligible citizens throughout the state. As of September 2019, the fund had accumulated approximately \$3.2 million. The Act charges Equal Justice with developing a statewide program for improving access to justice and providing civil legal services to Wyoming’s low-income population. Equal Justice is dedicated to helping income eligible individuals in Wyoming connect with legal resources and find ways to address their legal needs.

The program’s challenge is to increase legal services and resources to eligible individuals. This is the highest priority of Equal Justice. The program recognizes that meeting the significant needs of the income eligible requires much more than just hiring a few more lawyers to represent clients. A greater number of individuals can be served through cooperation with existing legal aid providers and establishment of new and innovative delivery methods of legal services. Equal Justice therefore focuses on the coordination and expansion of existing services, developing new partnering relationships in underserved areas, and creating the infrastructure and capacity necessary to make legal resources both available and user-friendly to thousands of needy individuals in a centralized location or process.

Equal Justice can have the greatest impact by leveraging resources among existing providers, supporting and funding new, community-centered legal service organizations, expanding information and resources for pro se litigants, and addressing barriers to the justice system faced by the low-income population of Wyoming.

As contemplated by the Act, Equal Justice has become the “hub” for the civil legal aid community. The program has used the experience of its staff to assist other legal aid programs and providers in Wyoming in developing efficient intake processes, implementing a statewide hotline, and providing other assistance to Wyoming’s legal aid programs. Through these collaborative efforts, Equal Justice is in a better position to facilitate and coordinate statewide legal services.

Equal Justice continues to utilize technology to efficiently serve the needs of our large rural state. The program is at the forefront of innovative approaches to providing support for pro bono and legal services attorneys throughout the state, as well as providing legal information and resources for the public.

Equal Justice continues to expand the amount of grants awarded to legal aid providers across the state to provide legal assistance and representation to qualified individuals throughout Wyoming. Equal Justice is the single largest funder of civil legal aid in Wyoming. Equal Justice’s funds have enabled new and existing legal service providers to expand legal services to many individuals who would have otherwise been without the services of a lawyer. In total, through Equal Justice and Equal Justice funded programs, more than 7,300 individuals received some form of direct legal assistance from an attorney over the past two years.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Equal Justice Wyoming	Unit Number: 0120

STANDARD BUDGET REQUEST

100 Series – Personal Services: The 100 series funds are used to provide salaries and benefits for the four full-time employees of Equal Justice.

200 Series – Supportive Services: The 200 series funds are used to provide the day-to-day operations of Equal Justice. This includes postage, office supplies and furnishings, travel expenses, and dues or membership fees for professional organizations. In-state travel includes travel to conduct public outreach and education events and training and recruitment events for volunteer attorneys. It also covers any travel expenses incurred by board members. Out-of-state travel provides for staff to attend conferences as deemed necessary.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunications services provided by Enterprise Technology Services.

600 Series – The 600 series funds are used by Equal Justice to make grants to other entities that promote the goals of Equal Justice. The grants provide funding to new and existing legal service providers to enable them to reach a larger population of eligible individuals.

900 Series – Contractual Services: The 900 series funds are used to contract for a variety of services including technology development and support and other professional services as needed, including contract legal services.

Total Standard Budget Request \$2,964,432

EXCEPTION BUDGET REQUEST

VOCA Grant (Priority # 1)

Each year Equal Justice receives a federal grant passed through from the Office of the Attorney General, Division of Victim Services for subrecipient grants to Wyoming victims' services providers. For 2021-2022 the anticipated grants are estimated at \$1,000,000. We are requesting an increase in spending authority to accommodate this grant.

0901 Professional Fees (Special Revenue) \$1,000,000

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Equal Justice Wyoming	Unit Number: 0120

Pro Hac Vice Grant (Priority # 2)

The Supreme Court received special revenue pro hac vice fees from the Wyoming State Bar Association of \$27,000 in BFY15 and \$66,000 in BFY17. Collections in BFY19 are estimated at \$60,000. Equal Justice has awarded \$75,000 of Civil Legal Services Act grants in BFY19 and expects to award an additional \$78,000 in BFY21. We are requesting spending authority of \$78,000, equal to the pro hac vice fees. Grants will be used to promote the goals of Equal Justice by enabling new and existing legal service providers to reach a larger population of eligible individuals.

0626 Grants (Special Revenue) \$ 78,000

Total Exception Budget Request \$1,078,000

Total Program Budget Request \$4,042,432

Note: Special Revenue Funds. Requesting spending authority. This request does not impact the general fund.

Agency Name: SUPREME COURT Approp. Org. Name: ADMINISTRATION Expense Org. Name: EJW		Wyoming On-Line Financial System Code				
		AGY	DIVISION	UNIT	FUND	APPR UNIT
		101	0100	0120	530	530
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	547,143	539,719	0	539,719	539,719
SALARIES OTHER (AWEC)	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	132,164	144,003	0	144,003	144,003
EMPLOYER HEALTH INS BENEFITS	0196	157,436	162,562	0	162,562	162,562
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	836,743	846,284	0	846,284	846,284
EQUIPMENT REP & MNTC	0202	3,000	3,000	0	3,000	3,000
UTILITIES	0203	3,000	3,000	0	3,000	3,000
COMMUNICATION	0204	3,000	3,000	0	3,000	3,000
DUES-LICENSES-REGIST	0207	22,000	22,000	0	22,000	22,000
MISCELLANEOUS	0210	1,000	1,000	0	1,000	1,000
TRAVEL IN STATE	0221	20,000	20,000	0	20,000	20,000
TRAVEL OUT OF STATE	0222	8,000	8,000	0	8,000	8,000
OFFICE SUPPL-PRINTING	0231	10,000	10,000	0	10,000	10,000
EDUCA-RECREATNL SUPP	0236	5,000	5,000	0	5,000	5,000
INTANGIBLE ASSET	0240	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTH EQ	0242	0	0	0	0	0
INSURANCE-BOND PREMS	0254	5,000	5,000	0	5,000	5,000
MAINTENANCE CONTRACTS - EXT	0292	21,500	21,500	0	21,500	21,500
SUPPORTIVE SERVICES	0200	101,500	101,500	0	101,500	101,500
TELECOMMUNICATIONS	0420	5,710	6,760	0	6,760	6,760
CENT. SERV./DATA SERV.	0400	5,710	6,760	0	6,760	6,760
GRANTS	0626	1,854,888	1,854,888	78,000	1,932,888	1,932,888
GRANTS & AID PAYMENT	0600	1,854,888	1,854,888	78,000	1,932,888	1,932,888
PROFESSIONAL FEES	0901	155,000	155,000	1,000,000	1,155,000	1,155,000
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
CONTRACTUAL SERVICES	0900	155,000	155,000	1,000,000	1,155,000	1,155,000
EXPENDITURE TOTALS		2,953,841	2,964,432	1,078,000	4,042,432	4,042,432
MEANS OF FUNDING						
ACCESS TO JUSTICE	3311	2,953,841	2,874,432	78,000	2,952,432	2,952,432
SPECIAL REVENUE	R	2,953,841	2,874,432	78,000	2,952,432	2,952,432
OTHER FEDERAL REVENUE	7312	0	90,000	1,000,000	1,090,000	1,090,000
FEDERAL REVENUE	X	0	90,000	1,000,000	1,090,000	1,090,000
TOTAL FUNDING		2,953,841	2,964,432	1,078,000	4,042,432	4,042,432
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		4	4	0	4	4
PART TIME EMPLOYEE COUNT		0	1	0	1	1
AUTHORIZED EMPLOYEES		4	5	0	5	5
TOTAL AUTHORIZED EMPLOYEES		4	5	0	5	5

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: JUDICIAL NOMINATING COMMISSION		Agency Number: 101 Division Number: 0200				
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
JUDICIAL NOMINATING COMMISSION	0201-001-201	17,942	17,942	0	17,942	17,942
TOTAL BY EXPENSE ORGS		17,942	17,942	0	17,942	17,942
PERSONAL SERVICES	0100	0	0	0	0	0
SUPPORTIVE SERVICES	0200	17,942	17,942	0	17,942	17,942
CENT.SERV./DATA SERV.	0400	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
TOTAL BY OBJECT SERIES		17,942	17,942	0	17,942	17,942
GENERAL FUND	G	17,942	17,942	0	17,942	17,942
SPECIAL REVENUE	R	0	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0	0
TOTAL BY FUNDS		17,942	17,942	0	17,942	17,942
FULL TIME EMPLOYEE COUNT		0	0	0	0	0
PART TIME EMPLOYEE COUNT		0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0	0

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: JUDICIAL NOMINATING COMMISSION		AGY DIVISION	UNIT	FUND	201	
Expense Org. Name: JUDICIAL NOMINATING COMMISSION		101	0200	0201	001	201
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
UTILITIES	0203	0	0	0	0	0
COMMUNICATION	0204	391	391	0	391	391
TRAVEL IN STATE	0221	17,027	17,027	0	17,027	17,027
TRAVEL OUT OF STATE	0222	0	0	0	0	0
HOST REIMBURSEMENT	0227	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	524	524	0	524	524
REAL PROPERTY RENTAL	0251	0	0	0	0	0
SUPPORTIVE SERVICES	0200	17,942	17,942	0	17,942	17,942
PROFESSIONAL FEES	0901	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
EXPENDITURE TOTALS		17,942	17,942	0	17,942	17,942
MEANS OF FUNDING						
GENERAL FUND	1001	17,942	17,942	0	17,942	17,942
GENERAL FUND	G	17,942	17,942	0	17,942	17,942
TOTAL FUNDING		17,942	17,942	0	17,942	17,942

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: CHANCERY COURT		Agency Number: 101 Division Number: 0300				
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
CHANCERY COURT	0300-001-301	0	1,044,649	90,716	1,135,365	1,135,365
CHANCERY RECONSTRUCTION	0305-001-301	0	777,168	0	777,168	777,168
TOTAL BY EXPENSE ORGS		0	1,821,817	90,716	1,912,533	1,912,533
PERSONAL SERVICES	0100	0	541,817	90,716	632,533	632,533
SUPPORTIVE SERVICES	0200	0	408,832	0	408,832	408,832
CENT. SERV./DATA SERV.	0400	0	14,000	0	14,000	14,000
CAPITAL OUTLAY	0700	0	777,168	0	777,168	777,168
CONTRACTUAL SERVICES	0900	0	80,000	0	80,000	80,000
TOTAL BY OBJECT SERIES		0	1,821,817	90,716	1,912,533	1,912,533
GENERAL FUND	G	0	1,821,817	90,716	1,912,533	1,912,533
SPECIAL REVENUE	R	0	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0	0
TOTAL BY FUNDS		0	1,821,817	90,716	1,912,533	1,912,533
FULL TIME EMPLOYEE COUNT		0	0	5	5	5
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AT-WILL EMPLOYEE CONTRACT COUNT		0	2	-2	0	0
TOTAL AUTHORIZED EMPLOYEES		0	2	3	5	5

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CHANCERY COURT	Division Number: 0300
Expense Org. Name: CHANCERY COURT	Unit Number: 0301

EXPENSE ORGANIZATION OVERVIEW

CHANCERY COURT OF THE STATE OF WYOMING

On March 15, 2019, Governor Gordon signed into law SEA0076 of the 2019 Wyoming Legislature creating a chancery court, whose purpose is to provide a forum for streamlined resolution of commercial, business, and trust cases in Wyoming. The act establishes a court with jurisdiction to decide actions seeking declaratory or equitable relief and actions seeking money recovery over \$50,000 that arise from claims including breach of contract, breach of fiduciary duty, fraud, derivative actions, the Uniform Commercial Code, the Uniform Trust Code, etc.

The Wyoming Supreme Court is charged with establishing rules governing practice in the chancery court by January 1, 2020. Initially the Supreme Court is charged with temporarily assigning the duties required of a chancery court judge to a retired supreme court justice, a retired district court judge, or a member of a panel of up to five active district court judges, who is a qualified elector of the state, authorized to practice law in Wyoming and “experienced or knowledgeable in the subject matter jurisdiction of the chancery court.” Beginning March 1, 2022, the chancery court judge position is to be filled through Wyoming’s constitutional judicial selection process.

After doing significant research into other states’ business courts and into the legal issues presented by Wyoming law, the Supreme Court established four working groups to address the major tasks of creating the chancery court: Judicial Selection, Filing & Publication, Rules, and Location. Members of each of these working groups continue to work diligently in fulfilling the Legislature’s vision of a chancery court.

The combined Standard Budget Request and Exception Budget Request reflects a budget comparable to a district court budget, with the addition of software maintenance, remodeling costs, and salaries and benefits for a filing clerk. The standard budget includes one-time costs that will not be part of the BFY23 standard budget.

STANDARD BUDGET REQUEST

100 Series – Personal Services: Funds in this category are used for the payment salaries and benefits.

200 Series – Supportive Services: The 200 series funds are used for the necessary operating costs of the Chancery Court.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication costs for the employees in this unit.

900 Series – Funds in this category are used to pay for consultation services related to specialized software.

Total Standard Budget Request \$1,044,649

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CHANCERY COURT	Division Number: 0300
Expense Org. Name: CHANCERY COURT	Unit Number: 0301

EXCEPTION BUDGET REQUEST

Chambers Staff (Priority # 1)

Positions: 2019 SEA0076 authorized two at-will employee contract (AWEC) positions for the implementation of the chancery court. The two AWEC positions were to be used for project management and implementation assistance. Due to the time-limited nature of the work, the Supreme Court contracted with an outside vendor to perform this function and anticipates using the vendor’s services through 2020. The two AWEC positions have not been filled.

Based on best estimates at the time of writing this request, the Supreme Court expects to have a fully operational case management system in place by spring of 2021 and an electronic filing system thereafter. At that time, the chancery court will begin operations. When fully operational, the court will require the following five positions: judge, law clerk, filing clerk, court reporter, and judicial assistant. The Supreme Court requests the two AWEC positions be converted to full time positions and an additional three positions be added.

EXCEPTION REQUEST - POSITIONS:

Full Time Positions	5
At-Will Contract Positions	(2)

Funding for Positions: The Supreme Court does not anticipate filling all five positions immediately but rather will fill them based on the demand for chancery court services. The judge will be appointed by March 1, 2022 as required by the bill. From spring 2021 when the case management system and electronic filing system are expected to be fully implemented until March 2022, the judge position will be filled in accordance with Wyo. Stat. § 5-13-109. The Supreme Court anticipates hiring a law clerk in summer 2021, and that person will fill the role of clerk of court and judicial assistant until demand requires filling those positions separately.

At the time of writing this budget request, the Supreme Court is unable to anticipate the volume of filings the chancery court will have during the 2021-2022 biennium. We are requesting funding to fill these positions for 12 months in the event the immediate demand on the chancery court is high. If the court is not operating at full capacity upon opening, all five positions will not be immediately filled and a portion of this funding request will revert at the end of the biennium. In the event demand is high immediately, the case management system is in place and positions need to be filled prior to July 1, 2021, we will request funding for the additional months in the supplemental budget session.

2019 SEA0076 included a limit of \$700,000 on 100 series, for a biennialized limit of \$1,120,000. The bill authorized the addition of three full time positions to the Information Technology staff and after allocating \$578,183 to unit 0601 for their salary and benefits, \$541,817 remained to be allocated to the 100 series in the chancery court unit. This amount covers 12 months of salary and a portion of benefits for all five positions. We are requesting funds to cover the remaining cost of benefits for the 12 month period.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CHANCERY COURT	Division Number: 0300
Expense Org. Name: CHANCERY COURT	Unit Number: 0301

The standard budget for the 2023-2024 biennium will need to be increased to 24 months of salary and benefits.

EXCEPTION REQUEST - FUNDING:

0105 Employer Paid Benefits	\$ 45,041
0196 Employer Health Ins Benefits	\$ 45,675
Total Request	\$ 90,716

Total Program Budget Request \$ 90,716

Total Program Budget Request \$1,135,365

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CHANCERY COURT		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: CHANCERY COURT		101	0300	0301	001	301
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	0	160,000	0	160,000	160,000
SALARIES CLASSIFIED	0103	0	290,401	0	290,401	290,401
EMPLOYER PD BENEFITS	0105	0	79,997	45,041	125,038	125,038
EMPLOYER HEALTH INS BENEFITS	0196	0	11,419	45,675	57,094	57,094
PERSONAL SERVICES	0100	0	541,817	90,716	632,533	632,533
UTILITIES	0203	0	2,000	0	2,000	2,000
DUES AND SUBSCRIPTIONS	0207	0	15,000	0	15,000	15,000
MISCELLANEOUS	0210	0	5,000	0	5,000	5,000
TRAVEL IN STATE	0221	0	15,000	0	15,000	15,000
TRAVEL OUT OF STATE	0222	0	5,000	0	5,000	5,000
OFFICE SUPPL-PRINTING	0231	0	15,000	0	15,000	15,000
EDUCA-RECREATNL SUPP	0236	0	42,000	0	42,000	42,000
INTANGIBLE ASSETS	0240	0	17,094	0	17,094	17,094
OFFICE EQUIPMENT	0241	0	100,000	0	100,000	100,000
DATA PROCESSING	0242	0	27,200	0	27,200	27,200
EQUIPMENT RENTAL	0252	0	11,776	0	11,776	11,776
MAINTENANCE AGREEMENTS	0292	0	153,762	0	153,762	153,762
SUPPORTIVE SERVICES	0200	0	408,832	0	408,832	408,832
TELECOMMUNICATIONS	0420	0	14,000	0	14,000	14,000
CENT. SERV./DATA SERV.	0400	0	14,000	0	14,000	14,000
PROFESSIONAL FEES	0901	0	80,000	0	80,000	80,000
CONTRACTUAL SERVICES	0900	0	80,000	0	80,000	80,000
EXPENDITURE TOTALS		0	1,044,649	90,716	1,135,365	1,135,365
MEANS OF FUNDING						
GENERAL FUND	1001	0	1,044,649	90,716	1,135,365	1,135,365
GENERAL FUND	G	0	1,044,649	90,716	1,135,365	1,135,365
TOTAL FUNDING		0	1,044,649	90,716	1,135,365	1,135,365
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		0	0	5	5	5
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AT-WILL EMPLOYEE CONTRACT COUNT		0	2	-2	0	0
AUTHORIZED EMPLOYEES		0	2	3	5	5
TOTAL AUTHORIZED EMPLOYEES		0	2	3	5	5

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CHANCERY COURT	Division Number: 0300
Expense Org. Name: CHANCERY COURT	Unit Number: 0305

EXPENSE ORGANIZATION OVERVIEW

CHANCERY COURT CONSTRUCTION

The chancery court will be housed in the Casper State Building. This location provides a permanent space for the court, eliminating the need to invest considerable funds in setting up a temporary facility. The court will require at a minimum space for 5 staff (judge, law clerk, court reporter, judicial assistant, and filing clerk), and a dedicated courtroom. The Supreme Court has worked with the building Task Force and architect, Stateline No. 7, to establish feasibility and rough plans as well as an estimate of costs to house the court in the Casper State Building. The Casper State Building project has already gone out to bid. As a result, building out the court in this facility will require a change order. The projected completion date for the building is fall of 2021.

The estimated cost for locating the court in the Casper State Building is \$777,168. The Supreme Court has chosen to request this entire amount in the 2021-2022 budget request, as opposed to encumbering a portion of the 2019-2020 appropriation to offset the cost. The funds that would have been available from the 2019-2020 appropriation were instead reverted to the general fund.

While funding of this nature is usually requested in an exception request, the Supreme Court was able to absorb this cost in the standard budget appropriation. This construction budget will be eliminated in 2023-2024 budget request.

STANDARD BUDGET REQUEST NARRATIVE

700 Series – Capital Outlay Expenditures: The 700 series funds will be used for remodeling costs in the Casper State Building to accommodate a dedicated courtroom as well as chambers and office space for a judge and four (4) staff members.

Total Standard Budget Request \$777,168

NO EXCEPTION BUDGET REQUEST

Total Program Budget Request \$777,168

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CHANCERY COURT		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: CHANCERY CONSTRUCTION		101	0300	0305	001	301
1	2	3	4	5	6	
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation	Code
EXPENDITURES						
REMODELING	0	777,168	0	777,168	777,168	0701
CAPITAL OUTLAY EXPENDITURES	0	777,168	0	777,168	777,168	0700
EXPENDITURE TOTALS	0	777,168	0	777,168	777,168	
MEANS OF FUNDING						
GENERAL FUND	0	777,168	0	777,168	777,168	1001
GENERAL FUND	0	777,168	0	777,168	777,168	G
TOTAL FUNDING	0	777,168	0	777,168	777,168	
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT	0	0	0	0	0	
PART TIME EMPLOYEE COUNT	0	0	0	0	0	
AUTHORIZED EMPLOYEES	0	0	0	0	0	
TOTAL AUTHORIZED EMPLOYEES	0	0	0	0	0	

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: LAW LIBRARY		Agency Number: 101 Division Number: 0400				
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
LAW LIBRARY	0401-001-401	1,469,587	1,432,916	68,000	1,500,916	1,500,916
TOTAL BY EXPENSE ORGS		1,469,587	1,432,916	68,000	1,500,916	1,500,916
PERSONAL SERVICES	0100	752,888	716,374	0	716,374	716,374
SUPPORTIVE SERVICES	0200	709,289	709,289	33,000	742,289	742,289
CENT.SERV./DATA SERV.	0400	7,410	7,253	0	7,253	7,253
CONTRACTUAL SERVICES	0900	0	0	35,000	35,000	35,000
TOTAL BY OBJECT SERIES		1,469,587	1,432,916	68,000	1,500,916	1,500,916
GENERAL FUND	G	1,469,587	1,432,916	68,000	1,500,916	1,500,916
SPECIAL REVENUE	R	0	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0	0
TOTAL BY FUNDS		1,469,587	1,432,916	68,000	1,500,916	1,500,916
FULL TIME EMPLOYEE COUNT		3	3	0	3	3
PART TIME EMPLOYEE COUNT		1	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: LAW LIBRARY	Division Number: 0400
Expense Org. Name: LAW LIBRARY	Unit Number: 0401

EXPENSE ORGANIZATION OVERVIEW

LAW LIBRARY

The mission of the Wyoming State Law Library is to serve the Wyoming judiciary, members of the Wyoming State Bar, the Wyoming Legislature, and the public by acquiring and maintaining appropriate legal resources that contribute to the process of providing just and timely resolution of all matters before the courts. Fulfillment of this mission requires timely, adequate, accessible, and effective resources that meet the current and future needs of the courts and library patrons.

Accessibility of law library materials are offered through the statewide computer library catalog (WYLDCAT). Any person with a valid Wyoming library card, regardless of location, can view information about the law library collection and can request items from the State Law Library using the Interlibrary Loan (ILL) service.

The State Law Library holds roughly 18,000 cataloged books. This collection consists of a wide variety of legal materials including federal and state resources. Wyoming specific items such as Wyoming Reporters, Wyoming Statutes, and Wyoming legal treatises are heavily used and updated continuously.

Any patron visiting the law library in person may use, free of charge, legal databases such as Westlaw, LexisNexis, HeinOnline, and Gale LegalForms Library. Westlaw is a popular legal database that provides access to both primary and secondary legal sources for Wyoming. A subscription to this particular database can be quite expensive and patrons who use this valuable resource have extended gratitude for its availability. HeinOnline, another popular database, provides easy access to thousands of law reviews, federal statutory and administrative materials, a historical archive of state statutes, and additional materials. It should be noted that, although a valuable resource, electronic tools such as databases and the internet cannot replace properly trained law librarians, who have the skills to maneuver through complex legal research problems.

In addition, the State Law Library provides reference and research services. Research assistance requests can be submitted in person or by telephone, fax, or email. Other services provided by the law library include the production and distribution of summaries of Wyoming Supreme Court decisions as they are released for publication. The intention of this listserv is to provide information to Wyoming law professionals.

In January 2017, the Judicial Learning Center, which is located in the law library, was opened to the public. The Judicial Learning Center contains interactive exhibits that teach children and adults about the rule of law. The Center is operated by law library staff who schedule school visits, provide instruction and information during visits, maintain the exhibits and material contained in the Center, and update and maintain the Center’s website. Approximately, 1000 to 1500 individuals visit the Center each year.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: LAW LIBRARY	Division Number: 0400
Expense Org. Name: LAW LIBRARY	Unit Number: 0401

During the next biennium, the State law library intends to:

- Continue with collection development with the goal of meeting patrons’ needs and abiding by the standards set forth by the American Association of Law Libraries
- Continue educational outreach initiatives to keep all patrons aware of the law library’s valuable legal resources and its services
- Continue to provide exceptional services to all patrons
- Continue to bring the law library to current standards and best practices
- Continue to operate the Judicial Learning Center

STANDARD BUDGET REQUEST

100 Series – Personal Services: Funds in this category are used for the payment of three full-time and one part-time employee.

200 Series – Supportive Services: The 200 series funds are used for the necessary operating costs of the law library, which includes postage, dues and registrations for professional development, office supplies, forms, cataloging and indexing supplies and photocopy charges, and the costs of binding law journals for the collection. The largest categories are 0236 (Educational and Instructional Supplies), which is used to acquire print resources, and 0207 (Dues/Licenses/Registrations), which is used for electronic resources.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication costs for the employees in this unit.

Total Standard Budget Request \$1,432,916

EXCEPTION BUDGET REQUEST

Judicial Learning Center (Priority #1)

The Judicial Learning Center (JLC) has been an integral part of the law library for several years. During the 2021-2022 biennium, the Supreme Court will incur a number of costs related to the continuing operation, maintenance and improvement of the Center, including:

- \$30,000 for extension of warranty on defects in workmanship and damage as a result of wear and tear from use of the exhibits.
- \$30,000 for upgrades to exhibits, including the Applying the Rule of Law exhibit from a static to interactive exhibit. The upgrades will greatly improve the JLC experience for Wyoming students and guests by encouraging additional participation while visiting the JLC.
- \$5,000 for updating the content of the JLC, keeping it current and relevant to visitors.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: LAW LIBRARY	Division Number: 0400
Expense Org. Name: LAW LIBRARY	Unit Number: 0401

- \$3,000 for three year renewal of the cleaning and inspection agreement, ensuring the JLC remains clean and safeguarding the long-term integrity of the exhibit components.

THIS IS A ONE-TIME REQUEST.

0292 Maintenance Agreements	\$ 33,000
0903 Professional Fees	<u>\$ 35,000</u>
Total	\$ 68,000
Total Exception Request	\$ 68,000
Total Program Budget Request	\$1,500,916

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: LAW LIBRARY		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: LAW LIBRARY		101	0400	0401	001	401
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	499,902	491,209	0	491,209	491,209
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	125,578	133,816	0	133,816	133,816
EMPLOYER HEALTH INS BENEFITS	0196	127,408	91,349	0	91,349	91,349
PERSONAL SERVICES	0100	752,888	716,374	0	716,374	716,374
EQUIPMENT REP & MNTC	0202	0	0	0	0	0
COMMUNICATION	0204	2,525	2,525	0	2,525	2,525
DUES-LICENSES-REGIST	0207	120,842	120,842	0	120,842	120,842
ADVERTISING-PROMOT	0208	0	0	0	0	0
DATA PROCESSING	0209	0	0	0	0	0
MISCELLANEOUS	0210	0	0	0	0	0
TRAVEL IN STATE	0221	4,000	4,000	0	4,000	4,000
TRAVEL OUT OF STATE	0222	4,040	4,040	0	4,040	4,040
BD/COMM TRAVEL REIMBURSE	0227	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	10,916	10,916	0	10,916	10,916
MEDICAL-LAB SUPPLIES	0235	0	0	0	0	0
EDUCA-RECREATNL SUPP	0236	566,966	566,966	0	566,966	566,966
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
MNTC CONTRACTS EXTERNAL	0292	0	0	33,000	33,000	33,000
SUPPORTIVE SERVICES	0200	709,289	709,289	33,000	742,289	742,289
CENTRAL-SER DATA-SER	0410	1,201	1,201	0	1,201	1,201
TELECOMMUNICATIONS	0420	6,209	6,052	0	6,052	6,052
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	7,410	7,253	0	7,253	7,253
PROFESSIONAL FEES	0901	0	0	0	0	0
SPECIAL PROJ & SVCS	0903	0	0	35,000	35,000	35,000
CONTRACTUAL SERVICES	0900	0	0	35,000	35,000	35,000
EXPENDITURE TOTALS		1,469,587	1,432,916	68,000	1,500,916	1,500,916
MEANS OF FUNDING						
GENERAL FUND	1001	1,469,587	1,432,916	68,000	1,500,916	1,500,916
GENERAL FUND	G	1,469,587	1,432,916	68,000	1,500,916	1,500,916
TOTAL FUNDING		1,469,587	1,432,916	68,000	1,500,916	1,500,916
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		3	3	0	3	3
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		4	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Division Org Name: CIRCUIT COURTS		Agency Number: 101 Division Number: 0500				
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
COMMON JURY FUND	0501	135,210	135,210	0	135,210	135,210
SPECIAL COURT MAGISTRATES	0502	9,200	9,200	0	9,200	9,200
EQUIPMENT	0503	91,810	91,810	12,600	104,410	104,410
EXAMINATION OF COURTS	0504	463,315	467,346	0	467,346	467,346
FIRST JUDICIAL DISTRICT	0511	3,080,553	3,408,532	0	3,408,532	3,408,532
SECOND JUDICIAL DISTRICT	0521-0522	2,700,632	2,872,432	0	2,872,432	2,872,432
THIRD JUDICIAL DISTRICT	0531-0534	4,594,713	5,085,975	0	5,085,975	5,085,975
FOURTH JUDICIAL DISTRICT	0541-0542	1,902,438	2,072,440	0	2,072,440	2,072,440
FIFTH JUDICIAL DISTRICT	0551-0554	2,973,210	3,068,505	0	3,068,505	3,068,505
SIXTH JUDICIAL DISTRICT	0561-0563	3,371,039	3,621,268	0	3,621,268	3,621,268
SEVENTH JUDICIAL DISTRICT	0571	3,677,678	4,047,095	0	4,047,095	4,047,095
EIGHTH JUDICIAL DISTRICT	0581-0584	2,835,969	2,993,388	0	2,993,388	2,993,388
NINTH JUDICIAL DISTRICT	0591-0594	3,945,084	4,313,135	0	4,313,135	4,313,135
TOTAL BY DISTRICT		29,780,851	32,186,336	12,600	32,198,936	32,198,936
PERSONAL SERVICES	0100	28,035,233	30,432,310	0	30,432,310	30,432,310
SUPPORTIVE SERVICES	0200	1,345,337	1,345,337	12,600	1,357,937	1,357,937
CENTRAL SERVICES	0400	73,642	82,050	0	82,050	82,050
GRANTS & AID PAYMENT	0600	0	0	0	0	0
CONTRACTUAL SERVICES	0900	326,639	326,639	0	326,639	326,639
TOTAL BY OBJECT SERIES		29,780,851	32,186,336	12,600	32,198,936	32,198,936
MEANS OF FUNDING						
GENERAL FUND	1001	29,780,851	32,186,336	12,600	32,198,936	32,198,936
TOTAL BY FUNDING	G	29,780,851	32,186,336	12,600	32,198,936	32,198,936
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		151	151	0	151	151
PART TIME EMPLOYEE COUNT		7	7	0	7	7
AUTHORIZED EMPLOYEES		158	158	0	158	158
TOTAL AUTHORIZED EMPLOYEES		158	158	0	158	158

AGENCY NAME: SUPREME COURT
 APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101
 DIVISION NUMBER: 0500

CIRCUIT COURT PROGRAM

The circuit court program encompasses appropriations and expenses for the operation of the state circuit courts pursuant to the Wyoming Constitution and Wyo. Stat. § 5-9-101. These 24 circuit courts have been consolidated into one program for purposes of consistency and flexibility. While the circuit court budgets are itemized by circuit, funds for each of the courts are kept in separate sub-budgets on the WOLFS system to provide individual circuit court accountability.

Twenty-three counties with 24 circuit court judges and five full-time magistrates are part of the state circuit court system.

Fully funded Circuit Court

Laramie
 Natrona
 Fremont
 Fremont
 Sweetwater
 Converse
 Uinta
 Sheridan
 Carbon
 Albany
 Campbell
 Lincoln
 Goshen
 Park
 Sublette
 Big Horn
 Hot Springs
 Teton
 Crook
 Weston
 Johnson
 Washakie
 Platte
 Niobrara

Location/Number of Judges

Cheyenne/3 judges
 Casper/3 judges
 Lander and Dubois/1 judge
 Riverton/1 judge
 Rock Springs/2 judges
 Douglas/1 judge
 Evanston/1 judge
 Sheridan/1 judge
 Rawlins/1 judge
 Laramie/1 judge
 Gillette/2 judges
 Kemmerer and Afton/1 judge
 Torrington/1 judge
 Cody and Powell/1 judge
 Pinedale/1 judge
 Basin and Lovell/shares 1 judge with Hot Springs and Washakie Counties
 Thermopolis/shares 1 judge from Big Horn County and Washakie Counties
 Jackson/1 judge
 Sundance/shares 1 judge with Weston County
 Newcastle/shares 1 judge with Crook County
 Buffalo/shares 1 judge with Sheridan County
 Worland/shares 1 judge with Big Horn and Hot Springs Counties
 Wheatland/shares 2 judges with Converse, Goshen, and Niobrara Counties
 Lusk/shares 2 judges with Converse, Goshen, and Platte Counties

AGENCY NAME: SUPREME COURT
 APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101
 DIVISION NUMBER: 0500

In addition to the sub-budget for each circuit court there are sub-budgets for the common jury fund, a common equipment fund, a special court magistrate fund, and an examination of courts fund.

JURISDICTION

The circuit courts' jurisdiction was expanded in 2011. Circuit courts have jurisdiction in misdemeanor criminal cases and they conduct preliminary examinations of persons charged with a felony. Activities in the circuit courts include the issuance of arrest warrants or summonses, the issuance of search warrants and the conducting of initial appearances for persons arrested in addition to the preliminary examinations. Circuit courts now have jurisdiction over civil cases when the recovery requested does not exceed \$50,000. In addition, circuit courts have jurisdiction over certain family violence, stalking, and sexual assault matters. Circuit court judges also function as district court commissioners if appointed by district court judges.

The following chart shows the composition of filings in the circuit courts for fiscal year 2019 for the select case types.

<u>Case Filings by Type</u>	<u>Number of Filings</u>	<u>Percent of Total Filings for FY 2019</u>
Civil	25,748	20%
Misdemeanors	97,400	75%
Felony Charges	<u>6,487</u>	<u>5%</u>
Total	129,635	100%

NOTE: In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

AGENCY NAME: SUPREME COURT
 APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101
 DIVISION NUMBER: 0500

ANALYSIS OF CASELOAD COMPOSITION IN THE CIRCUIT COURTS

Following are the statewide caseload and revenue statistics for fiscal years 2018 and 2019 (see NOTE on page SC-42).

	FY 2018	FY 2019
Filings		
Civil	28,199	25,748
Misdemeanors	107,282	97,400
Felony Charges	6,024	6,487
Total	<u>141,505</u>	<u>129,635</u>
Money Collected	FY 2018	FY 2019
Transmitted to County	\$8,500,730	\$7,016,734
Transmitted to State (General Fund)	\$3,823,543	\$3,588,389
Transmitted to State (Special Revenue)	\$3,468,856	\$3,113,654
Other Party Disbursements	<u>\$14,495,189</u>	<u>\$14,006,338</u>
TOTAL	<u>\$30,288,318</u>	<u>\$27,725,115</u>

General Fund revenues for Fiscal Years 2021 and 2022 are difficult to predict for each court. It is estimated that overall, the circuit courts will generate about \$3,600,000 per fiscal year or \$7,200,000 for the biennium.

CONSEQUENCES OF INADEQUATE FUNDING

The circuit courts have a high and varied caseload. Cases differ in complexity and time-intensiveness. Personnel costs account for 95 percent of the circuit court budget and 5 percent is for the supportive services, central services, and professional fees. If the circuit court program does not receive adequate funding, it cannot meet its statutory requirements. The quality and quantity of services provided would be severely affected and justice would not be served. Inadequate funding might also affect the hours the courts could be open to the public. Lack of appropriate funding would result in delay of judicial services, causing a severe backlog of cases and possibly inadequate accounting or revenue and delay in forwarding funds to the state and county.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Common Jury Fund	Unit Number: 0501

EXPENSE ORGANIZATION OVERVIEW

COMMON JURY FUND

The Constitution guarantees citizens the right to a jury trial. Adequate funds must be available in the Jury Fees category to cover this expense. In accordance with Wyo. Stat. § 1-11-303, jurors are paid \$30.00 for each full or partial day of attendance.

It has been determined by a consensus of the circuit court judges and Court Administration that calling at least 20 jurors per trial is necessary to have sufficient jurors to sit after the attorneys have made their respective challenges. In very small communities, or when defendants are well known, there is often a need to increase the number of jurors called to ensure a panel can be selected. Based on 20 jurors per trial, the cost of holding a trial is \$600 per day. Jurors are also paid for mileage when they travel over 5 miles to the courthouse. This can raise the trial cost substantially given the rural nature of our state.

STANDARD BUDGET REQUEST NARRATIVE

200 Supportive Services: Funds in this category are used to pay the expenses necessary for a jury trial, including jury fees, bailiff fees, meals, mileage, etc. This fund is currently used by the 24 circuit courts.

900 Contractual Services: Funds in this category are used to cover the special needs that arise to ensure compliance with the Americans With Disabilities Act. Funds in this category have been used to retain interpreters for jurors when necessary.

Total Standard Budget Request \$135,210

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$135,210

CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: COMMON JURY FUND		101	0500	0501	001	501
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
JURY FEES (NEW CODE)	0211	123,710	123,710	0	123,710	123,710
TRAVEL IN STATE	0221	0	0	0	0	0
SUPPLIES	0230	5,000	5,000	0	5,000	5,000
OFFICE SUPPL-PRINTING	0231	500	500	0	500	500
FOOD SERVICE SUPP	0234	0	0	0	0	0
JURY FEES (CODE CHGD BY SAO)	0257	0	0	0	0	0
SUPPORTIVE SERVICES	0200	129,210	129,210	0	129,210	129,210
PROFESSIONAL FEES	0901	6,000	6,000	0	6,000	6,000
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	6,000	6,000	0	6,000	6,000
EXPENDITURE TOTALS		135,210	135,210	0	135,210	135,210
MEANS OF FUNDING						
GENERAL FUND	1001	135,210	135,210	0	135,210	135,210
GENERAL FUND	G	135,210	135,210	0	135,210	135,210
TOTAL FUNDING		135,210	135,210	0	135,210	135,210

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Special Circuit Magistrates	Unit Number: 0502

EXPENSE ORGANIZATION OVERVIEW

COURT MAGISTRATES – SPECIAL FUND

STANDARD BUDGET REQUEST

900 Contractual Services: Funds in this category are used to pay for the cost of securing court magistrates for the circuit courts. Judges and magistrates of the circuit court are mandated to hold an initial appearance hearing within 72 hours of a warrantless arrest, at which they decide if bail may be posted. This special circuit court wide fund was established to fund costs arising from compliance with the 72-hour hearing requirement. The funds in this category compensate court magistrates used for weekend and holiday appearances, as well as when a court's individual budget is insufficient to cover absences of a judge. Standard budget request \$9,200.

Total Standard Budget Request \$9,200

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$9,200

CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: SPECIAL CIRCUIT MAGISTRATES		101	0500	0502	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
PROFESSIONAL FEES	0901	9,200	9,200	0	9,200	9,200
CONTRACTUAL SERVICES	0900	9,200	9,200	0	9,200	9,200
EXPENDITURE TOTALS		9,200	9,200	0	9,200	9,200
MEANS OF FUNDING						
GENERAL FUND	1001	9,200	9,200	0	9,200	9,200
GENERAL FUND	G	9,200	9,200	0	9,200	9,200
TOTAL FUNDING		9,200	9,200	0	9,200	9,200

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Equipment	Unit Number: 0503

EXPENSE ORGANIZATION OVERVIEW

CIRCUIT COURT EQUIPMENT

This fund was established to provide for a common equipment fund for the circuit courts.

STANDARD BUDGET REQUEST NARRATIVE

200 Supportive Services: Funds in this category are used to pay for the cost of leasing copy machines in several circuit court offices and to cover the electronic postage meters and mailing machines in all circuit court offices.

Total Standard Budget Request \$ 91,810

EXCEPTION BUDGET REQUEST

Office Equipment (Priority #1)

The Supreme Court is requesting \$12,600 for the 2nd Judicial District and 9th Judicial District to replace copy machines purchased in 2005 and 2013, respectively. This is a ONE-TIME REQUEST.

2 nd Judicial District – Laramie	0241 Office Equipment	\$ 6,400
9 th Judicial District – Pinedale	0241 Office Equipment	<u>\$ 6,200</u>
	Total Requested	\$ 12,600

Total Exception Budget Request \$ 12,600

Total Agency Budget Request \$104,410

CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: EQUIPMENT		101	0500	0503	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
UTILITIES	0203	0	0	0	0	0
COMMUNICATION (POSTAL)	0204	32,000	32,000	0	32,000	32,000
OFFICE SUPPLIES-PRINTING	0231	3,000	3,000	0	3,000	3,000
OFFICE EQUIP-FURNISH	0241	0	0	12,600	12,600	12,600
EDUCATION-RECRE-TECH	0246	0	0	0	0	0
REAL PROPERTY RENTAL	0251	0	0	0	0	0
EQUIPMENT RENTAL	0252	56,810	56,810	0	56,810	56,810
EXTERNAL MNT CONTRACTS	0292	0	0	0	0	0
SUPPORTIVE SERVICES	0200	91,810	91,810	12,600	104,410	104,410
TELECOMMUNICATIONS	0420	0	0	0	0	0
CENT.SERV./DATA SERV	0400	0	0	0	0	0
PROFESSIONAL FEES	0901	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
EXPENDITURE TOTALS		91,810	91,810	12,600	104,410	104,410
MEANS OF FUNDING						
GENERAL FUND	1001	91,810	91,810	12,600	104,410	104,410
GENERAL FUND	G	91,810	91,810	12,600	104,410	104,410
TOTAL FUNDING		91,810	91,810	12,600	104,410	104,410

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Examination of Courts	Unit Number: 0504

EXPENSE ORGANIZATION OVERVIEW

EXAMINATION OF COURTS

Over \$30 million passes through the circuit courts on an annual basis, and a large portion is in cash. Consequently, consistent internal audits are imperative. When the Supreme Court first began auditing the circuit courts, there were 16 circuit courts. Since that time, circuit courts have been established in all 23 counties. An internal auditor and an accounting analyst are funded from this unit. The auditor’s principal duty is to travel around the state and perform in-depth audits of all circuit courts on a 2-year audit cycle. This individual also audits financial transactions of the Supreme Court and other special audits as deemed necessary (fixed assets, federal funds, etc). The accounting analyst has many duties, including processing invoices and payments of the courts, extensive technical support to court clerks on accounting, the case management system, and month- and year-end processes. The accounting analyst also performs various desk reviews and assists the auditor in performing audits as necessary.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: Funds in this category provide salary and benefits for one internal auditor and one accounting analyst

200 Series – Supportive Services: Funds in this category are used to cover daily operations of the unit and travel expenditures associated with auditing of the courts.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication services for the employees in this unit.

900 Series – Contractual Services: Funds in this category are used to pay contractual expenses associated with investigations of courts. A standard audit step is to request copies of supporting documentation of bank deposits.

Total Standard Budget Request \$467,346

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$467,346

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: EXAMINATION OF COURTS		101	0500	0504	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	268,329	279,480	0	279,480	279,480
EMPLOYER PD BENEFITS	0105	69,064	78,166	0	78,166	78,166
EMPLOYER HEALTH INS BENEFITS	0196	92,561	74,819	0	74,819	74,819
EXTERNAL COST ADJ - BENEFIT	0199	0	0	0	0	0
PERSONAL SERVICES	0100	429,954	432,465	0	432,465	432,465
COMMUNICATION	0204	1,500	1,500	0	1,500	1,500
DUES-LICENSES-REGIST	0207	4,200	4,200	0	4,200	4,200
ADVERTISING-PROMOTION	0208	0	0	0	0	0
TRAVEL IN STATE	0221	12,823	12,823	0	12,823	12,823
TRAVEL OUT OF STATE	0222	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	4,000	4,000	0	4,000	4,000
OFFICE EQUIPMENT-FURNISH	0241	0	0	0	0	0
REAL PROPERTY RENTAL	0251	500	500	0	500	500
SUPPORTIVE SERVICES	0200	23,023	23,023	0	23,023	23,023
TELECOMMUNICATIONS	0420	2,658	4,178	0	4,178	4,178
CENT. SERV./DATA SERV.	0400	2,658	4,178	0	4,178	4,178
PROFESSIONAL FEES	0901	7,680	7,680	0	7,680	7,680
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
SPECIAL PROJ & SVCS	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	7,680	7,680	0	7,680	7,680
EXPENDITURE TOTALS		463,315	467,346	0	467,346	467,346
MEANS OF FUNDING						
GENERAL FUND	1001	463,315	467,346	0	467,346	467,346
GENERAL FUND	G	463,315	467,346	0	467,346	467,346
TOTAL FUNDING		463,315	467,346	0	467,346	467,346
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		2	2	0	2	2
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		2	2	0	2	2
TOTAL AUTHORIZED EMPLOYEES		2	2	0	2	2

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIRST JUDICIAL DISTRICT	Unit Number: 0511

EXPENSE ORGANIZATION OVERVIEW

FIRST JUDICIAL DISTRICT
Laramie County

Following are fiscal year caseload and revenue statistics for the First Judicial District:

Laramie County Circuit Court		
	2018	2019
Filings		
Civil	4,324	4,793
Misdemeanor	10,340	9,784
Felony Charges	<u>1,131</u>	<u>1,201</u>
Total	15,795	15,778
Money Collected		
Transmitted to County	\$ 829,574	\$ 653,763
Transmitted to State	\$ 695,741	\$ 695,487
Other Party Disbursements	<u>\$1,647,805</u>	<u>\$1,813,695</u>
TOTAL	\$3,173,120	\$3,162,945

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIRST JUDICIAL DISTRICT	Unit Number: 0511

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for three (3) judges and 13 full-time clerks.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Cheyenne.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

Total Standard Budget Request \$3,408,533

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$3,408,533

CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: FIRST JUDICIAL DISTRICT		101	0500	0511	001	501
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	750,000	870,000	0	870,000	870,000
SALARIES CLASSIFIED	0103	1,207,330	1,277,104	0	1,277,104	1,277,104
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	529,027	607,884	0	607,884	607,884
EMPLOYER HEALTH INS BENEFITS	0196	456,076	515,418	0	515,418	515,418
EXTERNAL COST ADJ-BENEFIT	0199	0	0	0	0	0
PERSONAL SERVICES	0100	2,942,433	3,270,406	0	3,270,406	3,270,406
EQUIPMENT REP & MNTC	0202	10,552	10,552	0	10,552	10,552
UTILITIES	0203	5,000	5,000	0	5,000	5,000
COMMUNICATION	0204	22,389	22,389	0	22,389	22,389
DUES-LICENSES-REGIST	0207	6,300	6,300	0	6,300	6,300
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	200	200	0	200	200
TRAVEL IN STATE	0221	9,000	9,000	0	9,000	9,000
SUPPLIES	0230	2,269	2,269	0	2,269	2,269
TRAVEL OUT OF STATE	0222	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	35,198	35,198	0	35,198	35,198
EDUCA-RECREATNL SUPP	0236	7,320	7,320	0	7,320	7,320
SOFT GOODS&HOUSEKPNG	0237	487	487	0	487	487
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	3,547	3,547	0	3,547	3,547
MAINT CONTRACTS EXT	0292	2,500	2,500	0	2,500	2,500
SUPPORTIVE SERVICES	0200	104,762	104,762	0	104,762	104,762
TELECOMMUNICATIONS	0420	1,358	1,364	0	1,364	1,364
CENT. SERV./DATA SERV.	0400	1,358	1,364	0	1,364	1,364
PROFESSIONAL FEES	0901	32,000	32,000	0	32,000	32,000
CONTRACTUAL SERVICES	0900	32,000	32,000	0	32,000	32,000
EXPENDITURE TOTALS		3,080,553	3,408,532	0	3,408,532	3,408,532
MEANS OF FUNDING						
GENERAL FUND	1001	3,080,553	3,408,532	0	3,408,532	3,408,532
GENERAL FUND	G	3,080,553	3,408,532	0	3,408,532	3,408,532
TOTAL FUNDING		3,080,553	3,408,532	0	3,408,532	3,408,532
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		16	16	0	16	16
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		16	16	0	16	16
TOTAL AUTHORIZED EMPLOYEES		16	16	0	16	16

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SECOND JUDICIAL DISTRICT	Unit Number: 0521 - 0522

EXPENSE ORGANIZATION OVERVIEW

SECOND JUDICIAL DISTRICT
Albany County and Carbon County

Following are fiscal year caseload and revenue statistics for the Second Judicial District:

		Albany Circuit Court		Carbon Circuit Court	
		2018	2019	2018	2019
Filings	Civil	1,070	853	624	603
	Misdemeanor	6,551	5,687	8,901	7,557
	Felony Charges	437	359	256	292
	Total	<u>8,058</u>	<u>6,899</u>	<u>9,781</u>	<u>8,452</u>
Money Collected	Transmitted to County	\$584,091	\$443,891	\$820,061	\$605,991
	Transmitted to State	\$494,104	\$442,150	\$497,869	\$456,051
	Other Party Disbursements	<u>\$507,254</u>	<u>\$460,269</u>	<u>\$495,396</u>	<u>\$368,089</u>
	TOTAL	<u>\$1,585,449</u>	<u>\$1,346,310</u>	<u>\$1,813,326</u>	<u>\$1,430,131</u>

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SECOND JUDICIAL DISTRICT	Unit Number: 0521 - 0522

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for two (2) judges, 12 full-time clerks, and one (1) part-time clerk for the circuit courts located in Albany County and Carbon County.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Laramie and Rawlins.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication costs for the circuit court in Laramie and Rawlins.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

Total Standard Budget Request \$2,872,432

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$2,872,432

CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: SECOND JUDICIAL DISTRICT		101	0500	0521-0522	001	501
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	500,000	580,000	0	580,000	580,000
SALARIES CLASSIFIED	0103	1,134,812	1,119,956	0	1,119,956	1,119,956
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	431,865	483,875	0	483,875	483,875
EMPLOYER HEALTH INS BENEFITS	0196	506,736	557,279	0	557,279	557,279
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	2,573,413	2,741,110	0	2,741,110	2,741,110
EQUIPMENT REP & MNTC	0202	6,480	6,480	0	6,480	6,480
UTILITIES	0203	6,000	6,000	0	6,000	6,000
COMMUNICATION	0204	30,340	30,340	0	30,340	30,340
DUES-LICENSES-REGIST	0207	650	650	0	650	650
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	250	250	0	250	250
TRAVEL IN STATE	0221	9,000	9,000	0	9,000	9,000
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	36,341	36,341	0	36,341	36,341
EDUCA-RECREATNL SUPP	0236	5,720	5,720	0	5,720	5,720
SOFT GOODS&HOUSEKPNG	0237	551	551	0	551	551
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	1,000	1,000	0	1,000	1,000
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	96,332	96,332	0	96,332	96,332
TELECOMMUNICATIONS	0420	9,378	13,481	0	13,481	13,481
CENT. SERV./DATA SERV.	0400	9,378	13,481	0	13,481	13,481
PROFESSIONAL FEES	0901	21,509	21,509	0	21,509	21,509
CONTRACTUAL SERVICES	0900	21,509	21,509	0	21,509	21,509
EXPENDITURE TOTALS		2,700,632	2,872,432	0	2,872,432	2,872,432
MEANS OF FUNDING						
GENERAL FUND	1001	2,700,632	2,872,432	0	2,872,432	2,872,432
GENERAL FUND	G	2,700,632	2,872,432	0	2,872,432	2,872,432
TOTAL FUNDING		2,700,632	2,872,432	0	2,872,432	2,872,432
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		14	14	0	14	14
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		15	15	0	15	15
TOTAL AUTHORIZED EMPLOYEES		15	15	0	15	15

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: THIRD JUDICIAL DISTRICT	Unit Number: 0531 - 0534

EXPENSE ORGANIZATION OVERVIEW

THIRD JUDICIAL DISTRICT

Lincoln County, Sweetwater County, and Uinta County

Following are fiscal year caseload and revenue statistics for the Third Judicial District

	Lincoln Circuit Court		Sweetwater Circuit Court		Uinta Circuit Court	
	2018	2019	2018	2019	2018	2019
Filings						
Civil	501	406	2,911	2,578	1,129	980
Misdemeanor	4,630	3,838	10,844	8,064	6,413	4,979
Felony Charges	114	93	674	716	253	317
Total	<u>5,245</u>	<u>4,337</u>	<u>14,429</u>	<u>11,358</u>	<u>7,795</u>	<u>6,276</u>
Money Collected						
Transmitted to County	\$291,193	\$238,729	\$766,413	\$477,967	\$512,862	\$332,671
Transmitted to State	\$267,714	\$234,617	\$705,259	\$578,346	\$360,662	\$302,627
Other Party Disbursements	\$279,804	\$244,832	\$1,504,609	\$1,082,874	\$521,755	\$657,872
TOTAL	<u>\$838,711</u>	<u>\$718,178</u>	<u>\$2,976,281</u>	<u>\$2,139,187</u>	<u>\$1,395,279</u>	<u>\$1,293,170</u>

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: THIRD JUDICIAL DISTRICT	Unit Number: 0531 - 0534

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for four (4) judges, 20 full-time clerks, and one (1) part-time clerk.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Kemmerer, Afton, Rock Springs and Evanston.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

Total Standard Budget Request \$5,085,975

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$5,085,975

CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	
Expense Org. Name: THIRD JUDICIAL DISTRICT		101	0500	0531-0534	001	501
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	1,000,000	1,160,000	0	1,160,000	1,160,000
SALARIES CLASSIFIED	0103	1,865,858	1,935,033	0	1,935,033	1,935,033
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	770,171	886,424	0	886,424	886,424
EMPLOYER HEALTH INS BENEFITS	0196	724,372	871,903	0	871,903	871,903
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	4,360,401	4,853,360	0	4,853,360	4,853,360
EQUIPMENT REP & MNTC	0202	11,783	11,783	0	11,783	11,783
UTILITIES	0203	1,100	1,100	0	1,100	1,100
COMMUNICATION	0204	40,912	40,912	0	40,912	40,912
DUES-LICENSES-REGIST	0207	800	800	0	800	800
ADVERTISING-PROMOTION	0208	350	350	0	350	350
MISCELLANEOUS	0210	350	350	0	350	350
TRAVEL IN STATE	0221	20,034	20,034	0	20,034	20,034
TRAVEL OUT OF STATE	0222	0	0	0	0	0
PERM ASSIGNED VEHICLE	0223	9,900	9,900	0	9,900	9,900
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	74,151	74,151	0	74,151	74,151
EDUCA-RECREATNL SUPP	0236	7,553	7,553	0	7,553	7,553
SOFT GOODS&HOUSEKPNG	0237	401	401	0	401	401
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	3,703	3,703	0	3,703	3,703
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	171,037	171,037	0	171,037	171,037
TELECOMMUNICATIONS	0420	15,467	13,770	0	13,770	13,770
CENT. SERV./DATA SERV.	0400	15,467	13,770	0	13,770	13,770
PROFESSIONAL FEES	0901	47,808	47,808	0	47,808	47,808
CONTRACTUAL SERVICES	0900	47,808	47,808	0	47,808	47,808
EXPENDITURE TOTALS		4,594,713	5,085,975	0	5,085,975	5,085,975
MEANS OF FUNDING						
GENERAL FUND	1001	4,594,713	5,085,975	0	5,085,975	5,085,975
GENERAL FUND	G	4,594,713	5,085,975	0	5,085,975	5,085,975
TOTAL FUNDING		4,594,713	5,085,975	0	5,085,975	5,085,975
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		24	24	0	24	24
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEEES		25	25	0	25	25
TOTAL AUTHORIZED EMPLOYEES		25	25	0	25	25

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FOURTH JUDICIAL DISTRICT	Unit Number: 0541 - 0542

EXPENSE ORGANIZATION OVERVIEW

FOURTH JUDICIAL DISTRICT
Sheridan County and Johnson County

Following are fiscal year caseload and revenue statistics for the Fourth Judicial District:

		Sheridan Circuit Court		Johnson Circuit Court	
		2018	2019	2018	2019
Filings					
	Civil	1,394	1,298	471	380
	Misdemeanor	4,349	3,778	2,389	2,188
	Felony Charges	199	185	95	103
	Total	<u>5,942</u>	<u>5,261</u>	<u>2,955</u>	<u>2,671</u>
Money Collected					
	Transmitted to County	\$372,612	\$269,324	\$241,578	\$178,716
	Transmitted to State	\$301,556	\$283,633	\$141,339	\$145,487
	Other Party Disbursements	<u>\$678,647</u>	<u>\$795,723</u>	<u>\$233,488</u>	<u>\$280,555</u>
	TOTAL	<u>\$1,352,815</u>	<u>\$1,348,680</u>	<u>\$616,405</u>	<u>\$604,758</u>

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FOURTH JUDICIAL DISTRICT	Unit Number: 0541 - 0542

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for one (1) judge, one (1) full-time magistrate (W.S. § 5-9-209), seven (7) full-time clerks, and two (2) part-time clerks for the circuit courts located in Sheridan and Buffalo.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Sheridan and Buffalo.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication costs for the circuit court in Sheridan and Buffalo.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

Total Standard Budget Request \$2,072,440

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$2,072,440

CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	501
Expense Org. Name: FOURTH JUDICIAL DISTRICT		101	0500	0541-0542	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	250,000	290,000	0	290,000	290,000
SALARIES CLASSIFIED	0103	850,039	888,818	0	888,818	888,818
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	287,631	334,172	0	334,172	334,172
EMPOYER HEALTH INS BENEFITS	0196	415,542	460,202	0	460,202	460,202
PERSONAL SERVICES	0100	1,803,212	1,973,192	0	1,973,192	1,973,192
EQUIPMENT REP & MNTC	0202	5,114	5,114	0	5,114	5,114
UTILITIES	0203	0	0	0	0	0
COMMUNICATION	0204	24,698	24,698	0	24,698	24,698
DUES-LICENSES-REGIST	0207	2,629	2,629	0	2,629	2,629
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	275	275	0	275	275
TRAVEL IN STATE	0221	11,647	11,647	0	11,647	11,647
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	28,121	28,121	0	28,121	28,121
EDUCA-RECREATNL SUPP	0236	5,661	5,661	0	5,661	5,661
SOFT GOODS&HOUSEKPNG	0237	591	591	0	591	591
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
EDUCA-RECREATNL TECH	0246	0	0	0	0	0
EQUIPMENT RENTAL	0252	480	480	0	480	480
INSURANCE-BOND PREMS	0254	1,000	1,000	0	1,000	1,000
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	80,216	80,216	0	80,216	80,216
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	4,298	4,320	0	4,320	4,320
CENT. SERV./DATA SERV.	0400	4,298	4,320	0	4,320	4,320
PROFESSIONAL FEES	0901	14,712	14,712	0	14,712	14,712
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	14,712	14,712	0	14,712	14,712
EXPENDITURE TOTALS		1,902,438	2,072,440	0	2,072,440	2,072,440
MEANS OF FUNDING						
GENERAL FUND	1001	1,902,438	2,072,440	0	2,072,440	2,072,440
GENERAL FUND	G	1,902,438	2,072,440	0	2,072,440	2,072,440
TOTAL FUNDING		1,902,438	2,072,440	0	2,072,440	2,072,440
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		9	9	0	9	9
PART TIME EMPLOYEE COUNT		2	2	0	2	2
AUTHORIZED EMPLOYEES		11	11	0	11	11
TOTAL AUTHORIZED EMPLOYEES		11	11	0	11	11

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIFTH JUDICIAL DISTRICT	Unit Number: 0551 - 0554

EXPENSE ORGANIZATION OVERVIEW

FIFTH JUDICIAL DISTRICT

Park County, Big Horn County, Hot Springs County, and Washakie County

Following are fiscal year caseload and revenue statistics for Fifth Judicial District

	Park Circuit Court		Big Horn Circuit Court		Hot Springs Circuit Court		Washakie Circuit Court	
	2018	2019	2018	2019	2018	2019	2018	2019
Filings								
Civil	1,201	1,144	422	450	244	214	310	259
Misdemeanor	4,695	4,677	1,235	1,428	1,694	1,715	1,546	1,338
Felony Charges	214	183	47	91	66	96	105	99
Total	6,110	6,004	1,704	1,969	2,004	2,025	1,961	1,696
Money Collected								
Transmitted to County	\$400,028	\$391,521	\$59,892	\$83,044	\$90,553	\$87,286	\$73,511	\$56,294
Transmitted to State	\$376,150	\$384,697	\$89,753	\$103,954	\$92,260	\$96,290	\$103,662	\$80,859
Other Party Disbursements	\$699,476	\$758,918	\$280,006	\$267,747	\$149,604	\$149,196	\$209,140	\$165,803
Total	\$1,475,654	\$1,535,136	\$429,651	\$454,745	\$332,417	\$332,772	\$386,313	\$302,956

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIFTH JUDICIAL DISTRICT	Unit Number: 0551 - 0554

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for two (2) judges, two (2) full-time magistrates (W.S. § 5-9-209), 11 full-time clerks, and one (1) part-time clerk.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Cody, Powell, Basin, Lovell, Thermopolis, and Worland.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

Total Standard Budget Request \$3,068,505

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$3,068,505

CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	
Expense Org. Name: FIFTH JUDICIAL DISTRICT		101	0500	0551-0554	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	500,000	580,000	0	580,000	580,000
SALARIES CLASSIFIED	0103	1,233,184	1,201,289	0	1,201,289	1,201,289
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	456,190	502,844	0	502,844	502,844
EMPLOYER HEALTH INS BENEFITS	0196	612,371	611,619	0	611,619	611,619
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	2,801,745	2,895,752	0	2,895,752	2,895,752
EQUIPMENT REP & MNTC	0202	9,744	9,744	0	9,744	9,744
UTILITIES	0203	2,500	2,500	0	2,500	2,500
COMMUNICATION	0204	26,626	26,626	0	26,626	26,626
DUES-LICENSES-REGIST	0207	4,954	4,954	0	4,954	4,954
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	225	225	0	225	225
TRAVEL IN STATE	0221	26,925	26,925	0	26,925	26,925
TRAVEL OUT OF STATE	0222	0	0	0	0	0
PERM ASSIGNED VEHICLE	0223	12,120	12,120	0	12,120	12,120
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	39,820	39,820	0	39,820	39,820
EDUCA-RECREATNL SUPP	0236	5,847	5,847	0	5,847	5,847
SOFT GOODS&HOUSEKPNG	0237	675	675	0	675	675
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	2,000	2,000	0	2,000	2,000
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	131,436	131,436	0	131,436	131,436
TELECOMMUNICATIONS	0420	10,157	11,445	0	11,445	11,445
CENT. SERV./DATA SERV.	0400	10,157	11,445	0	11,445	11,445
PROFESSIONAL FEES	0901	29,872	29,872	0	29,872	29,872
CONTRACTUAL SERVICES	0900	29,872	29,872	0	29,872	29,872
EXPENDITURE TOTALS		2,973,210	3,068,505	0	3,068,505	3,068,505
MEANS OF FUNDING						
GENERAL FUND	1001	2,973,210	3,068,505	0	3,068,505	3,068,505
GENERAL FUND	G	2,973,210	3,068,505	0	3,068,505	3,068,505
TOTAL FUNDING		2,973,210	3,068,505	0	3,068,505	3,068,505
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		15	15	0	15	15
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		16	16	0	16	16
TOTAL AUTHORIZED EMPLOYEES		16	16	0	16	16

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SIXTH JUDICIAL DISTRICT	Unit Number: 0561 - 0563

EXPENSE ORGANIZATION OVERVIEW

SIXTH JUDICIAL DISTRICT

Campbell County, Crook County, and Weston County

Following are fiscal year caseload and revenue statistics for the Sixth Judicial District

	Campbell Circuit Court		Crook Circuit Court		Weston Circuit Court	
	2018	2019	2018	2019	2018	2019
Filings						
Civil	2,428	2,207	159	161	245	255
Misdemeanor	7,148	7,158	2,238	1,947	1,675	1,541
Felony Charges	544	750	60	67	49	51
Total	<u>10,120</u>	<u>10,115</u>	<u>2,457</u>	<u>2,175</u>	<u>1,969</u>	<u>1,847</u>
Money Collected						
Transmitted to County	\$671,193	\$668,135	\$226,130	\$201,082	\$119,265	\$101,634
Transmitted to State	\$605,454	\$611,279	\$139,546	\$136,241	\$111,064	\$101,705
Other Party Disbursements	<u>\$1,839,929</u>	<u>\$1,610,159</u>	<u>\$102,050</u>	<u>\$98,028</u>	<u>\$149,476</u>	<u>\$193,036</u>
Total	<u>\$3,116,576</u>	<u>\$2,889,573</u>	<u>\$467,726</u>	<u>\$435,351</u>	<u>\$379,805</u>	<u>\$396,375</u>

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SIXTH JUDICIAL DISTRICT	Unit Number: 0561 - 0563

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for three (3) judges, one (1) magistrate, 13 full-time clerks, and one (1) part-time clerk.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Gillette, Sundance and Newcastle.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

Total Standard Budget Request \$3,621,268

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$3,621,268

CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	
Expense Org. Name: SIXTH JUDICIAL DISTRICT		101	0500	0561-0563	001	501
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	750,000	870,000	0	870,000	870,000
SALARIES CLASSIFIED	0103	1,263,662	1,286,230	0	1,286,230	1,286,230
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	541,204	620,024	0	620,024	620,024
EMPLOYER HEALTH INS BENEFITS	0196	627,089	655,745	0	655,745	655,745
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	3,181,955	3,431,999	0	3,431,999	3,431,999
EQUIPMENT REP & MNTC	0202	7,421	7,921	0	7,921	7,921
UTILITIES	0203	7,800	7,800	0	7,800	7,800
COMMUNICATION	0204	20,609	24,609	0	24,609	24,609
DUES-LICENSES-REGIST	0207	4,745	4,745	0	4,745	4,745
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	394	394	0	394	394
TRAVEL IN STATE	0221	11,365	12,365	0	12,365	12,365
TRAVEL OUT OF STATE	0222	0	3,500	0	3,500	3,500
PERMANENTLY ASSIGNED VEHICLES	0223	13,296	13,296	0	13,296	13,296
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	61,613	54,613	0	54,613	54,613
EDUCA-RECREATNL SUPP	0236	11,633	9,633	0	9,633	9,633
SOFT GOODS&HOUSEKPNG	0237	1,418	1,418	0	1,418	1,418
TRANSPORTATION - PASSENGER CAR	0243	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	2,900	2,900	0	2,900	2,900
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	143,194	143,194	0	143,194	143,194
TELECOMMUNICATIONS	0420	5,434	5,619	0	5,619	5,619
CENT. SERV./DATA SERV.	0400	5,434	5,619	0	5,619	5,619
PROFESSIONAL FEES	0901	40,456	40,456	0	40,456	40,456
CONTRACTUAL SERVICES	0900	40,456	40,456	0	40,456	40,456
EXPENDITURE TOTALS		3,371,039	3,621,268	0	3,621,268	3,621,268
MEANS OF FUNDING						
GENERAL FUND	1001	3,371,039	3,621,268	0	3,621,268	3,621,268
GENERAL FUND	G	3,371,039	3,621,268	0	3,621,268	3,621,268
TOTAL FUNDING		3,371,039	3,621,268	0	3,621,268	3,621,268
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		17	17	0	17	17
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		18	18	0	18	18
TOTAL AUTHORIZED EMPLOYEES		18	18	0	18	18

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SEVENTH JUDICIAL DISTRICT	Unit Number: 0571

EXPENSE ORGANIZATION OVERVIEW

SEVENTH JUDICIAL DISTRICT
Natrona County

Following are fiscal year caseload and revenue statistics for the Seventh Judicial District:

		Natrona County Circuit Court	
		2018	2019
Filings			
	Civil	6,650	5,532
	Misdemeanor	8,203	7,764
	Felony Charges	834	1,022
	Total	<u>15,687</u>	<u>14,318</u>
Money Collected			
	Transmitted to County	\$613,348	\$579,193
	Transmitted to State	\$754,326	\$515,430
	Other Party Disbursements	<u>\$3,364,380</u>	<u>\$3,245,525</u>
	TOTAL	<u>\$4,732,054</u>	<u>\$4,340,148</u>

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SEVENTH JUDICIAL DISTRICT	Unit Number: 0571

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide salaries and benefits for three (3) judges and 17 full-time clerks.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Natrona County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

Total Standard Budget Request \$4,047,095

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$4,047,095

CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	
Expense Org. Name: SEVENTH JUDICIAL DISTRICT		101	0500	0571	001	501
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	750,000	870,000	0	870,000	870,000
SALARIES CLASSIFIED	0103	1,530,245	1,596,310	0	1,596,310	1,596,310
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	612,690	706,873	0	706,873	706,873
EMPLOYER HEALTH INS BENEFITS	0196	654,456	743,612	0	743,612	743,612
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	3,547,391	3,916,795	0	3,916,795	3,916,795
EQUIPMENT REP & MNTC	0202	3,736	3,736	0	3,736	3,736
UTILITIES	0203	7,500	7,500	0	7,500	7,500
COMMUNICATION	0204	22,657	22,657	0	22,657	22,657
DUES-LICENSES-REGIST	0207	5,300	5,300	0	5,300	5,300
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	200	200	0	200	200
TRAVEL IN STATE	0221	9,000	9,000	0	9,000	9,000
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	42,804	42,804	0	42,804	42,804
EDUCA-RECREATNL SUPP	0236	7,320	7,320	0	7,320	7,320
SOFT GOODS&HOUSEKPNG	0237	494	494	0	494	494
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	500	500	0	500	500
INSURANCE-BOND PREMS	0254	0	0	0	0	0
SUPPORTIVE SERVICES	0200	99,511	99,511	0	99,511	99,511
TELECOMMUNICATIONS	0420	2,715	2,728	0	2,728	2,728
CENT. SERV./DATA SERV.	0400	2,715	2,728	0	2,728	2,728
PROFESSIONAL FEES	0901	28,061	28,061	0	28,061	28,061
CONTRACTUAL SERVICES	0900	28,061	28,061	0	28,061	28,061
EXPENDITURE TOTALS		3,677,678	4,047,095	0	4,047,095	4,047,095
MEANS OF FUNDING						
GENERAL FUND	1001	3,677,678	4,047,095	0	4,047,095	4,047,095
GENERAL FUND	G	3,677,678	4,047,095	0	4,047,095	4,047,095
TOTAL FUNDING		3,677,678	4,047,095	0	4,047,095	4,047,095
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		20	20	0	20	20
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEEES		20	20	0	20	20
TOTAL AUTHORIZED EMPLOYEES		20	20	0	20	20

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: EIGHTH JUDICIAL DISTRICT	Unit Number: 0581 - 0584

EXPENSE ORGANIZATION OVERVIEW

EIGHTH JUDICIAL DISTRICT

Converse County, Goshen County, Niobrara County, and Platte County

Following are fiscal year caseload and revenue statistics for the Eighth Judicial District

	Converse Circuit Court		Goshen Circuit Court		Niobrara Circuit Court		Platte Circuit Court	
	2018	2019	2018	2019	2018	2019	2018	2019
Filings								
Civil	726	697	623	400	83	91	435	300
Misdemeanor	3,397	3,124	1,826	2,237	816	1,439	3,846	3,537
Felony Charges	182	163	91	64	8	43	179	100
Total	<u>4,305</u>	<u>3,984</u>	<u>2,540</u>	<u>2,701</u>	<u>907</u>	<u>1,573</u>	<u>4,460</u>	<u>3,937</u>
Money Collected								
Transmitted to County	\$243,298	\$190,283	\$177,462	\$168,173	\$59,530	\$79,423	\$400,752	\$322,180
Transmitted to State	\$216,432	\$196,565	\$164,116	\$162,234	\$51,316	\$79,963	\$240,090	\$244,035
Other Party Disbursements	<u>\$419,188</u>	<u>\$418,046</u>	<u>\$359,932</u>	<u>\$301,068</u>	<u>\$41,810</u>	<u>\$40,808</u>	<u>\$265,779</u>	<u>\$191,109</u>
TOTAL	<u>\$878,918</u>	<u>\$804,894</u>	<u>\$701,510</u>	<u>\$631,475</u>	<u>\$152,656</u>	<u>\$200,194</u>	<u>\$906,621</u>	<u>\$757,324</u>

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: EIGHTH JUDICIAL DISTRICT	Unit Number: 0581 - 0584

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for two (2) judges, two (2) full-time magistrates, 11 full-time clerks, and one (1) part-time clerk.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Douglas, Torrington, Lusk, and Wheatland.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters, if one is needed.

Total Standard Budget Request \$2,993,388

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$2,993,388

CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: EIGHTH JUDICIAL DISTRICT		101	0500	0581-0584	001	501
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	500,000	580,000	0	580,000	580,000
SALARIES CLASSIFIED	0103	1,214,899	1,223,984	0	1,223,984	1,223,984
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	451,465	510,049	0	510,049	510,049
EMPLOYER HEALTH INS BENEFITS	0196	497,997	503,405	0	503,405	503,405
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	2,664,361	2,817,438	0	2,817,438	2,817,438
EQUIPMENT REP & MNTC	0202	4,637	4,637	0	4,637	4,637
UTILITIES	0203	7,500	7,500	0	7,500	7,500
COMMUNICATION	0204	36,438	36,438	0	36,438	36,438
DUES-LICENSES-REGIST	0207	6,258	6,258	0	6,258	6,258
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	338	338	0	338	338
TRAVEL IN STATE	0221	20,066	20,066	0	20,066	20,066
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	34,645	34,645	0	34,645	34,645
EDUCA-RECREATNL SUPP	0236	6,934	6,934	0	6,934	6,934
SOFT GOODS&HOUSEKPNG	0237	750	750	0	750	750
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
EQUIPMENT RENTAL	0252	1,593	1,593	0	1,593	1,593
INSURANCE-BOND PREMS	0254	0	0	0	0	0
SUPPORTIVE SERVICES	0200	119,159	119,159	0	119,159	119,159
TELECOMMUNICATIONS	0420	14,644	18,986	0	18,986	18,986
CENT. SERV./DATA SERV.	0400	14,644	18,986	0	18,986	18,986
PROFESSIONAL FEES	0901	37,805	37,805	0	37,805	37,805
CONTRACTUAL SERVICES	0900	37,805	37,805	0	37,805	37,805
EXPENDITURE TOTALS		2,835,969	2,993,388	0	2,993,388	2,993,388
MEANS OF FUNDING						
GENERAL FUND	1001	2,835,969	2,993,388	0	2,993,388	2,993,388
GENERAL FUND	G	2,835,969	2,993,388	0	2,993,388	2,993,388
TOTAL FUNDING		2,835,969	2,993,388	0	2,993,388	2,993,388
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		15	15	0	15	15
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		16	16	0	16	16
TOTAL AUTHORIZED EMPLOYEES		16	16	0	16	16

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: NINTH JUDICIAL DISTRICT	Unit Number: 0591-0594

EXPENSE ORGANIZATION OVERVIEW

NINTH JUDICIAL DISTRICT

Fremont County, Sublette County, and Teton County

Following are fiscal year caseload and revenue statistics for the Ninth Judicial District:

	Fremont-Lander Circuit Court		Fremont-Riverton Circuit Court		Sublette County Circuit Court		Teton County Circuit Court	
	2018	2019	2018	2019	2018	2019	2018	2019
Filings								
Civil	577	620	1,057	944	310	259	305	324
Misdemeanor	1,717	2,304	3,587	3,298	5,735	5,231	3,507	2,787
Felony Charges	84	76	222	194	78	81	102	141
Total	<u>2,378</u>	<u>3,000</u>	<u>4,866</u>	<u>4,436</u>	<u>6,123</u>	<u>5,571</u>	<u>3,914</u>	<u>3,252</u>
Money Collected								
Transmitted to County	\$85,509	\$93,952	\$180,943	\$186,195	\$379,792	\$364,909	\$301,140	\$242,378
Transmitted to State	\$114,237	\$129,377	\$216,485	\$215,063	\$317,417	\$309,477	\$235,847	\$196,476
Other Party Disbursements	<u>\$216,543</u>	<u>\$226,640</u>	<u>\$288,774</u>	<u>\$377,073</u>	<u>\$118,600</u>	<u>\$111,465</u>	<u>\$121,744</u>	<u>\$147,808</u>
Total	<u>\$416,289</u>	<u>\$449,969</u>	<u>\$686,202</u>	<u>\$778,331</u>	<u>\$815,809</u>	<u>\$785,851</u>	<u>\$658,731</u>	<u>\$586,662</u>

In October 2018, the Supreme Court began implementing a new case management system in circuit courts. The new system, Fullcourt Enterprise, adopts national classifications for case types. Until the new case management system is fully rolled out, it is not possible to report the same categories of case filings as historically reported. For example, the filings above do not include garnishments and petitions to revoke probation. Upon implementation of the new system in all circuit courts, the caseloads will be reported in full and in accordance with national classifications for case types.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: NINTH JUDICIAL DISTRICT	Unit Number: 0591-0594

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide salary and benefits for four (4) judges and 15 full-time clerks.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Lander, Riverton, Pinedale, and Jackson.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for contractual services, which include the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

Total Standard Budget Request \$4,313,135

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$4,313,135

CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: CIRCUIT COURTS		AGY	AORG	EORG	FUND	
Expense Org. Name: NINTH JUDICIAL DISTRICT		101	0500	0591-0594	001	501
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	1,000,000	1,160,000	0	1,160,000	1,160,000
SALARIES CLASSIFIED	0103	1,388,568	1,392,070	0	1,392,070	1,392,070
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	766,294	881,859	0	881,859	881,859
EMPLOYER HEALTH INS BENEFITS	0196	575,506	665,864	0	665,864	665,864
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	3,730,368	4,099,793	0	4,099,793	4,099,793
EQUIPMENT REP & MNTC	0202	10,608	10,608	0	10,608	10,608
UTILITIES	0203	8,500	8,500	0	8,500	8,500
COMMUNICATION	0204	36,212	36,212	0	36,212	36,212
DUES-LICENSES-REGIST	0207	5,229	5,229	0	5,229	5,229
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	294	294	0	294	294
TRAVEL IN STATE	0221	30,156	30,156	0	30,156	30,156
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	49,602	49,602	0	49,602	49,602
EDUCA-RECREATNL SUPP	0236	11,717	11,717	0	11,717	11,717
SOFT GOODS&HOUSEKPNG	0237	629	629	0	629	629
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	2,700	2,700	0	2,700	2,700
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	155,647	155,647	0	155,647	155,647
TELECOMMUNICATIONS	0420	7,533	6,159	0	6,159	6,159
CENT. SERV./DATA SERV.	0400	7,533	6,159	0	6,159	6,159
PROFESSIONAL FEES	0901	51,536	51,536	0	51,536	51,536
CONTRACTUAL SERVICES	0900	51,536	51,536	0	51,536	51,536
EXPENDITURE TOTALS		3,945,084	4,313,135	0	4,313,135	4,313,135
MEANS OF FUNDING						
GENERAL FUND	1001	3,945,084	4,313,135	0	4,313,135	4,313,135
GENERAL FUND	G	3,945,084	4,313,135	0	4,313,135	4,313,135
TOTAL FUNDING		3,945,084	4,313,135	0	4,313,135	4,313,135
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		19	19	0	19	19
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		19	19	0	19	19
TOTAL AUTHORIZED EMPLOYEES		19	19	0	19	19

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: COURT TECHNOLOGY		Agency Number: 101 Division Number: 0600				
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
COURT TECHNOLOGY	0601-001-601	2,349,714	2,936,925	9,107,398	12,044,323	12,044,323
JUDICIAL SYSTEMS AUTOMATION	0610-424-424	10,117,439	6,186,867	4,814,066	11,000,933	11,000,933
TOTAL BY EXPENSE ORGS		12,467,153	9,123,792	13,921,464	23,045,256	23,045,256
PERSONAL SERVICES	0100	2,983,506	3,748,665	0	3,748,665	3,748,665
SUPPORTIVE SERVICES	0200	7,356,144	5,056,144	5,669,924	10,726,068	10,726,068
CENT.SERV./DATA SERV.	0400	41,610	33,090	0	33,090	33,090
GRANTS	0600	0	0	0	0	0
CONTRACTUAL SERVICES	0900	2,085,893	285,893	8,251,540	8,537,433	8,537,433
TOTAL BY OBJECT SERIES		12,467,153	9,123,792	13,921,464	23,045,256	23,045,256
GENERAL FUND	G	2,349,714	2,936,925	9,107,398	12,044,323	12,044,323
SPECIAL REVENUE	R	10,117,439	6,186,867	4,814,066	11,000,933	11,000,933
FEDERAL FUNDS	X	0	0	0	0	0
TOTAL BY FUNDS		12,467,153	9,123,792	13,921,464	23,045,256	23,045,256
FULL TIME EMPLOYEE COUNT		13	16	0	16	16
PART TIME EMPLOYEE COUNT		0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		13	16	0	16	16

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Court Technology	Unit Number: 0601

EXPENSE ORGANIZATION OVERVIEW

COURT TECHNOLOGY

The last several years at the Wyoming Judicial Branch have seen great advancements in technology. Since 2016 the Branch has implemented rollouts of a jury management system and a circuit court case management system, paving the way for implementation of the district court case management system in the future. The Branch has invested considerable resources in statewide courtroom technology upgrades, modernized video conferencing technologies, completed a hardware refresh and operating system upgrade, upgraded network infrastructure to harden our defenses, and implemented governance policies. In recent months, the Branch has created a new training program and embarked on the creation of a local training center. At every step of the way, the Branch has ensured stakeholders at all levels are included in decision making processes.

Looking forward, the Wyoming Judicial Branch has developed a multi-year masterplan to implement state-of-the art information technology systems for all state courts. The ultimate goal of the masterplan is to utilize current and future technology to facilitate accessibility, efficiency, effectiveness, and reliability in all court business. With the assistance of the Legislature, the Judicial Branch is in the process of, and will continue to deploy and support, innovative major complex technology systems to meet the business needs of the courts, litigants, justice partners and the public. Major initiatives include:

1. Continued rollout of a statewide case management system in limited and general jurisdiction courts;
2. Acquisition and rollout of e-filing in general jurisdiction;
3. Acquisition and implementation of remote public access to court records;
4. Implementation of case management, e-filing and remote public access to court records in chancery court as a pilot project prelude to statewide e-filing and remote public access;
5. Continued rollout of the statewide jury management system;
6. Rollout of judges' tools;
7. Upgrade of appellate court case management and e-filing systems;
8. Rollout of statewide courtroom technology upgrades;
9. Archiving of electronic records;
10. Adoption of a hardware refresh cycle;
11. Continued implementation of high security initiatives;
12. Continued operations and maintenance of the statewide IT resources systems and network; and
13. Implementing a new training facility in Cheyenne with regularly scheduled classes for clerks, judges and attorneys.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Court Technology	Unit Number: 0601

STANDARD BUDGET REQUEST

200 Series – Supportive Services: The 200 series funds are used to provide technology services to the Supreme Court, circuit courts, and district courts in Wyoming.

400 Series – Central Services: Funds in the 400 series are used to pay Enterprise Technology Services for monthly telecommunication access charges, resource services, and programming charges.

900 Series – Contractual Services: Funds in this category are used to pay for professional instruction in the application and use of the specialized court automation systems, and to pay for consultant services related to software revisions and upgrading the current court automation system.

Total Standard Budget Request \$2,936,933

EXCEPTION BUDGET REQUESTS

The coming biennium will bring large changes to the Wyoming Judicial Branch. These changes include continuation of upgrades and the addition of new court automation applications, upgrades in courtroom technology, cloud technologies, and increased security protocols. Our goal is to use current and future technologies to facilitate accessibility, efficiency, effectiveness, and reliability in all court business while safeguarding the information held by the Branch. The data from these systems must be managed and maintained to ensure confidentiality and security. At the same time the data must be provided in a timely and accurate manner for downstream partners and the public. The Judiciary, with the help of the Legislature, has made significant investments in these technologies and the maintenance and support needs continue to increase. The exception requests listed below will help ensure the successful and timely completion of goals set by the Judiciary and the Legislature.

Technology Salaries (Priority #1)

In 2000, the Legislature created the Judicial Systems Automation (JSA) account “for the purchase, maintenance and operation of computer hardware including court information technology equipment and software to enhance the communication records and management needs of the courts of the Judicial Branch of the State of Wyoming.” The JSA is funded from court filing fees.

In 2000, the Judiciary was not effectively automated and because of the nature of the court system some counties/districts lacked funds to provide even basic infrastructure or hardware. Since that time, the Judiciary has continued to advance, and courtrooms across the state have baseline technology. Currently, ten major software projects are underway. These include: Full Court Enterprise (a robust case management system for circuit and district courts), the foundation of e-filing; e-filing for courts; remote public access; upgrades to the Supreme Court case management and e-filing system; network projects; and operational support.

These projects are driven by the Legislature, the Judiciary and the public. They are intended to improve work processes, enhance communication among courts and justice system agencies, and increase public access to the court system. The increased number and scope of projects make the JSA funding all the more critical.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Court Technology	Unit Number: 0601

JSA funds were never intended to support permanent positions, but over time information technology positions were added and were placed in the JSA account (unit 610) and not the court technology unit (unit 601). This defeats the purpose of the JSA and undermines the long-term goal of the Judiciary and the Legislature for state of the art technology across the Judicial Branch. Without a well-funded JSA, the Judiciary cannot meet the technological needs of the courts.

The Supreme Court seeks to transfer thirteen (13) information technology (IT) positions from the JSA unit (unit 0610) to the Court Technology unit (unit 060). This allows the JSA account to fulfill its intended purpose and is consistent with the Legislature’s treatment of similar positions across state government. **THIS IS A ONE-TIME REQUEST FOR A PERMANENT TRANSFER OF POSITIONS OF \$3,152,934.**

One-Time – N/A	On-Going - \$3,152,934	Total - \$3,152,934
0103 Salaries Classified		\$ 2,142,949
0105 Employer Paid Benefits		\$ 557,833
0196 Health Insurance		<u>\$ 452,152</u>
Total request		\$ 3,152,934
Full Time Positions		13

E-Filing Software Licensing and Maintenance and Support for District Courts (Priority #2)

E-filing has long been a priority of the Wyoming Judicial Branch and the Legislature. In the next biennium, rollout of a new district court case management system will commence. It is the required foundation for an e-filing system to be built. The addition of the chancery court has allowed the Branch to begin this project sooner than anticipated. During the last few months, the Branch issued a request for quotation for an e-filing system, organized a selection committee, and is in the process of selecting an e-filing vendor. The request was structured in a manner that considered funding in the current chancery court budget and funding still needed for the district court implementation. Items to be purchased include product licensing, initial infrastructure, training, implementation, and on-going maintenance and support. **THIS IS A ONE-TIME REQUEST OF \$2,102,718 AND AN ON-GOING REQUEST OF \$172,746.**

One-Time – \$2,102,718	On-Going - \$172,746	Total - \$2,275,464
One-time funding:		
0240 Licensing		\$ 165,687
0292 Initial Maintenance		\$ 158,491
0903 Training and Implementation		\$ 42,500
0903 Enhancements		<u>\$ 1,736,040</u>
Total one-time funding request		\$ 2,102,718
On-going funding:		
0292 Maintenance and Support		\$ 79,246

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Court Technology	Unit Number: 0601

0901	Training / Helpdesk	<u>\$ 93,500</u>
	Total on-going funding request	\$ 172,746

On-going Software Maintenance and Support and Product Enhancements (Priority #3)

For the last several biennia, software maintenance, support, and enhancement costs continue to increase. Some maintenance and supports costs have increased at a rate of 5% per year. The court technology budget has absorbed many of the increases until now, but demands on these funds have grown to the point of requiring additional funding. Major support contracts include multiple case management systems, appellate e-filing, and jury management. Maintenance and support allows for enhancements and customization required for Wyoming business processes, often triggered by updates or additions to Wyoming statute. **THIS IS AN ON-GOING REQUEST OF \$1,155,000.**

One-Time – N/A	On-Going - \$1,155,000	Total - \$1,155,000
0292	Maintenance and Support	\$ 1,035,000
0901	Hosted Solutions	<u>\$ 120,000</u>
	Total on-going funding request	\$ 1,155,000

Cyber Security and Monitoring (Priority #4)

Every day the news is filled with reports of high-profile hacking events and ransomware attacks, with some impacting businesses in Wyoming in recent months. It is not a question of how but when an attack will take place and what tools we have in place to combat these threats. During the last biennium, several cyber security audits were conducted, and the Branch made significant strides in hardening our cyber defenses through the purchase of additional monitoring software, outside vendor penetration testing, and security training for Branch personnel. Increased security efforts are even more critical as Wyoming proceeds to market its chancery court on a worldwide level. The security gains made by the Branch require additional funding that has not previously been part of the standard budget. **THIS IS AN ON-GOING REQUEST OF \$783,000.**

One-Time – N/A	On-Going - \$783,000	Total - \$783,000
0292	Maintenance and Support	<u>\$ 783,000</u>
	Total on-going funding request	\$ 783,000

Appellate Case Management System and e-Filing Upgrade (Priority #5)

The current Appellate Case Management and e-filing system were originally rolled out over ten years ago. The software lacks functionality now available in the vendor’s current product offering. It is expected that the product’s underlying infrastructure will require a major upgrade in the next three years. The Branch is proactively scheduling this update so an emergency request does not occur. We expect to begin the upgrade project in the later half of the 2021-2022 biennium. **THIS IS A ONE-TIME REQUEST OF \$1,711,000 AND AN ON-GOING REQUEST OF \$30,000.**

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Court Technology	Unit Number: 0601

One-Time – \$1,711,000	On-Going - \$30,000	Total - \$1,741,000
One-time funding:		
0903 Base System Cost		\$ 1,550,000
0903 Enhancements		\$ 150,000
0903 Training and Implementation		\$ 11,000
Total one-time funding request		\$ 1,711,000
On-going funding:		
0292 Maintenance and Support		\$ 30,000
Total on-going funding request		\$ 30,000
Total One-Time General Fund Exception Budget Request		\$ 3,813,718
Total On-Going General Fund Exception Budget Request		\$ 5,293,680
Total Exception Budget Request		\$ 9,107,398
	Total Agency Budget Request	\$12,044,331

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: COURT TECHNOLOGY		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: COURT TECHNOLOGY		101	0600	0601	001	601
1	2	3	4	5	6	
	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation	
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	0	400,000	2,142,949	2,542,949	2,542,949
EMPLOYER PD BENEFITS	0105	0	103,960	557,833	661,793	661,793
EMPLOYER HEALTH INSURANCE	0196	0	91,771	452,152	543,923	543,923
PERSONAL SERVICES	0100	0	595,731	3,152,934	3,748,665	3,748,665
REAL PROPERTY REP & MT	0201	0	0	0	0	0
EQUIPMENT REP & MNTC	0202	5,000	5,000	0	5,000	5,000
UTILITIES	0203	95,000	95,000	0	95,000	95,000
COMMUNICATION	0204	73,625	73,625	0	73,625	73,625
DUES-LICENSES-REGIST	0207	27,840	27,840	0	27,840	27,840
ADVERTISING/PROMO	0208	0	0	0	0	0
DATA PROCESSING	0209	0	0	0	0	0
TRAVEL IN STATE	0221	21,000	21,000	0	21,000	21,000
TRAVEL OUT OF STATE	0222	0	0	0	0	0
PERMANENT ASSIGNED VEHICLE	0223	28,640	28,640	0	28,640	28,640
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	93,000	93,000	0	93,000	93,000
EDUCA-RECREATNL SUPP	0236	0	0	0	0	0
OTH REPAIR-MAINT SUP	0239	3,191	3,191	0	3,191	3,191
INTANGIBLE ASSETS	0240	0	0	165,687	165,687	165,687
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
EDUCA-RECREATNL TECH	0246	0	0	0	0	0
EQUIPMENT RENTAL	0252	26,363	26,363	0	26,363	26,363
INSURANCE-BOND PREMIUMS	0254	0	0	0	0	0
CENT-SER-OFF-MCH-REP	0291	42,480	42,480	0	42,480	42,480
MAINTENANCE EXTERNAL	0292	1,876,965	1,876,965	2,085,737	3,962,702	3,962,702
SUPPORTIVE SERVICES	0200	2,293,104	2,293,104	2,251,424	4,544,528	4,544,528
CENTRAL-SER DATA-SER	0410	5,952	2,386	0	2,386	2,386
TELECOMMUNICATIONS	0420	35,658	30,704	0	30,704	30,704
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	41,610	33,090	0	33,090	33,090
GRANTS	0626	0	0	0	0	0
GRANTS & AID PAYMENT	0600	0	0	0	0	0
PROFESSIONAL FEES	0901	15,000	15,000	213,500	228,500	228,500
CONSULTING SERVICES	0902	0	0	0	0	0
SPECIAL PROJ & SVCS	0903	0	0	3,489,540	3,489,540	6,979,080
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	15,000	15,000	3,703,040	3,718,040	7,207,580
EXPENDITURE TOTALS		2,349,714	2,936,925	9,107,398	12,044,323	12,044,323

Expense Organization Budget Request

MEANS OF FUNDING						
GENERAL FUND	1001	2,349,714	2,936,925	9,107,398	12,044,323	12,044,323
GENERAL FUND	G	2,349,714	2,936,925	9,107,398	12,044,323	12,044,323
TOTAL FUNDING		2,349,714	2,936,925	9,107,398	12,044,323	12,044,323
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		0	3	13	16	16
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		0	3	13	16	16
TOTAL AUTHORIZED EMPLOYEES		0	3	13	16	16

This letter was presented to the JAC after submission of the budget to address an adjustment needed in JSA unit 0610. The pages affected by this request have not been adjusted in this document.

Supreme Court of Wyoming
Cheyenne, Wyoming 82002

MICHAEL K. DAVIS
CHIEF JUSTICE



2301 CAPITOL AVENUE
CHEYENNE, WY 82002
(307) 777-7421

December 6, 2019

The Honorable Eli Bebout
The Honorable Bob Nicholas
Joint Appropriations Committee
200 West 24th St.
Cheyenne, WY 82002

Re: Judicial Systems Automation Budget Request

Dear Chairmen:

The budget request presented to you for the Judicial Systems Automation special revenue fund is overstated by the total of the 200 and 900 series standard budget, an amount of \$3,033,933. The expenditures that will be incurred during the 2021/2022 biennium for 200 and 900 series are only those amounts listed as exception requests.

LSO has advised the most efficient way to correct this matter is to provide you with a letter requesting that you deny the standard budget amount in the 200 and 900 series, so the only requests you will need to consider for these two series are the exception requests. The total spending authority needed for the 2021/2022 biennium in the 200 and 900 series is the total of exception requests 2, 3 and 4, or \$7,967,000.

Sincerely,

A handwritten signature in blue ink that reads "Michael K. Davis".

Michael K. Davis
Chief Justice

MKD:sm

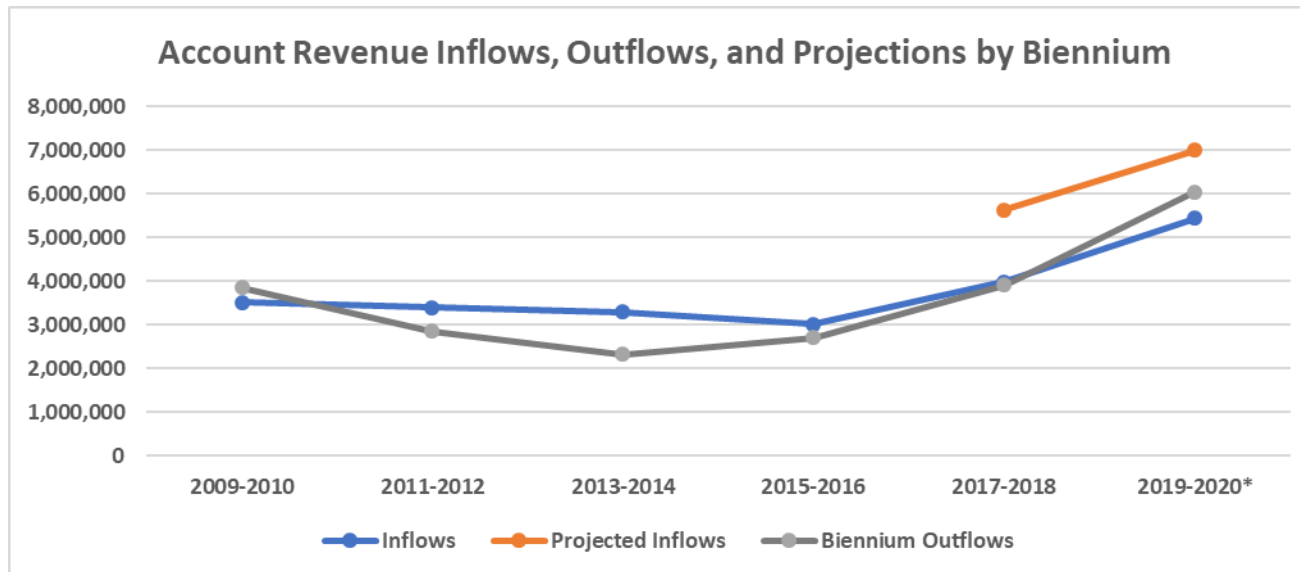
cc: Lily Sharpe
Claire Smith

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Judicial Systems Automation	Unit Number: 0610

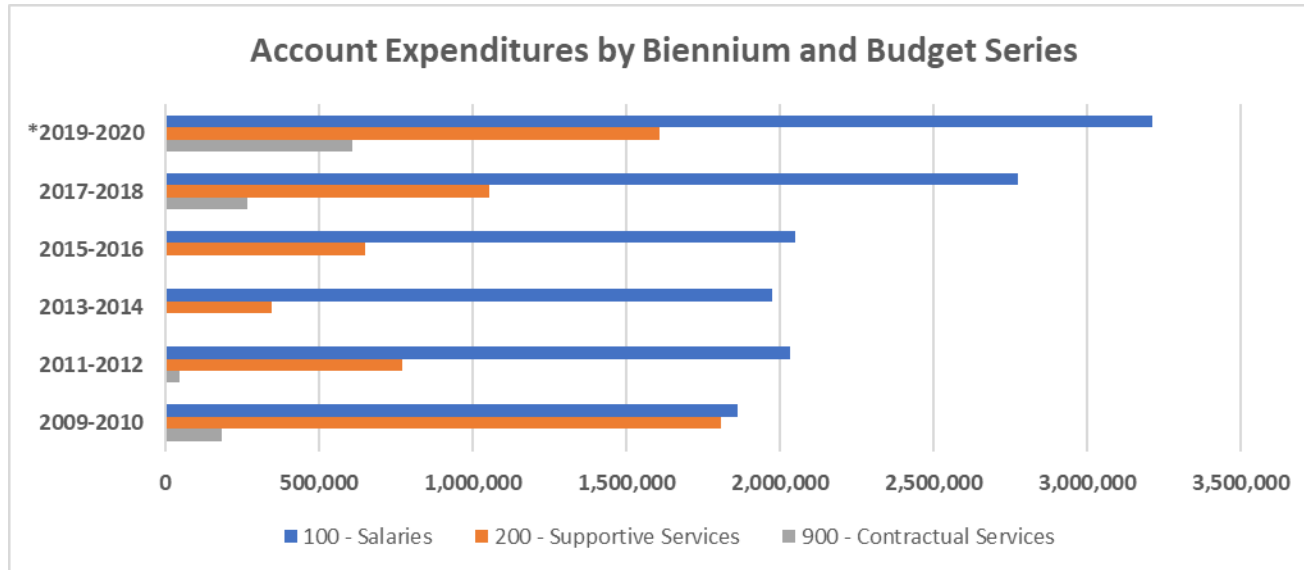
JUDICIAL SYSTEMS AUTOMATION

The Judicial Systems Automation (JSA) account was created in 2000 with a goal of providing additional funding in support of automation within the Judicial Branch. The JSA is a critical funding source for the ongoing operations of statewide electronic services and courtroom technology that support all state courts and eight municipal courts. During the last several years the primary expenditure of funds has been for technology salaries. Prior to 2017, the incoming revenues were struggling to keep pace with outgoing expenditures for these salaries and the Legislature approved a fee increase from \$10 to \$25. The intended purpose of the fee increase was to provide a revenue source for much needed improvements to courtroom technology. However, projected revenues have fallen short of expectations. In addition, the economic downturn of state revenues has caused these special revenue funds to absorb some of the funding shortfall for other expenditures normally part of the general fund budget. While progress is being made, these factors have caused the courtroom technology project to fall behind schedule.

With the priority #1 exception request, the Judicial Branch intends to return this account to its primary purpose of supporting equipment and automation projects for the Branch and not technology salary and benefits. The budget will support the account’s mission with the continued upgrade and maintenance of courtroom technology, infrastructure to support software applications, system auditing, a consistent workstation and peripherals renewal cycle, and implementation of hardware and software systems.



Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Judicial Systems Automation	Unit Number: 0610



STANDARD BUDGET REQUEST

100 Series – Personal Services: Funds in the 100 series are used to provide salaries and benefits for thirteen (13) technology employees.

200 Series – Supportive Services: The 200 series funds are used to provide technology services to courts throughout the state. The Supreme Court, circuit courts, district courts and several municipal courts rely on the technical services of this office to maintain daily operations.

900 Series – Contractual Services: Funds in this category are used for professional services related to the design, development, deployment, and enhancement of Wyoming’s judicial systems.

Total Standard Budget Request \$6,186,867

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Judicial Systems Automation	Unit Number: 0610

EXCEPTION BUDGET REQUESTS

Technology Salaries (Priority #1)

The Supreme Court seeks to transfer thirteen (13) information technology (IT) positions from this special revenue Judicial Systems Automation (JSA) unit (unit 0610) to the generally funded court technology unit (unit 0601). In 2000 the JSA account was created “for the purchase, maintenance and operation of computer hardware, including court information technology equipment, and software to enhance the communication, records and management needs of the courts of the judicial branch of the state of Wyoming.” This account is funded by assessments on court cases. Legislative and judicial initiatives, necessary software and hardware conversions, and essential technological requirements have dramatically expanded the number and scope of IT projects over the last eight years. This has impacted the JSA account. The JSA account has also seen a decline in revenue resulting from decreasing case filings. It can no longer meet its purpose and support traditional general fund positions. The remainder of exception requests in this unit illustrate the competing demands for this funding.

This request is contingent on approval of the offsetting exception request in unit 0601, priority #1. **THIS IS A REQUEST FOR PERMANENT DECREASE IN SPENDING AUTHORITY OF \$3,152,934.**

	One-Time – N/A	On-Going – (\$3,152,934)	Total – (\$3,152,934)
0103 Salaries Classified			(\$2,142,949)
0105 Employer Paid Benefits			(\$ 557,833)
0196 Health Insurance			<u>(\$ 452,152)</u>
			(\$3,152,934)
Full time positions			(13)

Courtroom Technology (Priority #2)

Originally, the statewide courtroom technology upgrade project called for both audio and video improvement but has been scaled back to audio only because of insufficient JSA revenues. With approval of exception request #1 moving salaries and benefits to the general fund, the project can proceed with both audio and video upgrades, which is both necessary and more efficient. This request is for an amount larger than the current revenue inflow, in the event an increase in revenue is realized which may be used towards the project during the biennium. The Branch requests an increase in spending authority to continue the upgrade efforts. **THIS IS A ONE-TIME REQUEST FOR INCREASE IN SPENDING AUTHORITY OF \$5,426,000.**

One-Time – \$5,426,000	On-Going - N/A	Total - \$5,426,000
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Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Judicial Systems Automation	Unit Number: 0610

0242	Data Processing/Computer Equipment (Special Revenue)	\$2,617,500
0292	External Maintenance Contracts (Special Revenue)	\$ 191,000
0903	Professional Fees (Special Revenue)	<u>\$2,617,500</u>
		\$5,426,000

On-going Cloud Infrastructure Support and Maintenance (Priority #3)

During the last biennium, the Branch moved the majority of its systems into the cloud. The move eliminates 24/7 monitoring of a single point of failure in an on-premise data center. Another benefit of the move is disaster recovery capabilities for the first time. New software applications and those already within the cloud require continuing support and maintenance to function. **THIS IS AN ON-GOING REQUEST FOR INCREASE IN SPENDING AUTHORITY OF \$1,931,000.**

	One-Time – N/A	On-Going - \$1,931,000	Total - \$1,931,000
0901	Hosted Solutions (Special Revenue)		<u>\$1,931,000</u>
			\$1,931,000

Hardware Refresh and Go Live Implementations for Hardware and Software (Priority #4)

During 2017 and 2018 the Branch began replacing aging hardware in all courts throughout the state. The need for this was two-fold: equipment was beginning to fail and the operating system running on the machines was approaching the end of its vendor supported life. The project began in June 2017 and was completed in August 2019. Going forward, the Branch intends to proceed with a four-year refresh cycle based on an adopted Branch equipment standard, beginning this biennium. This refresh project will include one-time costs for the installation of public access kiosks in the district court clerks offices.

In order to be successful, fulfillment of the hardware refresh and implementation of software applications for district and circuit courts require Branch staff to be on-site. This request covers travel for both the hardware refresh and completion of the implementations of case management systems in district and circuit courts. While this is a one-time request, it is necessary to continue this rotation on a four-year cycle and the need is continuous. **THIS IS A ONE-TIME REQUEST OF INCREASE IN SPENDING AUTHORITY OF \$574,000 AND AN ON-GOING REQUEST OF INCREASE IN SPENDING AUTHORITY OF \$36,000.**

	One-Time – \$574,000	On-Going - \$36,000	Total - \$610,000
One-time funding:			
0221	In State Travel (Special Revenue)		\$ 80,000
0240	Intangible Assets: Software (Special Revenue)		\$5,000
0242	Data Processing/Computer Equipment (Special Revenue)		<u>\$489,000</u>
	Total one-time increase in spending authority		\$ 574,000

2021-2022 Biennium Budget

AE – Expense Organization Budget Request Narrative

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Judicial Systems Automation	Unit Number: 0610

On-going funding:

0292 Application Software Maintenance and Subscriptions (Special Revenue)	<u>\$ 36,000</u>
Total on-going increase in spending authority request	<u>\$ 36,000</u>

Total One-Time Exception Budget Request Increase in Spending Authority	\$ 6,000,000
Total On-Going Net Exception Budget Request Increase in Spending Authority	(\$1,185,934)
Total Net Exception Budget Request Increase in Spending Authority	\$4,814,066

Total Budget Request	\$11,000,933
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CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: COURT TECHNOLOGY		AGY DIVISION	UNIT	FUND	424	
Expense Org. Name: JUDICIAL SYSTEMS AUTOMATION		101	0600	0610	424	424
1	2	3	4	5	6	
	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation	
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	2,057,127	2,142,949	-2,142,949	0	0
EMPLOYER PD BENEFITS	0105	504,613	557,833	-557,833	0	0
EMPLOYER HEALTH INS BENEFITS	0196	421,766	452,152	-452,152	0	0
PERSONAL SERVICES	0100	2,983,506	3,152,934	-3,152,934	0	0
REAL PROPERTY REP & MT	0201	6,500	6,500	0	6,500	6,500
EQUIPMENT REP & MT	0202	5,000	5,000	0	5,000	5,000
UTILITIES	0203	192,000	192,000	0	192,000	192,000
COMMUNICATION	0204	128,480	128,480	0	128,480	128,480
DUES-LICENSES-REGIST	0207	5,000	5,000	0	5,000	5,000
TRAVEL IN STATE	0221	25,000	25,000	80,000	105,000	105,000
TRAVEL OUT OF STATE	0222	7,000	7,000	0	7,000	7,000
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	52,000	52,000	0	52,000	52,000
EDUCA-RECREATNL SUPP	0236	6,500	6,500	0	6,500	6,500
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
INTANGIBLE ASSETS	0240	100,000	0	5,000	5,000	5,000
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	2,200,000	0	3,106,500	3,106,500	3,106,500
EDUCATION-RECRE-TECH	0246	0	0	0	0	0
REAL PROPERTY RENTAL	0251	86,400	86,400	0	86,400	86,400
EQUIPMENT RENTAL	0252	25,500	25,500	0	25,500	25,500
EXTERNAL MNT. CONTRACTS	0292	2,223,660	2,223,660	227,000	2,450,660	2,450,660
SUPPORTIVE SERVICES	0200	5,063,040	2,763,040	3,418,500	6,181,540	6,181,540
PROFESSIONAL FEES	0901	265,228	265,228	1,931,000	2,196,228	2,196,228
SPECIAL-ONE-TIME PROJECTS	0903	1,800,000	0	2,617,500	2,617,500	2,617,500
CONTRACTUAL TRAVEL	0905	5,665	5,665	0	5,665	5,665
CONTRACTUAL SERVICES	0900	2,070,893	270,893	4,548,500	4,819,393	4,819,393
EXPENDITURE TOTALS		10,117,439	6,186,867	4,814,066	11,000,933	11,000,933
MEANS OF FUNDING						
JUDICIAL SYSTEMS AUTOMATION	5710	10,117,439	6,186,867	4,814,066	11,000,933	11,000,933
SPECIAL REVENUE	R	10,117,439	6,186,867	4,814,066	11,000,933	11,000,933
TOTAL FUNDING		10,117,439	6,186,867	4,814,066	11,000,933	11,000,933
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		13	13	-13	0	0
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		13	13	-13	0	0
TOTAL AUTHORIZED EMPLOYEES		13	13	-13	0	0

Expense Organization Budget Request

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: JUDICIAL RETIREMENT		Agency Number: 101 Division Number: 0700				
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
JUDICIAL RETIREMENT	0701-001-701	2,075,693	2,127,093	0	2,127,093	2,127,093
TOTAL BY EXPENSE ORGS		2,075,693	2,127,093	0	2,127,093	2,127,093
PERSONAL SERVICES	0100	2,075,693	2,127,093	0	2,127,093	2,127,093
SUPPORTIVE SERVICES	0200	0	0	0	0	0
CENT.SERV./DATA SERV.	0400	0	0	0	0	0
GRANTS & AID PAYMENT	0600	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
TOTAL BY OBJECT SERIES		2,075,693	2,127,093	0	2,127,093	2,127,093
GENERAL FUND	G	2,075,693	2,127,093	0	2,127,093	2,127,093
SPECIAL REVENUE	R	0	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0	0
TOTAL BY FUNDS		2,075,693	2,127,093	0	2,127,093	2,127,093
FULL TIME EMPLOYEE COUNT		0	0	0	0	0
PART TIME EMPLOYEE COUNT		17	17	0	17	17
TOTAL AUTHORIZED EMPLOYEES		17	17	0	17	17

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Retirement	Division Number: 0700
Expense Org. Name: Judicial Retirement	Unit Number: 0701

EXPENSE ORGANIZATION OVERVIEW

JUDICIAL RETIREMENT

Retirement for Supreme Court justices and district court judges who were appointed prior to July 1, 1998 is provided for by Wyo. Stat. § 5-1-106. This statute indicates the judges will receive a maximum lifetime annual pension of fifty percent (50%) of the salary currently authorized by law for judges of the court from which they retired. Judges who were appointed after July 1, 1998 are entitled to benefits through the Judicial Retirement Plan, which is part of the Wyoming Retirement System.

STANDARD BUDGET REQUEST

0101 Salaries – Set by Law: \$2,077,093 of the Standard Budget amount is to cover the judicial retirement benefit for two (2) retired Supreme Court justices, 10 district court judges, and five (5) spouses. The Judicial Retirement program was established as part of the Supreme Court’s budget in 1993. Prior to that time, benefits for retired Supreme Court Justices were included in the Supreme Court’s budget and benefits for retired district court judges were included with the budget for the court where the judge had been active. During the 2019-2020 biennium, one retired judge entered the plan and one judge receiving benefits under this plan passed away.

Fifty thousand dollars (\$50,000) is a shared pot of money to cover the cost incurred when the Supreme Court, a district court, or a circuit court uses a retired judge to provide judicial services in their court and does not have sufficient funds in their budget.

Total Standard Budget Request \$2,127,093

NO EXCEPTION BUDGET REQUEST

Total Program Request \$2,127,093

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: JUDICIAL RETIREMENT		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: JUDICIAL RETIREMENT		101	0700	0701	001	701
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	2,025,693	2,077,093	0	2,077,093	2,077,093
SALARIES CLASSIFIED	0103	50,000	50,000	0	50,000	50,000
EMPLOYER PD BENEFITS	0105	0	0	0	0	0
PERSONAL SERVICES	0100	2,075,693	2,127,093	0	2,127,093	2,127,093
TRAVEL IN STATE	0221	0	0	0	0	0
SUPPORTIVE SERVICES	0200	0	0	0	0	0
EXPENDITURE TOTALS		2,075,693	2,127,093	0	2,127,093	2,127,093
MEANS OF FUNDING						
GENERAL FUND	1001	2,075,693	2,127,093	0	2,127,093	2,127,093
GENERAL FUND	G	2,075,693	2,127,093	0	2,127,093	2,127,093
TOTAL FUNDING		2,075,693	2,127,093	0	2,127,093	2,127,093
AUTHORIZED EMPLOYEES						
PART TIME EMPLOYEE COUNT		17	17	0	17	17
AUTHORIZED EMPLOYEES		17	17	0	17	17
TOTAL AUTHORIZED EMPLOYEES		17	17	0	17	17

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: BOARD OF JUDICIAL POLICY AND ADMINISTRATION		Agency Number: 101 Division Number: 0900				
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
JUDICIAL POLICY & ADMINISTRATION	0901-001-901	655,424	655,424	0	655,424	655,424
TOTAL BY EXPENSE ORGS		655,424	655,424	0	655,424	655,424
PERSONAL SERVICES	0100	150,000	150,000	0	150,000	150,000
SUPPORTIVE SERVICES	0200	246,341	246,341	0	246,341	246,341
CENT.SERV./DATA SERV.	0400	0	0	0	0	0
CONTRACTUAL SERVICES	0900	259,083	259,083	0	259,083	259,083
TOTAL BY OBJECT SERIES		655,424	655,424	0	655,424	655,424
GENERAL FUND	G	655,424	655,424	0	655,424	655,424
SPECIAL REVENUE	R	0	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0	0
TOTAL BY FUNDS		655,424	655,424	0	655,424	655,424
FULL TIME EMPLOYEE COUNT		0	0	0	0	0
PART TIME EMPLOYEE COUNT		0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0	0

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Board of Judicial Policy & Administration	Division Number: 0900
Expense Org. Name: Board of Judicial Policy & Administration	Unit Number: 0901

EXPENSE ORGANIZATION OVERVIEW

JUDICIAL POLICY & ADMINISTRATION

This program was created within the Supreme Court’s budget for the Board of Judicial Policy and Administration. The Board’s budget includes items that have application to the entire Judicial Branch across multiple divisions within the Judiciary.

STANDARD BUDGET REQUEST

100 Series – Personal Services: Funds in the 100 series cover the unfunded liability for annual leave and sick leave buy-outs for long term employees who retire or terminate their employment within the Judicial Branch. Because of the fiscal impact on a court budget when an employee retires, the buy-out can require the position to be vacant for several months. In the district courts or smaller circuit courts, this is not a practical solution. These funds are only used as a contingency when sufficient funds are not available in a court’s individual budgets. Funds not used for the specific purpose of leave buy-outs revert to the general fund.

200 Series – Supportive Services: Funds in the 200 series provide Westlaw access for the Supreme Court and 24 district court judges, district court law clerks, and 24 circuit court judges. Westlaw provides its users speed, currency, (e.g. the text of most opinions from U.S. jurisdictions are available online within hours of release) and an ability to manipulate data that is not available in print resources. In 2007, the Attorney General determined that if a membership to the Wyoming State Bar was required of attorneys to obtain employment with the State of Wyoming, then the dues for that membership may be paid by the State. The Wyoming Sate Bar gives honorary memberships to judges; however, funds are budgeted to cover the membership of approximately 39 other attorneys employed by the branch. Funds in the 200 series are also used to provide travel reimbursement for members of the Board of Judicial Policy and Administration and the Wyoming Court Security Commission.

900 Series – Contractual Services: The majority of funds in this series cover the cost of hourly magistrates providing judicial services to drug courts established within the State. In some counties where the judge is not able to provide judicial services to the drug court, an hourly magistrate is hired. Funds in the 900 Series are also available to cover the additional expense of court security in high profile cases, as well as other critical court operation and security needs. Lastly, funds in this series are used to facilitate continuing judicial education for the five justices, 48 judges, and five full-time magistrates.

Total Standard Budget Request \$655,424

NO EXCEPTION BUDGET REQUEST

Total Program Budget Request \$655,424

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: BOARD OF JUD POLICY & ADMIN		AGY	DIVISION	UNIT	FUND	901
Expense Org. Name: BOARD OF JUD POLICY & ADMIN		101	0900	0901	001	
1	2	3	4	5	6	
	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation	
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	0	0	0	0	0
SALARIES CLASSIFIED	0103	150,000	150,000	0	150,000	150,000
EMPLOYER PD BENEFITS	0105	0	0	0	0	0
STATE RETIREE HEALTH INSURANCE	0197	0	0	0	0	0
PERSONAL SERVICES	0100	150,000	150,000	0	150,000	150,000
UTILITIES	0203	500	500	0	500	500
COMMUNICATION	0204	500	500	0	500	500
DUES-LICENSES-REGISTRATION	0207	234,175	234,175	0	234,175	234,175
DATA PROCESSING	0209	0	0	0	0	0
TRAVEL IN STATE	0221	2,666	2,666	0	2,666	2,666
TRAVEL OUT OF STATE	0222	1,000	1,000	0	1,000	1,000
BD/COMM TRAVEL REIMBURSE	0227	0	0	0	0	0
SUPPLIES	0230	5,000	5,000	0	5,000	5,000
OFFICE SUPPL-PRINTING	0231	2,500	2,500	0	2,500	2,500
REAL PROPERTY RENTAL	0251	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
SUPPORTIVE SERVICES	0200	246,341	246,341	0	246,341	246,341
TELECOMMUNICATIONS	0420	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	0	0	0	0	0
PROFESSIONAL FEES	0901	259,083	259,083	0	259,083	259,083
SPECIAL PROJECTS & SERVICES	0903	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	259,083	259,083	0	259,083	259,083
EXPENDITURE TOTALS		655,424	655,424	0	655,424	655,424
MEANS OF FUNDING						
GENERAL FUND	1001	655,424	655,424	0	655,424	655,424
GENERAL FUND	G	655,424	655,424	0	655,424	655,424
TOTAL FUNDING		655,424	655,424	0	655,424	655,424
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0	0

Expense Organization Budget Request