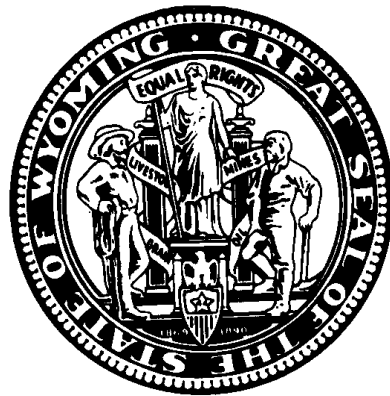


JUDICIAL BRANCH



SUPREME COURT

Supreme Court of Wyoming
Cheyenne, Wyoming 82002



TO: Honorable Bruce Burns, Chairman
Honorable Bob Nicholas, Chairman
Members of the Joint Appropriations Committee

FROM: Chief Justice E. James Burke

RE: Wyoming Supreme Court

SUBJECT: 2019-2020 Biennium Budget Recommendations

The Supreme Court is recommending a 2019-2020 Budget of \$59,714,163

ADMINISTRATION – 0100

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

Exception Budget Request

The Supreme Court is submitting an exception budget request for (\$500,000). The purpose of this negative request is to eliminate the Credit Card Convenience Fee special revenue account, as this fund will no longer be utilized. The Supreme Court recommends approval of the Exception Budget as submitted.

ADMINISTRATION – 0100 SUMMARY

	Total Funds	General Fund	Federal Fund	Special Revenue	Positions FT	PT
Requested	\$13,236,930	\$9,669,035	\$599,997	\$2,967,898	37	0
Recommended	\$13,236,930	\$9,669,035	\$599,997	\$2,967,898	37	0
Difference	\$0	\$0	\$0	\$0	0	

JUDICIAL NOMINATING COMMISSION – 0200

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

JUDICIAL NOMINATING COMMISSION – 0200 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$17,942	\$17,942	0	0
Recommended	\$17,942	\$17,942	0	0
Difference	\$0	\$0	0	0

LAW LIBRARY – 0400

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

LAW LIBRARY – 0400 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$1,472,586	\$1,472,586	3	1
Recommended	\$1,472,586	\$1,472,586	3	1
Difference	\$ 0	\$ 0	0	0

CIRCUIT COURTS – 0500

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

CIRCUIT COURTS - 0500 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$29,888,592	\$29,888,592	151	7
Recommended	\$29,888,592	\$29,888,592	151	7
Difference	\$ 0	\$ 0	0	

COURT TECHNOLOGY – 0600

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

Exception Budget Request

The Supreme Court is submitting an exception budget request for spending authority of \$5,470,000. We are requesting \$3,800,000 to provide critically needed technology for courtrooms throughout the state. Additionally, we are requesting \$1,170,000 for on-going maintenance costs of the courts' case management and e-filing systems. Finally, we are requesting \$500,000 in spending authority to update aging hardware and software. The Supreme Court recommends approval of the Exception Budget as submitted.

COURT TECHNOLOGY – 0600 SUMMARY

	Total Funds	General Fund	Special Revenue	Positions	
				FT	PT
Requested	\$12,479,496	\$2,349,714	\$10,129,782	13	0
Recommended	\$12,479,496	\$2,349,714	\$10,129,782	13	0
Difference	\$0	\$0	\$0	0	0

JUDICIAL RETIREMENT – 0700

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

JUDICIAL RETIREMENT – 0700 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$1,963,193	\$1,963,193	0	17
Recommended	\$1,963,193	\$1,963,193	0	17
Difference	\$0	\$0	0	0

BOARD OF JUDICIAL POLICY & ADMINISTRATION - 0900

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

BOARD OF JUDICIAL POLICY & ADMINISTRATION – 0900 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$655,424	\$655,424	0	0
Recommended	\$655,424	\$655,424	0	0
Difference	\$0	\$0	0	0

AGENCY SUMMARY

	Total Funds	General Fund	Special Rev/Fed Funds	Positions	
				FT	PT
Requested	\$59,714,163	\$46,016,486	\$13,697,677	204	25
Recommended	\$59,714,163	\$46,016,486	\$13,697,677	204	25
Difference	\$ 0	\$ 0	\$ 0	0	0



STATE OF WYOMING

2019-2020

BIENNIUM BUDGET REQUEST

SUPREME COURT 101

Agency Name and Number

Submitted by:

Signature

Name

E. James Burke

Title

Chief Justice

Person(s) responsible for the preparation of this budget:

1		2	3	4	5	6
Description		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Agency Name: SUPREME COURT Agency Number: 101						
ADMINISTRATION	0100	13,897,586	13,736,930	-500,000	13,236,930	13,236,930
JUDICIAL NOMINATING COMM	0200	17,942	17,942	0	17,942	17,942
LAW LIBRARY	0400	1,414,475	1,472,586	0	1,472,586	1,472,586
CIRCUIT COURTS	0500	29,582,491	29,888,592	0	29,888,592	29,888,592
COURT TECHNOLOGY	0600	9,763,896	7,009,496	5,470,000	12,479,496	12,479,496
JUDICIAL RETIREMENT	0700	2,163,196	1,963,193	0	1,963,193	1,963,193
BOARD OF JUDICIAL POLICY & ADM	0900	655,424	655,424	0	655,424	655,424
TOTAL BY APPROPRIATION ORG		57,495,010	54,744,163	4,970,000	59,714,163	59,714,163
PERSONAL SERVICES	0100	43,299,147	44,036,547	0	44,036,547	44,036,547
SUPPORTIVE SERVICES	0200	10,532,973	7,301,909	3,170,000	10,471,909	10,471,909
CENTRAL. SERVICES/DATA SERV.	0400	155,107	168,924	0	168,924	168,924
GRANTS	0600	1,869,138	1,869,138	0	1,869,138	1,869,138
CONTRACTUAL SERVICES	0900	1,638,645	1,367,645	1,800,000	3,167,645	3,167,645
TOTAL BY OBJECT SERIES		57,495,010	54,744,163	4,970,000	59,714,163	59,714,163
MEANS OF FUNDING						
GENERAL FUND	G	48,000,645	46,016,486	0	46,016,486	46,016,486
SPECIAL REVENUE	R	8,893,299	8,127,680	4,970,000	13,097,680	13,097,680
FEDERAL FUNDS	X	601,066	599,997	0	599,997	599,997
TOTAL BY FUNDING		57,495,010	54,744,163	4,970,000	59,714,163	59,714,163
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		204	204	0	204	204
PART TIME EMPLOYEE COUNT		27	25	0	25	25
AUTHORIZED EMPLOYEES		231	229	0	229	229
TOTAL AUTHORIZED EMPLOYEES		231	229	0	229	229

AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

WYOMING SUPREME COURT – AGENCY 101

The Supreme Court's budget consists of seven programs: Administration, Judicial Nominating Commission, Law Library, Circuit Courts, Court Technology, Judicial Retirement, and Board of Judicial Policy and Administration.

INTRODUCTION: WHAT THE JUDICIAL DEPARTMENT DOES

Under the Wyoming Constitution, the judicial power of the government of this state "shall be vested * * * in a supreme court, district courts, and such subordinate courts as the legislature may, by general law, establish and ordain from time to time." Wyo. Const. art. 5, § 1; Wyo. Const. art. 2, § 1. The Supreme Court has general appellate jurisdiction statewide in both civil and criminal cases; it also has "general superintending control over all inferior courts, under such rules and regulations as may be prescribed by law." Wyo. Const. art. 5, § 2. The Supreme Court has original jurisdiction in quo warranto and mandamus as to all state officers and in habeas corpus. Wyo. Const. art. 5, § 3. The Supreme Court also has power to issue writs of mandamus, review, prohibition, habeas corpus, certiorari, and other writs necessary and proper to the complete exercise of its appellate and revisory jurisdiction. Wyo. Const. art. 5, § 3. Five justices, one of whom serves as the chief justice, sit on the Supreme Court. Each justice serves an eight-year term and may hold successive terms upon retention by the statewide electorate. Wyo. Const. art. 5, § 4.

By statute, the Supreme Court manages and supervises the circuit court system created by the Legislature. W.S. 5-9-102. All 23 of the state's counties have elected to establish the circuit court system. W.S. 5-5-102 and 103. Twenty-four circuit judges and six full-time magistrates serve in these courts.

Statutes relating to the state's courts are found in W.S. 5-1-101 through 5-12-103. The statutes which specifically relate to the Supreme Court are found in W.S. 5-2-101 through 502. Of particular note, the Supreme Court has extensive rule-making authority, W.S. 5-2-113 through 119, including rules relating to the practice of law and procedures relating to review of decisions in cases originating in a municipal court or a circuit court. The Supreme Court also "superintend(s) and direct(s) all expenditures of money for the law library." W.S. 5-2-501.

As an independent, co-equal branch of state government, the judiciary exercises the state's judicial power to ensure to all of the state's citizens the protection of civil, political, and religious liberties secured by the state constitution. Wyo. Const. art. 1 and Preamble. The mission of the Supreme Court is to ensure that all courts exercise their respective judicial powers within the bounds of the state constitution and the laws of the state so that "(a)ll courts shall be open and every person for an injury done to person, reputation or property shall have justice administered without sale, denial or delay." Wyo. Const. art. 1, § 8.

In order to exercise its judicial powers, the Supreme Court must maintain a support staff of well qualified and adequately compensated employees to assist the justices and judges as they carry out their constitutional and statutory duties and responsibilities.

AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

The Supreme Court must ensure that state courts at every jurisdictional level are sufficiently funded to protect citizens' right to access the courts and to provide for the expeditious and efficient delivery of justice. Operational expenses incurred in fulfilling the Supreme Court's constitutional obligations include, but are not limited to, salaries and benefits of employees, supplies, equipment, information technology systems and software, communications, travel, legal research materials of both print and electronic variety, circuit court magistrates, juror fees, continuing judicial education programs, and judicial administration programs including membership in the National Center for State Courts.

2019-2020 BIENNIAL BUDGET REQUEST

The Supreme Court's recommended 2019-2020 Biennial Budget Request is \$59,714,163. The following charts summarize the Supreme Court's budget request by program and expenditure category.

<u>Division</u>	<u>Amount</u>	<u>Percent</u>	<u>Expenditure Category</u>	<u>Percent of Entire Budget</u>
Administration	\$13,236,930	22.16%	Personal Services (100)	75 %
Judicial Nominating Commission	\$ 17,942	.03%	Supportive Services (200)	17 %
Law Library	\$ 1,472,586	2.47%	Central Services/Data Services (400)	<1 %
Circuit Courts	\$29,888,592	50.05%	Grants & Aid Payment (600)	3 %
Court Technology	\$12,479,496	20.90%	Contractual Services (900)	5 %
Judicial Retirement	\$ 1,963,193	3.29%		
Board of Judicial Policy & Administration	\$ 655,424	1.10%		
Total	\$59,714,163	100.00%		

Means of Funding

General fund	\$ 46,016,486
Special Revenue	\$ 13,097,680
Federal Funds	\$ 599,997
Total	\$ 59,714,163

AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

SUMMARY OF 2019-2020 EXCEPTION BUDGET REQUEST

The Supreme Court's 2019-2020 Standard Budget totaled \$54,744,163. The Court is submitting an exception budget request to increase the budget by \$4,970,000. The following is a summary of the exception budget requests.

ADMINISTRATION – PROGRAM 0100 – \$(500,000)

\$(500,000) – Credit Card Convenience Fees (Special Revenue): To eliminate the special revenue account for credit card fees.

COURT TECHNOLOGY – PROGRAM 0600 – \$5,470,000

\$3,800,000 – Courtroom Technology Update (Special Revenue): Cost for audio and video hardware and installation in courtrooms throughout the state. OF THIS AMOUNT, \$3,600,000 IS A ONE-TIME REQUEST.

\$1,170,000 – Case Management System/E-Filing (Special Revenue): To pay ongoing maintenance costs for the electronic court management systems in circuit and district courts, eleven municipal courts, and the Supreme Court.

\$500,000 – Hardware/Software (Special Revenue): Cost for hardware and software for the District, Circuit, and Supreme Courts. THIS IS A ONE-TIME REQUEST.

2019-2020 Biennium

Agency Name: SUPREME COURT Approp. Org. Name: ADMINISTRATION		Agency Number: 101				
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
ADMINISTRATION	0101-001-101	9,128,396	9,669,035	0	9,669,035	9,669,035
PRO SE PACKETS	0101-424-424	50,000	50,000	0	50,000	50,000
CHILDREN'S JUSTICE PROJECT	0106-424-424	601,066	599,997	0	599,997	599,997
CREDIT CARD CONVENIENCE FEES	0109-424-424	1,200,000	500,000	-500,000	0	0
EQUAL JUSTICE WYOMING	0120-424-424	2,918,124	2,917,898	0	2,917,898	2,917,898
TOTAL BY EXPENSE ORGS		13,897,586	13,736,930	-500,000	13,236,930	13,236,930
PERSONAL SERVICES	0100	9,492,011	10,028,643	0	10,028,643	10,028,643
SUPPORTIVE SERVICES	0200	1,950,857	1,296,857	-500,000	796,857	796,857
CENT.SERV./DATA SERV.	0400	43,550	46,262	0	46,262	46,262
GRANTS	0600	1,869,138	1,869,138	0	1,869,138	1,869,138
CONTRACTUAL SERVICES	0900	542,030	496,030	0	496,030	496,030
TOTAL BY OBJECT SERIES		13,897,586	13,736,930	-500,000	13,236,930	13,236,930
GENERAL FUND	G	9,128,396	9,669,035	0	9,669,035	9,669,035
SPECIAL REVENUE	R	4,168,124	3,467,898	-500,000	2,967,898	2,967,898
FEDERAL FUNDS	X	601,066	599,997	0	599,997	599,997
TOTAL BY FUNDS		13,897,586	13,736,930	-500,000	13,236,930	13,236,930
FULL TIME EMPLOYEE COUNT		35	37	0	37	37
PART TIME EMPLOYEE COUNT		0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		35	37	0	37	37

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

ADMINISTRATION – STANDARD BUDGET REQUEST

The Administration division provides administrative and fiscal support to all circuit courts, district courts, the Supreme Court Clerk’s office, the chambers of the five Supreme Court Justices, and the other divisions of the Supreme Court (Library, Court Technology, etc). Articles 2 and 5 of the Wyoming Constitution and Wyoming Statute §5-2-101, et seq., establish the Supreme Court. The Administration program includes the personnel and operating costs of the Court’s decision-making and opinion-drafting functions: the justices’ offices, the law clerks, the clerk’s office and related costs. The program also entails payroll, accounts payable, budget and other management assistance to all courts, rule drafting, and liaison functions with other organizations and entities.

SUPREME COURT GOALS:

1. To produce well researched, well written, and prompt opinions properly interpreting the law.
2. To provide administrative and managerial support to ensure the effective and efficient operation of all state courts.

REVENUE COLLECTED

Collected Revenue	FY 2016	\$12,710
Collected Revenue	FY 2017	\$12,225
Estimated Revenue	FY 2018	\$12,500

Consequences of Inadequate Funding:

If the Court does not receive adequate funding, it cannot meet its constitutional and statutory responsibilities. The quality of service would be severely affected and justice would not be served. Inadequate funding could result in a delay of judicial services causing a severe backlog of cases. It could also result in insufficient administrative support functions to courts state-wide.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide salaries and benefits for 32 full-time employees of the Supreme Court.

200 Series – Supportive Services: The 200 series funds are used to fund the necessary operating costs for judicial services on a statewide basis.

400 Series – Central Services/Data Services: The 400 series funds are used to cover services provided by Enterprise Technology Services, principally telecommunications.

900 Series – Contractual Services: Funds appropriated are used to fund necessary contractual services within the division.

Total Standard Budget Request \$9,669,035

NO EXCEPTION BUDGET REQUEST

Total Program Budget Request \$9,669,035

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION		101	0100	0101	001	101
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	1,650,000	1,650,000	0	1,650,000	1,650,000
SALARIES CLASSIFIED	0103	4,386,970	4,709,373	0	4,709,373	4,709,373
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	1,616,251	1,689,547	0	1,689,547	1,689,547
EMPLOYER HEALTH INS BENEFITS	0196	836,828	979,838	0	979,838	979,838
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	8,490,049	9,028,758	0	9,028,758	9,028,758
REAL PROPERTY REP & MT	0201	900	5,900	0	5,900	5,900
EQUIPMENT REP & MNTC	0202	10,280	10,280	0	10,280	10,280
UTILITIES	0203	13,500	13,500	0	13,500	13,500
COMMUNICATION	0204	28,303	34,303	0	34,303	34,303
DUES-LICENSES-REGIST	0207	207,898	242,898	0	242,898	242,898
ADVERTISING-PROMOTION	0208	0	0	0	0	0
DATA PROCESSING	0209	0	0	0	0	0
MISCELLANEOUS	0210	0	0	0	0	0
TRAVEL IN STATE	0221	41,195	41,195	0	41,195	41,195
TRAVEL OUT OF STATE	0222	10,320	10,320	0	10,320	10,320
PERMANT ASSIGNED VEHICLES	0223	16,864	16,864	0	16,864	16,864
TRAVEL FOR DONATED SERV.	0225	0	0	0	0	0
BD/COMM TRAVEL REIMBURSEMENTS	0227	0	0	0	0	0
SUPPLIES	0230	1,500	1,500	0	1,500	1,500
OFFICE SUPPL-PRINTING	0231	69,833	69,833	0	69,833	69,833
EDUCA-RECREATNL SUPP	0236	138,221	138,221	0	138,221	138,221
SOFT GOODS&HOUSEKPNG	0237	480	480	0	480	480
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
ED-REC-TECH EQUIPMENT	0246	0	0	0	0	0
REAL PROPERTY RENTAL	0251	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BON PREMS	0254	0	0	0	0	0
SUPPORTIVE SERVICES	0200	539,294	585,294	0	585,294	585,294
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	38,053	39,983	0	39,983	39,983
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	38,053	39,983	0	39,983	39,983
PROFESSIONAL FEES	0901	61,000	15,000	0	15,000	15,000
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	61,000	15,000	0	15,000	15,000
EXPENDITURE TOTALS		9,128,396	9,669,035	0	9,669,035	9,669,035

Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: ADMINISTRATION		AGY DIVISION		UNIT	FUND	101
Expense Org. Name: ADMINISTRATION		101	0100	0101	001	101
1	2	3	4	5	6	
Description	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation	
Code						
MEANS OF FUNDING						
GENERAL FUND	1001	9,128,396	9,669,035	0	9,669,035	9,669,035
GENERAL FUND	G	9,128,396	9,669,035	0	9,669,035	9,669,035
CORRECTIONS NONSTATUTORY	5080	0	0	0	0	0
INSTRUCTIONAL MANUALS	5433	0	0	0	0	0
SUPREME COURT COSTS/SANCTIONS	6244	0	0	0	0	0
SPECIAL REVENUE	R	0	0	0	0	0
TOTAL FUNDING		9,128,396	9,669,035	0	9,669,035	9,669,035
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		30	32	0	32	32
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		30	32	0	32	32
TOTAL AUTHORIZED EMPLOYEES		30	32	0	32	32

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Projects	Division Number: 0100
Expense Org. Name: Pro Se Packets	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

PRO SE DOCUMENTS

In 2002, the Wyoming Supreme Court established a committee titled the Citizens Access to Courts Committee (CACC) that authored seven pro se packets to assist the general public when filing divorce and child support documents within the district courts. In 2013, a Pro Se Packet Committee was formed to update and conform the packets to legislative changes. Since that time, with the assistance of the Access to Justice Commission and Equal Justice Wyoming, eleven additional packets have been created. The available packets to date are:

1. Divorce with Minor Children – Plaintiff
2. Divorce with Minor Children – Defendant
3. Divorce with No Children – Plaintiff
4. Divorce with No Children – Defendant
5. Child Support Modification – Petitioner
6. Child Support Modification – Respondent
7. Custody and Child Support Modification – Petitioner
8. Custody and Child Support Modification – Respondent
9. Order to Show Cause (Contempt of Court) Forms
10. Miscellaneous Forms
11. Establishment of Custody, Visitation and Child Support – Petitioner
12. Establishment of Custody, Visitation and Child Support – Respondent
13. Abatement Forms and Procedures
14. Guardianship of a Minor – Petitioner
15. Guardianship of a Minor – Respondent
16. Termination of Guardianship (Minor) – Petitioner
17. Termination of Guardianship (Minor) – Respondent
18. Miscellaneous Forms for Guardianship Actions

The packets can be purchased by the public at each Clerk of District Court’s Office or downloaded from the Wyoming Judicial Branch website. The Supreme Court orders hard copies of the packets, at the clerks’ request, which are distributed monthly to the district court offices. The clerks collect a \$10 copy fee per packet, and the fee is remitted to the Supreme Court to cover costs associated with printing and maintaining the packets, and creating and automating additional packets. A special revenue account was established for deposit of these augmenting revenue funds.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Projects	Division Number: 0100
Expense Org. Name: Pro Se Packets	Unit Number: 0101

At the request of the Wyoming Supreme Court and the Access to Justice Commission, the Divorce Without Children packet has been automated and is also available on the Wyoming Judicial Branch website. It presents the packet in an online interview format that allows the plaintiff to enter much of the information only once, which then populates the pertinent fields throughout the forms. Additional packets will be automated as time and resources allow. The forms are automated by Equal Justice Wyoming staff, but the project relies heavily on the support of the Wyoming Supreme Court’s IT Department, which built the public access portal for the forms.

STANDARD BUDGET REQUEST NARRATIVE

200 Series – Supportive Services: The 200 series funds are used to provide payment of printing and administrative costs.

900 Series – Contractual Services: The 900 series funds are used to provide contract services when the packets are updated.

Total Standard Budget Request	\$50,000
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NO EXCEPTION BUDGET REQUEST

Total Program Budget Request	\$50,000
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Note: Special Revenue Funds. Requesting spending authority.

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: JUDICIAL PROJECTS		AGY	DIVISION	UNIT	FUND	424
Expense Org. Name: PRO SE PACKETS		101	0100	0101	424	424
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
OFFICE SUPPL-PRINTING	0231	45,000	45,000	0	45,000	45,000
SUPPORTIVE SERVICES	0200	45,000	45,000	0	45,000	45,000
PROFESSIONAL FEES	0901	5,000	5,000	0	5,000	5,000
CONTRACTUAL SERVICES	0900	5,000	5,000	0	5,000	5,000
EXPENDITURE TOTALS		50,000	50,000	0	50,000	50,000
MEANS OF FUNDING						
INSTRUCTIONAL MANUALS	5433	50,000	50,000	0	50,000	50,000
SPECIAL REVENUE FUND	R	50,000	50,000	0	50,000	50,000
TOTAL FUNDING		50,000	50,000	0	50,000	50,000

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Projects	Division Number: 0100
Expense Org. Name: Children’s Justice Project	Unit Number: 0106

EXPENSE ORGANIZATION OVERVIEW

CHILDREN’S JUSTICE PROJECT

The Children’s Justice Project (CJP) is a federally funded program intended to assure timely and fair outcomes for abused and neglected children who are involved in the Wyoming juvenile courts. The work of the project is guided by an advisory council that is chaired by Justice William U. Hill. The council includes representatives from the district court bench, the Attorney General’s Office, Department of Family Services (DFS), the Public Defender’s Office and Guardian ad Litem Division, county and prosecuting Attorneys, the legislature, Court Appointed Special Advocates, foster care alumni, Clerks of District Court, parents’ counsel, and the court administration. CJP develops and updates a strategic plan each year that guides CJP activities and projects. Activities and projects fall under two outcomes outlined in the strategic plan: (1) improve the timeliness and quality of hearings in Wyoming child welfare proceedings and (2) collaboratively partner with the child welfare agency to improve the quality of hearings, review data and implement interventions. The primary efforts of the project this biennium include: development and implementation of continuous quality improvement processes that track and monitor juvenile court case timelines, a court observation project, development of a juvenile court module within the district court case management system, assistance to DFS in the development and implementation of a program improvement plan as required by the recent child and family services review, participation in IV-E reviews, development and updating of handbooks, manuals and resources for judges, guardian ad litem, parent attorneys and prosecutors, scholarships to attorneys and judges to attend important trainings, and development of monthly and annual trainings for professionals and consumers of the system.

STANDARD BUDGET REQUEST NARRATIVE

- 100 Series – Personal Services: The 100 series funds are used to provide for one full-time position with benefits.
- 200 Series – Supportive Services: The 200 series funds are used to provide the day to day operations of the Children’s Justice Program.
- 400 Series – Central Services/Data Services: The 400 series funds are used to cover the telecommunication costs associated with the Children’s Justice Project.
- 900 Series – Contractual Services: The 900 series funds are used to provide training for judges, attorneys and other juvenile court stakeholders and to contract with various consultants for data collection and analysis, organization of trainings and conferences, and assistance in the development of content for handbooks and manuals.

Total Standard Budget Request	\$599,997
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NO EXCEPTION BUDGET REQUEST

Total Program Budget Request	\$599,997
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Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: JUDICIAL PROJECTS		AGY	DIVISION	UNIT	FUND	424
Expense Org. Name: CHILDREN'S JUSTICE PROJECT		101	0100	0106	424	424
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES CLASSIFIED	0103	144,000	144,000	0	144,000	144,000
EMPLOYER PD BENEFITS	0105	35,023	34,752	0	34,752	34,752
EMPLOYER HEALTH INS BENEFITS	0196	21,124	20,333	0	20,333	20,333
PERSONAL SERVICES	0100	200,147	199,085	0	199,085	199,085
UTILITIES	0203	3,700	3,700	0	3,700	3,700
COMMUNICATION	0204	300	300	0	300	300
DUES-LICENSES-REGISTRATION	0207	11,763	11,763	0	11,763	11,763
ADVERTISING	0208	0	0	0	0	0
TRAVEL IN STATE	0221	2,600	2,600	0	2,600	2,600
TRAVEL OUT OF STATE	0222	21,500	21,500	0	21,500	21,500
TRAVEL DONATED SERV.	0225	0	0	0	0	0
ENT. HOST EXP. REIMBURSED	0227	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	13,800	13,800	0	13,800	13,800
EDUCA-RECREATINL SUPP	0236	1,900	1,900	0	1,900	1,900
OFFICE EQUIP-FURNISHINGS	0241	0	0	0	0	0
DP REPRODUCT OTHER EQUIP	0242	0	0	0	0	0
REAL PROPERTY RENTAL	0251	9,500	9,500	0	9,500	9,500
EQUIPMENT RENTAL	0252	0	0	0	0	0
EXTERNAL MNT AGREEMENTS	0292	0	0	0	0	0
SUPPORTIVE SERVICES	0200	65,063	65,063	0	65,063	65,063
TELECOMMUNICATIONS	0420	576	569	0	569	569
CENT. SERV./DATA SERV.	0400	576	569	0	569	569
GRANTS	0626	14,250	14,250	0	14,250	14,250
GRANTS & AID PAYMENT	0600	14,250	14,250	0	14,250	14,250
PROFESSIONAL FEES	0901	321,030	321,030	0	321,030	321,030
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	321,030	321,030	0	321,030	321,030
EXPENDITURE TOTALS		601,066	599,997	0	599,997	599,997
MEANS OF FUNDING						
93.586 DHHS COURT IMPROVEMENT	7719	601,066	599,997	0	599,997	599,997
FEDERAL FUNDS	X	601,066	599,997	0	599,997	599,997
TOTAL FUNDING		601,066	599,997	0	599,997	599,997
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		1	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES		1	1	0	1	1

Expense Organization Budget Request

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Projects	Division Number: 0100
Expense Org. Name: Credit Card Convenience Fees	Unit Number: 0109

EXPENSE ORGANIZATION OVERVIEW

CREDIT CARD CONVENIENCE FEES

In 2006, Wyoming’s circuit courts began accepting credit cards through an internally-developed on-line payment system known as E-Pay. In order to pay the transaction fees that are charged by the credit card companies, the circuit courts collect a convenience fee when the customer pays a fine/fee by telephone or E-Pay. The convenience fee is remitted to the Supreme Court monthly, deposited into a special revenue account, and then used to pay the monthly transaction charges. Individuals who walk into the Courts to pay a fine by credit card are not charged a convenience fee.

STANDARD BUDGET REQUEST NARRATIVE

200 Series – Supportive Services: The 200 series funds are used to provide payment of transaction charges.

Total Standard Budget Request	\$500,000
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EXCEPTION BUDGET REQUEST

\$(500,000) – Miscellaneous Payments 0255: The most challenging component of operating the internal E-Pay system is maintaining PCI (Payment Card Industry) compliance. This required set of compliance standards relates to the way an entity collects, stores, processes, and transmits cardholder data. The time, expertise, cost, and risk involved in the Supreme Court achieving and maintaining PCI compliance has become prohibitive. The Supreme Court is in the process of moving all credit card processing functions to an outside vendor. Under this arrangement, the Supreme Court will no longer collect or store cardholder data. Additionally, the new credit card payment system interfaces directly with the circuit courts’ case management system, which will promote efficiency and accuracy and reduce data entry. This negative exception request will eliminate this special revenue account, as the Supreme Court will no longer directly collect or pay credit card transaction fees.

Total Exception Budget Request	\$(500,000)
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Total Program Budget Request	\$0
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Note: Special Revenue Funds. Requesting spending authority.

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: JUDICIAL PROJECTS		AGY	DIVISION	UNIT	FUND	424
Expense Org. Name: CREDIT CARD CONVENIENCE FEES		101	0100	0109	424	424
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
COMMUNICATION	0204	0	0	0	0	0
TRAVEL IN STATE	0221	0	0	0	0	0
TRAVEL OUT OF STATE	0222	0	0	0	0	0
INTANGIBLE ASSETS	0240	700,000	0	0	0	0
MISCELLANEOUS PAYMENTS	0255	500,000	500,000	-500,000	0	0
SUPPORTIVE SERVICES	0200	1,200,000	500,000	-500,000	0	0
PROFESSIONAL FEES	0901	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
EXPENDITURE TOTALS		1,200,000	500,000	-500,000	0	0
MEANS OF FUNDING						
CONVENIENCE FEES	6286	1,200,000	500,000	-500,000	0	0
SPECIAL REVENUE FUND	R	1,200,000	500,000	-500,000	0	0
TOTAL FUNDING		1,200,000	500,000	-500,000	0	0

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Equal Justice Wyoming	Unit Number: 0120

EXPENSE ORGANIZATION OVERVIEW

EQUAL JUSTICE WYOMING – STANDARD BUDGET REQUEST

Equal Justice Wyoming (Equal Justice) is a judicial branch entity authorized and funded by the Wyoming Civil Legal Services Act, Wyo. Stat. §§ 5-2-121 et. seq. The legislative effort was spearheaded by the Access to Justice Commission, chaired by Chief Justice E. James Burke. The Act provided for an increase in court filing fees of \$10. The fee is deposited into a special revenue fund, which is used to provide civil legal services for financially eligible citizens throughout the state. As of September 2017, the fund had accumulated approximately \$3.6 million. The Act charges Equal Justice with developing a statewide program for improving access to justice and providing civil legal services to Wyoming’s low-income population. Equal Justice is dedicated to helping income-eligible individuals in Wyoming connect with legal resources and find ways to address their legal needs.

The program’s challenge is to increase legal services and resources to eligible individuals. This is the highest priority of Equal Justice. The program recognizes that meeting the significant needs of the income eligible requires much more than just hiring a few more lawyers to represent clients. A greater number of individuals can be served through cooperation with existing legal aid providers and establishment of new and innovative delivery methods of legal services. Equal Justice therefore focuses on the coordination and expansion of existing services, developing new partnering relationships in underserved areas, and creating the infrastructure and capacity necessary to make legal resources both available and user-friendly to thousands of needy individuals in a centralized location or process.

Equal Justice can have the greatest impact by leveraging resources among existing providers, supporting and funding new, community-centered legal service organizations, expanding information and resources for pro se litigants, and addressing barriers to the justice system faced by the low-income population of Wyoming.

As contemplated by the Act, Equal Justice has become the “hub” for the civil legal aid community. The program has used the experience of its staff to assist other legal aid programs and providers in Wyoming in developing efficient intake processes, implementing a statewide hotline, and providing other assistance to Wyoming’s legal aid programs. Through these collaborative efforts, Equal Justice is in a better position to facilitate and coordinate statewide legal services.

Equal Justice continues to utilize technology to efficiently serve the needs of our large rural state. The program is at the forefront of innovative approaches to providing support for pro bono and legal services attorneys throughout the state, as well as providing legal information and resources for the public.

Equal Justice continues to expand the amount of grants awarded to legal aid providers across the state to provide legal assistance and representation to qualified individuals throughout Wyoming. Equal Justice is the single largest funder of civil legal aid in Wyoming. Equal Justice’s funds have enabled new and existing legal service providers to expand legal services to many individuals that would have otherwise been without the services of a lawyer. In total, through Equal Justice and Equal Justice funded programs, more than 6,700 individuals received some form of direct legal assistance from an attorney over the past two years.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Equal Justice Wyoming	Unit Number: 0120

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide salaries and benefits for the four full-time employees of Equal Justice.

200 Series – Supportive Services: The 200 series funds are used to provide the day-to-day operations of Equal Justice. This includes postage, office supplies and furnishings, travel expenses, and dues or membership fees for professional organizations. In-state travel includes travel to conduct public outreach and education events and training and recruitment events for volunteer attorneys. It also covers any travel expenses incurred by board members. Out-of-state travel provides for staff to attend conferences as deemed necessary.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunications services provided Enterprise Technology Services.

600 Series – The 600 series funds are used by Equal Justice Wyoming to make grants to other entities that promote the goals of Equal Justice. The grants provide funding to new and existing legal service providers to enable them to reach a larger population of eligible individuals.

900 Series – Contractual Services: The 900 series funds are used to contract for a variety of services including technology development and support and other professional services as needed.

Total Standard Budget Request \$2,917,898

NO EXCEPTION BUDGET REQUEST

Total Program Budget Request \$2,917,898

Note: Special Revenue Funds. Requesting spending authority. This request does not impact the general fund.

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: ADMINISTRATION		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: EJW		101	0100	0120	530	530
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	559,311	525,678	0	525,678	525,678
SALARIES OTHER (AWEC)	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	137,047	130,391	0	130,391	130,391
EMPLOYER HEALTH INS BENEFITS	0196	105,457	144,731	0	144,731	144,731
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	801,815	800,800	0	800,800	800,800
EQUIPMENT REP & MNTC	0202	3,000	3,000	0	3,000	3,000
UTILITIES	0203	2,000	3,000	0	3,000	3,000
COMMUNICATION	0204	2,000	3,000	0	3,000	3,000
DUES-LICENSES-REGIST	0207	12,500	22,000	0	22,000	22,000
MISCELLANEOUS	0210	1,000	1,000	0	1,000	1,000
TRAVEL IN STATE	0221	30,000	20,000	0	20,000	20,000
TRAVEL OUT OF STATE	0222	8,000	8,000	0	8,000	8,000
OFFICE SUPPL-PRINTING	0231	10,000	10,000	0	10,000	10,000
EDUCA-RECREATNL SUPP	0236	5,000	5,000	0	5,000	5,000
INTANGIBLE ASSET	0240	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTH EQ	0242	0	0	0	0	0
INSURANCE-BOND PREMS	0254	5,000	5,000	0	5,000	5,000
MAINTENANCE CONTRACTS - EXT	0292	23,000	21,500	0	21,500	21,500
SUPPORTIVE SERVICES	0200	101,500	101,500	0	101,500	101,500
TELECOMMUNICATIONS	0420	4,921	5,710	0	5,710	5,710
CENT. SERV./DATA SERV.	0400	4,921	5,710	0	5,710	5,710
GRANTS	0626	1,854,888	1,854,888	0	1,854,888	1,854,888
GRANTS & AID PAYMENT	0600	1,854,888	1,854,888	0	1,854,888	1,854,888
PROFESSIONAL FEES	0901	155,000	155,000	0	155,000	155,000
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
CONTRACTUAL SERVICES	0900	155,000	155,000	0	155,000	155,000
EXPENDITURE TOTALS		2,918,124	2,917,898	0	2,917,898	2,917,898
MEANS OF FUNDING						
ACCESS TO JUSTICE	3311	2,918,124	2,917,898	0	2,917,898	2,917,898
SPECIAL REVENUE	R	2,918,124	2,917,898	0	2,917,898	2,917,898
TOTAL FUNDING		2,918,124	2,917,898	0	2,917,898	2,917,898
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		4	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		4	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4

Expense Organization Budget Request

C - Appropriation Organization Summary

1		2	3	4	5	6
Description		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
JUDICIAL NOMINATING COMMISSION 0201-001-201		17,942	17,942	0	17,942	17,942
TOTAL BY EXPENSE ORGS		17,942		0	17,942	
PERSONAL SERVICES	0100	0	0	0	0	0
SUPPORTIVE SERVICES	0200	17,942	17,942	0	17,942	17,942
CENT.SERV./DATA SERV.	0400	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
TOTAL BY OBJECT SERIES		17,942		0	17,942	17,942
GENERAL FUND	G	17,942	17,942	0	17,942	17,942
SPECIAL REVENUE	R	0	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0	0
TOTAL BY FUNDS		17,942	17,942	0	17,942	17,942
FULL TIME EMPLOYEE COUNT		0	0	0	0	0
PART TIME EMPLOYEE COUNT		0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0	0

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: JUDICIAL NOMINATING COMMISSION		AGY DIVISION	UNIT	FUND	201	
Expense Org. Name: JUDICIAL NOMINATING COMMISSION		101	0200	0201	001	
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
UTILITIES	0203	0	0	0	0	0
COMMUNICATION	0204	391	391	0	391	391
TRAVEL IN STATE	0221	17,027	17,027	0	17,027	17,027
TRAVEL OUT OF STATE	0222	0	0	0	0	0
HOST REIMBURSEMENT	0227	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	524	524	0	524	524
REAL PROPERTY RENTAL	0251	0	0	0	0	0
SUPPORTIVE SERVICES	0200	17,942	17,942	0	17,942	17,942
PROFESSIONAL FEES	0901	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
EXPENDITURE TOTALS		17,942	17,942	0	17,942	17,942
MEANS OF FUNDING						
GENERAL FUND	1001	17,942	17,942	0	17,942	17,942
GENERAL FUND	G	17,942	17,942	0	17,942	17,942
TOTAL FUNDING		17,942	17,942	0	17,942	17,942

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: LAW LIBRARY		Agency Number: 101 Division Number: 0400				
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
LAW LIBRARY	0401-001-401	1,414,475	1,472,586	0	1,472,586	1,472,586
TOTAL BY EXPENSE ORGS		1,414,475	1,472,586	0	1,472,586	1,472,586
PERSONAL SERVICES	0100	698,784	755,887	0	755,887	755,887
SUPPORTIVE SERVICES	0200	709,289	709,289	0	709,289	709,289
CENT.SERV./DATA SERV.	0400	6,402	7,410	0	7,410	7,410
CONTRACTUAL SERVICES	0900	0	0	0	0	0
TOTAL BY OBJECT SERIES		1,414,475	1,472,586	0	1,472,586	1,472,586
GENERAL FUND	G	1,414,475	1,472,586	0	1,472,586	1,472,586
SPECIAL REVENUE	R	0	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0	0
TOTAL BY FUNDS		1,414,475	1,472,586	0	1,472,586	1,472,586
FULL TIME EMPLOYEE COUNT		3	3	0	3	3
PART TIME EMPLOYEE COUNT		1	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: LAW LIBRARY	Division Number: 0400
Expense Org. Name: LAW LIBRARY	Unit Number: 0401

EXPENSE ORGANIZATION OVERVIEW

LAW LIBRARY

2019-2020 STANDARD BUDGET REQUEST

The mission of the Wyoming State Law Library is to serve the Wyoming judiciary, members of the Wyoming State Bar, the Wyoming Legislature, and the public by acquiring and maintaining appropriate legal resources that contribute to the process of providing just and timely resolution of all matters before the courts. Fulfillment of this mission requires timely, adequate, accessible, and effective resources that meet the current and future needs of the courts and library patrons.

Accessibility of Law Library materials are offered through the state-wide computer library catalog (WYLDCAT). Any person with a valid Wyoming library card, regardless of location, can view information about the Law Library collection and can request items from the State Law Library using the Interlibrary Loan (ILL) service.

The State Law Library holds roughly 18,000 cataloged books. This collection consists of a wide variety of legal materials including federal, state, and tribal resources. Wyoming-specific items such as Wyoming Reporters, Wyoming Statutes, and Wyoming legal treatises are heavily used and updated continuously. Local newspapers and other periodicals are also made available to patrons.

Any patron visiting the Law Library in person may use, free of charge, legal databases such as Westlaw, LexisNexis, HeinOnline, and Gale LegalForms Library. Westlaw is a popular legal database that provides access to both primary and secondary legal sources for Wyoming. A subscription to this particular database can be quite expensive and patrons who use this valuable resource have extended gratitude for its availability. HeinOnline, another popular database, provides easy access to thousands of law reviews, federal statutory and administrative materials, a historical archive of state statutes, and additional materials. HeinOnline is offered to 5 County Libraries and the State Library at a greatly reduced price. It should be noted that, although a valuable resource, electronic tools such as databases and the internet cannot replace properly trained law librarians, who have the skills to maneuver through complex legal research problems.

In addition, the State Law Library provides reference and research services. Research assistance requests can be submitted in person or by telephone, fax, or email. Other services provided by the Law Library include the production and distribution of summaries of Wyoming Supreme Court decisions as they are released for publication. The intention of this listserv is to provide a scholarly forum promoting the exchange of ideas, opinions, and information relevant to Wyoming law professionals.

In January 2017, the Judicial Learning Center, which is located in the Law Library, was opened to the public. The Judicial Learning Center contains interactive exhibits that teach children and adults about the rule of law. The Center is operated by Law Library staff who schedule school visits, provide instruction and information during visits, maintain the exhibits and material contained in the Center, and update and maintain the Center's website. Approximately, 1000 to 1500 individuals visit the Center each year.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: LAW LIBRARY	Division Number: 0400
Expense Org. Name: LAW LIBRARY	Unit Number: 0401

During the next biennium, the Law Library intends to:

- Continue with collection development with the goal of meeting patrons’ needs and abiding by the standards set forth by the American Association of Law Libraries.
- Continue educational outreach initiatives to keep all patrons aware of the Law Library’s valuable legal resources and its services.
- Continue to provide exceptional services to all patrons.
- Continue to bring the law library to current standards and best practices
- Continue to operate the Judicial Learning Center

STANDARD BUDGET REQUEST

100 Series – Personal Services: Funds in this category are used for the payment of three full-time and one part-time employee.

200 Series – Supportive Services: The 200 series funds are used for the necessary operating costs of the Law Library, which includes everything from postage, dues and registrations for professional development, office supplies, forms, cataloging and indexing supplies and photocopy charges, and the costs of binding law journals for the collection. The largest categories are 0236 (Educational and Instructional Supplies), which is used to acquire print resources, and 0207 (Dues/Licenses/Registrations), which is used for electronic resources.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication costs for the employees in this unit.

Total Standard Budget Request \$1,472,586

NO EXCEPTION BUDGET REQUEST

Total Program Budget Request \$1,472,586

CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: LAW LIBRARY		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: LAW LIBRARY		101 0400		0401	001	401
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	479,636	499,902	0	499,902	499,902
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	121,775	128,577	0	128,577	128,577
EMPLOYER HEALTH INS BENEFITS	0196	97,373	127,408	0	127,408	127,408
PERSONAL SERVICES	0100	698,784	755,887	0	755,887	755,887
EQUIPMENT REP & MNTC	0202	0	0	0	0	0
COMMUNICATION	0204	2,525	2,525	0	2,525	2,525
DUES-LICENSES-REGIST	0207	25,842	120,842	0	120,842	120,842
ADVERTISING-PROMOT	0208	0	0	0	0	0
DATA PROCESSING	0209	0	0	0	0	0
MISCELLANEOUS	0210	0	0	0	0	0
TRAVEL IN STATE	0221	4,000	4,000	0	4,000	4,000
TRAVEL OUT OF STATE	0222	10,040	4,040	0	4,040	4,040
BD/COMM TRAVEL REIMBURSE	0227	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	7,916	10,916	0	10,916	10,916
MEDICAL-LAB SUPPLIES	0235	0	0	0	0	0
EDUCA-RECREATNL SUPP	0236	658,966	566,966	0	566,966	566,966
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
MNTC CONTRACTS EXTERNAL	0292	0	0	0	0	0
SUPPORTIVE SERVICES	0200	709,289	709,289	0	709,289	709,289
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	6,402	7,410	0	7,410	7,410
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	6,402	7,410	0	7,410	7,410
PROFESSIONAL FEES	0901	0	0	0	0	0
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
EXPENDITURE TOTALS		1,414,475	1,472,586	0	1,472,586	1,472,586
MEANS OF FUNDING						
GENERAL FUND	1001	1,414,475	1,472,586	0	1,472,586	1,472,586
GENERAL FUND	G	1,414,475	1,472,586	0	1,472,586	1,472,586
TOTAL FUNDING		1,414,475	1,472,586	0	1,472,586	1,472,586
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		3	3	0	3	3
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		4	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		4	4	0	4	4

Expense Organization Budget Request

1		2	3	4	5	6
Description		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
COMMON JURY FUND		135,209	135,209	0	135,209	135,209
SPECIAL COURT MAGISTRATES		9,200	9,200	0	9,200	9,200
EQUIPMENT		115,024	91,810	0	91,810	91,810
EXAMINATION OF COURTS		643,640	464,834	0	464,834	464,834
FIRST JUDICIAL DISTRICT		3,032,285	3,092,146	0	3,092,146	3,092,146
SECOND JUDICIAL DISTRICT		2,632,566	2,710,101	0	2,710,101	2,710,101
THIRD JUDICIAL DISTRICT		4,593,617	4,611,598	0	4,611,598	4,611,598
FOURTH JUDICIAL DISTRICT		1,898,322	1,908,741	0	1,908,741	1,908,741
FIFTH JUDICIAL DISTRICT		2,786,614	2,983,208	0	2,983,208	2,983,208
SIXTH JUDICIAL DISTRICT		3,464,083	3,382,901	0	3,382,901	3,382,901
SEVENTH JUDICIAL DISTRICT		3,585,720	3,691,103	0	3,691,103	3,691,103
EIGHTH JUDICIAL DISTRICT		2,745,305	2,845,860	0	2,845,860	2,845,860
NINTH JUDICIAL DISTRICT		3,940,906	3,961,881	0	3,961,881	3,961,881
TOTAL BY DISTRICT		29,582,491	29,888,592	0	29,888,592	29,888,592
PERSONAL SERVICES		27,783,914	28,142,975	0	28,142,975	28,142,975
SUPPORTIVE SERVICES		1,392,550	1,345,336	0	1,345,336	1,345,336
CENTRAL SERVICES		79,388	73,642	0	73,642	73,642
GRANTS & AID PAYMENT		0	0	0	0	0
CONTRACTUAL SERVICES		326,639	326,639	0	326,639	326,639
TOTAL BY OBJECT SERIES		29,582,491	29,888,592	0	29,888,592	29,888,592
MEANS OF FUNDING						
GENERAL FUND		29,582,491	29,888,592	0	29,888,592	29,888,592
TOTAL BY FUNDING		29,582,491	29,888,592	0	29,888,592	29,888,592
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		153	151	0	151	151
PART TIME EMPLOYEE COUNT		7	7	0	7	7
AUTHORIZED EMPLOYEES		160	158	0	158	158
TOTAL AUTHORIZED EMPLOYEES		160	158	0	158	158

AGENCY NAME: SUPREME COURT
 APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101
 DIVISION NUMBER: 0500

CIRCUIT COURT PROGRAM

The circuit court program encompasses appropriations and expenses for the operation of the state circuit courts pursuant to the Wyoming Constitution and W.S. 5-9-101, et seq., W.S. 1977. These 24 circuit courts have been consolidated into one program for purposes of consistency and flexibility. While the circuit court budgets are itemized by circuit, funds for each of the courts are kept in separate sub-budgets on the WOLFS system to provide individual circuit court accountability.

Twenty-three counties with 24 circuit court judges and six full-time magistrates are part of the state circuit court system.

Fully funded Circuit Court

Laramie
 Natrona
 Fremont
 Fremont
 Sweetwater
 Converse
 Uinta
 Sheridan
 Carbon
 Albany
 Campbell
 Lincoln
 Goshen
 Park
 Sublette
 Big Horn
 Hot Springs
 Teton
 Crook
 Weston
 Johnson
 Washakie
 Platte
 Niobrara

Location/Number of Judges

Cheyenne/3 judges
 Casper/3 judges
 Lander and Dubois/1 judge
 Riverton/1 judge
 Rock Springs and Green River/2 judges
 Douglas/1 judge
 Evanston/1 judge
 Sheridan/1 judge
 Rawlins/1 judge
 Laramie/1 judge
 Gillette/2 judges
 Kemmerer and Afton/1 judge
 Torrington/1 judge
 Cody and Powell/1 judge
 Pinedale/1 judge
 Basin and Lovell/shares 1 judge with Hot Springs and Washakie Counties
 Thermopolis/shares 1 judge from Big Horn County and Washakie Counties
 Jackson/1 judge
 Sundance/shares 1 judge with Weston County
 Newcastle/shares 1 judge with Crook County
 Buffalo/shares 1 judge with Sheridan County
 Worland/shares 1 judge with Big Horn and Hot Springs Counties
 Wheatland/shares 2 judges with Converse, Goshen, and Niobrara Counties
 Lusk/shares 2 judges with Converse, Goshen, and Platte Counties

AGENCY NAME: SUPREME COURT
 APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101
 DIVISION NUMBER: 0500

In addition to the sub-budget for each circuit court there are sub-budgets for the common jury fund, a common equipment fund, a special court magistrate fund, and an examination of courts fund.

JURISDICTION

The circuit courts' jurisdiction was expanded in 2011. Circuit courts have jurisdiction in misdemeanor criminal cases and they conduct preliminary examinations of persons charged with a felony. Activities in the circuit courts include the issuance of arrest warrants or summonses, the issuance of search warrants and the conducting of initial appearances for persons arrested in addition to the preliminary examinations. Circuit courts now have jurisdiction over civil cases when the recovery requested does not exceed \$50,000. In addition, circuit courts have jurisdiction over certain family violence, stalking, and sexual assault matters. Circuit court judges also function as district court commissioners if appointed by district court judges.

The following chart shows the composition of case filings in the circuit courts for Fiscal year 2017.

<u>Case Filings by Type</u>	<u>Number of Filings</u>	<u>Percent of Total Filings for FY 2017</u>
Small Claims	4,286	3%
Other Civil	48,883	28%
Family Violence	1,662	1%
Traffic Violations	90,752	52%
Misdemeanors (Non-traffic)	19,099	11%
Driving Under the Influence	3,479	2%
Felony Charges	<u>5,997</u>	<u>3%</u>
Total	174,158	100%

AGENCY NAME: SUPREME COURT
 APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101
 DIVISION NUMBER: 0500

ANALYSIS OF CASELOAD COMPOSITION IN THE CIRCUIT COURTS

Following are the statewide caseload and revenue statistics for fiscal years 2016 and 2017.

	FY 2016	FY 2017
Filings		
Civil	53,731	54,831
Misdemeanors/Traffic	114,650	109,851
Driving under the Influence	3,508	3,479
Felony Charges	5,468	5,997
Total	<u>177,357</u>	<u>174,158</u>
Money Collected		
Transmitted to County	\$8,770,114	\$8,505,699
Transmitted to State (General Fund)	\$3,945,835	\$3,962,909
Transmitted to State (Special Revenue)	\$2,395,455	\$2,341,108
Other Party Disbursements	<u>\$14,477,661</u>	<u>\$13,667,636</u>
TOTAL	<u>\$29,589,065</u>	<u>\$28,477,352</u>

General Fund revenues for Fiscal Years 2019 and 2020 are difficult to predict for each court. It is estimated that overall, the circuit courts will generate about \$4,000,000 per fiscal year or \$8,000,000 for the biennium.

AGENCY NAME: SUPREME COURT
APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101
DIVISION NUMBER: 0500

CONSEQUENCES OF INADEQUATE FUNDING

The circuit courts have a high and varied caseload. Cases differ in complexity and time-intensiveness. Personnel costs account for 94 percent of the circuit court budget and 6 percent is for the supportive services, central services, and professional fees. If the circuit court program does not receive adequate funding, it cannot meet its statutory requirements. The quality and quantity of services provided would be severely affected and justice would not be served. Inadequate funding might also affect the hours the courts could be open to the public. Lack of appropriate funding would result in delay of judicial services, causing a severe backlog of cases and possibly inadequate accounting or revenue and delay in forwarding funds to the state and county.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Common Jury Fund	Unit Number: 0501

EXPENSE ORGANIZATION OVERVIEW

COMMON JURY FUND

The Constitution guarantees citizens the right to a jury trial. Adequate funds must be available in the Jury Fees category to cover this expense. In accordance with W.S. 1-11-303, jurors are paid \$30.00 for each full or partial day of attendance.

It has been determined by a consensus of the circuit court judges and Court Administration that calling an average of 20 jurors per trial is necessary to have sufficient jurors to sit after the attorneys have made their respective challenges. In very small communities, or when defendants are well known, there is often a need to increase the number of jurors called to ensure a panel can be selected. Based on 20 jurors per trial, the cost of holding a trial is \$600 per day. Jurors are also paid for mileage when they travel over 5 miles to the courthouse. This can raise the trial cost substantially given the rural nature of our state.

STANDARD BUDGET REQUEST NARRATIVE

200 Supportive Services: Funds in this category are used to pay the expenses necessary for a jury trial, including jury fees, bailiff fees, meals, mileage, etc. This fund is currently used by the 24 circuit courts.

900 Contractual Services: Funds in this category are used to cover the special needs that arise to ensure compliance with the Americans With Disabilities Act. Funds in this category have been used to retain interpreters for jurors when necessary.

Total Standard Budget Request \$135,209

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$135,209

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: COMMON JURY FUND		101	0500	0501	001	501
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
JURY FEES (NEW CODE)	0211	123,709	123,709	0	123,709	123,709
TRAVEL IN STATE	0221	0	0	0	0	0
SUPPLIES	0230	5,000	5,000	0	5,000	5,000
OFFICE SUPPL-PRINTING	0231	500	500	0	500	500
FOOD SERVICE SUPP	0234	0	0	0	0	0
JURY FEES (CODE CHGD BY SAO)	0257	0	0	0	0	0
SUPPORTIVE SERVICES	0200	129,209	129,209	0	129,209	129,209
PROFESSIONAL FEES	0901	6,000	6,000	0	6,000	6,000
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	6,000	6,000	0	6,000	6,000
EXPENDITURE TOTALS		135,209	135,209	0	135,209	135,209
MEANS OF FUNDING						
GENERAL FUND	1001	135,209	135,209	0	135,209	135,209
GENERAL FUND	G	135,209	135,209	0	135,209	135,209
TOTAL FUNDING		135,209	135,209	0	135,209	135,209

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Special Circuit Magistrates	Unit Number: 0502

COURT MAGISTRATES – SPECIAL FUND

STANDARD BUDGET REQUEST

900 Contractual Services: Funds in this category are used to pay for the cost of securing court magistrates for the circuit courts. Judges and magistrates of the circuit court are mandated to hold a probable cause hearing within 72 hours of a warrantless arrest, at which they decide if bail may be posted. This special circuit court wide fund was established to fund costs arising from compliance with the 72-hour hearing requirement. The funds in this category compensate court magistrates used for weekend and holiday appearances, as well as when a court’s individual budget is insufficient to cover absences of a judge. Standard budget request \$9,200.

Total Standard Budget Request \$9,200

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$9,200

CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: SPECIAL CIRCUIT MAGISTRATES		101	0500	0502	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
PROFESSIONAL FEES	0901	9,200	9,200	0	9,200	9,200
CONTRACTUAL SERVICES	0900	9,200	9,200	0	9,200	9,200
EXPENDITURE TOTALS		9,200	9,200	0	9,200	9,200
MEANS OF FUNDING						
GENERAL FUND	1001	9,200	9,200	0	9,200	9,200
GENERAL FUND	G	9,200	9,200	0	9,200	9,200
TOTAL FUNDING		9,200	9,200	0	9,200	9,200

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Equipment	Unit Number: 0503

EXPENSE ORGANIZATION OVERVIEW

This fund was established to provide for a common equipment fund for the circuit courts.

STANDARD BUDGET REQUEST NARRATIVE

200 Supportive Services: Funds in this category are used to pay for the cost of leasing copy machines in several circuit court offices and to cover the electronic postage meters and mailing machines in all circuit court offices.

Total Standard Budget Request \$91,810

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$91,810

CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: EQUIPMENT		101	0500	0503	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
UTILITIES	0203	0	0	0	0	0
COMMUNICATION (POSTAL)	0204	28,240	28,240	0	28,240	28,240
OFFICE SUPPLIES-PRINTING	0231	3,000	3,000	0	3,000	3,000
OFFICE EQUIP-FURNISH	0241	23,214	0	0	0	0
EDUCATION-RECRE-TECH	0246	0	0	0	0	0
REAL PROPERTY RENTAL	0251	0	0	0	0	0
EQUIPMENT RENTAL	0252	60,570	60,570	0	60,570	60,570
EXTERNAL MNT CONTRACTS	0292	0	0	0	0	0
SUPPORTIVE SERVICES	0200	115,024	91,810	0	91,810	91,810
TELECOMMUNICATIONS	0420	0	0	0	0	0
CENT.SERV./DATA SERV	0400	0	0	0	0	0
PROFESSIONAL FEES	0901	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
EXPENDITURE TOTALS		115,024	91,810	0	91,810	91,810
MEANS OF FUNDING						
GENERAL FUND	1001	115,024	91,810	0	91,810	91,810
GENERAL FUND	G	115,024	91,810	0	91,810	91,810
TOTAL FUNDING		115,024	91,810	0	91,810	91,810

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Examination of Courts	Unit Number: 0504

EXPENSE ORGANIZATION OVERVIEW

EXAMINATION OF COURTS

Over \$30 million passes through the circuit courts on an annual basis, and a large portion is in cash. Consequently, consistent internal audits are imperative. When the Supreme Court first began auditing the circuit courts, there were 16 circuit courts. Since that time, circuit courts have been established in all 23 counties. An internal auditor and an accounting analyst are funded from this unit. The auditor’s principal duty is to travel around the state and perform in-depth audits of all circuit courts on a 2-year audit cycle. This individual also audits financial transactions of the Supreme Court and other special audits as deemed necessary (fixed assets, federal funds, etc). The accounting analyst has many duties, including processing invoices and payments of the courts, extensive technical support to court clerks on accounting, the case management system, and month- and year-end processes. The accounting analyst also performs various desk reviews and assists the auditor in performing audits as necessary.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: Funds in this category provide salary and benefits for one internal auditor and one accounting analyst

200 Series – Supportive Services: Funds in this category are used to cover daily operations of the unit and travel expenditures associated with auditing of the courts.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication services for the employees in this unit.

900 Series – Contractual Services: Funds in this category are used to pay contractual expenses associated with investigations of courts. A standard audit step is to request copies of supporting documentation of bank deposits.

Total Standard Budget Request \$464,834

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$464,834

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION	UNIT	FUND	APPR UNIT	
Expense Org. Name: EXAMINATION OF COURTS		101	0500	0504	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	397,402	268,329	0	268,329	268,329
EMPLOYER PD BENEFITS	0105	109,249	70,583	0	70,583	70,583
EMPLOYER HEALTH INS BENEFITS	0196	102,500	92,561	0	92,561	92,561
EXTERNAL COST ADJ - BENEFIT	0199	0	0	0	0	0
PERSONAL SERVICES	0100	609,151	431,473	0	431,473	431,473
COMMUNICATION	0204	1,500	1,500	0	1,500	1,500
DUES-LICENSES-REGIST	0207	4,200	4,200	0	4,200	4,200
ADVERTISING-PROMOTION	0208	0	0	0	0	0
TRAVEL IN STATE	0221	14,323	12,823	0	12,823	12,823
TRAVEL OUT OF STATE	0222	1,500	0	0	0	0
OFFICE SUPPL-PRINTING	0231	1,000	4,000	0	4,000	4,000
OFFICE EQUIPMENT-FURNISH	0241	0	0	0	0	0
REAL PROPERTY RENTAL	0251	500	500	0	500	500
SUPPORTIVE SERVICES	0200	23,023	23,023	0	23,023	23,023
TELECOMMUNICATIONS	0420	3,786	2,658	0	2,658	2,658
CENT. SERV./DATA SERV.	0400	3,786	2,658	0	2,658	2,658
PROFESSIONAL FEES	0901	7,680	7,680	0	7,680	7,680
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
SPECIAL PROJ & SVCS	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	7,680	7,680	0	7,680	7,680
EXPENDITURE TOTALS		643,640	464,834	0	464,834	464,834
MEANS OF FUNDING						
GENERAL FUND	1001	643,640	464,834	0	464,834	464,834
GENERAL FUND	G	643,640	464,834	0	464,834	464,834
TOTAL FUNDING		643,640	464,834	0	464,834	464,834
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		3	2	0	2	2
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		3	2	0	2	2
TOTAL AUTHORIZED EMPLOYEES		3	2	0	2	2

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIRST JUDICIAL DISTRICT	Unit Number: 0511

EXPENSE ORGANIZATION OVERVIEW

FIRST JUDICIAL DISTRICT
Laramie County

Following are Fiscal Year caseload and revenue statistics for the First Judicial District:

Laramie County Circuit Court

	2016	2017
Filings		
Civil	6,470	6,531
Misdemeanor	10,088	10,393
Felony Charges	826	1,017
Total	<u>17,384</u>	<u>17,941</u>
Money Collected		
Transmitted to County	\$ 716,325	\$758,095
Transmitted to State	\$502,507	\$531,235
Other Party Disbursements	<u>\$1,616,813</u>	<u>\$1,466,244</u>
TOTAL	<u>\$2,835,645</u>	<u>\$2,755,574</u>

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIRST JUDICIAL DISTRICT	Unit Number: 0511

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for three (3) judges and 13 full-time clerks.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Laramie County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

Total Standard Budget Request \$3,092,146

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$3,092,146

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: FIRST JUDICIAL DISTRICT		101	0500	0511	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	714,000	750,000	0	750,000	750,000
SALARIES CLASSIFIED	0103	1,202,965	1,207,330	0	1,207,330	1,207,330
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	531,068	540,620	0	540,620	540,620
EMPOYER HEALTH INS BENEFITS	0196	446,181	456,076	0	456,076	456,076
EXTERNAL COST ADJ-BENEFIT	0199	0	0	0	0	0
PERSONAL SERVICES	0100	2,894,214	2,954,026	0	2,954,026	2,954,026
EQUIPMENT REP & MNTC	0202	10,552	10,552	0	10,552	10,552
UTILITIES	0203	5,000	5,000	0	5,000	5,000
COMMUNICATION	0204	22,389	22,389	0	22,389	22,389
DUES-LICENSES-REGIST	0207	6,300	6,300	0	6,300	6,300
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	200	200	0	200	200
TRAVEL IN STATE	0221	9,000	9,000	0	9,000	9,000
SUPPLIES	0230	2,269	2,269	0	2,269	2,269
TRAVEL OUT OF STATE	0222	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	35,198	35,198	0	35,198	35,198
EDUCA-RECREATNL SUPP	0236	7,320	7,320	0	7,320	7,320
SOFT GOODS&HOUSEKPNG	0237	487	487	0	487	487
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	3,547	3,547	0	3,547	3,547
MAINT CONTRACTS EXT	0292	2,500	2,500	0	2,500	2,500
SUPPORTIVE SERVICES	0200	104,762	104,762	0	104,762	104,762
TELECOMMUNICATIONS	0420	1,309	1,358	0	1,358	1,358
CENT. SERV./DATA SERV.	0400	1,309	1,358	0	1,358	1,358
PROFESSIONAL FEES	0901	32,000	32,000	0	32,000	32,000
CONTRACTUAL SERVICES	0900	32,000	32,000	0	32,000	32,000
EXPENDITURE TOTALS		3,032,285	3,092,146	0	3,092,146	3,092,146
MEANS OF FUNDING						
GENERAL FUND	1001	3,032,285	3,092,146	0	3,092,146	3,092,146
GENERAL FUND	G	3,032,285	3,092,146	0	3,092,146	3,092,146
TOTAL FUNDING		3,032,285	3,092,146	0	3,092,146	3,092,146
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		16	16	0	16	16
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		16	16	0	16	16
TOTAL AUTHORIZED EMPLOYEES		16	16	0	16	16

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SECOND JUDICIAL DISTRICT	Unit Number: 0521 - 0522

EXPENSE ORGANIZATION OVERVIEW

SECOND JUDICIAL DISTRICT
Albany County and Carbon County

Following are Fiscal Year caseload and revenue statistics for the Second Judicial District:

	Albany Circuit Court		Carbon Circuit Court	
	2016	2017	2016	2017
Filings				
Civil	1,651	1,631	1,494	1,413
Misdemeanor	6,560	6,780	9,931	9,284
Felony Charges	203	308	386	299
Total	<u>8,414</u>	<u>8,719</u>	<u>11,811</u>	<u>10,996</u>
Money Collected				
Transmitted to County	\$559,322	\$598,522	\$862,623	\$841,456
Transmitted to State	\$411,792	\$449,404	\$445,586	\$421,404
Other Party				
Disbursements	<u>\$443,835</u>	<u>\$442,076</u>	<u>\$444,542</u>	<u>\$499,086</u>
TOTAL	<u>\$1,414,949</u>	<u>\$1,490,002</u>	<u>\$1,752,751</u>	<u>\$1,761,946</u>

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SECOND JUDICIAL DISTRICT	Unit Number: 0521 - 0522

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for two (2) judges, 12 full-time clerks, and one (1) part-time clerk for the circuit courts located in Albany County and Carbon County.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Laramie and Rawlins.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication costs for the circuit court in Laramie and Rawlins.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

Total Standard Budget Request \$2,710,101

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$2,710,101

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	
Expense Org. Name: SECOND JUDICIAL DISTRICT		101	0500	0521-0522	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	476,000	500,000	0	500,000	500,000
SALARIES CLASSIFIED	0103	1,140,724	1,134,812	0	1,134,812	1,134,812
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	444,424	441,335	0	441,335	441,335
EMPLOYER HEALTH INS BENEFITS	0196	442,920	506,735	0	506,735	506,735
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	2,504,068	2,582,882	0	2,582,882	2,582,882
EQUIPMENT REP & MNTC	0202	6,480	6,480	0	6,480	6,480
UTILITIES	0203	6,000	6,000	0	6,000	6,000
COMMUNICATION	0204	30,340	30,340	0	30,340	30,340
DUES-LICENSES-REGIST	0207	650	650	0	650	650
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	250	250	0	250	250
TRAVEL IN STATE	0221	9,000	9,000	0	9,000	9,000
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	36,341	36,341	0	36,341	36,341
EDUCA-RECREATNL SUPP	0236	5,720	5,720	0	5,720	5,720
SOFT GOODS&HOUSEKPNG	0237	551	551	0	551	551
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	1,000	1,000	0	1,000	1,000
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	96,332	96,332	0	96,332	96,332
TELECOMMUNICATIONS	0420	10,657	9,378	0	9,378	9,378
CENT. SERV./DATA SERV.	0400	10,657	9,378	0	9,378	9,378
PROFESSIONAL FEES	0901	21,509	21,509	0	21,509	21,509
CONTRACTUAL SERVICES	0900	21,509	21,509	0	21,509	21,509
EXPENDITURE TOTALS		2,632,566	2,710,101	0	2,710,101	2,710,101
MEANS OF FUNDING						
GENERAL FUND	1001	2,632,566	2,710,101	0	2,710,101	2,710,101
GENERAL FUND	G	2,632,566	2,710,101	0	2,710,101	2,710,101
TOTAL FUNDING		2,632,566	2,710,101	0	2,710,101	2,710,101
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		14	14	0	14	14
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		15	15	0	15	15
TOTAL AUTHORIZED EMPLOYEES		15	15	0	15	15

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: THIRD JUDICIAL DISTRICT	Unit Number: 0531 - 0534

EXPENSE ORGANIZATION OVERVIEW

THIRD JUDICIAL DISTRICT
Lincoln County, Sweetwater County, and Uinta County

Following are Fiscal Year caseload and revenue statistics for the Circuit Courts in the Third Judicial District

	Lincoln Circuit Court		Sweetwater - Green River Circuit Court		Sweetwater - Rock Springs Circuit Court		Uinta Circuit Court	
	2016	2017	2016	2017	2016	2017	2016	2017
Filings								
Civil	962	893	1,811	1,916	4,032	4,065	2,403	2,087
Misdemeanor	5,290	3,745	3,613	5,235	7,515	7,034	7,186	6,489
Felony Charges	101	104	371	456	239	190	158	213
Total	<u>6,353</u>	<u>4,742</u>	<u>5,795</u>	<u>7,607</u>	<u>11,786</u>	<u>11,289</u>	<u>9,747</u>	<u>8,789</u>
Money Collected								
Transmitted to County	\$293,674	\$245,555	\$241,442	\$336,206	\$587,098	\$522,224	\$506,761	\$488,257
Transmitted to State	\$251,020	\$193,695	\$223,089	\$287,299	\$402,100	\$356,681	\$321,672	\$304,478
Other Party								
Disbursements	\$193,871	\$246,749	\$505,441	\$440,019	\$1,016,315	\$943,559	\$698,846	\$555,586
TOTAL	<u>\$738,565</u>	<u>\$685,999</u>	<u>\$969,972</u>	<u>\$1,063,524</u>	<u>\$2,005,513</u>	<u>\$1,822,464</u>	<u>\$1,527,279</u>	<u>\$1,348,321</u>

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: THIRD JUDICIAL DISTRICT	Unit Number: 0531 - 0534

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for four (4) judges, 20 full-time clerks, and one (1) part-time clerk.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Kemmerer, Afton, Rock Springs, Green River and Evanston.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

Total Standard Budget Request \$4,611,598

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$4,611,598

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: THIRD JUDICIAL DISTRICT		101	0500	0531-0534	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	952,000	1,000,000	0	1,000,000	1,000,000
SALARIES CLASSIFIED	0103	1,947,424	1,865,859	0	1,865,859	1,865,859
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	807,282	787,055	0	787,055	787,055
EMPLOYER HEALTH INS BENEFITS	0196	655,958	724,372	0	724,372	724,372
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	4,362,664	4,377,286	0	4,377,286	4,377,286
EQUIPMENT REP & MNTC	0202	11,783	11,783	0	11,783	11,783
UTILITIES	0203	1,100	1,100	0	1,100	1,100
COMMUNICATION	0204	40,912	40,912	0	40,912	40,912
DUES-LICENSES-REGIST	0207	800	800	0	800	800
ADVERTISING-PROMOTION	0208	350	350	0	350	350
MISCELLANEOUS	0210	350	350	0	350	350
TRAVEL IN STATE	0221	20,034	20,034	0	20,034	20,034
TRAVEL OUT OF STATE	0222	0	0	0	0	0
PERM ASSIGNED VEHICLE	0223	9,900	9,900	0	9,900	9,900
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	74,151	74,151	0	74,151	74,151
EDUCA-RECREATNL SUPP	0236	7,553	7,553	0	7,553	7,553
SOFT GOODS&HOUSEKPNG	0237	401	401	0	401	401
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	3,703	3,703	0	3,703	3,703
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	171,037	171,037	0	171,037	171,037
TELECOMMUNICATIONS	0420	12,108	15,467	0	15,467	15,467
CENT. SERV./DATA SERV.	0400	12,108	15,467	0	15,467	15,467
PROFESSIONAL FEES	0901	47,808	47,808	0	47,808	47,808
CONTRACTUAL SERVICES	0900	47,808	47,808	0	47,808	47,808
EXPENDITURE TOTALS		4,593,617	4,611,598	0	4,611,598	4,611,598
MEANS OF FUNDING						
GENERAL FUND	1001	4,593,617	4,611,598	0	4,611,598	4,611,598
GENERAL FUND	G	4,593,617	4,611,598	0	4,611,598	4,611,598
TOTAL FUNDING		4,593,617	4,611,598	0	4,611,598	4,611,598
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		24	24	0	24	24
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		25	25	0	25	25
TOTAL AUTHORIZED EMPLOYEES		25	25	0	25	25

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FOURTH JUDICIAL DISTRICT	Unit Number: 0541 - 0542

EXPENSE ORGANIZATION OVERVIEW

FOURTH JUDICIAL DISTRICT
Sheridan County and Johnson County

Following are Fiscal Year caseload and revenue statistics for the Fourth Judicial District:

	Sheridan Circuit Court		Johnson Circuit Court	
	2016	2017	2016	2017
Filings				
Civil	2,879	3,102	968	1,006
Misdemeanor	4,821	4,351	2,664	2,325
Felony Charges	181	184	98	62
Total	<u>7,881</u>	<u>7,637</u>	<u>3,730</u>	<u>3,393</u>
Money Collected				
Transmitted to County	\$368,872	\$324,338	\$279,778	\$234,231
Transmitted to State	\$280,233	\$252,203	\$136,241	\$113,073
Other Party				
Disbursements	<u>\$660,645</u>	<u>\$697,720</u>	<u>\$175,640</u>	<u>\$187,410</u>
TOTAL	<u>\$1,309,750</u>	<u>\$1,274,261</u>	<u>\$591,659</u>	<u>\$534,714</u>

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FOURTH JUDICIAL DISTRICT	Unit Number: 0541 - 0542

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for one (1) judge, one (1) full-time magistrate (W.S. 5-9-209), seven (7) full-time clerks, and two (2) part-time clerks for the circuit courts located in Sheridan and Buffalo.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Sheridan and Buffalo.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication costs for the circuit court in Sheridan and Buffalo.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

Total Standard Budget Request \$1,908,741

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$1,908,741

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: FOURTH JUDICIAL DISTRICT		101	0500	0541-0542	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	238,000	250,000	0	250,000	250,000
SALARIES CLASSIFIED	0103	903,669	850,039	0	850,039	850,039
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	303,846	293,934	0	293,934	293,934
EMPOYER HEALTH INS BENEFITS	0196	353,682	415,542	0	415,542	415,542
PERSONAL SERVICES	0100	1,799,197	1,809,515	0	1,809,515	1,809,515
EQUIPMENT REP & MNTC	0202	5,114	5,114	0	5,114	5,114
UTILITIES	0203	0	0	0	0	0
COMMUNICATION	0204	24,698	24,698	0	24,698	24,698
DUES-LICENSES-REGIST	0207	2,629	2,629	0	2,629	2,629
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	275	275	0	275	275
TRAVEL IN STATE	0221	11,647	11,647	0	11,647	11,647
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	28,121	28,121	0	28,121	28,121
EDUCA-RECREATNL SUPP	0236	5,661	5,661	0	5,661	5,661
SOFT GOODS&HOUSEKPNG	0237	591	591	0	591	591
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
EDUCA-RECREATNL TECH	0246	0	0	0	0	0
EQUIPMENT RENTAL	0252	480	480	0	480	480
INSURANCE-BOND PREMS	0254	1,000	1,000	0	1,000	1,000
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	80,216	80,216	0	80,216	80,216
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	4,197	4,298	0	4,298	4,298
CENT. SERV./DATA SERV.	0400	4,197	4,298	0	4,298	4,298
PROFESSIONAL FEES	0901	14,712	14,712	0	14,712	14,712
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	14,712	14,712	0	14,712	14,712
EXPENDITURE TOTALS		1,898,322	1,908,741	0	1,908,741	1,908,741
MEANS OF FUNDING						
GENERAL FUND	1001	1,898,322	1,908,741	0	1,908,741	1,908,741
GENERAL FUND	G	1,898,322	1,908,741	0	1,908,741	1,908,741
TOTAL FUNDING		1,898,322	1,908,741	0	1,908,741	1,908,741
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		10	9	0	9	9
PART TIME EMPLOYEE COUNT		1	2	0	2	2
AUTHORIZED EMPLOYEES		11	11	0	11	11
TOTAL AUTHORIZED EMPLOYEES		11	11	0	11	11

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIFTH JUDICIAL DISTRICT	Unit Number: 0551 - 0554

EXPENSE ORGANIZATION OVERVIEW

FIFTH JUDICIAL DISTRICT

Park County, Big Horn County, Hot Springs County, and Washakie County

Following are Fiscal Year caseload and revenue statistics for the Circuit Courts in the Fifth Judicial District

	Park Circuit Court		Big Horn Circuit Court		Hot Springs Circuit Court		Washakie Circuit Court	
	2016	2017	2016	2017	2016	2017	2016	2017
Filings								
Civil	2,007	2,489	815	907	480	575	579	665
Misdemeanor	4,267	5,159	1,793	1,736	2,193	2,132	2,021	1,979
Felony Charges	<u>173</u>	<u>216</u>	<u>89</u>	<u>77</u>	<u>31</u>	<u>49</u>	<u>128</u>	<u>146</u>
Total	6,447	7,864	2,697	2,720	2,704	2,756	2,728	2,790
Money Collected								
Transmitted to County	\$336,828	\$356,075	\$96,772	\$92,522	\$102,483	\$116,601	\$89,579	\$74,302
Transmitted to State	\$239,714	\$303,834	\$89,508	\$98,153	\$87,774	\$95,182	\$85,239	\$89,325
Other Party Disbursements	<u>\$628,599</u>	<u>\$716,143</u>	<u>\$284,614</u>	<u>\$269,387</u>	<u>\$157,353</u>	<u>\$169,052</u>	<u>\$157,815</u>	<u>\$118,022</u>
Total	\$1,205,141	\$1,376,052	\$470,894	\$460,062	\$347,610	\$380,835	\$332,633	\$281,649

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIFTH JUDICIAL DISTRICT	Unit Number: 0551 - 0554

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for two (2) judges, two (2) full-time magistrates (W.S. 5-9-209), 11 full-time clerks, and one (1) part-time clerk.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Cody, Powell, Basin, Lovell, Thermopolis, and Worland.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

Total Standard Budget Request \$2,983,208

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$2,983,208

CE Expense Organization Budget Request

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION	UNIT	FUND		
Expense Org. Name: FIFTH JUDICIAL DISTRICT		101	0500	0551-0554	001	501
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	476,000	500,000	0	500,000	500,000
SALARIES CLASSIFIED	0103	1,176,023	1,233,184	0	1,233,184	1,233,184
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	449,051	466,188	0	466,188	466,188
EMPLOYER HEALTH INS BENEFITS	0196	509,456	612,371	0	612,371	612,371
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	2,610,530	2,811,743	0	2,811,743	2,811,743
EQUIPMENT REP & MNTC	0202	9,744	9,744	0	9,744	9,744
UTILITIES	0203	2,500	2,500	0	2,500	2,500
COMMUNICATION	0204	26,626	26,626	0	26,626	26,626
DUES-LICENSES-REGIST	0207	4,954	4,954	0	4,954	4,954
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	225	225	0	225	225
TRAVEL IN STATE	0221	26,925	26,925	0	26,925	26,925
TRAVEL OUT OF STATE	0222	0	0	0	0	0
PERM ASSIGNED VEHICLE	0223	12,120	12,120	0	12,120	12,120
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	39,820	39,820	0	39,820	39,820
EDUCA-RECREATNL SUPP	0236	5,847	5,847	0	5,847	5,847
SOFT GOODS&HOUSEKPNG	0237	675	675	0	675	675
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	2,000	2,000	0	2,000	2,000
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	131,436	131,436	0	131,436	131,436
TELECOMMUNICATIONS	0420	14,776	10,157	0	10,157	10,157
CENT. SERV./DATA SERV.	0400	14,776	10,157	0	10,157	10,157
PROFESSIONAL FEES	0901	29,872	29,872	0	29,872	29,872
CONTRACTUAL SERVICES	0900	29,872	29,872	0	29,872	29,872
EXPENDITURE TOTALS		2,786,614	2,983,208	0	2,983,208	2,983,208
MEANS OF FUNDING						
GENERAL FUND	1001	2,786,614	2,983,208	0	2,983,208	2,983,208
GENERAL FUND	G	2,786,614	2,983,208	0	2,983,208	2,983,208
TOTAL FUNDING		2,786,614	2,983,208	0	2,983,208	2,983,208
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		14	15	0	15	15
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		15	16	0	16	16
TOTAL AUTHORIZED EMPLOYEES		15	16	0	16	16

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SIXTH JUDICIAL DISTRICT	Unit Number: 0561 - 0563

EXPENSE ORGANIZATION OVERVIEW

SIXTH JUDICIAL DISTRICT
Campbell County, Crook County, and Weston County

Following are Fiscal Year caseload and revenue statistics for the Circuit Courts in the Sixth Judicial District

	Campbell Circuit Court		Crook Circuit Court		Weston Circuit Court	
	2016	2017	2016	2017	2016	2017
Filings						
Civil	6,478	6,343	339	348	491	451
Misdemeanor	8,274	7,267	2,697	2,414	2,390	1,808
Felony Charges	<u>603</u>	<u>590</u>	<u>83</u>	<u>100</u>	<u>49</u>	<u>46</u>
Total	15,355	14,200	3,119	2,862	2,930	2,305
Money Collected						
Transmitted to County	\$761,876	\$650,307	\$199,897	\$204,628	\$160,540	\$126,633
Transmitted to State	\$578,940	\$552,707	\$118,648	\$120,724	\$118,867	\$95,808
Other Party						
Disbursements	<u>\$1,995,581</u>	<u>\$1,798,562</u>	<u>\$155,949</u>	<u>\$112,508</u>	<u>\$159,219</u>	<u>\$153,110</u>
Total	\$3,336,397	\$3,001,576	\$474,494	\$437,860	\$438,626	\$375,551

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SIXTH JUDICIAL DISTRICT	Unit Number: 0561 - 0563

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for three (3) judges, one (1) magistrate, 13 full-time clerks, and one (1) part-time clerk.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Gillette, Sundance and Newcastle.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

Total Standard Budget Request \$3,382,901

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$3,382,901

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	501
Expense Org. Name: SIXTH JUDICIAL DISTRICT		101	0500	0561-0563	001	
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	714,000	750,000	0	750,000	750,000
SALARIES CLASSIFIED	0103	1,419,731	1,263,662	0	1,263,662	1,263,662
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	585,466	553,066	0	553,066	553,066
EMPLOYER HEALTH INS BENEFITS	0196	531,891	627,089	0	627,089	627,089
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	3,251,088	3,193,817	0	3,193,817	3,193,817
EQUIPMENT REP & MNTC	0202	7,421	7,421	0	7,421	7,421
UTILITIES	0203	7,800	7,800	0	7,800	7,800
COMMUNICATION	0204	20,609	20,609	0	20,609	20,609
DUES-LICENSES-REGIST	0207	4,745	4,745	0	4,745	4,745
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	394	394	0	394	394
TRAVEL IN STATE	0221	11,365	11,365	0	11,365	11,365
PERMANENTLY ASSIGNED VEHICLES	0223	13,296	13,296	0	13,296	13,296
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	61,613	61,613	0	61,613	61,613
EDUCA-RECREATNL SUPP	0236	11,633	11,633	0	11,633	11,633
SOFT GOODS&HOUSEKPNG	0237	1,418	1,418	0	1,418	1,418
TRANSPORTATION - PASSENGER CAR	0243	24,000	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	2,900	2,900	0	2,900	2,900
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	167,194	143,194	0	143,194	143,194
TELECOMMUNICATIONS	0420	5,345	5,434	0	5,434	5,434
CENT. SERV./DATA SERV.	0400	5,345	5,434	0	5,434	5,434
PROFESSIONAL FEES	0901	40,456	40,456	0	40,456	40,456
CONTRACTUAL SERVICES	0900	40,456	40,456	0	40,456	40,456
EXPENDITURE TOTALS		3,464,083	3,382,901	0	3,382,901	3,382,901
MEANS OF FUNDING						
GENERAL FUND	1001	3,464,083	3,382,901	0	3,382,901	3,382,901
GENERAL FUND	G	3,464,083	3,382,901	0	3,382,901	3,382,901
TOTAL FUNDING		3,464,083	3,382,901	0	3,382,901	3,382,901
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		18	17	0	17	17
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		19	18	0	18	18
TOTAL AUTHORIZED EMPLOYEES		19	18	0	18	18

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SEVENTH JUDICIAL DISTRICT	Unit Number: 0571

EXPENSE ORGANIZATION OVERVIEW

SEVENTH JUDICIAL DISTRICT
Natrona County

Following are Fiscal Year caseload and revenue statistics for the Seventh Judicial District:

		Natrona County Circuit Court	
		2016	2017
Filings			
	Civil	13,054	13,632
	Misdemeanor	8,645	6,804
	Felony Charges	865	935
	Total	<u>22,564</u>	<u>21,371</u>
Money Collected			
	Transmitted to County	\$690,514	\$650,209
	Transmitted to State	\$632,444	\$688,209
	Other Party		
	Disbursements	<u>\$3,326,660</u>	<u>\$3,045,017</u>
	TOTAL	<u>\$4,649,618</u>	<u>\$4,383,435</u>

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SEVENTH JUDICIAL DISTRICT	Unit Number: 0571

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide salaries and benefits for three (3) judges and 17 full-time clerks.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Natrona County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

Total Standard Budget Request \$3,691,103

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$3,691,103

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	501
Expense Org. Name: SEVENTH JUDICIAL DISTRICT		101	0500	0571	001	
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	714,000	750,000	0	750,000	750,000
SALARIES CLASSIFIED	0103	1,515,096	1,530,245	0	1,530,245	1,530,245
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	608,823	626,115	0	626,115	626,115
EMPLOYER HEALTH INS BENEFITS	0196	617,610	654,456	0	654,456	654,456
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	3,455,529	3,560,816	0	3,560,816	3,560,816
EQUIPMENT REP & MNTC	0202	3,736	3,736	0	3,736	3,736
UTILITIES	0203	7,500	7,500	0	7,500	7,500
COMMUNICATION	0204	22,657	22,657	0	22,657	22,657
DUES-LICENSES-REGIST	0207	5,300	5,300	0	5,300	5,300
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	200	200	0	200	200
TRAVEL IN STATE	0221	9,000	9,000	0	9,000	9,000
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	42,804	42,804	0	42,804	42,804
EDUCA-RECREATNL SUPP	0236	7,320	7,320	0	7,320	7,320
SOFT GOODS&HOUSEKPNG	0237	494	494	0	494	494
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	500	500	0	500	500
INSURANCE-BOND PREMS	0254	0	0	0	0	0
SUPPORTIVE SERVICES	0200	99,511	99,511	0	99,511	99,511
TELECOMMUNICATIONS	0420	2,619	2,715	0	2,715	2,715
CENT. SERV./DATA SERV.	0400	2,619	2,715	0	2,715	2,715
PROFESSIONAL FEES	0901	28,061	28,061	0	28,061	28,061
CONTRACTUAL SERVICES	0900	28,061	28,061	0	28,061	28,061
EXPENDITURE TOTALS		3,585,720	3,691,103	0	3,691,103	3,691,103
MEANS OF FUNDING						
GENERAL FUND	1001	3,585,720	3,691,103	0	3,691,103	3,691,103
GENERAL FUND	G	3,585,720	3,691,103	0	3,691,103	3,691,103
TOTAL FUNDING		3,585,720	3,691,103	0	3,691,103	3,691,103
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		20	20	0	20	20
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		20	20	0	20	20
TOTAL AUTHORIZED EMPLOYEES		20	20	0	20	20

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: EIGHTH JUDICIAL DISTRICT	Unit Number: 0581 - 0584

EXPENSE ORGANIZATION OVERVIEW

EIGHTH JUDICIAL DISTRICT
Converse County, Goshen County, Niobrara County, and Platte County

Following are Fiscal Year caseload and revenue statistics for the Circuit Courts in the Eighth Judicial District

	Converse Circuit Court		Goshen Circuit Court		Niobrara Circuit Court		Platte Circuit Court	
	2016	2017	2016	2017	2016	2017	2016	2017
Filings								
Civil	1,392	1,397	982	1,085	157	154	680	692
Misdemeanor	3,213	3,387	3,538	2,720	2,199	1,362	4,091	3,559
Felony Charges	196	238	55	108	54	24	134	126
Total	<u>4,801</u>	<u>5,022</u>	<u>4,575</u>	<u>3,913</u>	<u>2,410</u>	<u>1,540</u>	<u>4,905</u>	<u>4,377</u>
Money Collected								
Transmitted to County	\$211,053	\$217,622	\$242,308	\$218,390	\$139,156	\$79,464	\$375,107	\$389,865
Transmitted to State	\$170,755	\$179,030	\$189,771	\$170,636	\$104,291	\$67,845	\$204,973	\$208,185
Other Party								
Disbursements	<u>\$410,025</u>	<u>\$490,929</u>	<u>\$321,926</u>	<u>\$290,740</u>	<u>\$36,608</u>	<u>\$27,749</u>	<u>\$182,609</u>	<u>\$204,377</u>
TOTAL	<u>\$791,833</u>	<u>\$887,581</u>	<u>\$754,005</u>	<u>\$679,766</u>	<u>\$280,055</u>	<u>\$175,058</u>	<u>\$762,689</u>	<u>\$802,427</u>

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: EIGHTH JUDICIAL DISTRICT	Unit Number: 0581 - 0584

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for two (2) judges, two (2) full-time magistrates, 11 full-time clerks, and one (1) part-time clerk.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Douglas, Torrington, Lusk, and Wheatland.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters, if one is needed.

Total Standard Budget Request \$2,845,860

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$2,845,860

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	501
Expense Org. Name: EIGHTH JUDICIAL DISTRICT		101	0500	0581-0584	001	
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	476,000	500,000	0	500,000	500,000
SALARIES CLASSIFIED	0103	1,225,329	1,214,899	0	1,214,899	1,214,899
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	462,318	461,356	0	461,356	461,356
EMPLOYER HEALTH INS BENEFITS	0196	410,189	497,997	0	497,997	497,997
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	2,573,836	2,674,252	0	2,674,252	2,674,252
EQUIPMENT REP & MNTC	0202	4,637	4,637	0	4,637	4,637
UTILITIES	0203	7,500	7,500	0	7,500	7,500
COMMUNICATION	0204	36,438	36,438	0	36,438	36,438
DUES-LICENSES-REGIST	0207	6,258	6,258	0	6,258	6,258
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	338	338	0	338	338
TRAVEL IN STATE	0221	20,066	20,066	0	20,066	20,066
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	34,645	34,645	0	34,645	34,645
EDUCA-RECREATNL SUPP	0236	6,934	6,934	0	6,934	6,934
SOFT GOODS&HOUSEKPNG	0237	750	750	0	750	750
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0
EQUIPMENT RENTAL	0252	1,593	1,593	0	1,593	1,593
INSURANCE-BOND PREMS	0254	0	0	0	0	0
SUPPORTIVE SERVICES	0200	119,159	119,159	0	119,159	119,159
TELECOMMUNICATIONS	0420	14,505	14,644	0	14,644	14,644
CENT. SERV./DATA SERV.	0400	14,505	14,644	0	14,644	14,644
PROFESSIONAL FEES	0901	37,805	37,805	0	37,805	37,805
CONTRACTUAL SERVICES	0900	37,805	37,805	0	37,805	37,805
EXPENDITURE TOTALS		2,745,305	2,845,860	0	2,845,860	2,845,860
MEANS OF FUNDING						
GENERAL FUND	1001	2,745,305	2,845,860	0	2,845,860	2,845,860
GENERAL FUND	G	2,745,305	2,845,860	0	2,845,860	2,845,860
TOTAL FUNDING		2,745,305	2,845,860	0	2,845,860	2,845,860
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		15	15	0	15	15
PART TIME EMPLOYEE COUNT		1	1	0	1	1
AUTHORIZED EMPLOYEES		16	16	0	16	16
TOTAL AUTHORIZED EMPLOYEES		16	16	0	16	16

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: NINTH JUDICIAL DISTRICT	Unit Number: 0591-0594

EXPENSE ORGANIZATION OVERVIEW

NINTH JUDICIAL DISTRICT
Fremont County, Sublette County, and Teton County

Following are Fiscal Year caseload and revenue statistics for the Ninth Judicial District:

	Fremont-Lander Circuit Court		Fremont-Riverton Circuit Court		Sublette County Circuit Court		Teton County Circuit Court	
	2016	2017	2016	2017	2016	2017	2016	2017
Filings								
Civil	1,141	1,008	1,426	1,554	542	493	498	394
Misdemeanor	1,963	2,033	4,908	4,415	4,682	4,248	3,616	4,671
Felony Charges	94	101	163	120	110	161	78	127
Total	<u>3,198</u>	<u>3,142</u>	<u>6,497</u>	<u>6,089</u>	<u>5,334</u>	<u>4,902</u>	<u>4,192</u>	<u>5,192</u>
Money Collected								
Transmitted to County	\$92,426	\$97,980	\$236,262	\$236,333	\$314,906	\$279,984	\$304,512	\$365,902
Transmitted to State	\$106,880	\$98,071	\$212,470	\$205,279	\$231,289	\$196,380	\$195,487	\$225,177
Other Party Disbursements	\$309,062	\$262,921	\$278,613	\$244,336	\$174,559	\$147,655	\$142,521	\$138,682
Total	<u>\$508,368</u>	<u>\$458,972</u>	<u>\$727,345</u>	<u>\$685,948</u>	<u>\$720,754</u>	<u>\$624,019</u>	<u>\$642,520</u>	<u>\$729,761</u>

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: NINTH JUDICIAL DISTRICT	Unit Number: 0591-0594

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide salary and benefits for four (4) judges and 15 full-time clerks.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Lander, Riverton, Pinedale, and Jackson.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters.

Total Standard Budget Request \$3,961,881

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$3,961,881

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: CIRCUIT COURTS		AGY	AORG	EORG	FUND	
Expense Org. Name: NINTH JUDICIAL DISTRICT		101	0500	0591-0594	001	501
1		2	3	4	5	6
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES						
SALARIES SET BY LAW	0101	952,000	1,000,000	0	1,000,000	1,000,000
SALARIES CLASSIFIED	0103	1,443,781	1,388,568	0	1,388,568	1,388,568
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	737,443	783,091	0	783,091	783,091
EMPOYER HEALTH INS BENEFITS	0196	590,413	575,506	0	575,506	575,506
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0
PERSONAL SERVICES	0100	3,723,637	3,747,165	0	3,747,165	3,747,165
EQUIPMENT REP & MNTC	0202	10,608	10,608	0	10,608	10,608
UTILITIES	0203	8,500	8,500	0	8,500	8,500
COMMUNICATION	0204	36,212	36,212	0	36,212	36,212
DUES-LICENSES-REGIST	0207	5,229	5,229	0	5,229	5,229
ADVERTISING-PROMOTION	0208	0	0	0	0	0
MISCELLANEOUS	0210	294	294	0	294	294
TRAVEL IN STATE	0221	30,156	30,156	0	30,156	30,156
TRAVEL OUT OF STATE	0222	0	0	0	0	0
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	49,602	49,602	0	49,602	49,602
EDUCA-RECREATNL SUPP	0236	11,717	11,717	0	11,717	11,717
SOFT GOODS&HOUSEKPNG	0237	629	629	0	629	629
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
INSURANCE-BOND PREMS	0254	2,700	2,700	0	2,700	2,700
PAYMENTS	0255	0	0	0	0	0
SUPPORTIVE SERVICES	0200	155,647	155,647	0	155,647	155,647
TELECOMMUNICATIONS	0420	10,086	7,533	0	7,533	7,533
CENT. SERV./DATA SERV.	0400	10,086	7,533	0	7,533	7,533
PROFESSIONAL FEES	0901	51,536	51,536	0	51,536	51,536
CONTRACTUAL SERVICES	0900	51,536	51,536	0	51,536	51,536
EXPENDITURE TOTALS		3,940,906	3,961,881	0	3,961,881	3,961,881
MEANS OF FUNDING						
GENERAL FUND	1001	3,940,906	3,961,881	0	3,961,881	3,961,881
GENERAL FUND	G	3,940,906	3,961,881	0	3,961,881	3,961,881
TOTAL FUNDING		3,940,906	3,961,881	0	3,961,881	3,961,881
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		19	19	0	19	19
PART TIME EMPLOYEE COUNT		1	0	0	0	0
AUTHORIZED EMPLOYEES		20	19	0	19	19
TOTAL AUTHORIZED EMPLOYEES		20	19	0	19	19

Expense Organization Budget Request

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: COURT TECHNOLOGY		Agency Number: 101				
1	2	3	4	5	6	
Description	Code	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
COURT TECHNOLOGY	0601-001-601	5,038,721	2,349,714	0	2,349,714	2,349,714
JUDICIAL SYSTEMS AUTOMATION	0610-424-424	4,725,175	4,659,782	5,470,000	10,129,782	10,129,782
TOTAL BY EXPENSE ORGS		9,763,896	7,009,496	5,470,000	12,479,496	12,479,496
PERSONAL SERVICES	0100	3,011,242	2,995,849	0	2,995,849	2,995,849
SUPPORTIVE SERVICES	0200	6,215,994	3,686,144	3,670,000	7,356,144	7,356,144
CENT.SERV./DATA SERV.	0400	25,767	41,610	0	41,610	41,610
GRANTS	0600	0	0	0	0	0
CONTRACTUAL SERVICES	0900	510,893	285,893	1,800,000	2,085,893	2,085,893
TOTAL BY OBJECT SERIES		9,763,896	7,009,496	5,470,000	12,479,496	12,479,496
GENERAL FUND	G	5,038,721	2,349,714	0	2,349,714	2,349,714
SPECIAL REVENUE	R	4,725,175	4,659,782	5,470,000	10,129,782	10,129,782
FEDERAL FUNDS	X	0	0	0	0	0
TOTAL BY FUNDS		9,763,896	7,009,496	5,470,000	12,479,496	12,479,496
FULL TIME EMPLOYEE COUNT		13	13	0	13	13
PART TIME EMPLOYEE COUNT		0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		13	13	0	13	13

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Court Technology	Unit Number: 0601

EXPENSE ORGANIZATION OVERVIEW

The Wyoming Supreme Court, district courts, and circuit courts are continuing a multi-year master plan to implement statewide electronic management of judicial cases and workload. The ultimate goal of this plan is to utilize current and future technology to facilitate accessibility, efficiency, effectiveness, and reliability in all court business. The Supreme Court fully comprehends the significant effects of continued depressed revenue this biennium. The expenses associated with automating court functions, however, are critical to the core mission of the Judiciary. Electronic automation requires the compilation of data in centralized repositories with the technology to share information in a streamlined and uniform fashion. The data must be managed and maintained to ensure confidentiality, security, and accurate distribution to agencies, judicial partners, and the public. The automation process also involves continuous enhancement and refinement of the electronic data collected. With the support of the legislature, the Judicial Branch has made substantial progress in achieving statewide court automation. The highest priorities of this division are critical technology costs and staffing. Completing court automation, including electronic case filing and expanded electronic ticketing, will decrease manual entries, staff time, duplication of effort, and staff costs, which will directly benefit all court users.

STANDARD BUDGET REQUEST NARRATIVE

200 Series – Supportive Services: The 200 series funds are used to provide technology services to the Supreme Court, Circuit Courts, District Court Clerks and Judges in Wyoming.

400 Series – Central Services: Funds in the 400 series are used to pay State Telecommunications for monthly access charges, resource services, and programming charges.

900 Series – Contractual Services: Funds in this category are used to pay for professional instruction in the application and use of the specialized court automation systems, and to pay for consultant services related to software revisions upgrading the current court automation system.

Total Standard Budget Request \$2,349,714

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$2,349,714

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: COURT TECHNOLOGY		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: COURT TECHNOLOGY		101	0600	0601	001	601
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	0	0	0	0	0
SALARIES OTHER	0104	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	0	0	0	0	0
PERSONAL SERVICES	0100	0	0	0	0	0
REAL PROPERTY REP & MT	0201	0	0	0	0	0
EQUIPMENT REP & MNTC	0202	5,000	5,000	0	5,000	5,000
UTILITIES	0203	95,000	95,000	0	95,000	95,000
COMMUNICATION	0204	73,625	73,625	0	73,625	73,625
DUES-LICENSES-REGIST	0207	27,840	27,840	0	27,840	27,840
ADVERTISING/PROMO	0208	0	0	0	0	0
DATA PROCESSING	0209	0	0	0	0	0
TRAVEL IN STATE	0221	21,000	21,000	0	21,000	21,000
TRAVEL OUT OF STATE	0222	0	0	0	0	0
PERMANENT ASSIGNED VEHICLE	0223	28,640	28,640	0	28,640	28,640
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	93,000	93,000	0	93,000	93,000
EDUCA-RECREATNL SUPP	0236	0	0	0	0	0
OTH REPAIR-MAINT SUP	0239	3,191	3,191	0	3,191	3,191
INTANGIBLE ASSETS	0240	1,155,000	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	1,374,850	0	0	0	0
EDUCA-RECREATNL TECH	0246	0	0	0	0	0
EQUIPMENT RENTAL	0252	26,363	26,363	0	26,363	26,363
INSURANCE-BOND PREMIUMS	0254	0	0	0	0	0
CENT-SER-OFF-MCH-REP	0291	42,480	42,480	0	42,480	42,480
MAINTENANCE EXTERNAL	0292	1,876,965	1,876,965	0	1,876,965	1,876,965
SUPPORTIVE SERVICES	0200	4,822,954	2,293,104	0	2,293,104	2,293,104
CENTRAL-SER DATA-SER	0410	0	0	0	0	0
TELECOMMUNICATIONS	0420	25,767	41,610	0	41,610	41,610
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	25,767	41,610	0	41,610	41,610
GRANTS	0626	0	0	0	0	0
GRANTS & AID PAYMENT	0600	0	0	0	0	0
PROFESSIONAL FEES	0901	190,000	15,000	0	15,000	15,000
CONSULTING SERVICES	0902	0	0	0	0	0
SPECIAL PROJ & SVCS	0903	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	190,000	15,000	0	15,000	15,000
EXPENDITURE TOTALS		5,038,721	2,349,714	0	2,349,714	2,349,714

Expense Organization Budget Request

MEANS OF FUNDING						
GENERAL FUND	1001	5,038,721	2,349,714	0	2,349,714	2,349,714
GENERAL FUND	G	5,038,721	2,349,714	0	2,349,714	2,349,714
TOTAL FUNDING		5,038,721	2,349,714	0	2,349,714	2,349,714
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		0	0	0	0	0
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0	0

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Judicial Systems Automation	Unit Number: 0610

INTRODUCTION

The Judicial Systems Automation (JSA) account is a special revenue fund which was created by the legislature in 2000. The JSA is a critical funding source for the ongoing operations of statewide electronic services and courtroom technology that support all state courts and 11 municipal courts. This includes procurement and support of data collection, management, aggregation, and distribution systems, as well as technologies that enhance or streamline court processes such as video appearances, electronic payments and public access. Data from these services is increasingly used for statistical reporting, investigative functions, and public safety. Together, these services comprise a key electronic cornerstone of a robust Wyoming justice information framework that broadly facilitates electronic communication between courts, judicial partners and other branches of government. Examples include the complete automation and handoff of court disposition data to the DOT Driver Services' Division for driver history database, and the Division of Criminal Investigation to populate WyCJIS with criminal offender information maintained by the courts. Funds will also be used to make standardization of courtroom technology statewide, a reality. JSA account funding is expected to be an ongoing source of funding for the statewide judicial automation system and courtroom technology.

STANDARD BUDGET REQUEST

100 Series – Personal Services: Funds in the 100 series are used to provide salaries and benefits for eleven (13) technology employees.

200 Series – Supportive Services: The 200 series funds are used to provide technology services to courts throughout the state of Wyoming. The Supreme Court, circuit courts, district courts and several municipal courts rely on the technical services of this office to maintain daily operations.

900 Series – Contractual Services: Funds in this category are used for professional services related to the design, development, deployment, and enhancement of Wyoming's judicial systems.

Total Standard Budget Request \$4,659,782

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Judicial Systems Automation	Unit Number: 0610

EXCEPTION BUDGET REQUEST

During the 2017 legislative session, the JSA fee was increased from \$10 to \$25, effective July 1st, 2017. The increased fees are now flowing into the Judicial Systems Automation account. In order to utilize the new additional revenue, the Court is requesting an increase in spending authority encompassed in the following three (3) exception requests:

Courtroom Technology (Priority # 1)

One of the core reasons behind the increase in the fee was to provide a permanent funding source for courtroom technology. Through an audit conducted in 2016, the Branch was made aware of many issues surrounding the installation and upkeep of technology systems in courtrooms. The key issues found were inconsistent implementation, a lack of a dedicated funding source, and a lack of clear delineation lines of responsibilities of the counties and the State. With the funding source now in place, we can now implement courtroom technology in a consistent manner. Rollout and on-going maintenance will be done in a staged manner over several biennia. The order of the rollout to state courtrooms is principally based on the current rating of the courtroom’s technology, with those being rated lowest receiving upgrades first. Additionally, courthouses that are currently being remodeled or rebuilt are also prioritized. The nature of these expenditures require that they are one-time requests; however, we would expect to have similar requests each biennium as the statewide upgrades are implemented. **OF THIS AMOUNT, \$3,600,000 IS A ONE-TIME REQUEST.**

0242	Data Processing/Computer Equipment (Special Revenue)	\$1,800,000
0292	External Maintenance Contracts (Special Revenue)	\$ 200,000
0903	Professional Fees (Special Revenue)	<u>\$1,800,000</u>
		<u>\$3,800,000</u>

District Court/Circuit Court Case Management Systems/E-Filing (Priority # 2)

Next year the Branch will begin implementation of the FullCourt Enterprise system throughout the state. Large statewide implementations come with large on-going maintenance and support costs to keep the systems functional. On-going support and maintenance includes, but is not limited to, product version upgrades, corrections and/or replacements for software errors, remote diagnostics and access to technical support.

0292	External Maintenance Contracts (Special Revenue)	\$1,170,000
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Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				APPR UNIT
Approp. Org. Name: COURT TECHNOLOGY		AGY	DIVISION	UNIT	FUND	
Expense Org. Name: JUDICIAL SYSTEMS AUTOMATION		101	0600	0610	424	424
1	2	3	4	5	6	
	Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court's Recommendation	
Description	Code					
EXPENDITURES						
SALARIES CLASSIFIED	0103	2,083,491	2,057,127	0	2,057,127	2,057,127
EMPLOYER PD BENEFITS	0105	500,110	516,956	0	516,956	516,956
EMPLOYER HEALTH INS BENEFITS	0196	427,641	421,766	0	421,766	421,766
PERSONAL SERVICES	0100	3,011,242	2,995,849	0	2,995,849	2,995,849
REAL PROPERTY REP & MT	0201	6,500	6,500	0	6,500	6,500
EQUIPMENT REP & MT	0202	5,000	5,000	0	5,000	5,000
UTILITIES	0203	192,000	192,000	0	192,000	192,000
COMMUNICATION	0204	128,480	128,480	0	128,480	128,480
DUES-LICENSES-REGIST	0207	5,000	5,000	0	5,000	5,000
TRAVEL IN STATE	0221	25,000	25,000	0	25,000	25,000
TRAVEL OUT OF STATE	0222	7,000	7,000	0	7,000	7,000
SUPPLIES	0230	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	52,000	52,000	0	52,000	52,000
EDUCA-RECREATNL SUPP	0236	6,500	6,500	0	6,500	6,500
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0
INTANGIBLE ASSETS	0240	0	0	100,000	100,000	100,000
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	2,200,000	2,200,000	2,200,000
EDUCATION-RECRE-TECH	0246	0	0	0	0	0
REAL PROPERTY RENTAL	0251	86,400	86,400	0	86,400	86,400
EQUIPMENT RENTAL	0252	25,500	25,500	0	25,500	25,500
EXTERNAL MNT. CONTRACTS	0292	853,660	853,660	1,370,000	2,223,660	2,223,660
SUPPORTIVE SERVICES	0200	1,393,040	1,393,040	3,670,000	5,063,040	5,063,040
PROFESSIONAL FEES	0901	315,228	265,228	0	265,228	265,228
SPECIAL-ONE-TIME PROJECTS	0903	0	0	1,800,000	1,800,000	1,800,000
CONTRACTUAL TRAVEL	0905	5,665	5,665	0	5,665	5,665
CONTRACTUAL SERVICES	0900	320,893	270,893	1,800,000	2,070,893	2,070,893
EXPENDITURE TOTALS		4,725,175	4,659,782	5,470,000	10,129,782	10,129,782
MEANS OF FUNDING						
JUDICIAL SYSTEMS AUTOMATION	5710	4,725,175	4,659,782	5,470,000	10,129,782	10,129,782
SPECIAL REVENUE	R	4,725,175	4,659,782	5,470,000	10,129,782	10,129,782
TOTAL FUNDING		4,725,175	4,659,782	5,470,000	10,129,782	10,129,782
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		13	13	0	13	13
PART TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		13	13	0	13	13
TOTAL AUTHORIZED EMPLOYEES		13	13	0	13	13

Expense Organization Budget Request

2019-2020 Biennium

1		2	3	4	5	6
Description		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Agency Name: SUPREME COURT Approp. Org. Name: JUDICIAL RETIREMENT		Agency Number: 101 Division Number: 0700				
JUDICIAL RETIREMENT	0701-001-701	2,163,196	1,963,193	0	1,963,193	1,963,193
TOTAL BY EXPENSE ORGS		2,163,196	1,963,193	0	1,963,193	1,963,193
PERSONAL SERVICES	0100	2,163,196	1,963,193	0	1,963,193	1,963,193
SUPPORTIVE SERVICES	0200	0	0	0	0	0
CENT.SERV./DATA SERV.	0400	0	0	0	0	0
GRANTS & AID PAYMENT	0600	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0
TOTAL BY OBJECT SERIES		2,163,196	1,963,193	0	1,963,193	1,963,193
GENERAL FUND	G	2,163,196	1,963,193	0	1,963,193	1,963,193
SPECIAL REVENUE	R	0	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0	0
TOTAL BY FUNDS		2,163,196	1,963,193	0	1,963,193	1,963,193
FULL TIME EMPLOYEE COUNT		0	0	0	0	0
PART TIME EMPLOYEE COUNT		19	17	0	17	17
TOTAL AUTHORIZED EMPLOYEES		19	17	0	17	17

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Retirement	Division Number: 0700
Expense Org. Name: Judicial Retirement	Unit Number: 0701

EXPENSE ORGANIZATION OVERVIEW

Retirement for Supreme Court Justices and District Court Judges who were appointed prior to July 1, 1998 is provided for by W.S. 5-1-106. This statute indicates the judges will receive a maximum lifetime annual pension of fifty percent (50%) of the salary currently authorized by law for judges of the court from which they retired. Judges who were appointed after July 1, 1998 are entitled to benefits through the Judicial Retirement Plan, which is part of the Wyoming Retirement System.

JUDICIAL RETIREMENT

0101 Salaries – Set by Law: \$1,913,193 of the Standard Budget amount is to cover the judicial retirement benefit for two (2) retired Supreme Court justices, 10 district court judges, and five (5) spouses. The Judicial Retirement program was established as part of the Supreme Court’s budget in 1993. Prior to that time, benefits for retired Supreme Court Justices were included in the Supreme Court’s budget and benefits for retired district court judges were included with the budget for the court where the judge had been active. During the 2017-2018 biennium, two judges receiving benefits under this plan passed away.

Fifty thousand dollars (\$50,000) is a shared pot of money to cover the cost incurred when the Supreme Court, a District Court, or a Circuit Court uses a retired judge to provide judicial services in their court and does not have sufficient funds in their budget.

Total Standard Budget Request \$1,963,193

NO EXCEPTION BUDGET REQUEST

Total Program Request \$1,963,193

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: JUDICIAL RETIREMENT		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: JUDICIAL RETIREMENT		101	0700	0701	001	701
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	2,113,196	1,913,193	0	1,913,193	1,913,193
SALARIES CLASSIFIED	0103	50,000	50,000	0	50,000	50,000
EMPLOYER PD BENEFITS	0105	0	0	0	0	0
PERSONAL SERVICES	0100	2,163,196	1,963,193	0	1,963,193	1,963,193
TRAVEL IN STATE	0221	0	0	0	0	0
SUPPORTIVE SERVICES	0200	0	0	0	0	0
EXPENDITURE TOTALS		2,163,196	1,963,193	0	1,963,193	1,963,193
MEANS OF FUNDING						
GENERAL FUND	1001	2,163,196	1,963,193	0	1,963,193	1,963,193
GENERAL FUND	G	2,163,196	1,963,193	0	1,963,193	1,963,193
TOTAL FUNDING		2,163,196	1,963,193	0	1,963,193	1,963,193
AUTHORIZED EMPLOYEES						
PART TIME EMPLOYEE COUNT		19	17	0	17	17
AUTHORIZED EMPLOYEES		19	17	0	17	17
TOTAL AUTHORIZED EMPLOYEES		19	17	0	17	17

C - Appropriation Organization Summary

1		2	3	4	5	6
Description		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
JUDICIAL POLICY & ADMINISTRATION 0901-001-901		655,424	655,424	0	655,424	655,424
TOTAL BY EXPENSE ORGS		655,424	655,424	0	655,424	655,424
PERSONAL SERVICES	0100	150,000	150,000	0	150,000	150,000
SUPPORTIVE SERVICES	0200	246,341	246,341	0	246,341	246,341
CENT.SERV./DATA SERV.	0400	0	0	0	0	0
CONTRACTUAL SERVICES	0900	259,083	259,083	0	259,083	259,083
TOTAL BY OBJECT SERIES		655,424	655,424	0	655,424	655,424
GENERAL FUND	G	655,424	655,424	0	655,424	655,424
SPECIAL REVENUE	R	0	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0	0
TOTAL BY FUNDS		655,424	655,424	0	655,424	655,424
FULL TIME EMPLOYEE COUNT		0	0	0	0	0
PART TIME EMPLOYEE COUNT		0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0	0

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Board of Judicial Policy & Administration	Division Number: 0900
Expense Org. Name: Board of Judicial Policy & Administration	Unit Number: 0901

EXPENSE ORGANIZATION OVERVIEW

JUDICIAL POLICY & ADMINISTRATION

This program was created within the Supreme Court’s budget for the Board of Judicial Policy and Administration. The Board’s budget includes items that have application to the entire Judicial Branch across multiple divisions within the judiciary.

STANDARD BUDGET REQUEST

100 Series – Personal Services: Funds in the 100 series cover the unfunded liability for annual leave and sick leave buy-outs for long term employees who retire or terminate their employment within the judicial branch. Because of the fiscal impact on a court budget when an employee retires, the buy-out can require the position to be vacant for several months. In the district courts or smaller circuit courts, this is not a practical solution. These funds are only used as a contingency when sufficient funds are not available in a court’s individual budgets. Funds not used for the specific purpose of leave buy-outs revert to the general fund.

200 Series – Supportive Services: Funds in the 200 series provide Westlaw access for the Supreme, District, and Circuit Courts. The 23 District Court Judges, district court law clerks, and 24 Circuit Court Judges use Westlaw daily. Westlaw provides its users speed, currency, (e.g. the text of most opinions from U.S. jurisdictions are available online within hours of release) and an ability to manipulate data that is not available in print resources. In 2007, the Attorney General determined that if a membership to the Wyoming State Bar was required of attorneys to obtain employment with the State of Wyoming, then the dues for that membership may be paid by the State. The Wyoming Sate Bar gives honorary memberships to judges; however, funds are budgeted to cover the membership of approximately 37 other attorneys employed by the branch. Funds in the 200 series are also used to provide travel reimbursement for members of the Board of Judicial Policy and Administration and the Wyoming Court Security Commission.

900 Series – Contractual Services: The majority of funds in this series cover the cost of hourly magistrates providing judicial services to drug courts established within the State. In some counties where the judge is not able to provide judicial services to the drug court, an hourly magistrate is hired. Funds in the 900 Series are also available to law enforcement to cover the additional expense of court security in high profile cases, as well as other critical court security needs. Lastly, funds in this series are used to facilitate continuing judicial education for the five justices, 47 judges, and six full-time magistrates.

Total Standard Budget Request \$655,424

NO EXCEPTION BUDGET REQUEST

Total Program Budget Request \$655,424

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code				
Approp. Org. Name: BOARD OF JUD POLICY & ADMIN		AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: BOARD OF JUD POLICY & ADMIN		101	0900	0901	001	901
1		2	3	4	5	6
		Base Budget	Standard Budget	Exception Request	Total Agency Request	Supreme Court Recommendation
Description	Code					
EXPENDITURES						
SALARIES SET BY LAW	0101	0	0	0	0	0
SALARIES CLASSIFIED	0103	150,000	150,000	0	150,000	150,000
EMPLOYER PD BENEFITS	0105	0	0	0	0	0
STATE RETIREE HEALTH INSURANCE	0197	0	0	0	0	0
PERSONAL SERVICES	0100	150,000	150,000	0	150,000	150,000
UTILITIES	0203	3,500	500	0	500	500
COMMUNICATION	0204	500	500	0	500	500
DUES-LICENSES-REGISTRATION	0207	212,675	234,175	0	234,175	234,175
DATA PROCESSING	0209	0	0	0	0	0
TRAVEL IN STATE	0221	24,666	2,666	0	2,666	2,666
TRAVEL OUT OF STATE	0222	2,500	1,000	0	1,000	1,000
BD/COMM TRAVEL REIMBURSE	0227	0	0	0	0	0
SUPPLIES	0230	0	5,000	0	5,000	5,000
OFFICE SUPPL-PRINTING	0231	2,500	2,500	0	2,500	2,500
REAL PROPERTY RENTAL	0251	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0
SUPPORTIVE SERVICES	0200	246,341	246,341	0	246,341	246,341
TELECOMMUNICATIONS	0420	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	0	0	0	0	0
PROFESSIONAL FEES	0901	259,083	259,083	0	259,083	259,083
SPECIAL PROJECTS & SERVICES	0903	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0
CONTRACTUAL SERVICES	0900	259,083	259,083	0	259,083	259,083
EXPENDITURE TOTALS		655,424	655,424	0	655,424	655,424
MEANS OF FUNDING						
GENERAL FUND	1001	655,424	655,424	0	655,424	655,424
GENERAL FUND	G	655,424	655,424	0	655,424	655,424
TOTAL FUNDING		655,424	655,424	0	655,424	655,424
AUTHORIZED EMPLOYEES						
FULL TIME EMPLOYEE COUNT		0	0	0	0	0
AUTHORIZED EMPLOYEES		0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0	0

Expense Organization Budget Request