

JUDICIAL BRANCH



BIENNIUM BUDGET 2013-2014

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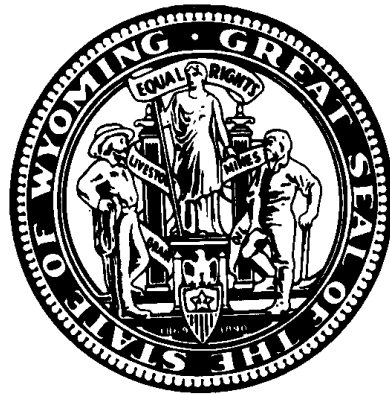
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JUDICIAL BRANCH



SUPREME COURT

Supreme Court of Wyoming
Cheyenne, Wyoming 82002



TO: Joint Appropriations Committee – 61st Legislature

FROM: Chief Justice Marilyn S. Kite

RE: Wyoming Supreme Court

SUBJECT: 2013-2014 Biennium Budget Recommendations

The Supreme Court is recommending a 2013-2014 Budget of \$57,007,931

ADMINISTRATION – 0100

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

Exception Budget Request

The Supreme Court is submitting an Exception Budget Request for \$535,000. The request includes \$40,000 to cover the increased cost of dues to the National Center for State Courts, as well as \$18,000 to cover the increased cost of Westlaw for Supreme Court attorneys. \$400,000 of special revenue spending authority is requested to cover increased credit card transaction fees. We are also requesting \$57,000 to cover the cost of the market pay study conducted by The Hay Group, as well as \$20,000 to provide training to judges statewide.

ADMINISTRATION –0100 SUMMARY

	Total Funds	General Fund	Federal Fund	Special Revenue	Positions FT	PT
Requested	\$11,303,791	\$7,967,189	\$286,602	\$3,050,000	31	0
Recommended	\$11,303,791	\$7,967,189	\$286,602	\$3,050,000	31	0
Difference	\$0	\$0	\$0	\$0	0	

JUDICIAL NOMINATING COMMISSION – 0200

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

JUDICIAL NOMINATION COMMISSION – 0200 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$15,001	\$15,001	0	0
Recommended	\$15,001	\$15,001	0	0
Difference	\$0	\$0	0	0

LAW LIBRARY – 0400

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

Exception Budget Request

The Supreme Court is submitting an Exception Budget Request for \$71,200. \$50,000 is requested to cover the increased cost of electronic subscription materials. The request also includes \$9,200 for a maintenance contract for the library's electronic shelving and \$12,000 to cover the cost of new copiers for the library.

LAW LIBRARY – 0400 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$1,593,483	\$1,593,483	3	1
Recommended	\$1,593,483	\$1,593,483	3	1
Difference	\$ 0	\$ 0	0	0

CIRCUIT COURTS – 0500

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

Exception Budget Request

The Supreme Court is submitting an Exception Budget Request for \$43,620. The request will cover the cost of new copiers in four circuit courts. The Supreme Court recommends approval of the Exception Budget as submitted.

CIRCUIT COURTS - 0500 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$26,421,254	\$26,421,254	154	7
Recommended	\$26,421,254	\$26,421,254	154	7
Difference	\$ 0	\$ 0	0	

COURT TECHNOLOGY – 0600

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

Exception Budget Request

The Supreme Court is submitting an exception budget request for \$9,361,500. We are requesting \$2,208,000 to cover the cost of software support and equipment maintenance, as well as hardware replacement in all state courts. \$2,600,000 is requested for the implementation and completion of the uniform district court case management system. \$2,535,000 is requested for the development and pilot of a uniform circuit court case management system. Additionally, we are requesting \$300,000 for courtroom technology enhancements and \$134,500 to add video appearance capability in up to 10 circuit courts. Lastly, we are requesting \$1,584,000 to fund a grant to the Wyoming Association of Sheriffs and Chiefs of Police for the Electronic Citation Program. The Supreme Court recommends approval of the Exception Budget as submitted.

COURT TECHNOLOGY – 0600 SUMMARY

	Total Funds	General Fund	Special Revenue	Positions	
				FT	PT
Requested	\$14,574,838	\$10,133,491	\$4,441,347	11	0
Recommended	\$14,574,838	\$10,133,491	\$4,441,347	11	0
Difference	\$0	\$0	\$0	0	0

JUDICIAL RETIREMENT – 0700

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

JUDICIAL RETIREMENT – 0700 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$1,453,967	\$1,453,967	0	16
Recommended	\$1,453,967	\$1,453,967	0	16
Difference	\$0	\$0	0	0

BOARD OF JUDICIAL POLICY & ADMINISTRATION - 0900

Standard Budget Request

The Supreme Court recommends approval of the Standard Budget as submitted.

Exception Budget Request

The Supreme Court is requesting an exception request of \$1,083,780. \$680,000 is requested in order to adjust employee salaries to 91% of market, following the market pay evaluation by The Hay Group, as well as \$160,500 to cover the related employee benefits. We are also requesting \$100,000 to establish a contingency fund for court security on high-profile court cases, as well as \$12,000 to cover the increased cost of drug court magistrates. \$85,120 is requested for the cost of a time-study of the Circuit Court and District Court judges, as well as \$28,160 for a “Time to Disposition” study for Circuit and District Courts. The Supreme Court recommends approval of the Exception Budget as submitted.

BOARD OF JUDICIAL POLICY & ADMINISTRATION – 0900 SUMMARY

	Total Funds	General Fund	Positions	
			FT	PT
Requested	\$1,645,597	\$1,645,597	0	0
Recommended	\$1,645,597	\$1,645,597	0	0
Difference	\$0	\$0	0	0

AGENCY SUMMARY

	Total Funds	General Fund	Special Rev/Fed Funds	Positions	
				FT	PT
Requested	\$57,007,931	\$49,229,982	\$7,491,347	199	24
Recommended	\$57,007,931	\$49,229,982	\$7,491,347	199	24
Difference	\$ 0	\$ 0	\$ 0	0	0



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

SUPREME COURT 101

Agency Name and Number

Submitted by:

Signature

Marilyn S. Kite

Name

Marilyn S. Kite

Title

Chief Justice, Wyoming Supreme Court

Person(s) responsible for the preparation of this budget:

Anna Odendahl

Ronda K. Munger

Krista Racine

Agency Name: SUPREME COURT		B - Agency Summary				Agency Number: 101			
		Ch. 17 Base to Standard Reconciliation							
1		2	3	4	5	6	7	8	9
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation
ADMINISTRATION	0100	7,483,774	10,743,668	25,123	0	10,768,791	535,000	11,303,791	11,303,791
JUDICIAL NOMINATING COMM	0200	15,000	15,001	0	0	15,001	0	15,001	15,001
LAW LIBRARY	0400	1,494,577	1,498,091	24,192	0	1,522,283	71,200	1,593,483	1,593,483
CIRCUIT COURTS	0500	23,935,863	26,075,689	301,945	0	26,377,634	43,620	26,421,254	26,421,254
COURT TECHNOLOGY	0600	6,023,076	5,141,328	72,010	0	5,213,338	9,361,500	14,574,838	14,574,838
JUDICIAL RETIREMENT	0700	1,413,935	1,526,185	-72,218	0	1,453,967	0	1,453,967	1,453,967
BOARD OF JUDICIAL POLICY & ADM	0900	943,277	561,817	0	0	561,817	1,083,780	1,645,597	1,645,597
TOTAL BY APPROPRIATION ORG		41,309,502	45,561,779	351,052	0	45,912,831	11,095,100	57,007,931	57,007,931
PERSONAL SERVICES	0100	33,355,964	36,486,625	354,389	0	36,841,014	858,500	37,699,514	37,699,514
SUPPORTIVE SERVICES	0200	5,416,773	5,219,773	0	0	5,219,773	3,090,320	8,310,093	8,310,093
CENTRAL. SERVICES/DATA SERV.	0400	285,678	343,616	0	0	343,616	0	343,616	343,616
GRANTS	0600	0	555,000	0	0	555,000	1,584,000	2,139,000	2,139,000
CONTRACTUAL SERVICES	0900	2,251,087	2,956,765	-3,337	0	2,953,428	5,562,280	8,515,708	8,515,708
TOTAL BY OBJECT SERIES		41,309,502	45,561,779	351,052	0	45,912,831	11,095,100	57,007,931	57,007,931
MEANS OF FUNDING									
GENERAL FUND	G	37,179,969	38,252,503	282,379	0	38,534,882	10,695,100	49,229,982	49,229,982
SPECIAL REVENUE	R	4,059,904	7,019,337	72,010	0	7,091,347	400,000	7,491,347	7,491,347
FEDERAL FUNDS	X	69,629	289,939	-3,337	0	286,602	0	286,602	286,602
TOTAL BY FUNDING		41,309,502	45,561,779	351,052	0	45,912,831	11,095,100	57,007,931	57,007,931
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	199	0	0	199	0	199	199
PART TIME EMPLOYEE COUNT		0	24	0	0	24	0	24	24
AUTHORIZED EMPLOYEES		0	223	0	0	223	0	223	223
TOTAL AUTHORIZED EMPLOYEES		0	223	0	0	223	0	223	223

AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

WYOMING SUPREME COURT – AGENCY 101

The Supreme Court's budget consists of seven programs: Supreme Court Administration, Judicial Nominating Commission, Law Library, Circuit Courts, Court Technology, Judicial Retirement, and Board of Judicial Policy and Administration.

INTRODUCTION: WHAT THE JUDICIAL DEPARTMENT DOES

Under the Wyoming Constitution, the judicial power of the government of this state “shall be vested * * * in a supreme court, district courts, and such subordinate courts as the legislature may, by general law, establish and ordain from time to time.” Wyo. Const. art. 5, § 1; Wyo. Const. art. 2, § 1. The Supreme Court has general appellate jurisdiction statewide in both civil and criminal cases; it also has “general superintending control over all inferior courts, under such rules and regulations as may be prescribed by law.” Wyo. Const. art. 5, § 2. The Supreme Court has original jurisdiction in quo warranto and mandamus as to all state officers and in habeas corpus. Wyo. Const. art. 5, § 3. The Supreme Court also has power to issue writs of mandamus, review, prohibition, habeas corpus, certiorari, and other writs necessary and proper to the complete exercise of its appellate and revisory jurisdiction. Wyo. Const. art. 5, § 3. Five justices, one of whom serves as the chief justice, sit on the Supreme Court. Each justice serves an eight-year term and may hold successive terms upon retention by the statewide electorate. Wyo. Const. art. 5, § 4.

By statute, the Supreme Court manages and supervises the circuit court system created by the Legislature. Wyo. Stat. Ann. § 5-5-108. All 23 of the state's counties have elected to establish the circuit court system. Wyo. Stat. Ann. § 5-5-102 through 103. Twenty-four circuit judges and six full-time magistrates serve in these courts.

Statutes relating to the state's courts are found in Wyo. Stat. Ann. § 5-1-101 through § 5-7-107. Those statutes, which specifically relate to the Supreme Court, are found in Wyo. Stat. Ann. § 5-2-101 through 501. Of particular note, the Supreme Court has extensive rule-making authority, Wyo. Stat. Ann. § 5-2-113 through 119, including rules relating to the practice of law and procedures relating to review of decisions in cases originating in a municipal court or a circuit court. The Supreme Court “superintend(s) and direct(s) all expenditures of money for the law library.” Wyo. Stat. Ann. § 5-2-501.

As an independent, co-equal branch of state government, the judiciary, headed by the Supreme Court, exercises the state's judicial power to ensure to all of the state's citizens the protection of civil, political, and religious liberties secured by the state constitution. Wyo. Const. art. 1 and Preamble. The mission of the Supreme Court is to ensure that all courts exercise their respective judicial powers within the bounds of the state constitution and the laws of the state not inconsistent therewith so that “(a)ll courts shall be open and every person for an injury done to person, reputation or property shall have justice administered without sale, denial or delay.” Wyo. Const. art. 1, § 8.

In order to exercise its judicial powers, the Supreme Court must maintain a support staff of well qualified and adequately compensated employees to assist the

AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

five justices as they carry out their constitutional and statutory duties and responsibilities.

The Supreme Court has a constitutional obligation to ensure that the state's courts at every jurisdictional level are sufficiently funded by the Legislature so as to ensure to the state's citizens uninterrupted access to the courts and expeditious and efficient delivery of justice. Operational expenses incurred in fulfilling the Supreme Court's constitutional obligation include, but are not limited to, salaries and benefits to employees, supplies, equipment (including the court computer automation system), furnishings, communications, travel, legal research materials of both print and electronic variety, circuit court magistrates, juror fees, continuing judicial education programs, and judicial administration programs including membership in the National Center for State Courts.

2013-2014 BIENNIAL BUDGET REQUEST

The Supreme Court's Recommended 2013-2014 Biennial Budget Request is \$57,007,931. The following charts summarize the Supreme Court's budget request by program and expenditure category.

<u>Program</u>	<u>Amount</u>	<u>Percent</u>	<u>Expenditure Category</u>	<u>Percent of Entire Budget</u>
Supreme Court Administration	\$11,303,791	19.83%	Personal Services (100)	66 %
Judicial Nominating Commission	\$ 15,001	.03%	Supportive Services (200)	14 %
Law Library	\$ 1,593,483	2.79%	Central Services/Data Services (400)	1 %
Circuit Courts	\$26,421,254	46.35%	Grants & Aid Payment (600)	4 %
Court Technology	\$14,574,838	25.56%	Contractual Services (900)	15 %
Judicial Retirement	\$ 1,453,967	2.55%		
Board of Judicial Policy & Administration	\$ 1,645,597	2.89%		
Total	\$57,007,931	100.00%		

Means of Funding

General fund	\$ 49,229,982
Special Revenue	\$ 7,491,347
Federal Funds	\$ 286,602
Total	\$ 57,007,931

AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

SUMMARY OF 2013-2014 EXCEPTION BUDGET REQUEST

The Supreme Court's 2013-2014 Standard Budget totaled \$45,912,831. The Court is submitting an exception budget request to increase the budget by \$11,095,100. The following is a summary of the exception budget requests.

ADMINISTRATION – DIVISION 0100 – \$535,000

\$58,000 – Dues-Licenses-Registrations: \$40,000 to cover the increased cost of dues to the National Center for State Courts, as well as \$18,000 to cover the increased cost of Westlaw for Supreme Court attorneys.

\$400,000 – Miscellaneous Payments (Special Revenue): To cover credit card transaction fees that are increasing substantially due to E-payments.

\$77,000 – To cover the \$57,000 cost of the market pay evaluation performed by The Hay Group, which is a ONE-TIME REQUEST, as well as

\$20,000 to provide training for judges statewide (During the last biennium, out-of-state travel was cut for the judicial branch by approximately \$134,000)

LAW LIBRARY – DIVISION 0400 – \$71,200

\$9,200 – Equipment Repair & Maintenance: Cost to purchase a maintenance contract for the Library's electronic compact shelving.

\$50,000 – Education & Recreational Supplies: To cover increased prices for electronic subscription materials.

\$12,000 – Reproduction Other Equipment: Cost to replace copy machines in the Library. THIS IS A ONE-TIME REQUEST.

CIRCUIT COURTS – DIVISION 0500 - \$43,620

\$43,620 – Equipment: Cost to replace copy machines in the Lincoln County, Johnson County, and Campbell County Circuit Courts. THIS IS A ONE-TIME REQUEST.

COURT TECHNOLOGY – DIVISION 0600 – \$9,361,500

\$2,208,000 – Current and Ongoing Technology Operations: \$350,000 for hardware for the Supreme Court, District Courts, and Circuit Courts, which is a ONE-TIME REQUEST, as well as \$1,858,000 for software support and equipment maintenance for all courts.

\$2,600,000 – Statewide District Court Case Management System – Implementation and Completion: \$1,100,000 for data migration services, as well as \$1,500,000 for vendor implementation. THIS IS A ONE-TIME-REQUEST.

\$2,535,000 – Statewide Circuit Court Case Management System – Development and Pilot: \$1,650,000 will cover the cost of development of the system, \$400,000 will cover data migration, and the cost of calendaring and scheduling will be \$485,000. THIS IS A ONE-TIME REQUEST.

\$300,000 – Courtroom Technology Enhancements: To cover the cost of audio/visual equipment (\$175,000) and the setup/construction thereof (\$125,000) in courtrooms throughout the state. THIS IS A ONE-TIME REQUEST.

AGENCY NAME: WYOMING SUPREME COURT

AGENCY NUMBER: 101

\$134,500 – Circuit Court Judicial Appearance Network Enhancements: To cover the cost of video appearance capability, as well as support and maintenance, in up to 10 circuit courts. THIS IS A ONE-TIME REQUEST.

\$1,584,000 – Electronic Citation Grant Funding: To provide and manage a grant to Wyoming Association of Sheriffs and Chiefs of Police for the Electronic Citation Program. THIS IS A ONE-TIME-REQUEST.

BOARD OF JUDICIAL POLICY & ADMINISTRATION – DIVISION 0900 - \$1,083,780

\$698,000 – Salaries Classified: To adjust Judicial Branch employees' salaries to 91% of market pay, following the evaluation by The Hay Group.

\$160,500 – Employer Paid Benefits: To cover the additional cost of benefits related to the pay adjustments indicated above.

\$112,000 – Professional Fees: To establish a \$100,000 contingency fund for necessary court security on high-profile court cases, as well as \$12,000 to cover the increased need for drug court magistrates.

\$113,280 – Professional Fees: \$85,120 for the cost of a time-study of the Circuit Court and District Court judges, as well as \$28,160 for a "Time to Disposition" study for Circuit and District Courts. THIS IS A ONE-TIME REQUEST.

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: ADMINISTRATION		Agency Number: 101							
1		2	3	4	5	6	7	8	9
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation
ADMINISTRATION	0101-001-101	7,254,889	7,803,729	28,460	0	7,832,189	135,000	7,967,189	7,967,189
PRO SE PACKETS	0101-424-424	23,904	50,000	0	0	50,000	0	50,000	50,000
CHILDREN'S JUSTICE PROJECT	01B9-424-424	69,629	289,939	-3,337	0	286,602	0	286,602	286,602
CREDIT CARD CONVENIENCE FEES	0109-424-424	135,352	100,000	0	0	100,000	400,000	500,000	500,000
WYOMING CENTER FOR LEGAL AID	0120-424-424	0	2,500,000	0	0	2,500,000	0	2,500,000	2,500,000
TOTAL BY EXPENSE ORGS		7,483,774	10,743,668	25,123	0	10,768,791	535,000	11,303,791	11,303,791
PERSONAL SERVICES	0100	6,607,693	7,977,796	28,460	0	8,006,256	0	8,006,256	8,006,256
SUPPORTIVE SERVICES	0200	759,112	812,957	0	0	812,957	458,000	1,270,957	1,270,957
CENT.SERV./DATA SERV.	0400	45,663	87,002	0	0	87,002	0	87,002	87,002
GRANTS	0600	0	555,000	0	0	555,000	0	555,000	555,000
CONTRACTUAL SERVICES	0900	71,306	1,310,913	-3,337	0	1,307,576	77,000	1,384,576	1,384,576
TOTAL BY OBJECT SERIES		7,483,774	10,743,668	25,123	0	10,768,791	535,000	11,303,791	11,303,791
GENERAL FUND	G	7,254,889	7,803,729	28,460	0	7,832,189	135,000	7,967,189	7,967,189
SPECIAL REVENUE	R	159,256	2,650,000	0	0	2,650,000	400,000	3,050,000	3,050,000
FEDERAL FUNDS	X	69,629	289,939	-3,337	0	286,602	0	286,602	286,602
TOTAL BY FUNDS		7,483,774	10,743,668	25,123	0	10,768,791	535,000	11,303,791	11,303,791
FULL TIME EMPLOYEE COUNT		0	31	0	0	31	0	31	31
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	31	0	0	31	0	31	31

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW**SUPREME COURT ADMINISTRATION – STANDARD BUDGET REQUEST**

The Supreme Court Administration program covers the operation of the Supreme Court itself. Articles 2 and 5 of the Wyoming Constitution and Wyoming Statute §5-2-101, et seq., establish the Supreme Court and define its activity. The Administration program includes the personnel and operating costs of the Court's decision-making and opinion-drafting functions: the justices' offices, the law clerks, the clerk's office and related costs. In addition, this program covers the allied costs of court management, rule drafting, and liaison with other courts and judicial organizations in Wyoming, State Bar-related work and fiscal administration.

SUPREME COURT GOALS:

1. The first goal of the Supreme Court is to produce well-researched and written opinions properly interpreting the law.
2. The second goal is to produce those opinions in as prompt and efficient a manner as possible.

REVENUE COLLECTED

Revenue Collected	FY 2011	\$12,300
Estimated Revenue	FY 2012	\$13,000
Estimated Revenue	FY 2013	\$13,000
Estimated Revenue	FY 2014	\$13,000

OUTPUT AND OUTCOME MEASURES:

According to the National Center for State Courts, most appellate courts have problems keeping up with caseload volume. One measure of whether an appellate court is keeping up with its caseload is to calculate the court's clearance rate, which is the number of dispositions in a given year divided by the number of appeals filed in the same year. While the two sets of cases are not necessarily identical, this measure can be calculated readily and is a useful gauge of whether there is a balance between the demands for court services and the response of courts to those demands. A rate of 100 percent or more indicates that more cases were disposed of than were filed in a given year. To make allowance for year-to-year fluctuations, the National Center recommends using a three-year clearance rate.

Calendar Year	Filings	Dispositions	Clearance Rate
2007	307	322	105%
2008	284	253	89%
2009	<u>265</u>	<u>245</u>	<u>92%</u>
3 year	856	820	96%

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

In the spirit of making government more accessible, the Court schedules two or three oral arguments per year at locations outside Cheyenne. At least one session per year is scheduled in Laramie at the University of Wyoming College of Law. The other sites are selected in response to community interest. The Court has been pleased with the local response and has found these sessions to be well attended.

Consequences of Inadequate Funding:

If the Court does not receive adequate funding, it cannot meet its constitutional and statutory requirements. The quality of service would be severely affected and justice would not be served. Inadequate funding could result in a delay of judicial services causing a severe backlog of cases. It could also result in insufficient support functions, such as accounting, statistics and secretarial assistance.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide salaries and benefits for 30 full-time employees of the Supreme Court. “Adjustments to Base” account for increased contributions to the health insurance and retirement plans.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services on a statewide basis.

400 Series – Central Services/Data Services: The 400 series funds are used to cover services provided by Department of Administration and Information such as SYSM access, telecommunications and equipment repair services.

900 Series – Contractual Services: Funds appropriated are used to cover the cost of temporary services, and the cost of speakers for training at the continuing judicial education programs, which are provided to the five justices, 46 judges, and six full-time magistrates statewide.

Total Standard Budget Request \$7,832,189

EXCEPTION BUDGET REQUEST

\$58,000 – Dues-Licenses-Registrations 0207: We are requesting an additional \$40,000 (\$20,000 per year) to cover the increased cost to the Supreme Court for dues to the National Center for State Courts. Additionally, \$18,000 (\$9,000 per year) is being requested for the additional cost of Westlaw, which is an online research engine used by the attorneys at the Supreme Court.

\$77,000 – Professional Fees 0901: An additional \$57,000 is being requested to fund a market salary evaluation performed by The Hay Group, as requested by the legislature. The goal of this study will be to provide the Court with accurate market salaries for external positions similar to court positions. Employee salaries may then be adjusted upward, if necessary, to 91% of market pay. Additionally, \$20,000 (\$10,000 per year) is requested to provide training for judges statewide. In the 2011-2012 biennium, the out of state travel for training was reduced for the judicial branch by approximately \$134,000.

Total Exception Budget Request \$ 135,000

Total Program Budget Request \$7,967,189

Agency Name: SUPREME COURT Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation			Wyoming On-Line Financial System Code				APPR UNIT	
1		2	3	4	5	6	7	8	9	
Description		Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation	
EXPENDITURES										
SALARIES SET BY LAW	0101	1,286,857	1,315,000	0	0	1,315,000	0	1,315,000	1,315,000	
SALARIES CLASSIFIED	0103	3,746,697	3,858,629	-44,350	0	3,814,279	0	3,814,279	3,814,279	
SALARIES OTHER	0104	0	0	0	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	1,555,046	1,956,803	72,810	0	2,029,613	0	2,029,613	2,029,613	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	6,588,600	7,130,432	28,460	0	7,158,892	0	7,158,892	7,158,892	
REAL PROPERTY REP & MT	0201	20	2,400	0	0	2,400	0	2,400	2,400	
EQUIPMENT REP & MNTC	0202	5,844	41,280	0	0	41,280	0	41,280	41,280	
UTILITIES	0203	6,461	0	0	0	0	0	0	0	
COMMUNICATION	0204	53,187	43,303	0	0	43,303	0	43,303	43,303	
DUES-LICENSES-REGIST	0207	177,197	119,898	30,000	0	149,898	58,000	207,898	207,898	
ADVERTISING-PROMOTION	0208	1,352	0	0	0	0	0	0	0	
DATA PROCESSING	0209	0	25,275	0	0	25,275	0	25,275	25,275	
MISCELLANEOUS	0210	250	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	23,457	41,695	0	0	41,695	0	41,695	41,695	
TRAVEL OUT OF STATE	0222	16,086	14,820	0	0	14,820	0	14,820	14,820	
PERMANT ASSIGNED VEHICLES	0223	14,396	15,864	0	0	15,864	0	15,864	15,864	
TRAVEL FOR DONATED SERV.	0225	0	2,400	0	0	2,400	0	2,400	2,400	
BD/COMM TRAVEL REIMBURSEMENTS	0227	1,012	0	0	0	0	0	0	0	
SUPPLIES	0230	1,604	0	0	0	0	0	0	0	
OFFICE SUPPL-PRINTING	0231	83,540	80,680	0	0	80,680	0	80,680	80,680	
EDUCA-RECREATNL SUPP	0236	130,382	132,215	0	0	132,215	0	132,215	132,215	
SOFT GOODS&HOUSEKPNG	0237	0	480	0	0	480	0	480	480	
OTH REPAIR-MAINT SUP	0239	445	0	0	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	11,594	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQ	0242	2,242	0	0	0	0	0	0	0	
ED-REC-TECH EQUIPMENT	0246	22,656	0	0	0	0	0	0	0	
REAL PROPERTY RENTAL	0251	2,209	0	0	0	0	0	0	0	
EQUIPMENT RENTAL	0252	2,670	37,407	-30,000	0	7,407	0	7,407	7,407	
MANT EXTERNAL	0292	8,785	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	565,389	557,717	0	0	557,717	58,000	615,717	615,717	
CENTRAL-SER DATA-SER	0410	1,116	1,140	0	0	1,140	0	1,140	1,140	
TELECOMMUNICATIONS	0420	43,993	73,440	0	0	73,440	0	73,440	73,440	
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0	0	0	0	
CENT. SERV./DATA SERV.	0400	45,109	74,580	0	0	74,580	0	74,580	74,580	
PROFESSIONAL FEES	0901	54,932	41,000	0	0	41,000	77,000	118,000	118,000	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL TRAVEL	0905	859	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	55,791	41,000	0	0	41,000	77,000	118,000	118,000	
EXPENDITURE TOTALS		7,254,889	7,803,729	28,460	0	7,832,189	135,000	7,967,189	7,967,189	

State of Wyoming

Expense Organization Budget Request

Judicial Branch

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code								
Approp. Org. Name: ADMINISTRATION				Ch. 17 Base to Standard Reconciliation		AGY DIVISION		UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION						101	0100	0101	001	101
1		2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation	
MEANS OF FUNDING										
GENERAL FUND	1001	7,254,889	7,803,729	28,460	0	7,832,189	135,000	7,967,189	7,967,189	
GENERAL FUND	G	7,254,889	7,803,729	28,460	0	7,832,189	135,000	7,967,189	7,967,189	
CORRECTIONS NONSTATUTORY	5080		0	0	0	0	0	0	0	
INSTRUCTIONAL MANUALS	5433		0	0	0	0	0	0	0	
SUPREME COURT COSTS/SANCTIONS	6244		0	0	0	0	0	0	0	
SPECIAL REVENUE	R	0	0	0	0	0	0	0	0	
TOTAL FUNDING		7,254,889	7,803,729	28,460	0	7,832,189	135,000	7,967,189	7,967,189	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	30	0	0	30	0	30	30	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	30	0	0	30	0	30	30	
TOTAL AUTHORIZED EMPLOYEES		0	30	0	0	30	0	30	30	

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Projects	Division Number: 0100
Expense Org. Name: Pro Se Packets	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW**PRO SE DOCUMENTS**

In 2002, the Wyoming Supreme Court established a committee entitled the Citizens Access to Courts Committee (CACC) that authored ten pro se packets to assist the general public when filing divorce and child support documents within the District Courts. Currently, the packets are:

1. Divorced with Minor Children – Plaintiff
2. Divorced with Minor Children – Defendant
3. Divorced with No Children – Plaintiff
4. Divorced with No Children – Defendant
5. Child Support Modification – Petitioner
6. Child Support Modification – Respondent
7. Custody and Child Support Modification – Petitioner
8. Custody and Child Support Modification – Respondent
9. Order to Show Cause (Contempt of Court) Forms
10. Miscellaneous Forms

These individual packets can be purchased at each Clerk of District Court's Office or downloaded from the Wyoming Supreme Court website. The Supreme Court distributes hard copies of the packets to the District court Clerks. The Clerks collect a \$10 copy fee for each packet obtained through their offices. That fee is remitted to the Supreme Court to cover the cost of printing the packets. A Special Revenue account was established to deposit these augmenting revenue funds in order to pay the copy charge when the invoice is received.

STANDARD BUDGET REQUEST NARRATIVE

200 Series – Supportive Services: The 200 series funds are used to provide payment of printing charges.

900 Series – Contractual Services: The 900 series funds are used to provide contract services when the packets are updated.

Total Standard Budget Request	\$50,000
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NO EXCEPTION BUDGET REQUEST

Total Program Budget Request	\$50,000
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Note: Special Revenue Funds. Requesting spending authority.

Agency Name: SUPREME COURT							Wyoming On-Line Financial System Code				
Approp. Org. Name: JUDICIAL PROJECTS							AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: PRO SE PACKETS		Ch. 17 Base to Standard Reconciliation					101	0100	0101	424	424
1		2	3	4	5	6	7	8	9		
		Actual	Base Budget	Adjustments	Budget	Standard	Exception	Total Agency	Supreme		
Description	Code	Expenditures		to Base	Reductions	Budget	Request	Request	Court		
		2009-2010				Col. 3+4+5			Recommendation		
EXPENDITURES											
OFFICE SUPPL-PRINTING	0231	21,154	45,000	0	0	45,000	0	45,000	45,000		
SUPPORTIVE SERVICES	0200	21,154	45,000	0	0	45,000	0	45,000	45,000		
PROFESSIONAL FEES	0901	2,750	5,000	0	0	5,000	0	5,000	5,000		
CONTRACTUAL SERVICES	0900	2,750	5,000	0	0	5,000	0	5,000	5,000		
EXPENDITURE TOTALS		23,904	50,000	0	0	50,000	0	50,000	50,000		
MEANS OF FUNDING											
INSTRUCTIONAL MANUALS	5433	23,904	50,000	0	0	50,000	0	50,000	50,000		
SPECIAL REVENUE FUND	R	23,904	50,000	0	0	50,000	0	50,000	50,000		
TOTAL FUNDING		23,904	50,000	0	0	50,000	0	50,000	50,000		

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Projects	Division Number: 0100
Expense Org. Name: Children's Justice Project	Unit Number: 01B9

EXPENSE ORGANIZATION OVERVIEW**CHILDREN'S JUSTICE PROJECT**

The Children's Justice Project (CJP) is a federally funded program intended to promote more timely permanent resolutions in child abuse and neglect cases. The work of the project is guided by an advisory council that is chaired by Justice Michael Golden. The council includes representatives from the district court bench, the Attorney General's Office, Department of Family Services, the Public Defender's Office, County Prosecuting Attorneys, the Legislature, Court Appointed Special Advocates, foster care alumni, Clerks of District Court, attorney Guardian *ad Litem*s, parents' counsel, service providers, and the state court administration.

CJP has been in the process of implementing its court process, training, and court data collection and analysis strategic plans to address the issues noted in the court reassessment study (2006) and the federal Children and Family Services Review (June 2008). The primary efforts of the project this year include continued implementation of the Sweetwater County Children's Justice Project (pilot project), start-up of a second pilot court effort in Fremont County, enhancement and maintenance of JCATS (juvenile court data tracking system) for Sweetwater and Fremont Counties; update of publications including the *Wyoming Child Welfare Legal Resource Manual*, 2nd ed., *Juvenile Court Handbook for Parents*, 3rd ed., and *Youth Rights Guide to Juvenile Court*; development of other resources for professionals and consumers of the system; sponsorship of a series of training events for district judges, attorneys Guardian *ad Litem*, public defenders, county attorneys, CASA volunteers, DFS case workers, and other stakeholders in the system including members of multi-disciplinary teams; sponsorship of annual Children's Justice Conference; and implementation of findings from studies on the legal representation of parents and children in child abuse and neglect actions.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for one full-time position with benefits.

200 Series – Supportive Services: The 200 series funds are used to provide the day to day operations of the Children's Justice Program.

400 Series – Central Services/Data Services: The 400 series funds are used to cover the telecommunication costs associated with the Children's Justice Project.

900 Series – Contractual Services: The 900 series funds are used to provide training for judges, attorneys and other juvenile court stakeholders; contract with a part-time juvenile court case manager in Sweetwater and Fremont Counties; provide services for maintenance and support of JCATS (juvenile court tracking system), court implementation of recommendations from studies related to juvenile court, and support of sub-grants to CASA programs and training scholarships for judges and attorneys.

Total Standard Budget Request	\$286,602
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NO EXCEPTION BUDGET REQUEST

Total Program Budget Request	\$286,602
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Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code						
Approp. Org. Name: JUDICIAL PROJECTS		AGY DIVISION		UNIT FUND		APPR UNIT		
Expense Org. Name: CHILDREN'S JUSTICE PROJECT		101 0100		01B9 424		424		
1	2	3	4	5	6	7	8	9
	Actual	Base Budget	Adjustments	Budget	Standard	Exception	Total Agency	Supreme
Description	Expenditures		to Base	Reductions	Budget	Request	Request	Court
Code	2009-2010				Col. 3+4+5			Recommendation
EXPENDITURES								
SALARIES CLASSIFIED	0103	13,638	82,877	0	0	82,877	0	82,877
EMPLOYER PD BENEFITS	0105	5,455	48,585	0	0	48,585	0	48,585
PERSONAL SERVICES	0100	19,093	131,462	0	0	131,462	0	131,462
UTILITIES	0203	1,227	0	0	0	0	0	0
COMMUNICATION	0204	5	0	0	0	0	0	0
DUES-LICENSES-REGISTRATION	0207	5,502	0	0	0	0	0	0
TRAVEL IN STATE	0221	2,164	0	0	0	0	0	0
TRAVEL OUT OF STATE	0222	16,813	0	0	0	0	0	0
TRAVEL DONATED SERV.	0225	1,384	0	0	0	0	0	0
ENT. HOST EXP. REIMBURSED	0227	459	0	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	6,817	0	0	0	0	0	0
EDUCA-RECREATINL SUPP	0236	1,113	0	0	0	0	0	0
DP REPRODUCT OTHER EQUIP	0242	1,708	0	0	0	0	0	0
REAL PROPERTY RENTAL	0251	25	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	37,217	0	0	0	0	0	0
TELECOMMUNICATIONS	0420	554	6,222	0	0	6,222	0	6,222
CENT. SERV./DATA SERV.	0400	554	6,222	0	0	6,222	0	6,222
PROFESSIONAL FEES	0901	11,410	152,255	-3,337	0	148,918	0	148,918
CONTRACTUAL TRAVEL	0902	1,355	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	12,765	152,255	-3,337	0	148,918	0	148,918
EXPENDITURE TOTALS		69,629	289,939	-3,337	0	286,602	0	286,602
MEANS OF FUNDING								
93.586 DHHS COURT IMPROVEMENT	7719	69,629	289,939	-3,337	0	286,602	0	286,602
FEDERAL FUNDS	X	69,629	289,939	-3,337	0	286,602	0	286,602
TOTAL FUNDING		69,629	289,939	-3,337	0	286,602	0	286,602
AUTHORIZED EMPLOYEES								
FULL TIME EMPLOYEE COUNT		0	1	0	0	1	0	1
AUTHORIZED EMPLOYEES		0	1	0	0	1	0	1
TOTAL AUTHORIZED EMPLOYEES		0	1	0	0	1	0	1

Expense Organization Budget Request

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Projects	Division Number: 0100
Expense Org. Name: Credit Card Convenience Fees	Unit Number: 0109

EXPENSE ORGANIZATION OVERVIEW**CREDIT CARD CONVENIENCE FEES**

In 2006 Wyoming's Circuit Courts began accepting credit cards. In order pay the transaction fees that are charged by the credit card companies/banking institutions the circuit courts must collect a convenience fee when the customer pays a fine/fee by telephone or internet. The convenience fee is remitted to the Supreme Court on a monthly basis, deposited into a Special Revenue Fund and it is used to pay the monthly transaction charges. Individuals who walk into the Courts to pay a fine by credit card are not charged a convenience fee.

STANDARD BUDGET REQUEST NARRATIVE

200 Series – Supportive Services: The 200 series funds are used to provide payment of transaction charges.

900 Series – Contractual Services: The 900 series funds are used to provide contract services.

Total Standard Budget Request	\$100,000
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EXCEPTION BUDGET REQUEST

\$400,000 – Miscellaneous Payments 0255: An additional \$400,000 is being requested to cover transaction fees for credit card processing. The Circuit Courts implemented E-Payments in early 2011, which allows defendants to pay forfeitable citations online at any time. This system was developed completely in-house by Supreme Court Technology Staff, with no external cost. This development has drastically increased the credit card transactions for all courts, and therefore increased the transaction fees exponentially. Currently, the Supreme Court pays between \$15,000 and \$18,000 a month. As the law enforcement agencies and public become more aware of the availability of E-Payments, we expect continuing increases. Additionally, the circuit courts are currently implementing a system called ClerkPay. This will allow the courts to accept credit cards for payments in civil matters and for all other miscellaneous payments. As such, ClerkPay will also result in increased transactions and increased transaction fees.

Total Exception Budget Request	\$400,000
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Total Program Budget Request	\$500,000
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Note: Special Revenue Funds. Requesting spending authority.

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code							
Approp. Org. Name: JUDICIAL PROJECTS				AGY DIVISION			UNIT	FUND	APPR UNIT
Expense Org. Name: CREDIT CARD CONVENIENCE FEES		Ch. 17 Base to Standard Reconciliation			101 0100		0109	424	424
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES									
MISCELLANEOUS PAYMENTS	0255	135,352	100,000	0	0	100,000	400,000	500,000	500,000
SUPPORTIVE SERVICES	0200	135,352	100,000	0	0	100,000	400,000	500,000	500,000
PROFESSIONAL FEES	0901	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0	0	0	0
EXPENDITURE TOTALS		135,352	100,000	0	0	100,000	400,000	500,000	500,000
MEANS OF FUNDING									
CONVENIENCE FEES	6286	135,352	100,000	0	0	100,000	400,000	500,000	500,000
SPECIAL REVENUE FUND	R	135,352	100,000	0	0	100,000	400,000	500,000	500,000
TOTAL FUNDING		135,352	100,000	0	0	100,000	400,000	500,000	500,000

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Wyoming Center for Legal Aid	Unit Number: 0120

EXPENSE ORGANIZATION OVERVIEW**WYOMING CENTER FOR LEGAL AID – STANDARD BUDGET REQUEST**

The Wyoming Center for Legal Aid (Center) is a new Judicial Branch entity authorized and funded by the Wyoming Civil Legal Services Act, Wyo. Stat. §§ 5-2-121 et. seq. The legislative effort was spearheaded by the Access to Justice Commission, chaired by Justice E. James Burke. The Act provided for an increase in court filing fees of \$10 which are deposited into a special revenue fund for civil legal services for financially eligible citizens throughout the state. As of September 2011, the fund had accumulated approximately \$1.5 million. The legislation, among other things, allows the Center to offer grants and charges the Center to provide a single point of entry for access to civil legal services, while coordinating with existing legal service providers.

The Wyoming Supreme Court adopted rules establishing and appointing the Center's first Board of Commissioners. Currently there are ten Board members: Pat Day (President), Leigh Anne Manlove (Vice-President), Rae Lynn Job (Secretary-Treasurer), Stuart Day, Ray Fleming Dinneen, Chris Reimer, Mark Aronowitz, Mary Johnson, Tim Beppler, and John Cotton. The two ex-officio members are Walter Eggers and Joann Odendahl.

The Center hired a Staff Attorney in August of 2011. A Request for Proposals was sent out in July of 2011, and thirteen grant applications were received with a total dollar request of \$956,045. The Center selected five recipients for a total grant disbursement of \$300,000. The Center would like to continue awarding grants because 1) grants enable the Center to diversify and expand the services it provides, while minimizing expenditures; and 2) grants promote the Center's requirement to collaborate and coordinate with entities throughout the state.

The Center also anticipates contracting for a variety of services until its long-term needs are better defined. Specifically the Center will contract with staff, private attorneys and technology specialists if, and when, necessary. This would also cover any necessary training or workshops that the Center decides would be beneficial to Staff or Board members.

The Center's budget request reflects its infancy in development. Having an adequate amount of funding for grants and private contracts will provide the flexibility needed to grow and evolve over the next two years.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Wyoming Center for Legal Aid	Unit Number: 0120

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide salaries and benefits for four at-will employee contractors (AWEC) for the Center. These individuals are not regular full-time employees of the Center; however, they are included in the 100 series as they are paid through the state's payroll system.

200 Series – Supportive Services: The 200 series funds are used to provide the day-to-day operations of the Center. This includes postage, office supplies and furnishings, travel expenses, and dues or membership fees for professional organizations. In-state travel includes one trip to each of the nine judicial districts each year. It will also cover any travel expenses incurred by Board members. Out-of-state travel includes three conferences each year for staff/board members for the biennium.

400 Series – Central Services/Data Services: The 400 series funds are used to cover services provided by Department of Administration and Information such as telecommunications and equipment repair services. Funds are being requested for four telephones and two cellular phones.

600 Series – The 600 series funds are used by the Wyoming Center for Legal Aid to grant funds to other entities that promote the Center's goals. The Center would like to award large grants (up to \$275,000 each year) to several organizations. An additional \$2,500 each year is used for micro-grants that are available to organizations in unique situations on a limited, as-needed basis.

900 Series – Contractual Services: The 900 series funds are used to contract for a variety of services including private attorneys who provide direct legal representation, technology development and support, and additional Center staff if needed.

Total Standard Budget Request \$2,500,000

NO EXCEPTION BUDGET REQUEST

Total Program Budget Request \$2,500,000

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code								
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				AGY 101	DIVISION 0100	UNIT 0120	FUND 530	APPR UNIT 530
Expense Org. Name: WCLA										
1		2	3	4	5	6	7	8	9	
		Actual	Base Budget	Adjustments	Budget	Standard	Exception	Total Agency	Supreme Court	
Description	Code	Expenditures		to Base	Reductions	Budget	Request	Request	Recommendation	
						Col. 3+4+5				
EXPENDITURES										
SALARIES CLASSIFIED	0103	0	0	0	0	0	0	0	0	
SALARIES OTHER (AWEC)	0104	0	538,384	0	0	538,384	0	538,384	538,384	
EMPLOYER PD BENEFITS	0105	0	177,518	0	0	177,518	0	177,518	177,518	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	0	715,902	0	0	715,902	0	715,902	715,902	
EQUIPMENT REP & MNTC	0202	0	4,000	0	0	4,000	0	4,000	4,000	
UTILITIES	0203	0	6,000	0	0	6,000	0	6,000	6,000	
COMMUNICATION	0204	0	6,000	0	0	6,000	0	6,000	6,000	
DUES-LICENSES-REGIST	0207	0	14,880	0	0	14,880	0	14,880	14,880	
MISCELLANEOUS	0210	0	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	0	50,000	0	0	50,000	0	50,000	50,000	
TRAVEL OUT OF STATE	0222	0	6,360	0	0	6,360	0	6,360	6,360	
OFFICE SUPPL-PRINTING	0231	0	12,000	0	0	12,000	0	12,000	12,000	
EDUCA-RECREATNL SUPP	0236	0	5,000	0	0	5,000	0	5,000	5,000	
INSURANCE-BOND PREMS	0254	0	6,000	0	0	6,000	0	6,000	6,000	
SUPPORTIVE SERVICES	0200	0	110,240	0	0	110,240	0	110,240	110,240	
TELECOMMUNICATIONS	0420	0	6,200	0	0	6,200	0	6,200	6,200	
CENT. SERV./DATA SERV.	0400	0	6,200	0	0	6,200	0	6,200	6,200	
GRANTS	0626	0	555,000	0	0	555,000	0	555,000	555,000	
GRANTS & AID PAYMENT	0600	0	555,000	0	0	555,000	0	555,000	555,000	
PROFESSIONAL FEES	0901	0	1,112,658	0	0	1,112,658	0	1,112,658	1,112,658	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	0	1,112,658	0	0	1,112,658	0	1,112,658	1,112,658	
EXPENDITURE TOTALS		0	2,500,000	0	0	2,500,000	0	2,500,000	2,500,000	
MEANS OF FUNDING										
ACCESS TO JUSTICE	3311	0	2,500,000	0	0	2,500,000	0	2,500,000	2,500,000	
SPECIAL REVENUE	R	0	2,500,000	0	0	2,500,000	0	2,500,000	2,500,000	
TOTAL FUNDING		0	2,500,000	0	0	2,500,000	0	2,500,000	2,500,000	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	0	0	0	0	0	0	0	
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0	0	0	0	0	

2013-2014 Biennium

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: JUDICIAL NOMINATING COMMISSION		Agency Number: 101 Division Number: 0200							
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation
JUDICIAL NOMINATING COMMISSION	0201-001-201	15,000	15,001	0	0	15,001	0	15,001	15,001
TOTAL BY EXPENSE ORGS		15,000	15,001	0	0		0	15,001	
PERSONAL SERVICES	0100	0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	13,112	15,001	0	0	15,001	0	15,001	15,001
CENT.SERV./DATA SERV.	0400	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	1,888	0	0	0	0	0	0	0
TOTAL BY OBJECT SERIES		15,000	15,001	0	0		0	15,001	15,001
GENERAL FUND	G	15,000	15,001	0	0	15,001	0	15,001	15,001
SPECIAL REVENUE	R	0	0	0	0	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0	0	0	0	0
TOTAL BY FUNDS		15,000	15,001	0	0	15,001	0	15,001	15,001
FULL TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0	0	0	0	0

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Nominating Commission	Division Number: 0200
Expense Org. Name: Judicial Nominating Commission	Unit Number: 0201

EXPENSE ORGANIZATION OVERVIEW**JUDICIAL NOMINATING COMMISSION**

The duties and structure of the Judicial Nominating Commission are set forth in Wyoming's Constitution and statutes. Article 5, Section 4 of the Constitution establishes the Commission. W.S. 5-1-102 and 5-5-111, describes the duties and the terms of the members, as well as specifically providing for the reimbursement of actual and necessary expenses of the members.

The Judicial Nominating Commission meets only when it becomes necessary to fill a vacancy in the positions of justices of the Supreme Court and judges of the district and circuit courts. Its objective is to submit three names to the Governor, who makes the final selection. The Commission has refined its procedure in order to (1) receive a show of interest by more lawyers, thus enlarging the group from which the three name submission may be made, and (2) secure a more comprehensive background on those who have shown such interest.

Consequences of Inadequate Funding:

The Nominating Commission will not be able to fulfill its constitutional and statutory requirement of filling judicial vacancies if it is not adequately funded.

The majority of the budget is for in-state travel of commission members. In addition, small amounts are requested for office supplies and communication costs.

STANDARD BUDGET REQUEST NARRATIVE

200 Series – Supportive Services: Funds appropriated are used to provide the necessary operating costs associated with the interviewing and selection of judges statewide.

Total Standard Budget Request	\$15,001
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NO EXCEPTION BUDGET REQUEST

Total Program Budget Request	\$15,001
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Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code													
Approp. Org. Name: JUDICIAL NOMINATING COMMISSION		AGY DIVISION					UNIT	FUND	APPR UNIT						
Expense Org. Name: JUDICIAL NOMINATING COMMISSION		101 0200					0201	001	201						
1		Ch. 17 Base to Standard Reconciliation													
2		3		4		5		6		7		8		9	
Actual Expenditures 2009-2010		Base Budget		Adjustments to Base		Budget Reductions		Standard Budget Col. 3+4+5		Exception Request		Total Agency Request		Supreme Court Recommendation	
Description	Code														
EXPENDITURES															
UTILITIES	0203	85	0	0	0	0	0	0	0	0	0	0	0	0	0
COMMUNICATION	0204	1,232	391	0	0	0	391	0	0	0	391	0	391	0	391
TRAVEL IN STATE	0221	7,997	14,086	0	0	0	14,086	0	0	0	14,086	0	14,086	0	14,086
TRAVEL OUT OF STATE	0222	0	0	0	0	0	0	0	0	0	0	0	0	0	0
HOST REIMBURSEMENT	0227	3,214	0	0	0	0	0	0	0	0	0	0	0	0	0
SUPPLIES	0230	51	0	0	0	0	0	0	0	0	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	508	524	0	0	0	524	0	0	0	524	0	524	0	524
REAL PROPERTY RENTAL	0251	25	0	0	0	0	0	0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	13,112	15,001	0	0	0	15,001	0	0	0	15,001	0	15,001	0	15,001
PROFESSIONAL FEES	0901	1,888	0	0	0	0	0	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	1,888	0	0	0	0	0	0	0	0	0	0	0	0	0
EXPENDITURE TOTALS		15,000	15,001	0	0	0	15,001	0	0	0	15,001	0	15,001	0	15,001
MEANS OF FUNDING															
GENERAL FUND	1001	15,000	15,001	0	0	0	15,001	0	0	0	15,001	0	15,001	0	15,001
GENERAL FUND	G	15,000	15,001	0	0	0	15,001	0	0	0	15,001	0	15,001	0	15,001
TOTAL FUNDING		15,000	15,001	0	0	0	15,001	0	0	0	15,001	0	15,001	0	15,001

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: LAW LIBRARY		Agency Number: 101 Division Number: 0400							
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation
LAW LIBRARY	0401-001-401	1,494,577	1,498,091	24,192	0	1,522,283	71,200	1,593,483	1,593,483
TOTAL BY EXPENSE ORGS		1,494,577	1,498,091	24,192	0	1,522,283	71,200	1,593,483	1,593,483
PERSONAL SERVICES	0100	615,943	628,010	24,192	0	652,202	0	652,202	652,202
SUPPORTIVE SERVICES	0200	874,205	863,693	0	0	863,693	71,200	934,893	934,893
CENT.SERV./DATA SERV.	0400	4,429	6,388	0	0	6,388	0	6,388	6,388
CONTRACTUAL SERVICES	0900	0	0	0	0	0	0	0	0
TOTAL BY OBJECT SERIES		1,494,577	1,498,091	24,192	0	1,522,283	71,200	1,593,483	1,593,483
GENERAL FUND	G	1,494,577	1,498,091	24,192	0	1,522,283	71,200	1,593,483	1,593,483
SPECIAL REVENUE	R	0	0	0	0	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0	0	0	0	0
TOTAL BY FUNDS		1,494,577	1,498,091	24,192	0	1,522,283	71,200	1,593,483	1,593,483
FULL TIME EMPLOYEE COUNT		0	3	0	0	3	0	3	3
PART TIME EMPLOYEE COUNT		0	1	0	0	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: LAW LIBRARY	Division Number: 0400
Expense Org. Name: LAW LIBRARY	Unit Number: 0401

EXPENSE ORGANIZATION OVERVIEW**LAW LIBRARY****2013-2014 STANDARD BUDGET REQUEST**

The Wyoming State Law Library continues to strive to be an active, vital legal information resource for the citizens of Wyoming. The services the Law Library provides are virtually unduplicated by any entity in the state. Although the Law Library finds its home in the Judicial Branch and provides legal information services for the Wyoming Supreme Court and all courts within Wyoming, it also serves as a primary source of legal research materials for both the Legislative and Executive branches of state government. A number of state agencies rely on the Law Library as their sole source of legal information. Local members of the Wyoming Bar Association continue to be heavy in-house users of the Law Library's materials. The Law Library also loans or copies and transmits by mail or fax, materials directly to non-Cheyenne Bar members. A minimal fee is imposed by the Law Library for copy and fax services for purposes of cost recovery. Although the Law Library would like to be able to transmit copies of requested items by e-mail, the publishers will not sell licenses to permit that as yet. Law Librarians nationwide who serve the public are lobbying for that and it is hoped that this service may become available in the next biennium.

With the assistance of the state-wide interlibrary loan network, persons from all over the state have access to materials from the Law Library collection. The state-wide computer library catalog (WYLD CAT) allows access to information about Law Library materials by those not living in the Cheyenne area. Information about the Law Library's holdings is placed in WYLD CAT and each person is able to access this information using a home computer or from terminals available at their county library. Residents of Cheyenne may borrow materials directly from the Law Library. Non-Cheyenne Wyoming residents merely need to make requests through the automated interlibrary loan system and their local county library will receive the material on loan from the Law Library within several days. There is no charge for these loans. During the 2011-2012 biennium, the Law Library received quite a number of requests for the loan of legal materials from citizens living in all geographic areas of the state. The Law Library continues to experience an increase in the number of non-attorneys coming into the library or requesting materials through interlibrary loan to do their own legal research connected with litigation.

The Law Library maintains a strong public service philosophy. A high level of customer satisfaction has been achieved since most people are able to locate information on their topics of interest. There is a high emphasis placed on collection development and access. New materials are carefully selected and existing materials are maintained to provide a strong collection in areas of heavy litigation, to provide information on emerging areas of the law, and to supply information on areas of the law where the Law Library may have little or outdated material. In addition the Law Library has a very valuable historical collection and is working to preserve these items.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: LAW LIBRARY	Division Number: 0400
Expense Org. Name: LAW LIBRARY	Unit Number: 0401

As well as keeping abreast of developments using the paper collection, the Law Library staff keeps current on legal resources being placed on the Internet. The Law Library has a webpage (<http://www.courts.state.wy.us/LawLibrary/>) with links to what the Law Librarians consider to be reliable sources of legal information on the Internet. These links are used to assist patrons to access information which has previously not been available in the Law Library (e.g. out of state administrative regulations). Additional links are added as they are discovered by the library staff so that the public has access to the widest possible number of legal materials available. Statistics show that the law library website is accessed several thousand times each month. Providing links to the public is a double-edged sword for libraries since it tends to reduce the number of people who actually come into the physical library. These people are using the skills of the librarians to be able to find the information they want but it reduces the foot traffic and can make it appear as if a library is not being used when in actuality more people than ever are using its resources.

The reference staff is still entertaining as many questions as they ever have (if not more) but the nature of the answers being provided is changing. Instead of always being referenced to a paper resource, the answer now may be a reference to an address on the Internet. Many of these questions are being handled over the telephone or through an "Ask a Librarian" link on the Law Library homepage. Often the librarian is able to walk a requester through the steps necessary to access the needed materials on a home computer. It should be noted that, although a valuable resource, the Internet does not replace the need for a fully supplied and properly staffed Law Library, it is merely a supplemental tool. Many needed resources are not currently available online and may never be. In addition, there are certain types of research that are more efficiently accomplished using traditional paper resources. However, as material prices continue to rise, knowledge of what is accessible will be used to guide collection development decisions. Items which are permanently needed in a law collection and which are not likely to remain permanently accessible on the Internet will be of highest priority.

The Wyoming State Law Library continues to work on a joint project with the Oklahoma Supreme Court Network to create a searchable database of Wyoming case law. Currently, the full texts of all Wyoming decisions from 1990-Present are available and the staff is working to add the decisions of the late 1980s. Current decisions are added the day they are decided and retrospective decisions are being added as time permits. The eventual goal is to incorporate every Wyoming Supreme Court decision. There are internal hot links in each document to any cited document that is also in the database--so one can move from the document one is working with to any document it may cite with the click of a mouse. An advantage to working on the project with Oklahoma is that a researcher can search multiple jurisdictions at the same time. The system has every Oklahoma decision and decisions from several other jurisdictions besides Wyoming. These multi-jurisdiction capabilities are what makes the project special and different from anything the Law Library could do on its own. This project allows everyone in the state no cost access to the Wyoming Supreme Court decisions from any computer with access to the Internet. Since there are few paper copies of the opinions available for general use outside of Cheyenne and Laramie, this is a great service to the people of Wyoming. To view the site go to: <http://wyomcases.courts.state.wy.us/applications/oscn/index.asp>.

The Law Library also assists in ensuring that the Wyoming Court Rules are kept current on the web. This allows those persons who are remote from any library to have access to court procedure information they might need for a lawsuit or information they might want regarding ethics and disciplinary actions as regards to lawyers and judges.

Given the high level of positive feedback by its users, the Law Library continues to maintain the currency of the Quick Index to Wyoming Statutes Annotated. County librarians have indicated that the Quick Index permits their patrons to find the laws they need with fewer difficulties than they

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: LAW LIBRARY	Division Number: 0400
Expense Org. Name: LAW LIBRARY	Unit Number: 0401

encountered in the past. The Quick Index is available on the Law Library's webpage. The Law Library is continually exploring other methods to make its collection and legal information more easily accessible to everyone.

The Law Library has continued to act as owner (no cost involved) of the Wyoming Attorneys-L listserv. Ownership means that the Law Library monitors the list for problems and calls for help when necessary. The listserv is based on the Washburn University computer server where it was created. The Law Library has been using the list as a current awareness tool for the Wyoming bench and bar. The major service the Law Library is providing is a summary service. Law Librarians are writing summaries of the Wyoming Supreme Court decisions on the day they are issued and posting them to the listserv. This has been very well received and the Law Library has heard many positive comments. The listserv has grown from 3 members to over 500 members and new members are added on a regular basis. The Law Library also maintains a weblog (commonly referred to as a blog) called the Law Library Letter. The Law Library Letter acts as an online newsletter. It provides an alternate access to the court summaries as well as technical hints and other information that could be valuable to the readers. The blog can be accessed at: <http://wyolawlibrary.blogspot.com/>

The Law Library has maintained free public access to Westlaw. The cost for adding this service is being offset by discounts offered by Thomson West on the paper copies. The library also has an electronic service from William S. Hein called HeinOnline. This service provides easy access to law reviews and federal materials with many additional materials being added on a regular basis. Westlaw access is limited to terminals located in the law library. HeinOnline is available in the Law Library and to members of the Supreme Court at their desktops. Hein also offered a special promotion through the Law Library's subscription that has made HeinOnline available in 17 of the 23 County Libraries at a greatly reduced price.

During the next biennium, the Law Library intends to:

- continue both current and retrospective collection development to keep the collection at acceptable law library standards, with emphasis being placed on collecting current materials in highly used and developing areas.
- continue the outreach program and working with other libraries around the state to ensure that individuals requesting legal materials have access to them.
- continue to increase direct public outreach through use of the electronic communications systems available through the Internet.
- increase the offering of educational opportunities to the Bench, Bar and Public.
- continue processing and cataloging the Law Library's rare book collection.

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: LAW LIBRARY	Division Number: 0400
Expense Org. Name: LAW LIBRARY	Unit Number: 0401

STANDARD BUDGET REQUEST

100 Series – Personal Services: Funds in this category are used for the payment of the 3 full-time trained library professionals and one part-time librarian. Adjustments reflect changes in personnel and the increased contribution to the state retirement and health insurance plans.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the Law Library, which covers everything from postage, dues and registrations in order for library personnel to remain current with developments in the law library profession, office supplies, forms, cataloging and indexing supplies and photocopy charges, and the costs of binding law journals for the permanent collection. The largest category is 236.00 Educational and Instructional Supplies, which is used to acquire books, periodicals and other formatted material (i.e., microforms) to meet the legal information needs of the courts, state agencies, the legal community and the public at large.

400 Series – Central Services/Data Services: The 400 series funds are used to provide access to the WOLFS and State Internet system. Funds are also used to cover telecommunication costs.

Total Standard Budget Request \$1,522,283

EXCEPTION BUDGET REQUEST

\$9,200 – Equipment Repair & Maintenance 0202: We are requesting \$9,200 to be able to purchase a maintenance contract for the Law Library's electronic compact shelving.

\$50,000 – Education-Recreational Supplies 0236: The electronic subscription vendor that is the source of approximately 70% of available legal materials has historically raised their prices 11%-12% annually. In order for the Law Library to enjoy the same purchasing power it had during the 2011-2012 biennium, we are requesting an additional \$50,000 for subscription materials. The Library experienced a budget reduction of \$158,222 in this category during the 2011-2012 biennium.

\$12,000 – DP Reproduction Other Equipment 0242: In order to purchase new copy machines for the Law Library, we are requesting an additional \$12,000.

Total Exception Budget Request \$71,200

Total Program Budget Request \$1,593,483

Agency Name: SUPREME COURT Approp. Org. Name: LAW LIBRARY Expense Org. Name: LAW LIBRARY		Wyoming On-Line Financial System Code								
1		Ch. 17 Base to Standard Reconciliation				AGY DIVISION 101 0400		UNIT FUND 0401 001		APPR UNIT 401
Description Code		2 Actual Expenditures 2009-2010	3 Base Budget	4 Adjustments to Base	5 Budget Reductions	6 Standard Budget Col. 3+4+5	7 Exception Request	8 Total Agency Request	9 Supreme Court's Recommendation	
EXPENDITURES										
SALARIES CLASSIFIED	0103	454,192	415,638	-3,374	0	412,264	0	412,264	412,264	
SALARIES OTHER	0104	0	31,972	0	0	31,972	0	31,972	31,972	
EMPLOYER PD BENEFITS	0105	161,751	180,400	27,566	0	207,966	0	207,966	207,966	
PERSONAL SERVICES	0100	615,943	628,010	24,192	0	652,202	0	652,202	652,202	
EQUIPMENT REP & MNTC	0202	594	3,365	0	0	3,365	9,200	12,565	12,565	
COMMUNICATION	0204	1,939	7,025	0	0	7,025	0	7,025	7,025	
DUES-LICENSES-REGIST	0207	100,383	6,002	0	0	6,002	0	6,002	6,002	
DATA PROCESSING	0209	0	9,840	0	0	9,840	0	9,840	9,840	
TRAVEL IN STATE	0221	143	4,000	0	0	4,000	0	4,000	4,000	
TRAVEL OUT OF STATE	0222	3,040	10,040	0	0	10,040	0	10,040	10,040	
PERMANENTLY ASSIGNED VEHICLES	0223	0	0	0	0	0	0	0	0	
OFFICE SUPPL-PRINTING	0231	11,546	13,416	0	0	13,416	0	13,416	13,416	
MEDICAL-LAB SUPPLIES	0235	0	0	0	0	0	0	0	0	
EDUCA-RECREATNL SUPP	0236	756,560	810,005	0	0	810,005	50,000	860,005	860,005	
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	12,000	12,000	12,000	
MNTC CONTRACTS EXTERNAL	0292	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	874,205	863,693	0	0	863,693	71,200	934,893	934,893	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	4,429	6,208	0	0	6,208	0	6,208	6,208	
EQUIPMENT SERVICE CENTER	0430	0	180	0	0	180	0	180	180	
CENT. SERV./DATA SERV.	0400	4,429	6,388	0	0	6,388	0	6,388	6,388	
PROFESSIONAL FEES	0901	0	0	0	0	0	0	0	0	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	0	0	0	0	0	0	0	0	
EXPENDITURE TOTALS		1,494,577	1,498,091	24,192	0	1,522,283	71,200	1,593,483	1,593,483	
MEANS OF FUNDING										
GENERAL FUND	1001	1,494,577	1,498,091	24,192	0	1,522,283	71,200	1,593,483	1,593,483	
GENERAL FUND	G	1,494,577	1,498,091	24,192	0	1,522,283	71,200	1,593,483	1,593,483	
TOTAL FUNDING		1,494,577	1,498,091	24,192	0	1,522,283	71,200	1,593,483	1,593,483	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	3	0	0	3	0	3	3	
PART TIME EMPLOYEE COUNT		0	1	0	0	1	0	1	1	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	

Expense Organization Budget Request

Agency Name: SUPREME COURT Division Org Name: CIRCUIT COURTS		C- Appropriation Organization Summary					Agency Number: 101 Division Number: 0500		
		Ch. 17 Base to Standard Reconciliation							
1		2	3	4	5	6	7	8	9
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation
COMMON JURY FUND	0501	130,919	165,209	0	0	165,209	0	165,209	165,209
SPECIAL COURT MAGISTRATES	0502	792	9,200	0	0	9,200	0	9,200	9,200
EQUIPMENT	0503	327,985	95,570	0	0	95,570	43,620	139,190	139,190
EXAMINATION OF COURTS	0504	308,683	397,751	5,427	0	403,178	0	403,178	403,178
TEMPORARY SERVICES	0505	60,000	60,000	0	0	60,000	0	60,000	60,000
FIRST JUDICIAL DISTRICT	0511	2,595,190	2,831,756	62,653	0	2,894,409	0	2,894,409	2,894,409
SECOND JUDICIAL DISTRICT	0521-0522	2,031,316	2,210,838	40,725	0	2,251,563	0	2,251,563	2,251,563
THIRD JUDICIAL DISTRICT	0531-0534	3,911,193	4,190,052	-15,212	0	4,174,840	0	4,174,840	4,174,840
FOURTH JUDICIAL DISTRICT	0541-0542	1,404,879	1,557,344	-41,374	0	1,515,970	0	1,515,970	1,515,970
FIFTH JUDICIAL DISTRICT	0551-0554	2,233,058	2,516,209	63,234	0	2,579,443	0	2,579,443	2,579,443
SIXTH JUDICIAL DISTRICT	0561+0563	2,759,014	3,129,835	61,137	0	3,190,972	0	3,190,972	3,190,972
SEVENTH JUDICIAL DISTRICT	0571	2,702,597	2,754,031	10,979	0	2,765,010	0	2,765,010	2,765,010
EIGHTH JUDICIAL DISTRICT	0581-0584	2,226,198	2,467,983	3,039	0	2,471,022	0	2,471,022	2,471,022
NINTH JUDICIAL DISTRICT	0591-0594	3,244,039	3,689,911	111,337	0	3,801,248	0	3,801,248	3,801,248
SUPPORTIVE SERVICES		23,935,863	26,075,689	301,945	0	26,377,634	43,620	26,421,254	26,421,254
PERSONAL SERVICES	0100	22,093,183	24,062,230	301,945	0	24,364,175	0	24,364,175	24,364,175
SUPPORTIVE SERVICES	0200	1,448,890	1,441,326	0	0	1,441,326	43,620	1,484,946	1,484,946
CENTRAL SERVICES	0400	91,937	90,174	0	0	90,174	0	90,174	90,174
GRANTS & AID PAYMENT	0600	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	301,853	481,959	0	0	481,959	0	481,959	481,959
TOTAL BY OBJECT SERIES		23,935,863	26,075,689	301,945	0	26,377,634	43,620	26,421,254	26,421,254
MEANS OF FUNDING									
GENERAL FUND	1001	23,935,863	26,075,689	301,945	0	26,377,634	43,620	26,421,254	26,421,254
TOTAL BY FUNDING	G	23,935,863	26,075,689	301,945	0	26,377,634	43,620	26,421,254	26,421,254
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	154	0	0	154	0	154	154
PART TIME EMPLOYEE COUNT		0	7	0	0	7	0	7	7
AUTHORIZED EMPLOYEES		0	161	0	0	161	0	161	161
TOTAL AUTHORIZED EMPLOYEES		0	161	0	0	161	0	161	161

AGENCY NAME: SUPREME COURT
 APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101
 DIVISION NUMBER: 0500

CIRCUIT COURT PROGRAM

The circuit court program encompasses appropriations and expenses for the operation of the state funded circuit courts pursuant to the Wyoming Constitution and Wyo. Stat. § 5-9-101, et seq., W.S. 1977. These 25 circuit courts have been consolidated into one program for purposes of consistency and flexibility. While the circuit court budgets are itemized by circuit, funds for each of the courts are kept in separate sub-budgets on the WOLFS system to provide individual circuit court accountability.

Twenty-three counties with 24 circuit court judges and six full-time magistrates are part of the fully state funded circuit court system.

Fully funded Circuit Court

Laramie
 Natrona
 Fremont
 Fremont
 Sweetwater
 Sweetwater
 Converse
 Uinta
 Sheridan
 Carbon
 Albany
 Campbell
 Lincoln
 Goshen
 Park
 Sublette
 Big Horn
 Hot Springs
 Teton
 Crook
 Weston
 Johnson
 Washakie
 Platte
 Niobrara

Location/Number of Judges

Cheyenne/3 judges
 Casper/3 judges
 Lander and Dubois/1 judge
 Riverton/1 judge
 Green River/1 judge
 Rock Springs/1 judge
 Douglas/1 judge
 Evanston/1 judge
 Sheridan/1 judge
 Rawlins/1 judge
 Laramie/1 judge
 Gillette/2 judges
 Kemmerer and Afton/1 judge
 Torrington/1 judge
 Cody and Powell/1 judge
 Pinedale/1 judge
 Basin and Lovell/1 judge
 Thermopolis/shares judge from Big Horn County
 Jackson/1 judge
 Sundance/1 judge
 Newcastle/shares judge from Crook County
 Buffalo/shares judge from Sheridan County
 Worland/shares judge from Big Horn County
 Wheatland/shares judges from Converse and Goshen Counties
 Lusk/shares judges from Converse and Goshen Counties

AGENCY NAME: SUPREME COURT
APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101
DIVISION NUMBER: 0500

In addition to the sub-budget for each circuit court there are sub-budgets for the common jury fund, a common equipment fund, special court magistrate fund, examination of courts, and temporary services.

CIRCUIT COURT BUDGET REVIEW COMMITTEE

In past years there has been a budget review committee consisting of three circuit judges. The committee reviews the exception budget requests submitted by the circuit courts and makes a recommendation to the Supreme Court for approval or denial.

JURISDICTION

Circuit courts have jurisdiction in misdemeanor criminal cases and they conduct preliminary examinations of persons charged with a felony. Activities in the circuit courts include the issuance of arrest warrants or summonses, the issuance of search warrants and the conducting of initial appearances for persons arrested in addition to the preliminary examinations. Circuit courts have exclusive jurisdiction over civil cases when the recovery requested does not exceed \$50,000. In addition, circuit courts have jurisdiction over family violence and stalking actions. Circuit court judges also function as district court commissioners if appointed by district court judges.

The following chart shows the composition of case filings in the circuit courts for Fiscal year 2011.

<u>Case Filings by Type</u>	<u>Number of Filings</u>	<u>Percent of Total Filings for FY 2011</u>
Small Claims	5,842	3%
Other Civil	25,767	14%
Family Violence	1,879	1%
Traffic Violations	119,777	67%
Misdemeanors (Non-traffic)	22,035	12%
Felony Charges	<u>4,526</u>	<u>3%</u>
Total	179,826	100%

AGENCY NAME: SUPREME COURT
 APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101
 DIVISION NUMBER: 0500

ANALYSIS OF CASELOAD COMPOSITION IN THE CIRCUIT COURTS

Following are the statewide caseload and revenue statistics for fiscal years 2010 and 2011.

	2010	2011
Filings		
Civil	37,470	33,488
Misdemeanors	137,674	141,812
Felony Charges	4,794	4,526
Total	<u>179,938</u>	<u>179,826</u>
Money Collected		
Transmitted to County	\$9,835,535	\$9,750,719
Transmitted to State (General Fund)	\$4,648,929	\$4,717,600
Transmitted to State (Special Revenue)	\$1,372,381	\$2,448,924
Other Party Disbursements	<u>\$11,691,578</u>	<u>\$13,134,419</u>
TOTAL	<u>\$27,548,423</u>	<u>\$30,051,662</u>

General Fund revenues for Fiscal Years 2013 and 2014 are difficult to estimate for each circuit court, however, it is estimated that overall, the circuit courts will generate \$4,000,000 per fiscal year or \$8,000,000 for the biennium.

AGENCY NAME: SUPREME COURT
APPROPRIATION ORGANIZATION NAME: CIRCUIT COURTS

AGENCY NUMBER: 101
DIVISION NUMBER: 0500

CONSEQUENCES OF INADEQUATE FUNDING

The circuit courts have no control over the number of cases that come before them. Cases vary in complexity and the amount of time it may take to process a case also varies. Personnel costs account for 92 percent of the circuit court budget and 8 percent is for the supportive services, central services, and professional fees. If the circuit court program does not receive adequate funding, it cannot meet its statutory requirements. The quality and quantity of services provided would be severely affected and justice would not be served. Inadequate funding might also affect the hours the courts could be open to the public. Lack of appropriate funding could also result in delay of judicial services, causing a severe backlog of cases and possibly inadequate accounting or revenue and delay in forwarding funds to the state and county.

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Common Jury Fund	Unit Number: 0501

EXPENSE ORGANIZATION OVERVIEW**COMMON JURY FUND**

A party has a right to a jury trial if he so elects, and adequate funds must be available in the Jury Fees category to cover this expense. In accordance with Wyo. Stat. Ann. § 1-11-303, jurors are paid \$30.00 for each full or partial day of attendance.

It has been determined by a consensus of the circuit court judges and the Supreme Court Administration that calling an average of 20 jurors per trial is necessary in order to have sufficient jurors to sit after each of the attorneys has made their respective challenges. Recent experience has shown that when defendants are well known in a community there is a need to increase the number of jurors called, in order to ensure that a panel could be drawn. Based on 20 jurors per trial, the cost of holding a trial is \$600 per day, which does not include mileage. When mileage is included the average jury trial costs approximately \$700.

The number of jury trials is extremely difficult to predict; the number of jury trials can fluctuate at any time. In the last two years we have had on average 90 jury trials per year.

STANDARD BUDGET REQUEST NARRATIVE

200 Supportive Services: Funds in this category are used to pay the expenses necessary for a jury trial, including jury fees, bailiff fees, meals, mileage, etc. This fund is currently used by the 29 state funded circuit courts.

900 Contractual Services: Funds in this category are used to cover the special needs that arise to ensure compliance with the Americans With Disabilities Act. Funds in this category have been used to retain interpreters for the hearing impaired, as well as language interpreters.

Total Standard Budget Request \$165,209

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$165,209

Agency Name: SUPREME COURT Approp. Org. Name: CIRCUIT COURTS Expense Org. Name: COMMON JURY FUND		Ch. 17 Base to Standard Reconciliation				Wyoming On-Line Financial System Code				APPR UNIT
1		2	3	4	5	6	7	8	9	
Description		Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation	
Code										
EXPENDITURES										
JURY FEES (NEW CODE)	0211	121,347	159,209	0	0	159,209	0	159,209	159,209	
TRAVEL IN STATE	0221	0	0	0	0	0	0	0	0	
SUPPLIES	0230	5,283	0	0	0	0	0	0	0	
OFFICE SUPPL-PRINTING	0231	218	0	0	0	0	0	0	0	
FOOD SERVICE SUPP	0234	0	0	0	0	0	0	0	0	
JURY FEES (CODE CHGD BY SAO)	0257	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	126,848	159,209	0	0	159,209	0	159,209	159,209	
PROFESSIONAL FEES	0901	4,071	6,000	0	0	6,000	0	6,000	6,000	
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	4,071	6,000	0	0	6,000	0	6,000	6,000	
EXPENDITURE TOTALS		130,919	165,209	0	0	165,209	0	165,209	165,209	
MEANS OF FUNDING										
GENERAL FUND	1001	130,919	165,209	0	0	165,209	0	165,209	165,209	
GENERAL FUND	G	130,919	165,209	0	0	165,209	0	165,209	165,209	
TOTAL FUNDING		130,919	165,209	0	0	165,209	0	165,209	165,209	

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Special Circuit Magistrates	Unit Number: 0502

COURT MAGISTRATES – SPECIAL FUND**STANDARD BUDGET REQUEST**

900 Contractual Services: Funds in this category are used to pay for the increased cost of securing court magistrates for the circuit courts. This special fund was established in response to the enactment of Wyo. Stat. Ann. § 5-9-132, Wyoming Rules of Criminal Procedure, Rule 5, Amended 2001. Judges and magistrates of the circuit court are authorized to set bail before trial in accordance with this subsection and with the rules of the Wyoming Supreme Court. Judges and magistrates of the circuit court shall have the power and the duty to decide promptly the bail application of any person arrested for a violation of state law within the county, whether or not the formal document charging the person with a violation of state law has been filed with the court. This circuit court wide special fund was established to cover expenditures arising from compliance with the 72-hour rule. The funds in this category are used for expenditures when court magistrates are used for weekend and holiday appearances, as well as when a court's individual budget is not sufficient. Standard budget request \$9,200.

Total Standard Budget Request \$9,200

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$9,200

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code							
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT		FUND		APPR UNIT	
Expense Org. Name: SPECIAL CIRCUIT MAGISTRATES		101	0500	0502	001	501			
1		2	3	4	5	6	7	8	9
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES									
PROFESSIONAL FEES	0901	792	9,200	0	0	9,200	0	9,200	9,200
CONTRACTUAL SERVICES	0900	792	9,200	0	0	9,200	0	9,200	9,200
EXPENDITURE TOTALS		792	9,200	0	0	9,200	0	9,200	9,200
MEANS OF FUNDING									
GENERAL FUND	1001	792	9,200	0	0	9,200	0	9,200	9,200
GENERAL FUND	G	792	9,200	0	0	9,200	0	9,200	9,200
TOTAL FUNDING		792	9,200	0	0	9,200	0	9,200	9,200

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Equipment	Unit Number: 0503

EXPENSE ORGANIZATION OVERVIEW

This fund was established to provide for a common equipment fund for the circuit courts.

STANDARD BUDGET REQUEST NARRATIVE

200 Supportive Services: Funds in this category are used to pay for the cost of leasing copy machines in three circuit court offices and to cover the electronic postage meters and mailing machines in 23 circuit court offices.

Total Standard Budget Request \$95,570

EXCEPTION BUDGET REQUEST

\$43,620 – Office Equipment/Furnishings 0241: We are requesting \$43,620 to cover the following equipment needs in the circuit courts. This is a ONE-TIME REQUEST.

Circuit Court of the 3 rd Judicial District – Kemmerer	\$10,250	Copy Machine
Circuit Court of the 3 rd Judicial District – Afton	\$10,250	Copy Machine
Circuit Court of the 4 th Judicial District – Buffalo	\$10,250	Copy Machine
Circuit Court of the 6 th Judicial District – Gillette	<u>\$12,870</u>	Copy Machine
Total Requested	\$43,620	

Total Exception Budget Request \$ 43,620

Total Agency Budget Request \$139,190

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code							
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION					UNIT	FUND	APPR UNIT
Expense Org. Name: EQUIPMENT		101 0500					0503	001	501
1		Ch. 17 Base to Standard Reconciliation							
		2	3	4	5	6	7	8	9
		Actual	Base Budget	Adjustments	Budget	Standard	Exception	Total Agency	Supreme
Description	Code	Expenditures		to Base	Reductions	Budget	Request	Request	Court
		2009-2010				Col. 3+4+5			Recommendation
EXPENDITURES									
UTILITIES	0203	2,317	0	0	0	0	0	0	0
COMMUNICATION	0204	210	0	0	0	0	0	0	0
OFFICE SUPPLIES-PRINTING	0231	1,000	0	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	92,546	0	0	0	0	43,620	43,620	43,620
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0
REAL PROPERTY RENTAL	0251	0	0	0	0	0	0	0	0
EQUIPMENT RENTAL	0252	33,552	95,570	0	0	95,570	0	95,570	95,570
EXTERNAL MNT CONTRACTS	0292	191,869	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	321,494	95,570	0	0	95,570	43,620	139,190	139,190
TELECOMMUNICATIONS	0420	6,491	0	0	0	0	0	0	0
CENT.SERV./DATA SERV	0400	6,491	0	0	0	0	0	0	0
PROFESSIONAL FEES	0901	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	0	0	0	0	0	0	0	0
EXPENDITURE TOTALS		327,985	95,570	0	0	95,570	43,620	139,190	139,190
MEANS OF FUNDING									
GENERAL FUND	1001	327,985	95,570	0	0	95,570	43,620	139,190	139,190
GENERAL FUND	G	327,985	95,570	0	0	95,570	43,620	139,190	139,190
TOTAL FUNDING		327,985	95,570	0	0	95,570	43,620	139,190	139,190

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Examination of Courts	Unit Number: 0504

EXPENSE ORGANIZATION OVERVIEW**EXAMINATION OF COURTS**

In 1996 the Supreme Court was appropriated \$55,000, which was used to provide for a cooperative arrangement between the Department of Audit and the Supreme Court. While this was an excellent cooperative effort, the arrangement with the Department of Audit resulted in a five-year audit cycle for the circuit courts. The Supreme Court believed that more frequent audits were essential. Consequently, in 2001 the Supreme Court requested additional funds for the services of an internal auditor, who could provide a two-year audit cycle of the circuit courts. In 2006 the Supreme Court requested a second position to assist in auditing the circuit courts and the Supreme Court. Currently, over \$30 million passes through the circuit courts on an annual basis, most of it in cash, therefore the continuation of an internal auditor function is imperative. When the Supreme Court first began auditing the circuit courts, there were 16 circuit courts. Since that time circuit courts have been established in all 23 counties.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: Funds in this category provide salary and benefits for two (2) internal auditors who are responsible for auditing the Supreme Court and circuit courts. Adjustments include an external cost adjustments and the increased contribution to the employee retirement plan and health insurance plan.

200 Series – Supportive Services: Funds in this category are used to cover day to day operations of the auditors and travel expenditures associated with auditing of the courts. When auditing the large circuit courts additional staff from the Supreme Court may accompany the internal auditors. Funds are also used to send confirmation letters to defendants.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication costs for the Internal Auditor.

900 Series – Contractual Services: Funds in this category are used to pay expenses associated with investigations of courts. A standard audit step is to request copies of supporting documentation of deposits for a randomly selected month.

Total Standard Budget Request \$403,178

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$403,178

Agency Name: SUPREME COURT Approp. Org. Name: CIRCUIT COURTS Expense Org. Name: EXAMINATION OF COURTS		Wyoming On-Line Financial System Code				APPR UNIT		
		Ch. 17 Base to Standard Reconciliation				AGY DIVISION	UNIT	FUND
1		2	3	4	5	101	0500	0504 001
Description		Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	6	7	8
Code						Standard Budget Col. 3+4+5	Exception Request	Total Agency Request
								9
								Supreme Court's Recommendation
EXPENDITURES								
SALARIES CLASSIFIED	0103	205,728	251,054	-2,366	0	248,688	0	248,688
EMPLOYER PD BENEFITS	0105	82,683	112,477	7,793	0	120,270	0	120,270
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0
EXTERNAL COST ADJ - BENEFIT	0199	0	0	0	0	0	0	0
PERSONAL SERVICES	0100	288,411	363,531	5,427	0	368,958	0	368,958
COMMUNICATION	0204	1,011	1,500	0	0	1,500	0	1,500
DUES-LICENSES-REGIST	0207	856	0	0	0	0	0	0
ADVERTISING-PROMOTION	0208	287	0	0	0	0	0	0
TRAVEL IN STATE	0221	12,022	22,482	0	0	22,482	0	22,482
TRAVEL OUT OF STATE	0222	0	0	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	543	0	0	0	0	0	0
OFFICE EQUIPMENT-FURNISH	0241	0	0	0	0	0	0	0
DP. REPRODUCT OTH EQUIP	0242	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	14,719	23,982	0	0	23,982	0	23,982
TELECOMMUNICATIONS	0420	4,272	2,238	0	0	2,238	0	2,238
CENT. SERV./DATA SERV.	0400	4,272	2,238	0	0	2,238	0	2,238
PROFESSIONAL FEES	0901	1,281	8,000	0	0	8,000	0	8,000
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0
SPECIAL PROJ & SVCS	0905	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	1,281	8,000	0	0	8,000	0	8,000
EXPENDITURE TOTALS		308,683	397,751	5,427	0	403,178	0	403,178
MEANS OF FUNDING								
GENERAL FUND	1001	308,683	397,751	5,427	0	403,178	0	403,178
GENERAL FUND	G	308,683	397,751	5,427	0	403,178	0	403,178
TOTAL FUNDING		308,683	397,751	5,427	0	403,178	0	403,178
AUTHORIZED EMPLOYEES								
FULL TIME EMPLOYEE COUNT		0	2	0	0	2	0	2
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES		0	2	0	0	2	0	2
TOTAL AUTHORIZED EMPLOYEES		0	2	0	0	2	0	2

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Circuit Courts	Division Number: 0500
Expense Org. Name: Temporary Services	Unit Number: 0505

EXPENSE ORGANIZATION OVERVIEW**TEMPORARY SERVICES**

From time to time, the circuit courts experience situations of being short-staffed due to employee illness. Additionally, courts will occasionally experience a significant backlog due to a higher than normal volume of case filings. During the current and last biennium these funds proved to be very beneficial and enable the courts to hire summer help to cover the backlog that is created from employees taking summer vacations, illnesses, and the increase in case filings due to summer traffic.

STANDARD BUDGET REQUEST NARRATIVE

900 Contractual Services: Funds in this category are used to hire contract temporary employees for the circuit courts, as well as to pay overtime to circuit court clerks working extra hours. In some instances a backlog of case work may be caught up by clerks working overtime, however, other situations arise where temporary personnel is required in order to maintain an up-to-date docket.

Total Standard Budget Request \$60,000

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$60,000

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code						
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT	FUND	APPR UNIT		
Expense Org. Name: TEMP SERVICES		101 0500		0505	001	501		
1		Ch. 17 Base to Standard Reconciliation						
2		3	4	5	6	7	8	9
Actual Expenditures 2009-2010		Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation
Description Code								
EXPENDITURES								
PROFESSIONAL FEES	0901	60,000	60,000	0	60,000	0	60,000	60,000
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	60,000	60,000	0	60,000	0	60,000	60,000
EXPENDITURE TOTALS		60,000	60,000	0	60,000	0	60,000	60,000
MEANS OF FUNDING								
GENERAL FUND	1001	60,000	60,000	0	60,000	0	60,000	60,000
GENERAL FUND	G	60,000	60,000	0	60,000	0	60,000	60,000
TOTAL FUNDING		60,000	60,000	0	60,000	0	60,000	60,000

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIRST JUDICIAL DISTRICT	Unit Number: 0511

EXPENSE ORGANIZATION OVERVIEW

FIRST JUDICIAL DISTRICT
Laramie County

Following are Fiscal Year caseload and revenue statistics for the First Judicial District:

Laramie County Circuit Court

	2010	2011
Filings		
Civil	5,831	4,962
Misdemeanor	12,442	13,408
Felony Charges	593	486
Total	<u>18,866</u>	<u>18,856</u>
Money Collected		
Transmitted to County	\$ 846,773	\$935,763
Transmitted to State	\$625,542	\$731,273
Other Party Disbursements	<u>\$1,683,466</u>	<u>\$1,656,792</u>
TOTAL	<u>\$3,155,781</u>	<u>\$3,323,828</u>

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIRST JUDICIAL DISTRICT	Unit Number: 0511

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for three (3) judges, 13 full-time clerks, and one (1) part-time clerk. Adjustments include the increased contribution to the employee retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Laramie County.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters, if one is needed.

Total Standard Budget Request \$2,894,409

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$2,894,409

Agency Name: SUPREME COURT Approp. Org. Name: CIRCUIT COURTS Expense Org. Name: FIRST JUDICIAL DISTRICT		Wyoming On-Line Financial System Code							
		AGY DIVISION		UNIT FUND		APPR UNIT			
		101 0500		0511 001		501			
1		2	3	4	5	6	7	8	9
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES									
SALARIES SET BY LAW	0101	578,284	616,800	0	0	616,800	0	616,800	616,800
SALARIES CLASSIFIED	0103	1,167,145	1,190,030	1,186	0	1,191,216	0	1,191,216	1,191,216
SALARIES OTHER	0104	0	0	0	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	738,165	871,674	61,467	0	933,141	0	933,141	933,141
EXTERNAL COST ADJ-SALARIES	0198	0	0	0	0	0	0	0	0
EXTERNAL COST ADJ-BENEFIT	0199	0	0	0	0	0	0	0	0
PERSONAL SERVICES	0100	2,483,594	2,678,504	62,653	0	2,741,157	0	2,741,157	2,741,157
EQUIPMENT REP & MNTC	0202	14,897	10,552	0	0	10,552	0	10,552	10,552
UTILITIES	0203	8,940	5,000	0	0	5,000	0	5,000	5,000
COMMUNICATION	0204	19,078	25,389	0	0	25,389	0	25,389	25,389
DUES-LICENSES-REGIST	0207	2,823	6,300	0	0	6,300	0	6,300	6,300
ADVERTISING-PROMOTION	0208	0	0	0	0	0	0	0	0
MISCELLANEOUS	0210	595	200	0	0	200	0	200	200
TRAVEL IN STATE	0221	5,631	9,000	0	0	9,000	0	9,000	9,000
SUPPLIES	0230	2,048	2,269	0	0	2,269	0	2,269	2,269
TRAVEL OUT OF STATE	0223	200	0	0	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	39,119	39,688	0	0	39,688	0	39,688	39,688
EDUCA-RECREATNL SUPP	0236	4,538	7,320	0	0	7,320	0	7,320	7,320
SOFT GOODS&HOUSEKPNG	0237	203	487	0	0	487	0	487	487
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	404	0	0	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0	0	0	0
INSURANCE-BOND PREMS	0254	420	3,547	0	0	3,547	0	3,547	3,547
MAINT CONTRACTS EXT	0292	1,321	2,500	0	0	2,500	0	2,500	2,500
SUPPORTIVE SERVICES	0200	100,217	112,252	0	0	112,252	0	112,252	112,252
PROFESSIONAL FEES	0901	11,379	41,000	0	0	41,000	0	41,000	41,000
CONTRACTUAL SERVICES	0900	11,379	41,000	0	0	41,000	0	41,000	41,000
EXPENDITURE TOTALS		2,595,190	2,831,756	62,653	0	2,894,409	0	2,894,409	2,894,409
MEANS OF FUNDING									
GENERAL FUND	1001	2,595,190	2,831,756	62,653	0	2,894,409	0	2,894,409	2,894,409
GENERAL FUND	G	2,595,190	2,831,756	62,653	0	2,894,409	0	2,894,409	2,894,409
TOTAL FUNDING		2,595,190	2,831,756	62,653	0	2,894,409	0	2,894,409	2,894,409
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	16	0	0	16	0	16	16
PART TIME EMPLOYEE COUNT		0	1	0	0	1	0	1	1
AUTHORIZED EMPLOYEES		0	17	0	0	17	0	17	17
TOTAL AUTHORIZED EMPLOYEES		0	17	0	0	17	0	17	17

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SECOND JUDICIAL DISTRICT	Unit Number: 0521 - 0522

EXPENSE ORGANIZATION OVERVIEW

SECOND JUDICIAL DISTRICT
Albany County and Carbon County

Following are Fiscal Year caseload and revenue statistics for the Second Judicial District:

		Albany Circuit Court		Carbon Circuit Court	
		2010	2011	2010	2011
Filings	Civil	1,319	1,172	920	894
	Misdemeanor	11,006	10,261	11,122	12,292
	Felony Charges	181	169	271	248
	Total	12,506	11,602	12,313	13,434
Money Collected					
	Transmitted to County	\$801,302	\$739,692	\$848,154	\$935,252
	Transmitted to State	\$450,688	\$526,816	\$358,806	\$476,207
	Other Party				
	Disbursements	\$396,935	\$432,888	\$307,643	\$342,637
	TOTAL	\$1,648,925	\$1,699,936	\$1,514,603	\$1,754,096

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SECOND JUDICIAL DISTRICT	Unit Number: 0521 - 0522

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for two (2) judges, 11 full-time clerks, and two (2) part-time clerks for the circuit courts located in Albany County and Carbon County. Adjustments include the increased contribution to the employee retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Laramie and Rawlins.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication costs for the circuit court in Laramie and Rawlins.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters, if one is needed.

Total Standard Budget Request \$2,251,563

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$2,251,563

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code								
Approp. Org. Name: CIRCUIT COURTS						AGY DIVISION		UNIT FUND		APPR UNIT
Expense Org. Name: SECOND JUDICIAL DISTRICT		Ch. 17 Base to Standard Reconciliation				101	0500	0521-0522	001	501
1	2	3	4	5	6	7	8	9		
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation	
EXPENDITURES										
SALARIES SET BY LAW	0101	403,200	411,200	0	0	411,200	0	411,200	411,200	
SALARIES CLASSIFIED	0103	976,030	1,012,190	-9,721	0	1,002,469	0	1,002,469	1,002,469	
SALARIES OTHER	0104	0	0	0	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	527,281	649,421	50,446	0	699,867	0	699,867	699,867	
EXTERNAL COST ADJ-SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	1,906,511	2,072,811	40,725	0	2,113,536	0	2,113,536	2,113,536	
EQUIPMENT REP & MNTC	0202	3,519	6,480	0	0	6,480	0	6,480	6,480	
UTILITIES	0203	6,716	0	0	0	0	0	0	0	
COMMUNICATION	0204	16,331	28,340	0	0	28,340	0	28,340	28,340	
DUES-LICENSES-REGIST	0207	550	2,650	0	0	2,650	0	2,650	2,650	
ADVERTISING-PROMOTION	0208	301	0	0	0	0	0	0	0	
MISCELLANEOUS	0210	10	250	0	0	250	0	250	250	
TRAVEL IN STATE	0221	7,292	11,500	0	0	11,500	0	11,500	11,500	
TRAVEL OUT OF STATE	0222	0	0	0	0	0	0	0	0	
SUPPLIES	0230	353	0	0	0	0	0	0	0	
OFFICE SUPPL-PRINTING	0231	45,547	40,089	0	0	40,089	0	40,089	40,089	
EDUCA-RECREATNL SUPP	0236	13,262	5,720	0	0	5,720	0	5,720	5,720	
SOFT GOODS&HOUSEKPNG	0237	92	551	0	0	551	0	551	551	
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	470	0	0	0	0	0	0	0	
INSURANCE-BOND PREMS	0254	1,260	1,666	0	0	1,666	0	1,666	1,666	
PAYMENTS	0255	3,300	3,100	0	0	3,100	0	3,100	3,100	
MAINT CONTRACTS EXT	0292	35	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	99,038	100,346	0	0	100,346	0	100,346	100,346	
TELECOMMUNICATIONS	0420	10,134	10,172	0	0	10,172	0	10,172	10,172	
CENT. SERV./DATA SERV.	0400	10,134	10,172	0	0	10,172	0	10,172	10,172	
PROFESSIONAL FEES	0901	15,633	27,509	0	0	27,509	0	27,509	27,509	
CONTRACTUAL SERVICES	0900	15,633	27,509	0	0	27,509	0	27,509	27,509	
EXPENDITURE TOTALS		2,031,316	2,210,838	40,725	0	2,251,563	0	2,251,563	2,251,563	
MEANS OF FUNDING										
GENERAL FUND	1001	2,031,316	2,210,838	40,725	0	2,251,563	0	2,251,563	2,251,563	
GENERAL FUND	G	2,031,316	2,210,838	40,725	0	2,251,563	0	2,251,563	2,251,563	
TOTAL FUNDING		2,031,316	2,210,838	40,725	0	2,251,563	0	2,251,563	2,251,563	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	13	0	0	13	0	13	13	
PART TIME EMPLOYEE COUNT		0	2	0	0	2	0	2	2	
AUTHORIZED EMPLOYEES		0	15	0	0	15	0	15	15	
TOTAL AUTHORIZED EMPLOYEES		0	15			15	0	15	15	

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: THIRD JUDICIAL DISTRICT	Unit Number: 0531 - 0534

EXPENSE ORGANIZATION OVERVIEW

THIRD JUDICIAL DISTRICT
Lincoln County, Sweetwater County, and Uinta County

Following are Fiscal Year caseload and revenue statistics for the Circuit Courts in the Third Judicial District

		Lincoln Circuit Court		Sweetwater - Grn Riv		Sweetwater - Rk Sprgs		Uinta Circuit Court	
		2010	2011	2010	2011	2010	2011	2010	2011
Filings	Civil	894	718	995	1,008	2,267	2,291	1,722	1,687
	Misdemeanor	4,783	5,031	4,762	4,921	8,361	8,287	7,915	6,942
	Felony Charges	73	113	245	246	353	273	167	201
	Total	<u>5,750</u>	<u>5,862</u>	<u>6,002</u>	<u>6,175</u>	<u>10,981</u>	<u>10,851</u>	<u>9,804</u>	<u>8,830</u>
Money Collected									
	Transmitted to County	\$292,860	\$305,095	\$339,207	\$338,959	\$723,138	\$632,411	\$476,571	\$462,142
	Transmitted to State	\$173,344	\$220,996	\$257,751	\$286,493	\$398,346	\$430,676	\$270,682	\$309,371
	Other Party								
	Disbursements	<u>\$277,807</u>	<u>\$306,194</u>	<u>\$375,131</u>	<u>\$390,912</u>	<u>\$894,218</u>	<u>\$1,147,361</u>	<u>\$616,214</u>	<u>\$621,089</u>
	TOTAL	<u>\$744,011</u>	<u>\$832,285</u>	<u>\$972,089</u>	<u>\$1,016,364</u>	<u>\$2,015,702</u>	<u>\$2,210,448</u>	<u>\$1,363,467</u>	<u>\$1,392,602</u>

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: THIRD JUDICIAL DISTRICT	Unit Number: 0531 - 0534

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for four (4) judges and 22 full-time clerks. Adjustments include the increased contribution to the employee retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Kemmerer, Afton, Rock Springs, Green River and Evanston.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters, if one is needed.

Total Standard Budget Request \$4,174,840

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$4,174,840

Agency Name: SUPREME COURT						Wyoming On-Line Financial System Code			
Approp. Org. Name: CIRCUIT COURTS						AGY	DIVISION	UNIT	FUND
Expense Org. Name: THIRD JUDICIAL DISTRICT						101	0500	0531-0534	001
1		Ch. 17 Base to Standard Reconciliation				APPR UNIT			
		2	3	4	5	6	7	8	9
Description		Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES									
SALARIES SET BY LAW	0101	806,400	822,400	0	0	822,400	0	822,400	822,400
SALARIES CLASSIFIED	0103	1,801,454	1,847,084	-36,146	0	1,810,938	0	1,810,938	1,810,938
SALARIES OTHER	0104	0	0	0	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	1,043,588	1,262,042	20,934	0	1,282,976	0	1,282,976	1,282,976
EXTERNAL COST ADJ-SALARIES	0198	0	0	0	0	0	0	0	0
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0	0	0	0
PERSONAL SERVICES	0100	3,651,442	3,931,526	-15,212	0	3,916,314	0	3,916,314	3,916,314
EQUIPMENT REP & MNTC	0202	12,878	15,783	0	0	15,783	0	15,783	15,783
UTILITIES	0203	2,195	0	0	0	0	0	0	0
COMMUNICATION	0204	36,572	40,912	0	0	40,912	0	40,912	40,912
DUES-LICENSES-REGIST	0207	818	6,300	0	0	6,300	0	6,300	6,300
ADVERTISING-PROMOTION	0208	1,484	350	0	0	350	0	350	350
MISCELLANEOUS	0210	64	350	0	0	350	0	350	350
TRAVEL IN STATE	0221	15,460	31,034	0	0	31,034	0	31,034	31,034
TRAVEL OUT OF STATE	0222	342	0	0	0	0	0	0	0
PERM ASSIGNED VEHICLE	0223	9,011	0	0	0	0	0	0	0
SUPPLIES	0230	133	0	0	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	79,911	64,774	0	0	64,774	0	64,774	64,774
EDUCA-RECREATNL SUPP	0236	11,613	13,553	0	0	13,553	0	13,553	13,553
SOFT GOODS&HOUSEKPNG	0237	631	401	0	0	401	0	401	401
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	360	0	0	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0
EQUIPMENT RENTAL	0252	2,130	1,003	0	0	1,003	0	1,003	1,003
INSURANCE-BOND PREMS	0254	3,108	3,703	0	0	3,703	0	3,703	3,703
PAYMENTS	0255	8	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	176,718	178,163	0	0	178,163	0	178,163	178,163
TELECOMMUNICATIONS	0420	18,052	20,555	0	0	20,555	0	20,555	20,555
CENT. SERV./DATA SERV.	0400	18,052	20,555	0	0	20,555	0	20,555	20,555
PROFESSIONAL FEES	0901	64,981	59,808	0	0	59,808	0	59,808	59,808
CONTRACTUAL SERVICES	0900	64,981	59,808	0	0	59,808	0	59,808	59,808
EXPENDITURE TOTALS		3,911,193	4,190,052	-15,212	0	4,174,840	0	4,174,840	4,174,840
MEANS OF FUNDING									
GENERAL FUND	1001	3,911,193	4,190,052	-15,212	0	4,174,840	0	4,174,840	4,174,840
GENERAL FUND	G	3,911,193	4,190,052	-15,212	0	4,174,840	0	4,174,840	4,174,840
TOTAL FUNDING		3,911,193	4,190,052	-15,212	0	4,174,840	0	4,174,840	4,174,840
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	26	0	0	26	0	26	26
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES		0	26	0	0	26	0	26	26
TOTAL AUTHORIZED EMPLOYEES		0	26	0	0	26	0	26	26

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FOURTH JUDICIAL DISTRICT	Unit Number: 0541 - 0542

EXPENSE ORGANIZATION OVERVIEW

FOURTH JUDICIAL DISTRICT
Sheridan County and Johnson County

Following are Fiscal Year caseload and revenue statistics for the Fourth Judicial District:

		Sheridan Circuit Court		Johnson Circuit Court	
		2010	2011	2010	2011
Filings	Civil	1,756	1,350	837	633
	Misdemeanor	5,214	4,214	4,102	3,392
	Felony Charges	188	198	95	95
	Total	7,158	5,762	5,034	4,120
Money Collected					
	Transmitted to County	\$330,930	\$291,022	\$339,501	\$294,355
	Transmitted to State	\$199,554	\$221,471	\$145,177	\$149,625
	Other Party				
	Disbursements	\$438,078	\$516,544	\$192,444	\$227,471
	TOTAL	\$968,562	\$1,029,037	\$677,122	\$671,451

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FOURTH JUDICIAL DISTRICT	Unit Number: 0541 - 0542

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, one full-time magistrate (Wyo. Stat. Ann. § 5-9-209), and eight (8) full-time clerks for the circuit courts located in Sheridan and Buffalo. Adjustments include the increased contribution to the employee retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Sheridan and Buffalo.

400 Series – Central Services/Data Services: The 400 series funds are used to pay telecommunication costs for the circuit court in Sheridan and Buffalo.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters, if one is needed.

Total Standard Budget Request \$1,515,970

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$1,515,970

Agency Name: SUPREME COURT Approp. Org. Name: CIRCUIT COURTS Expense Org. Name: FOURTH JUDICIAL DISTRICT		Ch. 17 Base to Standard Reconciliation				Wyoming On-Line Financial System Code				APPR UNIT	
1		2	3	4	5	6	7	8	9	501	
Description Code		Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation		
EXPENDITURES											
SALARIES SET BY LAW	0101	201,600	205,600	0	0	205,600	0	205,600	205,600		
SALARIES CLASSIFIED	0103	730,284	749,878	-25,941	0	723,937	0	723,937	723,937		
SALARIES OTHER	0104	0	0	0	0	0	0	0	0		
EMPLOYER PD BENEFITS	0105	393,198	493,004	-15,433	0	477,571	0	477,571	477,571		
PERSONAL SERVICES	0100	1,325,082	1,448,482	-41,374	0	1,407,108	0	1,407,108	1,407,108		
EQUIPMENT REP & MNTC	0202	2,423	5,114	0	0	5,114	0	5,114	5,114		
UTILITIES	0203	315	0	0	0	0	0	0	0		
COMMUNICATION	0204	11,960	21,698	0	0	21,698	0	21,698	21,698		
DUES-LICENSES-REGIST	0207	300	2,629	0	0	2,629	0	2,629	2,629		
ADVERTISING-PROMOTION	0208	295	0	0	0	0	0	0	0		
MISCELLANEOUS	0210	0	275	0	0	275	0	275	275		
TRAVEL IN STATE	0221	7,218	11,647	0	0	11,647	0	11,647	11,647		
TRAVEL OUT OF STATE	0222	1,144	0	0	0	0	0	0	0		
SUPPLIES	0230	100	0	0	0	0	0	0	0		
OFFICE SUPPL-PRINTING	0231	27,792	34,109	0	0	34,109	0	34,109	34,109		
EDUCA-RECREATNL SUPP	0236	4,994	5,661	0	0	5,661	0	5,661	5,661		
SOFT GOODS&HOUSEKPNG	0237	0	591	0	0	591	0	591	591		
OTH REPAIR-MAINT SUP	0239	248	0	0	0	0	0	0	0		
OFFICE EQUIP-FURNISH	0241	3,721	0	0	0	0	0	0	0		
EDUCA-RECREATNL TECH	0246	614	0	0	0	0	0	0	0		
EQUIPMENT RENTAL	0252	1,090	480	0	0	480	0	480	480		
INSURANCE-BOND PREMS	0254	2,050	0	0	0	0	0	0	0		
PAYMENTS	0255	-97	0	0	0	0	0	0	0		
SUPPORTIVE SERVICES	0200	64,167	82,204	0	0	82,204	0	82,204	82,204		
CENTRAL-SER DATA-SER	0410	6	0	0	0	0	0	0	0		
TELECOMMUNICATIONS	0420	6,464	8,946	0	0	8,946	0	8,946	8,946		
CENT. SERV./DATA SERV.	0400	6,470	8,946	0	0	8,946	0	8,946	8,946		
PROFESSIONAL FEES	0901	8,788	17,712	0	0	17,712	0	17,712	17,712		
CONTRACTUAL TRAVEL	0905	372	0	0	0	0	0	0	0		
CONTRACTUAL SERVICES	0900	9,160	17,712	0	0	17,712	0	17,712	17,712		
EXPENDITURE TOTALS		1,404,879	1,557,344	-41,374	0	1,515,970	0	1,515,970	1,515,970		
MEANS OF FUNDING											
GENERAL FUND	1001	1,404,879	1,557,344	-41,374	0	1,515,970	0	1,515,970	1,515,970		
GENERAL FUND	G	1,404,879	1,557,344	-41,374	0	1,515,970	0	1,515,970	1,515,970		
TOTAL FUNDING		1,404,879	1,557,344	-41,374	0	1,515,970	0	1,515,970	1,515,970		
AUTHORIZED EMPLOYEES											
FULL TIME EMPLOYEE COUNT		0	10	0	0	10	0	10	10		
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0		
AUTHORIZED EMPLOYEES		0	10	0	0	10	0	10	10		
TOTAL AUTHORIZED EMPLOYEES		0	10	0	0	10	0	10	10		

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIFTH JUDICIAL DISTRICT	Unit Number: 0551 - 0554

EXPENSE ORGANIZATION OVERVIEW

FIFTH JUDICIAL DISTRICT

Park County, Big Horn County, Hot Springs County, and Washakie County

Following are Fiscal Year caseload and revenue statistics for the Circuit Courts in the Fifth Judicial District

		Park Circuit Court		Big Horn Circuit Court		Hot Springs Circuit Court		Washakie Circuit Court	
		2010	2011	2010	2011	2010	2011	2010	2011
Filings	Civil	1,698	1,501	676	574	293	302	472	431
	Misdemeanor	4,117	4,518	1,817	2,268	1,393	1,808	2,327	2,336
	Felony Charges	227	202	95	125	46	93	51	76
	Total	6,042	6,221	2,588	2,967	1,732	2,203	2,850	2,843
Money Collected									
	Transmitted to County	\$408,902	\$359,270	\$120,612	\$144,499	\$103,659	\$99,883	\$167,112	\$128,173
	Transmitted to State	\$226,456	\$267,887	\$82,400	\$105,273	\$71,292	\$84,356	\$102,866	\$106,761
	Other Party								
	Disbursements	\$555,802	\$573,715	\$248,914	\$303,779	\$108,911	\$85,683	\$158,757	\$167,145
	Total	\$1,191,160	\$1,200,872	\$451,926	\$553,551	\$283,862	\$269,922	\$428,735	\$402,079

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: FIFTH JUDICIAL DISTRICT	Unit Number: 0551 - 0554

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for two (2) judges, two (2) full-time magistrates (W.S. 5-9-209), 11 full-time clerks, and one (1) part-time clerk. Adjustments include the increased contribution to the employee retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Cody, Powell, Basin, Lovell, Thermopolis, and Worland.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters, if one is needed.

Total Standard Budget Request \$2,579,443

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$2,579,443

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code						
Approp. Org. Name: CIRCUIT COURTS		AGY	DIVISION	UNIT	FUND	APPR UNIT		
Expense Org. Name: FIFTH JUDICIAL DISTRICT		101	0500	0551-0554	001	501		
1	2	3	4	5	6	7	8	9
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES								
SALARIES SET BY LAW	0101	370,659	411,200	0	411,200	0	411,200	411,200
SALARIES CLASSIFIED	0103	1,077,731	1,128,773	-6,980	1,121,793	0	1,121,793	1,121,793
SALARIES OTHER	0104	0	0	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	620,982	784,140	70,214	854,354	0	854,354	854,354
EXTERNAL COST ADJ-SALARIES	0198	0	0	0	0	0	0	0
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0	0	0
PERSONAL SERVICES	0100	2,069,372	2,324,113	63,234	2,387,347	0	2,387,347	2,387,347
EQUIPMENT REP & MNTC	0202	5,944	9,744	0	9,744	0	9,744	9,744
UTILITIES	0203	1,934	0	0	0	0	0	0
COMMUNICATION	0204	18,944	32,626	0	32,626	0	32,626	32,626
DUES-LICENSES-REGIST	0207	2,666	4,954	0	4,954	0	4,954	4,954
ADVERTISING-PROMOTION	0208	274	0	0	0	0	0	0
MISCELLANEOUS	0210	49	225	0	225	0	225	225
TRAVEL IN STATE	0221	12,768	30,925	0	30,925	0	30,925	30,925
TRAVEL OUT OF STATE	0222	1,924	0	0	0	0	0	0
PERM ASSIGNED VEHICLE	0223	10,488	0	0	0	0	0	0
SUPPLIES	0230	312	0	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	33,608	43,797	0	43,797	0	43,797	43,797
EDUCA-RECREATNL SUPP	0236	4,146	11,967	0	11,967	0	11,967	11,967
SOFT GOODS&HOUSEKPNG	0237	1,990	675	0	675	0	675	675
OTH REPAIR-MAINT SUP	0239	1,398	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	882	0	0	0	0	0	0
EQUIPMENT RENTAL	0252	2,084	0	0	0	0	0	0
INSURANCE-BOND PREMS	0254	4,973	2,000	0	2,000	0	2,000	2,000
PAYMENTS	0255	4	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	104,388	136,913	0	136,913	0	136,913	136,913
TELECOMMUNICATIONS	0420	17,970	16,311	0	16,311	0	16,311	16,311
CENT. SERV./DATA SERV.	0400	17,970	16,311	0	16,311	0	16,311	16,311
PROFESSIONAL FEES	0901	41,328	38,872	0	38,872	0	38,872	38,872
CONTRACTUAL SERVICES	0900	41,328	38,872	0	38,872	0	38,872	38,872
EXPENDITURE TOTALS		2,233,058	2,516,209	63,234	2,579,443	0	2,579,443	2,579,443
MEANS OF FUNDING								
GENERAL FUND	1001	2,233,058	2,516,209	63,234	2,579,443	0	2,579,443	2,579,443
GENERAL FUND	G	2,233,058	2,516,209	63,234	2,579,443	0	2,579,443	2,579,443
TOTAL FUNDING		2,233,058	2,516,209	63,234	2,579,443	0	2,579,443	2,579,443
AUTHORIZED EMPLOYEES								
FULL TIME EMPLOYEE COUNT		0	15	0	15	0	15	15
PART TIME EMPLOYEE COUNT		0	1	0	1	0	1	1
AUTHORIZED EMPLOYEES		0	16	0	16	0	16	16
TOTAL AUTHORIZED EMPLOYEES		0	16	0	16	0	16	16

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SIXTH JUDICIAL DISTRICT	Unit Number: 0561 - 0563

EXPENSE ORGANIZATION OVERVIEW

SIXTH JUDICIAL DISTRICT
Campbell County, Crook County, and Weston County

Following are Fiscal Year caseload and revenue statistics for the Circuit Courts in the Sixth Judicial District

		Campbell Circuit Court		Crook Circuit Court		Weston Circuit Court	
		2010	2011	2010	2011	2010	2011
Filings	Civil	4,468	3,982	382	298	418	347
	Misdemeanor	9,770	9,344	3,076	2,667	1,166	1,296
	Felony Charges	421	371	32	55	23	34
	Total	14,659	13,697	3,490	3,020	1,607	1,677
Money Collected							
	Transmitted to County	\$835,195	\$909,004	\$247,502	\$224,347	\$96,987	\$96,340
	Transmitted to State	\$541,190	\$627,633	\$117,386	\$120,389	\$63,458	\$74,720
	Other Party						
	Disbursements	\$1,364,424	\$1,547,306	\$177,122	\$139,019	\$114,121	\$156,156
	Total	\$2,740,809	\$3,083,942	\$542,009	\$483,755	\$274,566	\$327,216

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SIXTH JUDICIAL DISTRICT	Unit Number: 0561 - 0563

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for three (3) judges, 15 full-time clerks, and one (1) part-time clerk. Adjustments include the increased contribution to the employee retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Gillette, Sundance and Newcastle.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters, if one is needed.

Total Standard Budget Request \$3,190,972

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$3,190,972

Agency Name: SUPREME COURT							Wyoming On-Line Financial System Code				APPR UNIT	
Approp. Org. Name: CIRCUIT COURTS							AGY	DIVISION	UNIT	FUND		
Expense Org. Name: SIXTH JUDICIAL DISTRICT		Ch. 17 Base to Standard Reconciliation					101	0500	0561-0563	001	501	
1		2	3	4	5	6	7	8	9			
Actual		Base Budget	Adjustments	Budget	Standard	Exception	Total Agency	Supreme				
Expenditures			to Base	Reductions	Budget	Request	Request	Court				
Description	Code	2009-2010	Adj's to Base		Col. 3+4+5			Recommendation				
EXPENDITURES												
SALARIES SET BY LAW	0101	604,800	616,800	0	0	616,800	0	616,800	616,800			
SALARIES CLASSIFIED	0103	1,251,574	1,223,402	29,797	0	1,253,199	0	1,253,199	1,253,199			
SALARIES OTHER	0104	0	31,574	0	0	31,574	0	31,574	31,574			
EMPLOYER PD BENEFITS	0105	763,227	1,055,715	31,340	0	1,087,055	0	1,087,055	1,087,055			
EXTERNAL COST ADJ-SALARIES	0198	0	0	0	0	0	0	0	0			
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0	0	0	0			
PERSONAL SERVICES	0100	2,619,601	2,927,491	61,137	0	2,988,628	0	2,988,628	2,988,628			
EQUIPMENT REP & MNTC	0202	2,326	10,921	0	0	10,921	0	10,921	10,921			
UTILITIES	0203	6,025	0	0	0	0	0	0	0			
COMMUNICATION	0204	17,461	41,199	0	0	41,199	0	41,199	41,199			
DUES-LICENSES-REGIST	0207	425	4,745	0	0	4,745	0	4,745	4,745			
ADVERTISING-PROMOTION	0208	153	0	0	0	0	0	0	0			
MISCELLANEOUS	0210	3,873	394	0	0	394	0	394	394			
TRAVEL IN STATE	0221	9,927	20,731	0	0	20,731	0	20,731	20,731			
TRAVEL OUT OF STATE	0222	0	3,500	0	0	3,500	0	3,500	3,500			
SUPPLIES	0230	169	0	0	0	0	0	0	0			
OFFICE SUPPL-PRINTING	0231	51,902	50,499	0	0	50,499	0	50,499	50,499			
EDUCA-RECREATNL SUPP	0236	6,742	9,633	0	0	9,633	0	9,633	9,633			
SOFT GOODS&HOUSEKPNG	0237	1,161	1,418	0	0	1,418	0	1,418	1,418			
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0			
EQUIPMENT RENTAL	0252	1,253	1,210	0	0	1,210	0	1,210	1,210			
INSURANCE-BOND PREMS	0254	3,150	2,900	0	0	2,900	0	2,900	2,900			
PAYMENTS	0255	30	0	0	0	0	0	0	0			
SUPPORTIVE SERVICES	0200	104,597	147,150	0	0	147,150	0	147,150	147,150			
TELECOMMUNICATIONS	0420	5,090	5,738	0	0	5,738	0	5,738	5,738			
CENT. SERV./DATA SERV.	0400	5,090	5,738	0	0	5,738	0	5,738	5,738			
PROFESSIONAL FEES	0901	29,726	49,456	0	0	49,456	0	49,456	49,456			
CONTRACTUAL SERVICES	0900	29,726	49,456	0	0	49,456	0	49,456	49,456			
EXPENDITURE TOTALS		2,759,014	3,129,835	61,137	0	3,190,972	0	3,190,972	3,190,972			
MEANS OF FUNDING												
GENERAL FUND	1001	2,759,014	3,129,835	61,137	0	3,190,972	0	3,190,972	3,190,972			
GENERAL FUND	G	2,759,014	3,129,835	61,137	0	3,190,972	0	3,190,972	3,190,972			
TOTAL FUNDING		2,759,014	3,129,835	61,137	0	3,190,972	0	3,190,972	3,190,972			
AUTHORIZED EMPLOYEES												
FULL TIME EMPLOYEE COUNT		0	18	0	0	18	0	18	18			
PART TIME EMPLOYEE COUNT		0	1	0	0	1	0	1	1			
AUTHORIZED EMPLOYEES		0	19	0	0	19	0	19	19			
TOTAL AUTHORIZED EMPLOYEES		0	19	0	0	19	0	19	19			

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SEVENTH JUDICIAL DISTRICT	Unit Number: 0571

EXPENSE ORGANIZATION OVERVIEW

SEVENTH JUDICIAL DISTRICT
Natrona County

Following are Fiscal Year caseload and revenue statistics for the Seventh Judicial District:

Natrona County Circuit Court

	2010	2011
Filings		
Civil	7,015	6,280
Misdemeanor	12,139	14,273
Felony Charges	880	653
Total	<u>20,034</u>	<u>21,206</u>
Money Collected		
Transmitted to County	\$784,408	\$854,400
Transmitted to State	\$684,923	\$875,577
Other Party		
Disbursements	<u>\$2,061,055</u>	<u>\$2,395,049</u>
TOTAL	<u>\$3,530,386</u>	<u>\$4,125,026</u>

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: SEVENTH JUDICIAL DISTRICT	Unit Number: 0571

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide salaries and benefits for three (3) judges and 13 full-time clerks. Adjustments include the increased contribution to the employee retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit court in Natrona County.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters, if one is needed.

Total Standard Budget Request \$2,765,010

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$2,765,010

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code							
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT FUND		APPR UNIT			
Expense Org. Name: SEVENTH JUDICIAL DISTRICT		101 0500		0571 001		501			
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES									
SALARIES SET BY LAW	0101	604,800	616,800	0	0	616,800	0	616,800	616,800
SALARIES CLASSIFIED	0103	1,221,948	1,131,607	-20,336	0	1,111,271	0	1,111,271	1,111,271
SALARIES OTHER	0104	0	0	0	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	776,825	864,406	31,315	0	895,721	0	895,721	895,721
EXTERNAL COST ADJ-SALARIES	0198	0	0	0	0	0	0	0	0
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0	0	0	0
PERSONAL SERVICES	0100	2,603,573	2,612,813	10,979	0	2,623,792	0	2,623,792	2,623,792
EQUIPMENT REP & MNTR	0202	2,704	8,736	0	0	8,736	0	8,736	8,736
UTILITIES	0203	3,556	0	0	0	0	0	0	0
COMMUNICATION	0204	16,731	29,657	0	0	29,657	0	29,657	29,657
DUES-LICENSES-REGIST	0207	1,585	5,300	0	0	5,300	0	5,300	5,300
ADVERTISING-PROMOTION	0208	857	0	0	0	0	0	0	0
MISCELLANEOUS	0210	46	200	0	0	200	0	200	200
TRAVEL IN STATE	0221	3,425	9,000	0	0	9,000	0	9,000	9,000
TRAVEL OUT OF STATE	0222	3,195	10,500	0	0	10,500	0	10,500	10,500
SUPPLIES	0230	180	0	0	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	47,057	31,950	0	0	31,950	0	31,950	31,950
EDUCA-RECREATNL SUPP	0236	10,263	7,320	0	0	7,320	0	7,320	7,320
SOFT GOODS&HOUSEKPNG	0237	391	494	0	0	494	0	494	494
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0
INSURANCE-BOND PREMS	0254	1,300	500	0	0	500	0	500	500
SUPPORTIVE SERVICES	0200	91,290	103,657	0	0	103,657	0	103,657	103,657
TELECOMMUNICATIONS	0420	0	500	0	0	500	0	500	500
CENT. SERV./DATA SERV.	0400	0	500	0	0	500	0	500	500
PROFESSIONAL FEES	0901	7,734	37,061	0	0	37,061	0	37,061	37,061
CONTRACTUAL SERVICES	0900	7,734	37,061	0	0	37,061	0	37,061	37,061
EXPENDITURE TOTALS		2,702,597	2,754,031	10,979	0	2,765,010	0	2,765,010	2,765,010
MEANS OF FUNDING									
GENERAL FUND	1001	2,702,597	2,754,031	10,979	0	2,765,010	0	2,765,010	2,765,010
GENERAL FUND	G	2,702,597	2,754,031	10,979	0	2,765,010	0	2,765,010	2,765,010
TOTAL FUNDING		2,702,597	2,754,031	10,979	0	2,765,010	0	2,765,010	2,765,010
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	18	0	0	18	0	18	18
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES		0	18	0	0	18	0	18	18
TOTAL AUTHORIZED EMPLOYEES		0	18	0	0	18	0	18	18

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: EIGHTH JUDICIAL DISTRICT	Unit Number: 0581 - 0584

EXPENSE ORGANIZATION OVERVIEW

EIGHTH JUDICIAL DISTRICT

Converse County, Goshen County, Niobrara County, and Platte County

Following are Fiscal Year caseload and revenue statistics for the Circuit Courts in the Eighth Judicial District

		Converse Circuit Court		Goshen Circuit Court		Niobrara Circuit Court		Platte Circuit Court	
		2010	2011	2010	2011	2010	2011	2010	2011
Filings	Civil	965	874	716	753	141	135	500	493
	Misdemeanor	5,123	5,003	2,812	2,616	1,251	2,671	3,167	3,564
	Felony Charges	211	161	73	82	17	11	49	132
	Total	6,299	6,038	3,601	3,451	1,409	2,817	3,716	4,189
Money Collected									
	Transmitted to County	\$313,292	\$277,546	\$188,686	\$158,394	\$81,848	\$125,770	\$291,885	\$282,760
	Transmitted to State	\$192,731	\$234,421	\$125,593	\$147,131	\$50,956	\$99,546	\$135,063	\$165,756
	Other Party								
	Disbursements	\$279,957	\$362,390	\$279,232	\$356,761	\$47,329	\$42,348	\$183,921	\$201,517
	TOTAL	\$785,980	\$874,357	\$593,511	\$662,286	\$180,133	\$267,664	\$610,869	\$650,033

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: EIGHTH JUDICIAL DISTRICT	Unit Number: 0581 - 0584

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for two (2) judges, two (2) full-time magistrates, 11 full-time clerks, and one (1) part-time clerk. Adjustments include the increased contribution to the employee retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Douglas, Torrington, Lusk, and Wheatland.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters, if one is needed.

Total Standard Budget Request \$2,471,022

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$2,471,022

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code															
Approp. Org. Name: CIRCUIT COURTS		AGY DIVISION		UNIT FUND		APPR UNIT											
Expense Org. Name: EIGHTH JUDICIAL DISTRICT		101 0500		0581-0584 001		501											
1		2		3		4		5		6		7		8		9	
Description		Code		Base Budget		Adjustments to Base		Budget Reductions		Standard Budget Col. 3+4+5		Exception Request		Total Agency Request		Supreme Court Recommendation	
EXPENDITURES																	
SALARIES SET BY LAW		0101	403,200	411,200	0	0	411,200	0	411,200	0	411,200	0	411,200	0	411,200	0	411,200
SALARIES CLASSIFIED		0103	1,072,718	1,099,923	-9,323	0	1,090,600	0	1,090,600	0	1,090,600	0	1,090,600	0	1,090,600	0	1,090,600
SALARIES OTHER		0104	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
EMPLOYER PD BENEFITS		0105	620,591	760,333	12,362	0	772,695	0	772,695	0	772,695	0	772,695	0	772,695	0	772,695
EXTERNAL COST ADJ-SALARIES		0198	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
EXTERNAL COST ADJ-BENEFITS		0199	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
PERSONAL SERVICES		0100	2,096,509	2,271,456	3,039	0	2,274,495	0	2,274,495	0	2,274,495	0	2,274,495	0	2,274,495	0	2,274,495
EQUIPMENT REP & MNTC		0202	4,644	11,637	0	0	11,637	0	11,637	0	11,637	0	11,637	0	11,637	0	11,637
UTILITIES		0203	8,145	0	0	0	0	0	0	0	0	0	0	0	0	0	0
COMMUNICATION		0204	18,510	32,938	0	0	32,938	0	32,938	0	32,938	0	32,938	0	32,938	0	32,938
DUES-LICENSES-REGIST		0207	699	6,258	0	0	6,258	0	6,258	0	6,258	0	6,258	0	6,258	0	6,258
ADVERTISING-PROMOTION		0208	2,462	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MISCELLANEOUS		0210	24	338	0	0	338	0	338	0	338	0	338	0	338	0	338
TRAVEL IN STATE		0221	24,661	23,066	0	0	23,066	0	23,066	0	23,066	0	23,066	0	23,066	0	23,066
TRAVEL OUT OF STATE		0222	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SUPPLIES		0230	35	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OFFICE SUPPL-PRINTING		0231	37,662	38,235	0	0	38,235	0	38,235	0	38,235	0	38,235	0	38,235	0	38,235
EDUCA-RECREATNL SUPP		0236	7,021	12,434	0	0	12,434	0	12,434	0	12,434	0	12,434	0	12,434	0	12,434
SOFT GOODS&HOUSEKPNG		0237	101	750	0	0	750	0	750	0	750	0	750	0	750	0	750
OFFICE EQUIP-FURNISH		0241	1,482	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DP REPRODUCT OTHER EQ		0242	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
EQUIPMENT RENTAL		0252	1,677	1,593	0	0	1,593	0	1,593	0	1,593	0	1,593	0	1,593	0	1,593
INSURANCE-BOND PREMS		0254	2,487	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES		0200	109,610	127,249	0	0	127,249	0	127,249	0	127,249	0	127,249	0	127,249	0	127,249
TELECOMMUNICATIONS		0420	13,394	15,473	0	0	15,473	0	15,473	0	15,473	0	15,473	0	15,473	0	15,473
CENT. SERV./DATA SERV.		0400	13,394	15,473	0	0	15,473	0	15,473	0	15,473	0	15,473	0	15,473	0	15,473
PROFESSIONAL FEES		0901	6,685	53,805	0	0	53,805	0	53,805	0	53,805	0	53,805	0	53,805	0	53,805
CONTRACTUAL SERVICES		0900	6,685	53,805	0	0	53,805	0	53,805	0	53,805	0	53,805	0	53,805	0	53,805
EXPENDITURE TOTALS			2,226,198	2,467,983	3,039	0	2,471,022	0	2,471,022	0	2,471,022	0	2,471,022	0	2,471,022	0	2,471,022
MEANS OF FUNDING																	
GENERAL FUND		1001	2,226,198	2,467,983	3,039	0	2,471,022	0	2,471,022	0	2,471,022	0	2,471,022	0	2,471,022	0	2,471,022
GENERAL FUND		G	2,226,198	2,467,983	3,039	0	2,471,022	0	2,471,022	0	2,471,022	0	2,471,022	0	2,471,022	0	2,471,022
TOTAL FUNDING			2,226,198	2,467,983	3,039	0	2,471,022	0	2,471,022	0	2,471,022	0	2,471,022	0	2,471,022	0	2,471,022
AUTHORIZED EMPLOYEES																	
FULL TIME EMPLOYEE COUNT			0	16	0	0	16	0	16	0	16	0	16	0	16	0	16
PART TIME EMPLOYEE COUNT			0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES			0	16	0	0	16	0	16	0	16	0	16	0	16	0	16
TOTAL AUTHORIZED EMPLOYEES			0	16	0	0	16	0	16	0	16	0	16	0	16	0	16

Expense Organization Budget Request

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: NINTH JUDICIAL DISTRICT	Unit Number: 0591-0594

EXPENSE ORGANIZATION OVERVIEW

NINTH JUDICIAL DISTRICT
Fremont County, Sublette County, and Teton County

Following are Fiscal Year caseload and revenue statistics for the Ninth Judicial District:

	Fremont-Lander Circuit Court		Fremont-Riverton Circuit Court		Sublette County Circuit Court		Teton County Circuit Court	
	2010	2011	2010	2011	2010	2011	2010	2011
Filings								
Civil	1,147	861	1,065	1,042	434	382	539	518
Misdemeanor	3,580	3,399	4,462	4,470	6,384	7,285	5,383	5,546
Felony Charges	<u>43</u>	<u>105</u>	<u>302</u>	<u>213</u>	<u>44</u>	<u>86</u>	<u>114</u>	<u>98</u>
Total	4,770	4,365	5,829	5,725	6,862	7,753	6,036	6,162
Money Collected								
Transmitted to County	\$187,105	\$160,486	\$199,721	\$193,024	\$433,189	\$452,212	\$376,996	\$349,919
Transmitted to State	\$147,368	\$168,473	\$168,303	\$195,925	\$201,455	\$288,661	\$229,982	\$251,089
Other Party Disbursements	<u>\$271,823</u>	<u>\$471,885</u>	<u>\$309,701</u>	<u>\$386,627</u>	<u>\$184,801</u>	<u>\$143,756</u>	<u>\$163,771</u>	<u>\$159,394</u>
Total	\$606,296	\$800,844	\$677,725	\$775,576	\$819,445	\$884,629	\$770,749	\$760,402

Agency Name: SUPREME COURT	Agency Number: 101
Approp. Org. Name: CIRCUIT COURTS	Division Number: 0500
Expense Org. Name: NINTH JUDICIAL DISTRICT	Unit Number: 0591-0594

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide salary and benefits for four (4) judges, 16 full-time clerks, and two (2) part-time clerks. Adjustments include the increased contribution to the employee retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the circuit courts in Lander, Dubois, Riverton, Pinedale, and Jackson.

400 Series – Central Services/Data Services: The 400 series funds are used to cover telecommunication costs.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the services of a court magistrate. Magistrates are asked to sit for the judges when the judge is out of town on business, ill, on vacation or when a conflict of interest occurs. Funds are also used to pay language interpreters, if one is needed.

Total Standard Budget Request \$3,801,248

NO EXCEPTION BUDGET REQUEST

Total Agency Budget Request \$3,801,248

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code									
Approp. Org. Name: CIRCUIT COURTS		AGY 101		AORG 0500		EORG 0591-0594		FUND 001		APPR UNIT 501	
Expense Org. Name: NINTH JUDICIAL DISTRICT		Ch. 17 Base to Standard Reconciliation									
1		2	3	4	5	6	7	8	9		
Actual Expenditures 2009-2010		Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request		Supreme Court Recommendation		
Description	Code										
EXPENDITURES											
SALARIES SET BY LAW	0101	818,292	822,400	0	0	822,400	0	822,400	822,400		
SALARIES CLASSIFIED	0103	1,410,074	1,378,347	-9,753	0	1,368,594	0	1,368,594	1,368,594		
SALARIES OTHER	0104	0	56,938	0	0	56,938	0	56,938	56,938		
EMPLOYER PD BENEFITS	0105	820,722	1,173,818	121,090	0	1,294,908	0	1,294,908	1,294,908		
EXTERNAL COST ADJ-SALARIES	0198	0	0	0	0	0	0	0	0		
EXTERNAL COST ADJ-BENEFITS	0199	0	0	0	0	0	0	0	0		
PERSONAL SERVICES	0100	3,049,088	3,431,503	111,337	0	3,542,840	0	3,542,840	3,542,840		
EQUIPMENT REP & MNTC	0202	6,753	10,608	0	0	10,608	0	10,608	10,608		
UTILITIES	0203	7,139	0	0	0	0	0	0	0		
COMMUNICATION	0204	26,666	46,054	0	0	46,054	0	46,054	46,054		
DUES-LICENSES-REGIST	0207	1,351	5,229	0	0	5,229	0	5,229	5,229		
ADVERTISING-PROMOTION	0208	208	0	0	0	0	0	0	0		
MISCELLANEOUS	0210	7	294	0	0	294	0	294	294		
TRAVEL IN STATE	0221	22,267	34,156	0	0	34,156	0	34,156	34,156		
TRAVEL OUT OF STATE	0222	2,734	0	0	0	0	0	0	0		
SUPPLIES	0230	1,494	0	0	0	0	0	0	0		
OFFICE SUPPL-PRINTING	0231	51,968	56,586	0	0	56,586	0	56,586	56,586		
EDUCA-RECREATNL SUPP	0236	8,166	11,717	0	0	11,717	0	11,717	11,717		
SOFT GOODS&HOUSEKPNG	0237	312	629	0	0	629	0	629	629		
OTH REPAIR-MAINT SUP	0239	38	0	0	0	0	0	0	0		
OFFICE EQUIP-FURNISH	0241	1,425	0	0	0	0	0	0	0		
EQUIPMENT RENTAL	0252	1,367	6,658	0	0	6,658	0	6,658	6,658		
INSURANCE-BOND PREMS	0254	3,840	2,700	0	0	2,700	0	2,700	2,700		
PAYMENTS	0255	69	0	0	0	0	0	0	0		
SUPPORTIVE SERVICES	0200	135,804	174,631	0	0	174,631	0	174,631	174,631		
TELECOMMUNICATIONS	0420	10,064	10,241	0	0	10,241	0	10,241	10,241		
CENT. SERV./DATA SERV.	0400	10,064	10,241	0	0	10,241	0	10,241	10,241		
PROFESSIONAL FEES	0901	49,083	73,536	0	0	73,536	0	73,536	73,536		
CONTRACTUAL SERVICES	0900	49,083	73,536	0	0	73,536	0	73,536	73,536		
EXPENDITURE TOTALS		3,244,039	3,689,911	111,337	0	3,801,248	0	3,801,248	3,801,248		
MEANS OF FUNDING											
GENERAL FUND	1001	3,244,039	3,689,911	111,337	0	3,801,248	0	3,801,248	3,801,248		
GENERAL FUND	G	3,244,039	3,689,911	111,337	0	3,801,248	0	3,801,248	3,801,248		
TOTAL FUNDING		3,244,039	3,689,911	111,337	0	3,801,248	0	3,801,248	3,801,248		
AUTHORIZED EMPLOYEES											
FULL TIME EMPLOYEE COUNT		0	20	0	0	20	0	20	20		
PART TIME EMPLOYEE COUNT		0	2	0	0	2	0	2	2		
AUTHORIZED EMPLOYEES		0	22	0	0	22	0	22	22		
TOTAL AUTHORIZED EMPLOYEES		0	22	0	0	22	0	22	22		

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: COURT TECHNOLOGY		Agency Number: 101							
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation
COURT TECHNOLOGY	0601-001-601	2,122,428	771,991	0	0	771,991	9,361,500	10,133,491	10,133,491
JUDICIAL SYSTEMS AUTOMATION	0610-424-424	3,900,648	4,369,337	72,010	0	4,441,347	0	4,441,347	4,441,347
TOTAL BY EXPENSE ORGS		6,023,076	5,141,328	72,010	0	5,213,338	9,361,500	14,574,838	14,574,838
PERSONAL SERVICES 0100		1,863,310	2,142,404	72,010	0	2,214,414	0	2,214,414	2,214,414
SUPPORTIVE SERVICES 0200		2,142,335	1,874,979	0	0	1,874,979	2,517,500	4,392,479	4,392,479
CENT.SERV./DATA SERV. 0400		143,649	160,052	0	0	160,052	0	160,052	160,052
GRANTS 0600		0	0	0	0	0	1,584,000	1,584,000	1,584,000
CONTRACTUAL SERVICES 0900		1,873,782	963,893	0	0	963,893	5,260,000	6,223,893	6,223,893
TOTAL BY OBJECT SERIES		6,023,076	5,141,328	72,010	0	5,213,338	9,361,500	14,574,838	14,574,838
GENERAL FUND G		2,122,428	771,991	0	0	771,991	9,361,500	10,133,491	10,133,491
SPECIAL REVENUE R		3,900,648	4,369,337	72,010	0	4,441,347	0	4,441,347	4,441,347
FEDERAL FUNDS X		0	0	0	0	0	0	0	0
TOTAL BY FUNDS		6,023,076	5,141,328	72,010	0	5,213,338	9,361,500	14,574,838	14,574,838
FULL TIME EMPLOYEE COUNT		0	11	0	0	11	0	11	11
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	11	0	0	11	0	11	11

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Court Technology	Unit Number: 0601

EXPENSE ORGANIZATION OVERVIEW

In this budget, we are requesting the funds necessary to support and maintain the automation systems that currently exist in our courts. Approval of this funding is critical. The long-range plan is to continue building a statewide integrated justice system that will allow courts throughout the state to communicate with each other and related justice agencies. The ability to continue moving forward and to provide statewide judicial information and statistics is predicated on maintaining the system presently in place.

From the very beginning of court automation, our vision was to reach a point where the courts could electronically share information with each other and with other entities in our criminal justice and legal system. Today's technology enables sharing. Other states have already embarked on major data sharing projects. As previously stated many times, the plan is to continue to enhance an information network that continues to enable statewide justice information sharing. Like any project, there are steps or phases that must be completed along the way. First and foremost, each individual court must be fully automated. Second, data from each of the individual courts must be transferred to a central data repository. Next, the hardware and software must be in place to allow the courts located throughout the state access to data being held in the data repository. Finally, the system must allow other justice partners to share this information as well.

STANDARD BUDGET REQUEST NARRATIVE

200 Series – Supportive Services: The 200 series funds are used to provide technology services to the Supreme Court, Circuit Courts, and District Court Judges in Wyoming.

400 Series – Central Services: Funds in the 400 series are used to pay the State Telecommunications and Information Technology Division of Administration and Information for monthly access charges, mainframe services, user processing time and programming charges.

900 Series – Contractual Services: Funds in this category are used to pay for professional instruction in the application and use of the specialized court automation systems, and to pay for consultant services related to software revisions upgrading the current court automation system.

Total Standard Budget Request \$771,991

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Court Technology	Unit Number: 0601

EXCEPTION BUDGET REQUEST**Current and Ongoing Technology Operations (Priority # 1)**

The Supreme Court supports comprehensive technology operations for state judges, staff users and the public throughout the state covering all levels of state courts. Existing software and equipment maintenance costs ensure the viability of electronic services for continued court operations and overall technology support. Broadly speaking, these costs include information and data management systems, electronic filing systems, network infrastructure, statewide network connectivity, reporting, public access, and support. These services require approximately \$1,858,000 for the biennium (\$929,000 per year). The principal reason for the substantial increase in this amount is the inclusion of support and maintenance for the new District Court case management system, Supreme Court case management system, and e-filing. Previously, the counties using the FACTS system were paying significant amounts in maintenance and support, which will be eliminated by the statewide district court case management system, discussed directly below. In addition, \$350,000 is a **ONE-TIME REQUEST** for scheduled hardware replacement within the state courts.

0242	Data Processing / Computer Equipment	Supreme Court Equipment	\$ 92,000
0242	Data Processing / Computer Equipment	District Court Equipment	\$ 75,000
0242	Data Processing / Computer Equipment	Circuit Court Equipment	\$ 183,000
0292	Data Processing / Computer Equipment	Software Support & Equipment Maintenance	<u>\$1,858,000</u>
		TOTAL	\$2,208,000

Statewide District Court Case Management System – Implementation and Completion (Priority # 2)

In 2009, the legislature appropriated funding to design a uniform statewide case management system (CMS) capable of handling clerk processes and data management in the district courts, encompassing all case types, including juvenile. Previous funding for this multi-phase project will conclude with implementation of the new system in three pilot-counties, scheduled for August 2012. The Supreme Court is currently working with the pilot migration from the FullCourt system, which is used by 15 of the 23 courts. Funds for migration from FullCourt were appropriated in the current biennium. To complete the implementation, statewide data from the two remaining district court CMSs (FACTS, used by 6 courts, and IBTB, used by 1 court) will be migrated into the new system. The one remaining court uses Tyler Technologies for case management, and will not have data for conversion. The total cost of migrating FACTS and IBTB will be \$1,100,000, as requested below. Implementation includes travel and training as the new CMS is deployed statewide. Uniform case management satisfies a key dependency to implement electronic filing across the district courts. Funds in this request accompany funds previously appropriated in the 2011-2012 biennium for e-filing. **THIS IS A ONE-TIME REQUEST.**

0901	Professional Fees:	Data Migration (FACTS)	\$ 700,000
0901	Professional Fees:	Data Migration (IBTB)	\$ 400,000
0901	Professional Fees:	Vendor Implementation	<u>\$1,500,000</u>
		TOTAL	\$2,600,000

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Court Technology	Unit Number: 0601

Statewide Circuit Court Case Management System – Development and Pilot (Priority # 3)

Electronic filing requires a uniform enterprise case management system (CMS). The current circuit court CMS has been in use for 10 years, and does not satisfy this requirement. This request has the purpose of streamlining and consolidating all separate court information system installations to a single enterprise system. The enterprise concept minimizes many of the complexities and costs associated with technology currently in circuit courts, such as individual servers, software updates, and routine support. The proposed system will build upon concepts that have already been developed during the design of the District Court Case Management System, which is discussed above. A formal discovery analysis of circuit court processes has been recently completed. That analysis provided the visibility and scope necessary to proceed with this request, including the development of the application and installation into pilot courts. The overall solution will bridge many of the gaps between circuit and district courts, and includes chambers processing applicable to both circuit and district judges. Additional functional processes, such as electronic citation data importing, payments, reporting, statistics and interoperability between courts are all factors of this request. This does not include costs for final statewide implementation, which we anticipate will be included in a future request. **THIS IS A ONE-TIME REQUEST.**

0901	Professional Fees	Circuit Court Development	\$1,650,000
0901	Professional Fees	Data Migration	\$ 400,000
0901	Professional Fees	Calendar and Scheduling	<u>\$ 485,000</u>
		TOTAL	\$2,535,000

Courtroom Technology Enhancements (Priority # 4)

The Supreme Court routinely receives requests from judges for funding assistance for courtroom technology. For instance, when a county chooses to remodel, construct, or retrofit a courtroom, they may need audio and visual system enhancements, such as visual presentation systems, hearing impaired accommodations, telephonic courtroom integration, and other courtroom automation. **THIS IS A ONE-TIME REQUEST.**

0242	Data Processing / Computer Equipment	Audio/Visual Equipment	\$175,000
0901	Professional Fees	Setup / Construction	<u>\$125,000</u>
		TOTAL	\$300,000

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Court Technology	Unit Number: 0601

Circuit Court Judicial Video Appearance Network Enhancements (Priority # 5)

The courts have successfully deployed video appearance capability in all district courts. The technology is being utilized as a travel-contingency for judges, remote witness testimony, conducting juvenile hearings, administrative and board functions, training, public “town hall” meetings, and operability with other branches of government. Use of video technology has realized significant cost reductions for routine travel, court-scheduling, security, and also the elimination of expenses incurred by other state agencies that routinely interact with the courts (DCI/Chemical Testing and Corrections, for example). Funding of this request facilitates the adoption of video technology capability in up to 10 circuit courts, and other expenses directly related to video technology usage and promotion. **THIS IS A ONE TIME REQUEST.**

0242	Data Processing / Computer Equipment	Additional Video Endpoint Units	\$122,500
0242	Data Processing / Computer Equipment	Hardware Support/Maintenance	<u>\$ 12,000</u>
		TOTAL	\$134,500

Electronic Citation Grant Funding (Priority # 6)

The Supreme Court is collaborating with the Wyoming Highway Patrol (WHP) to develop and implement a system for electronic citation submission into the circuit courts. WHP is currently using Federal funding for this project. Approximately 142,000 citations were written into state circuit courts during fiscal year 2011, of which approximately 80% were written by WHP troopers. For this reason, WHP is a critical player in this initiative. The majority of the remaining 20% of citations are written by county Sheriff’s Departments. As such, the Supreme Court, in conjunction with the Wyoming Association of Sheriffs and Chiefs of Police (WASCOP), is seeking incentives to encourage the adoption and implementation of electronic citation capability within Sheriff’s Departments. The results of a recent Sheriff’s survey identified funding as a key necessity for e-citation adoption. Implementation of e-citations has many key benefits to the courts and other external organizations. These include elimination of duplicity among staff manually entering citation data, increased accuracy and completeness of information, and the potential for time-sensitive reporting. The following request establishes an electronic citation grant that will be passed through to WASCOP for administration. The Wyoming Supreme Court and WASCOP will execute A Memo of Understanding, which will define specific requirements for subrecipient eligibility and monitoring. The principle focus of the grant is to maximize incentives for local participation to provide e-citation data to the respective circuit courts for adjudication. The amount of this request is based on the responses received from Sheriffs throughout the state. Eleven Sheriff’s Departments indicated interest in the grant process. **THIS IS A ONE-TIME REQUEST.**

0626	Grants	Mobile Devices	\$ 959,000
0626	Grants	Implementation & Training	<u>\$ 625,000</u>
		TOTAL	\$1,584,000

2013-2014 Biennium Budget**AE – Expense Organization Budget Request Narrative**

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Court Technology	Unit Number: 0601

Total Exception Budget Request \$9,361,500

Total Agency Budget Request \$10,133,491

Exception Request	Recommended for Approval	Not Recommended for Approval
Code 0242 \$ 659,500	\$ 659,500	
Code 0292 \$1,858,000	\$1,858,000	
Code 0626 \$1,584,000	\$1,584,000	
Code 0901 \$5,260,000	<u>\$5,260,000</u>	
Total	\$9,361,500	

Agency Name: SUPREME COURT Approp. Org. Name: COURT TECHNOLOGY Expense Org. Name: COURT TECHNOLOGY		Ch. 17 Base to Standard Reconciliation				Wyoming On-Line Financial System Code			
1		2	3	4	5	6	7	8	9
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court's Recommendation
EXPENDITURES									
SALARIES CLASSIFIED	0103	0	0	0	0	0	0	0	0
SALARIES OTHER	0104	0	0	0	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	0	0	0	0	0	0	0	0
PERSONAL SERVICES	0100	0	0	0	0	0	0	0	0
REAL PROPERTY REP & MT	0201	0	0	0	0	0	0	0	0
EQUIPMENT REP & MNTC	0202	0	5,000	0	0	5,000	0	5,000	5,000
UTILITIES	0203	2,216	95,000	0	0	95,000	0	95,000	95,000
COMMUNICATION	0204	1,945	82,625	0	0	82,625	0	82,625	82,625
DUES-LICENSES-REGIST	0207	7,788	27,840	0	0	27,840	0	27,840	27,840
ADVERTISING/PROMO	0208	0	0	0	0	0	0	0	0
DATA PROCESSING	0209	0	38,400	-38,400	0	0	0	0	0
TRAVEL IN STATE	0221	45,845	43,800	0	0	43,800	0	43,800	43,800
TRAVEL OUT OF STATE	0222	3,458	12,000	0	0	12,000	0	12,000	12,000
PERMANENT ASSIGNED VEHICLE	0223	39,838	23,640	15,000	0	38,640	0	38,640	38,640
SUPPLIES	0230	47	0	0	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	88,370	78,000	15,000	0	93,000	0	93,000	93,000
EDUCA-RECREATNL SUPP	0236	470	0	0	0	0	0	0	0
OTH REPAIR-MAINT SUP	0239	693	3,191	0	0	3,191	0	3,191	3,191
INTANGIBLE ASSETS	0240	81,800	0	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	3,100	0	0	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	55,842	0	0	0	0	659,500	659,500	659,500
EDUCA-RECREATNL TECH	0246	476	0	0	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	26,363	0	0	26,363	0	26,363	26,363
INSURANCE-BOND PREMIUMS	0254	30	0	0	0	0	0	0	0
CENT-SER-OFF-MCH-REP	0291	0	46,080	-3,600	0	42,480	0	42,480	42,480
MAINTENANCE EXTERNAL	0292	11,111	0	12,000	0	12,000	1,858,000	1,870,000	1,870,000
SUPPORTIVE SERVICES	0200	343,029	481,939	0	0	481,939	2,517,500	2,999,439	2,999,439
CENTRAL-SER DATA-SER	0410	16,077	104,234	-73,000	0	31,234	0	31,234	31,234
TELECOMMUNICATIONS	0420	66,772	55,818	11,000	0	66,818	0	66,818	66,818
EQUIPMENT SERVICE CENTER	0430	60,800	0	62,000	0	62,000	0	62,000	62,000
CENT. SERV./DATA SERV.	0400	143,649	160,052	0	0	160,052	0	160,052	160,052
GRANTS	0626	0	0	0	0	0	1,584,000	1,584,000	1,584,000
GRANTS & AID PAYMENT	0600	0	0	0	0	0	1,584,000	1,584,000	1,584,000
PROFESSIONAL FEES	0901	1,635,750	130,000	0	0	130,000	5,260,000	5,390,000	5,390,000
CONSULTING SERVICES	0902	0	0	0	0	0	0	0	0
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	1,635,750	130,000	0	0	130,000	5,260,000	5,390,000	5,390,000
EXPENDITURE TOTALS		2,122,428	771,991	0	0	771,991	9,361,500	10,133,491	10,133,491

Expense Organization Budget Request

MEANS OF FUNDING								
ATTORNEY GENERAL NONSTATUTORY 5015	0	0	0	0	0	0	0	0
AGENCY FUND A	0	0	0	0	0	0	0	0
GENERAL FUND 1001	2,122,428	771,991	0	0	771,991	9,361,500	10,133,491	10,133,491
GENERAL FUND G	2,122,428	771,991	0	0	771,991	9,361,500	10,133,491	10,133,491
TOTAL FUNDING	2,122,428	771,991	0	0	771,991	9,361,500	10,133,491	10,133,491
AUTHORIZED EMPLOYEES								
FULL TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	0	0	0	0	0	0	0

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Court Technology	Division Number: 0600
Expense Org. Name: Judicial Systems Automation	Unit Number: 0610

INTRODUCTION

The judicial systems automation (JSA) account is a special revenue fund which was created by the legislature in 2000. The JSA is a critical funding source for the ongoing operations of statewide electronic services that support all state courts and select municipal courts. This includes procurement and support of data collection, management, aggregation, and distribution systems, as well as technologies that enhance or streamline court processes such as video appearances, electronic payments and public access. Data from these services is increasingly used for statistical reporting, investigative functions, and public safety. Together, these services comprise a key electronic cornerstone of a robust Wyoming justice information framework that broadly facilitates electronic communication between courts, judicial partners and other branches of government. Examples include the complete automation and handoff of court disposition data to the DOT Driver Services' Division for driver history database, and the Division of Criminal Investigation to populate WyCJIS with criminal offender information maintained by the courts. JSA account funding is expected to be an ongoing source for future technical initiatives and support.

STANDARD BUDGET REQUEST

100 Series – Personal Services: Funds in the 100 series are used to provide salaries and benefits for eleven (11) technology employees. Adjustments to Base include external cost adjustments and expected health insurance adjustments.

200 Series – Supportive Services: The 200 series funds are used to provide technology services to courts throughout the state of Wyoming. The Supreme Court, Circuit Courts, District Courts and several Municipal Courts rely on the technical services of this office to maintain day-to-day operations.

900 Series – Contractual Services: Funds in this category are used for professional services related to the design, development, deployment, and enhancement of Wyoming's judicial systems.

Total Standard Budget Request \$4,441,347

NO EXCEPTION BUDGET REQUEST

Total Budget Request \$4,441,347

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code							
Approp. Org. Name: COURT TECHNOLOGY		AGY 101 DIVISION 0600				UNIT 0610	FUND 424	APPR UNIT 424	
Expense Org. Name: JUDICIAL SYSTEMS AUTOMATION		Ch. 17 Base to Standard Reconciliation							
1	2	3	4	5	6	7	8	9	
	Actual	Base Budget	Adjustments	Budget	Standard	Exception	Total Agency	Supreme	
Description	Expenditures		to Base	Reductions	Budget	Request	Request	Court's	
Code	2009-2010				Col. 3+4+5			Recommendation	
EXPENDITURES									
SALARIES CLASSIFIED	0103	1,397,272	1,565,270	10,379	0	1,575,649	0	1,575,649	
EMPLOYER PD BENEFITS	0105	466,038	577,134	61,631	0	638,765	0	638,765	
PERSONAL SERVICES	0100	1,863,310	2,142,404	72,010	0	2,214,414	0	2,214,414	
REAL PROPERTY REP & MT	0201	267	0	0	0	0	0	0	
EQUIPMENT REP & MT	0202	7,550	0	5,000	0	5,000	0	5,000	
UTILITIES	0203	75,512	427,000	-235,000	0	192,000	0	192,000	
COMMUNICATION	0204	1,014	128,480	0	0	128,480	0	128,480	
DUES-LICENSES-REGIST	0207	5,316	0	5,000	0	5,000	0	5,000	
TRAVEL IN STATE	0221	24,987	0	25,000	0	25,000	0	25,000	
TRAVEL OUT OF STATE	0222	890	7,000	0	0	7,000	0	7,000	
SUPPLIES	0230	152	0	0	0	0	0	0	
OFFICE SUPPL-PRINTING	0231	60,571	15,000	50,000	0	65,000	0	65,000	
EDUCA-RECREATNL SUPP	0236	3,020	0	0	0	0	0	0	
OTH REPAIR-MAINT SUP	0239	175	0	0	0	0	0	0	
INTANGIBLE ASSETS	0240	32,520	0	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	9,411	0	0	0	0	0	0	
DP REPRODUCT OTHER EQ	0242	544,040	0	0	0	0	0	0	
EDUCATION-RECRE-TECH	0246	148,922	0	0	0	0	0	0	
REAL PROPERTY RENTAL	0251	250	86,400	0	0	86,400	0	86,400	
EQUIPMENT RENTAL	0252	0	74,160	-48,660	0	25,500	0	25,500	
EXTERNAL MNT. CONTRACTS	0292	884,709	655,000	198,660	0	853,660	0	853,660	
SUPPORTIVE SERVICES	0200	1,799,306	1,393,040	0	0	1,393,040	0	1,393,040	
PROFESSIONAL FEES	0901	238,032	810,228	0	0	810,228	0	810,228	
CONTRACTUAL TRAVEL	0905	0	23,665	0	0	23,665	0	23,665	
CONTRACTUAL SERVICES	0900	238,032	833,893	0	0	833,893	0	833,893	
EXPENDITURE TOTALS		3,900,648	4,369,337	72,010	0	4,441,347	0	4441347.18	
MEANS OF FUNDING									
JUDICIAL SYSTEMS AUTOMATION	5710	3,900,648	4,369,337	72,010	0	4,441,347	0	4,441,347	
SPECIAL REVENUE	R	3,900,648	4,369,337	72,010	0	4,441,347	0	4,441,347	
TOTAL FUNDING		3,900,648	4,369,337	72,010	0	4,441,347	0	4,441,347	
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	11	0	0	11	0	11	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	11	0	0	11	0	11	
TOTAL AUTHORIZED EMPLOYEES		0	11	0	0	11	0	11	

Expense Organization Budget Request

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: JUDICIAL RETIREMENT		Agency Number: 101 Division Number: 0700						
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation
JUDICIAL RETIREMENT 0701-001-701	1,413,935	1,526,185	-72,218	0	1,453,967	0	1,453,967	1,453,967
TOTAL BY EXPENSE ORGS	1,413,935	1,526,185	-72,218	0	1,453,967	0	1,453,967	1,453,967
PERSONAL SERVICES 0100	1,413,935	1,526,185	-72,218	0	1,453,967	0	1,453,967	1,453,967
SUPPORTIVE SERVICES 0200	0	0	0	0	0	0	0	0
CENT.SERV./DATA SERV. 0400	0	0	0	0	0	0	0	0
GRANTS & AID PAYMENT 0600	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES 0900	0	0	0	0	0	0	0	0
TOTAL BY OBJECT SERIES	1,413,935	1,526,185	-72,218	0	1,453,967	0	1,453,967	1,453,967
GENERAL FUND G	1,413,935	1,526,185	-72,218	0	1,453,967	0	1,453,967	1,453,967
SPECIAL REVENUE R	0	0	0	0	0	0	0	0
FEDERAL FUNDS X	0	0	0	0	0	0	0	0
TOTAL BY FUNDS	1,413,935	1,526,185	-72,218	0	1,453,967	0	1,453,967	1,453,967
FULL TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
PART TIME EMPLOYEE COUNT	0	16	0	0	16	0	16	16
TOTAL AUTHORIZED EMPLOYEES	0	16	0	0	16	0	16	16

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Judicial Retirement	Division Number: 0700
Expense Org. Name: Judicial Retirement	Unit Number: 0701

EXPENSE ORGANIZATION OVERVIEW

Retirement for Supreme Court Justices and District Court Judges who were appointed prior to July 1, 1998 is provided for by Wyo. Stat. Ann. § 5-1-106. This statute indicates the judges will receive a maximum lifetime annual pension of fifty percent (50%) of the salary currently authorized by law for judges of the court from which they retired.

JUDICIAL RETIREMENT

0101 Salaries – Set by Law: \$1,403,967 of the Standard Budget amount is to cover the judicial retirement benefit for one (1) retired Supreme Court Justice, 11 District Court Judges, and four (4) spouses. The Judicial Retirement program was established as part of the Supreme Court's budget in 1993. Prior to that time, benefits for retired Supreme Court Justices were included in the Supreme Court's budget and benefits for retired district court judges were included with the budget for the court where the judge had been active.

Fifty thousand dollars is to cover the cost incurred when the Supreme Court, a District Court, or a Circuit Court uses a retired judge to provide judicial services in their court.

Total Standard Budget Request \$1,453,967

NO EXCEPTION BUDGET REQUEST

Total Program Request \$1,453,967

Agency Name: SUPREME COURT		Wyoming On-Line Financial System Code								
Approp. Org. Name: JUDICIAL RETIREMENT		AGY DIVISION				UNIT	FUND	APPR UNIT		
Expense Org. Name: JUDICIAL RETIREMENT		101 0700				0701	001	701		
1		Ch. 17 Base to Standard Reconciliation								
		2	3	4	5	6	7	8	9	
		Actual	Base Budget	Adjustments	Budget	Standard	Exception	Total Agency	Supreme	
		Expenditures		to Base	Reductions	Budget	Request	Request	Court	
		2009-2010				Col. 3+4+5			Recommendation	
Description	Code									
EXPENDITURES										
SALARIES SET BY LAW	0101	1,387,213	1,476,185	-72,218	0	1,403,967	0	1,403,967	1,403,967	
SALARIES CLASSIFIED	0103	24,347	50,000	0	0	50,000	0	50,000	50,000	
EMPLOYER PD BENEFITS	0105	2,375	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	1,413,935	1,526,185	-72,218	0	1,453,967	0	1,453,967	1,453,967	
TRAVEL IN STATE	0221	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	0	0	0	0	0	0	0	0	
EXPENDITURE TOTALS		1,413,935	1,526,185	-72,218	0	1,453,967	0	1,453,967	1,453,967	
MEANS OF FUNDING										
GENERAL FUND	1001	1,413,935	1,526,185	-72,218	0	1,453,967	0	1,453,967	1,453,967	
GENERAL FUND	G	1,413,935	1,526,185	-72,218	0	1,453,967	0	1,453,967	1,453,967	
TOTAL FUNDING		1,413,935	1,526,185	-72,218	0	1,453,967	0	1,453,967	1,453,967	
AUTHORIZED EMPLOYEES										
PART TIME EMPLOYEE COUNT		0	16	0	0	16	0	16	16	
AUTHORIZED EMPLOYEES		0	16	0	0	16	0	16	16	
TOTAL AUTHORIZED EMPLOYEES		0	16	0	0	16	0	16	16	

C - Appropriation Organization Summary

Agency Name: SUPREME COURT Approp. Org. Name: BOARD OF JUDICIAL POLICY AND ADMINISTRATION		Agency Number: 101 Division Number: 0900							
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation
JUDICIAL POLICY & ADMINISTRATION	0901-001-901	943,277	561,817	0	0	561,817	1,083,780	1,645,597	1,645,597
TOTAL BY EXPENSE ORGS		943,277	561,817	0	0	561,817	1,083,780	1,645,597	1,645,597
PERSONAL SERVICES	0100	761,900	150,000	0	0	150,000	858,500	1,008,500	1,008,500
SUPPORTIVE SERVICES	0200	179,119	211,817	0	0	211,817	0	211,817	211,817
CENT.SERV./DATA SERV.	0400	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	2,258	200,000	0	0	200,000	225,280	425,280	425,280
TOTAL BY OBJECT SERIES		943,277	561,817	0	0	561,817	1,083,780	1,645,597	1,645,597
GENERAL FUND	G	943,277	561,817	0	0	561,817	1,083,780	1,645,597	1,645,597
SPECIAL REVENUE	R	0	0	0	0	0	0	0	0
FEDERAL FUNDS	X	0	0	0	0	0	0	0	0
TOTAL BY FUNDS		943,277	561,817	0	0	561,817	1,083,780	1,645,597	1,645,597
FULL TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0	0	0	0	0

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Board of Judicial Policy & Administration	Division Number: 0900
Expense Org. Name: Board of Judicial Policy & Administration	Unit Number: 0901

EXPENSE ORGANIZATION OVERVIEW**JUDICIAL POLICY & ADMINISTRATION**

This program was created within the Supreme Court's budget for the Board of Judicial Policy and Administration. The Board's budget includes items that have application to the entire Judicial Branch or to a division within the judiciary.

STANDARD BUDGET REQUEST

100 Series – Personal Services: Funds in the 100 series cover the unfunded liability for annual leave and sick leave buy-outs for long term employees who retire or terminate their employment within the judicial branch. Currently 10 percent of the workforce of the judicial branch is eligible to retire. Because of the fiscal impact on a court budget when an employee retires, the buy-out requires the position to be vacant for several months and one vacancy is generally a 25% loss of manpower. These funds would only be used as a contingency, and the courts could request them when sufficient funds are not available in their individual budgets. Funds not used for the specific purpose of leave buy-outs will revert to the General Fund.

200 Series – Supportive Services: Funds in the 200 series provide Westlaw access for the District and Circuit Courts. The 22 District Court Judges, district court law clerks, and 24 Circuit Court Judges use Westlaw on a daily basis. Westlaw provides its users speed, currency, (e.g. the text of most opinions from U.S. jurisdictions are available online within hours of release) and an ability to manipulate data that is not available in print resources. In 2007 the Attorney General determined that since a membership to Wyoming State Bar was required of attorneys in order to obtain employment with the State of Wyoming/Judicial Branch then the dues for that membership may be paid by the State. Approximately \$16,800 is budgeted in object code 0207 to cover the cost for the State Bar dues. The Wyoming State Bar gives honorary memberships to judges. Funds in the 200 series are also used to provide travel reimbursement for Board of Judicial Policy and Administration members. Additionally, the 2008 Legislature passed the Wyoming Court Security Act which created the Wyoming Court Security Commission. Chapter 114 of the 2008 Wyoming Session Laws provided an appropriation of \$20,000 to cover reimbursement for per diem and travel expenses incurred by the 10 commission members. Funds in this series also provide reimbursement for per diem and travel expenses for commission members.

900 Series – Contractual Services: Funds in the 900 series cover the cost of hourly magistrates providing judicial services to drug courts established within the State. In some counties where the judge is not able to provide judicial services to the drug court, an hourly magistrate is hired. In 2009, funding for these services was transferred for the Department of Health to the Supreme Court. It is the opinion of the Supreme Court that judicial services be paid by the Judicial Branch.

Total Standard Budget Request \$561,817

Agency Name: Supreme Court	Agency Number: 101
Approp. Org. Name: Board of Judicial Policy & Administration	Division Number: 0900
Expense Org. Name: Board of Judicial Policy & Administration	Unit Number: 0901

EXCEPTION BUDGET REQUEST

\$698,000 – Salaries Classified 0103: We are requesting an additional \$698,000 to bring Judicial Branch employees' salaries to 91% of market. The Supreme Court has contracted with The Hay Group to evaluate positions and provide related statistics on market pay. This study is not yet complete; however, we have used the market pay information provided to the Executive Branch by The Hay Group in order to estimate the funds that will be necessary to adjust employee pay as needed. It should be noted that this will not provide a pay raise for all employees; only those who are currently below 91% of market will receive an adjustment. This amount may be adjusted at a later date when final results from the study are received.

\$160,500 – Employer Paid Benefits 0105: \$160,500 is requested to cover the additional cost of employee benefits associated with the pay adjustments discussed above.

\$112,000 – Professional Fees 0901: We are requesting \$100,000 on behalf of the Wyoming Court Security Commission to be used as a contingency fund for security on high-profile court cases. If necessary, these funds would reimburse local law enforcement agencies for overtime or additional staff to cover court security on high-profile cases. If these funds are not utilized for court security, they will revert to the General Fund. We are also requesting an additional \$12,000 to cover the increased costs of drug court magistrates, which is based on usage and requests by the state's drug courts.

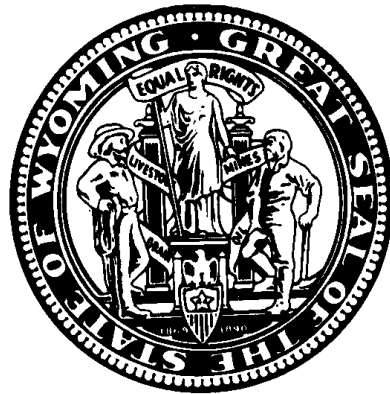
\$113,280 – Special Projects & Services 0903: \$85,120 of the funds requested will provide for a time-study of the Circuit Court and District Court Judges. The last time-study for the judges was conducted in 2007. Since that time, new Court Rules have been put in place, which have impacted the workload of the judges. Of particular note are the recent jurisdiction change for civil matter and the change in maximum length of protection orders from 90 days to one year. As in the past, results of the time-study are used to evaluate each judge's caseload in comparison to their time resources. The Weighted Workload Study is a tool to identify if a particular judge may need assistance from judges from other districts, or to request new judgeships through the Legislature when the need arises. Since the Judiciary and the Legislature have come to rely on the empirical evidence from the Weighted Workload Assessment, and as the population and caseload in Wyoming can be very geographically dynamic, we believe it is essential to have current time-study data available. An additional \$28,160 is requested to provide a "Time to Disposition" study for the courts. This project will collect and analyze a year's worth of filing and disposition data for all the courts by elapsed time to disposition. In order to effectively manage and allocate our resources within the districts, this information will be extremely useful.

Total Exception Budget Request \$1,083,780

Total Program Budget Request \$1,645,597

Agency Name: SUPREME COURT Approp. Org. Name: BOARD OF JUD POLICY & ADMIN Expense Org. Name: BOARD OF JUD POLICY & ADMIN		Wyoming On-Line Financial System Code							
1		2	Ch. 17 Base to Standard Reconciliation			6	7	8	9
Description		Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Supreme Court Recommendation
EXPENDITURES									
SALARIES SET BY LAW	0101	0	0	0	0	0	0	0	0
SALARIES CLASSIFIED	0103	0	150,000	0	0	150,000	698,000	848,000	848,000
EMPLOYER PD BENEFITS	0105	761,900	0	0	0	0	160,500	160,500	160,500
STATE RETIREE HEALTH INSURANCE	0197	0	0	0	0	0	0	0	0
PERSONAL SERVICES	0100	761,900	150,000	0	0	150,000	858,500	1,008,500	1,008,500
UTILITIES	0203	4,990	0	0	0	0	0	0	0
COMMUNICATION	0204	242	0	0	0	0	0	0	0
DUES-LICENSES-REGISTRATION	0207	160,232	164,675	0	0	164,675	0	164,675	164,675
DATA PROCESSING	0209	0	0	0	0	0	0	0	0
TRAVEL IN STATE	0221	9,487	47,142	0	0	47,142	0	47,142	47,142
ENT. HOST EXP. REIMBURSED	0227	1,159	0	0	0	0	0	0	0
SUPPLIES	0230	23	0	0	0	0	0	0	0
OFFICE SUPPL-PRINTING	0231	2,652	0	0	0	0	0	0	0
REAL PROPERTY RENTAL	0251	334	0	0	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	179,119	211,817	0	0	211,817	0	211,817	211,817
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0
CENT. SERV./DATA SERV.	0400	0	0	0	0	0	0	0	0
PROFESSIONAL FEES	0901	2,258	200,000	0	0	200,000	112,000	312,000	312,000
SPECIAL PROJECTS & SERVICES	0903	0	0	0	0	0	113,280	113,280	113,280
CONTRACTUAL SERVICES	0900	2,258	200,000	0	0	200,000	225,280	425,280	425,280
EXPENDITURE TOTALS		943,277	561,817	0	0	561,817	1,083,780	1,645,597	1,645,597
MEANS OF FUNDING									
GENERAL FUND	1001	943,277	561,817	0	0	561,817	1,083,780	1,645,597	1,645,597
GENERAL FUND	G	943,277	561,817	0	0	561,817	1,083,780	1,645,597	1,645,597
TOTAL FUNDING		943,277	561,817	0	0	561,817	1,083,780	1,645,597	1,645,597
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES		0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	0	0	0	0	0	0	0

JUDICIAL BRANCH



BOARD OF LAW EXAMINERS



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

BOARD OF LAW EXAMINERS 102

Agency Name and Number

Submitted by:

Signature Steven C. Dover

Name STEVEN C. DOVER

Title EXECUTIVE DIRECTOR

Person(s) responsible for the preparation of this budget:

Cathy Duncil, Bookkeeper

B - AGENCY SUMMARY

Agency Name: BOARD OF LAW EXAMINERS						Agency Number: 102		
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Recommended Approval
ADMINISTRATION 0100	132,799	155,000	0	0	155,000	23,750	178,750	178,750
TOTAL BY EXPENSE ORGS	132,799	155,000	0	0	155,000	23,750	178,750	178,750
PERSONAL SERVICES 0100	0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES 0200	0	0	0	0	0	0	0	0
RESTRICTIVE SERVICES 0300	523	688	0	0	688	0	688	688
CONTRACTUAL SERVICES 0900	132,276	154,312	0	0	154,312	23,750	178,062	178,062
TOTAL BY OBJECT SERIES	132,799	155,000	0	0	155,000	23,750	178,750	178,750
OTHER FUNDS Z	132,799	155,000	0	0	155,000	23,750	178,750	178,750
TOTAL BY FUNDS	132,799	155,000	0	0	155,000	23,750	178,750	178,750

Agency Name: Board of Law Examiners

Agency Number: 102

Section 1. Agency Statutory Authority

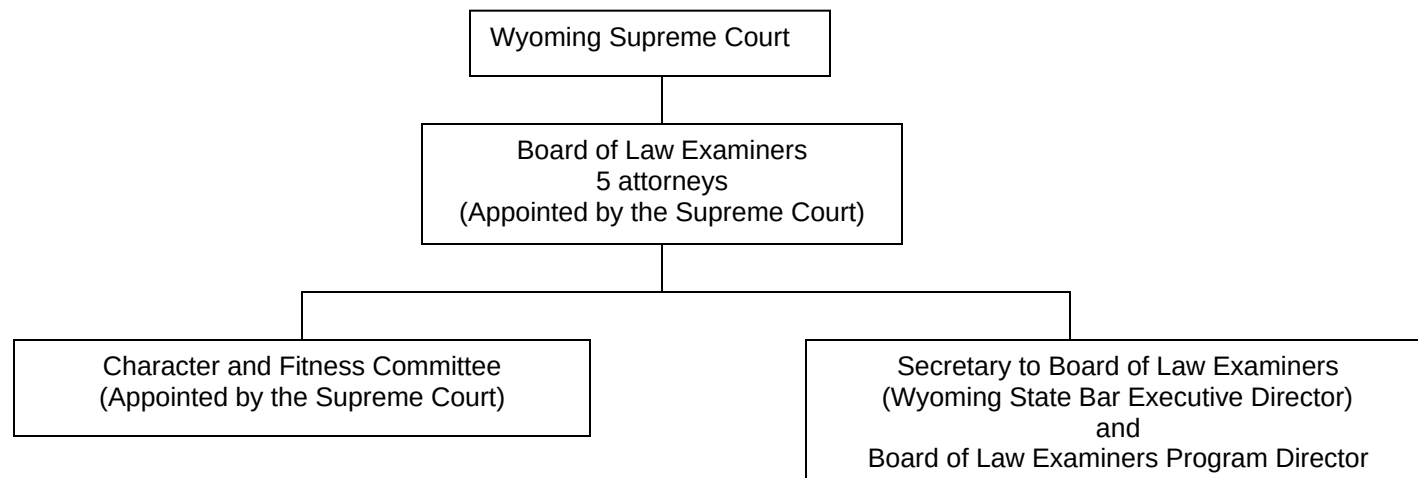
W.S. 5-33-101 through W.S. 5-3-113 Duties generally of the Board of Law Examiners

Section 2. Agency Overview

The Board of Law Examiners is responsible for:

1. Developing and distributing applications for admission to the Wyoming State Bar.
2. Processing applications to practice law in Wyoming and investigating the character and fitness of applicants. Generally, the Board processes at least 150 applications a year.
3. Preparing and grading the written portion of the Wyoming Bar Exam.
4. Determining whether lawyers admitted in other states should be admitted on motion.

Section 3. Agency Organization Chart



Agency Name: Board of Law Examiners	Agency Number: 102
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

STANDARD BUDGET REQUEST NARRATIVE

Expense Organization Statutory Authority

W.S. 33-5-106 Application fees to practice law in Wyoming are deposited in an earmarked revenue fund to pay administrative costs of licensing attorneys.

The Wyoming Supreme Court licenses attorneys to practice law in the State. The Wyoming Board of Law Examiners, which is comprised of five Wyoming attorneys, acts on behalf of the Court and coordinates all of the details associated with admission to the practice of law. Specifically, the Board of Law Examiners develops and distributes applications for admission, prepares and grades the written portion of the exam that tests knowledge of Wyoming law, receives all scores on standardized exams and evaluates the applicants' fitness and character to practice law. A significant amount of the time of an employee of the Wyoming State Bar is dedicated to offering administrative assistance to the Board of Law Examiners.

The requested funds will be used to pay costs of the administration of the Bar exam, preparing and grading the essay exam, printing the Bar exam, teleconferences, postage, and part of the overhead and personnel costs incurred by the Wyoming State Bar. The appropriation does not cover all expenses.

Total Standard Budget Request \$155,000

EXCEPTION BUDGET REQUEST

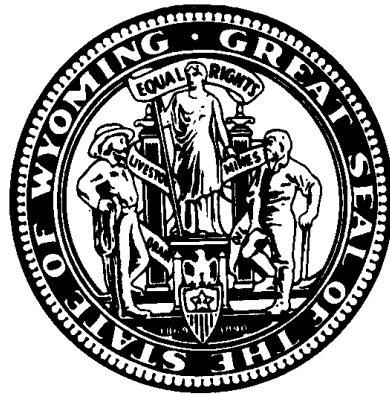
Effective August 1, 2011, the fee for filing an application for admission was increased to \$600. This increase was necessitated by on-going and anticipated changes in national conference of bar examiners (NCBE) testing, facility and substantive professional accommodations assessments, along with testing security and electronic systems availability and maintenance and increased administrative services. Of the \$600 fee, \$50 is paid to the Wyoming Supreme Court to cover administrative costs and is deposited with the State Treasurer to off-set expenditures from the General Fund. \$550 is paid to the Wyoming State Bar to cover the costs of administering the Bar Exam. Based on the expected number of applicants we are requesting an increase of \$23,750 in spending authority from the special revenue fund established by W.S. 33-5-106. (325 X \$550 = \$178,750 - \$155,000 = \$23,750)

Total Exception Budget Request \$23,750

Total Agency Budget Request \$178,750

Agency Name: BOARD OF LAW EXAMINERS		Wyoming On-Line Financial System Code									
Approp. Org. Name: ADMINISTRATION							AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation					102	0100	0101	073	073
1		2	3	4	5	6	7	8	9		
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Agency Net to Zero/Other Changes	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	Recommended Approval		
EXPENDITURES											
SALARIES CLASSIFIED	0103	0	0	0	0	0	0	0	0		
SALARIES OTHER	0104	0	0	0	0	0	0	0	0		
EMPLOYER PD BENEFITS	0105	0	0	0	0	0	0	0	0		
PERSONAL SERVICES	0100	0	0	0	0	0	0	0	0		
COMMUNICATION	0204	0	0	0	0	0	0	0	0		
DUES-LICENSES-REGIST	0207	0	0	0	0	0	0	0	0		
TRAVEL IN STATE	0221	0	0	0	0	0	0	0	0		
TRAVEL OUT OF STATE	0222	0	0	0	0	0	0	0	0		
OFFICE SUPPL-PRINTING	0231	0	0	0	0	0	0	0	0		
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0		
SUPPORTIVE SERVICES	0200	0	0	0	0	0	0	0	0		
COST ALLOCATION	0301	676	688	0	0	688	0	688	688		
RESTRICTIVE SERVICES	0300	676	688	0	0	688	0	688	688		
PROFESSIONAL FEES	0901	142,549	154,312	0	0	154,312	23,750	178,062	178,062		
CONTRACTUAL SERVICES	0900	142,549	154,312	0	0	154,312	23,750	178,062	178,062		
EXPENDITURE TOTALS		143,225	155,000	0	0	155,000	23,750	178,750	178,750		
MEANS OF FUNDING											
ATTORNEY ADMISSION FEE-BAR EXA	5204	143,225	155,000	0	0	155,000	23,750	178,750	178,750		
SPECIAL REVENUE	R	143,225	155,000	0	0	155,000	23,750	178,750	178,750		
TOTAL FUNDING		143,225	155,000	0	0	155,000	23,750	178,750	178,750		

JUDICIAL BRANCH



DISTRICT COURTS

MEMORANDUM

TO: Joint Appropriations Committee

FROM: District Court Judge's Budget Review Committee

RE: Wyoming District Court Budgets for the 2013-2014 Biennium

The District Court Budget Review Committee consists of three district judges; Wade Waldrup, Peter G. Arnold, and Norman Young. The committee reviewed the 2013-2014 budget requests for each of the district courts and approved exception budget requests as indicated below.

All standard budgets are approved as submitted.

Exception budget requests:

All Agencies (Agencies 120-141): Additional funds for Supreme Court of Wyoming Language Interpreters Policy (see Appendix A), which was created by the Board of Judicial Policy and Administration per a mandate from the Department of Justice.

Code 0901-Professional Fees	Requested \$ 99,000	Recommend Approval	\$ 99,000
Agency 120 JD1A			
Code 0241-Office Equip-Furnish	Requested \$ 7,000	Recommend Approval	\$ 7,000
Agency 122 JD2A			
Code 0221-In State Travel	Requested \$ 2,500	Recommend Approval	\$ 2,500
Code 0231-Office Supplies	Requested \$ 1,000	Recommend Approval	\$ 1,000
Code 0901-Professional Fees	Requested \$ 3,000	Recommend Approval	\$ 3,000
Agency 124 JD3B			
Code 0207-Dues-Licenses-Regist	Requested \$ 2,000	Recommend Approval	\$ 2,000
Code 0222-Travel Out of State	Requested \$ 200	Recommend Approval	\$ 200
Code 0231-Office Supplies	Requested \$ 400	Recommend Approval	\$ 400
Code 0241-Office Equip-Furnishings	Requested \$ 5,800	Recommend Approval	\$ 5,800
Agency 127 JD5A-Water Litigation			
Code 0903-Special Projects	Requested \$100,000	Recommend Approval	\$ 100,000
Agency 130 JD7A			
Code 0204-Communication	Requested \$ 3,000	Recommend Approval	\$ 3,000
Code 0221-In State Travel	Requested \$ 2,000	Recommend Approval	\$ 2,000
Agency 131 JD7B			
Code 0204-Communication	Requested \$ 3,000	Recommend Approval	\$ 3,000
Code 0221-In State Travel	Requested \$ 2,000	Recommend Approval	\$ 2,000
Agency 136 JD8B			
Code 0103-Salaries Classified	Requested \$108,000	Recommend Approval	\$108,000
Code 0105-Employer Pd Benefits	Requested \$ 37,664	Recommend Approval	\$ 37,664
Agency 141 JD9C			
Code 0223-Perm. Assigned Vehicle	Requested \$ 12,000	Recommend Approval	\$ 12,000
Code 0231- Office Supplies	Requested \$ 5,000	Recommend Approval	\$ 5,000
Code 0243-Perm. Assigned Vehicle	Requested \$ 27,000	Recommend Approval	\$ 27,000

Total Exception Budget Requested \$ 420,564

Recommend Approval \$ 420,564

Total Standard Budget Request \$ 21,369,822

Total Exception Budget Request \$ 420,564

Recommended 2013-2014 Budget \$ 21,790,386

Agency Name: DISTRICT COURTS									
1		Ch. 17 Base to Standard Reconciliation				6	7	8	9
		2	3	4	5				
Description Code		Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
EXPENDITURES									
AGENCY 120	JD 1A	772,650	937,805	19,670	0	957,475	11,500	968,975	968,975.00
AGENCY 121	JD 1B	785,352	927,811	38,106	0	965,917	4,500	970,417	970,417.00
AGENCY 122	JD 2A	847,818	912,605	39,774	0	952,379	11,000	963,379	963,379.00
AGENCY 123	JD 2B	907,529	975,833	-6,988	0	968,845	4,500	973,345	973,345.00
AGENCY 124	JD 3B	792,546	874,867	37,615	0	912,482	12,900	925,382	925,382.00
AGENCY 125	JD 3A	875,420	934,822	25,528	0	960,350	4,500	964,850	964,850.00
AGENCY 126	JD 4	849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126.00
AGENCY 127 - 0100	JD 5A	877,234	956,297	8,235	0	964,532	4,500	969,032	969,032.00
AGENCY 127 - 0200	WAT. LIT.	368,654	337,245	-2,283	0	334,962	100,000	434,962	434,962.00
AGENCY 128	JD 5B	840,335	914,064	34,437	0	948,501	4,500	953,001	953,001.00
AGENCY 129	JD6A	780,330	952,986	13,841	0	966,827	4,500	971,327	971,327.00
AGENCY 130	JD 7A	881,737	980,090	1,618	0	981,708	9,500	991,208	991,208.00
AGENCY 131	JD7B	811,704	902,588	22,697	0	925,285	9,500	934,785	934,785.00
AGENCY 132	JD 9A	897,959	1,005,998	-4,844	0	1,001,154	4,500	1,005,654	1,005,654.00
AGENCY 133	JD 8A	823,522	914,270	16,279	0	930,549	4,500	935,049	935,049.00
AGENCY 134	JD 9B	976,909	1,103,816	2,301	0	1,106,117	4,500	1,110,617	1,110,617.00
AGENCY 135	JD 6B	847,404	998,588	7,554	0	1,006,142	4,500	1,010,642	1,010,642.00
AGENCY 136	JD 8B	710,726	792,000	21,775	0	813,775	150,164	963,939	963,939.00
AGENCY 137	JD 1C	916,876	995,304	4,324	0	999,628	4,500	1,004,128	1,004,128.00
AGENCY 138	JD 3C	828,775	941,392	-3,999	0	937,393	4,500	941,893	941,893.00
AGENCY 139	JD 7C	809,431	908,086	13,217	0	921,303	4,500	925,803	925,803.00
AGENCY 140	JD 6C	817,744	909,571	28,040	0	937,611	4,500	942,111	942,111.00
AGENCY 141	JD 9C	628,665	916,522	22,739	0	939,261	48,500	987,761	987,761.00
SUPPORTIVE SERVICES		18,648,821	21,043,112	326,710	0	21,369,822	420,564	21,790,386	21,790,386
EXPENDITURE TOTALS		18,648,821	21,043,112	326,710	0	21,369,822	420,564	21,790,386	21,790,386
MEANS OF FUNDING									
GENERAL FUND	1001	18,648,821	21,043,112	326,710	0	21,369,822	420,564	21,790,386	21,790,386
GENERAL FUND	G	18,648,821	21,043,112	326,710	0	21,369,822	420,564	21,790,386	21,790,386
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	90	0	0	90	1	91	91
PART TIME EMPLOYEE COUNT		0	2	0	0	2	0	2	2
AUTHORIZED EMPLOYEES		0	92	0	0	92	1	93	93
TOTAL AUTHORIZED EMPLOYEES		0	92	0	0	92	1	93	93



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 1A 120

Agency Name and Number

Submitted by:

Signature

Name

Title

Thomas Campbell
District Judge

Person(s) responsible for the preparation of this budget:

2013-2014 Biennium

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 1-A					Agency Number: 120			
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	772,650	937,805	19,670	0	957,475	11,500	968,975	968,975
TOTAL BY EXPENSE ORGS	772,650	937,805	19,670	0	957,475	11,500	968,975	968,975
PERSONAL SERVICES 0100	740,282	899,385	19,670	0	919,055	0	919,055	919,055
SUPPORTIVE SERVICES 0200	26,618	29,248	0	0	29,248	7,000	36,248	36,248
CENT.SERV./DATA SERV. 0400	480	480	0	0	480	0	480	480
CONTRACTUAL SERVICES 0900	5,270	8,692	0	0	8,692	4,500	13,192	13,192
TOTAL BY OBJECT SERIES	772,650	937,805	19,670	0	957,475	11,500	968,975	968,975
GENERAL FUND G	772,650	937,805	19,670	0	957,475	11,500	968,975	968,975
TOTAL BY FUNDS	772,650	937,805	19,670	0	957,475	11,500	968,975	968,975
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 1A (Cheyenne)	Agency Number: 120
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the First Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

Revenue is generated by collection of reporting fees in civil matters, pursuant to Section 5-3-410, W.S. 2001 Republished Edition, as amended. All reporting fees are deposited in the General Fund.

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads, and avoiding delay in disposition of cases; the retention of competent staff personnel.

Caseload and disposition statistics are on file with the Wyoming Supreme Court and are available on request.

The District Court is a court of unlimited general jurisdiction, and in the First Judicial District, hears and determines matters and cases generally as set forth:

1. All Felonies
2. Juvenile matters
3. Workers' Compensation Appeals
4. Probate (decedents' estates, guardianships, adoption)
5. Involuntary commitments to the Wyoming State Hospital
6. All civil actions not commenced in circuit court
7. Appeals from circuit and municipal courts
8. Appeals from actions of state, county, and local governmental entities
9. Various writs

The District Court Judge is empowered to convene grand juries and petit juries.

Agency Name: Judicial District 1A (Cheyenne)	Agency Number: 120
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter. Duties: To make a stenographic record of court proceedings, prepare transcripts, various office functions. The court reporter is a statutory position.
2. Judicial Assistant. A Judicial Assistant is employed by District 1A. In the First Judicial District, there are over 300 lawyers who are constantly calling the Judges and appearing in the Judges' chambers for probate matters, criminal and civil settings and motions hearings, all of which require the Judicial Assistant to be acting as receptionist, taking telephone calls, making appointments for lawyers with the Judge, as well as handling all of the correspondence and legal opinions that need to be typed for the Judge.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk does legal research, which saves countless hours of judicial time. Without research by the Law Clerk, the Judge would be required to spend many hours each week out of the courtroom and not handling legal business, but, on the contrary, in the Wyoming Supreme Court Library doing research. Obviously, the Law Clerk makes it much more expeditious for the Judge in keeping up with the caseload.

Revenue is generated by collection of statutory reporting fees in civil matters, pursuant to Section 5-3-410, W.S. 2001 Republished Edition, as amended.

STANDARD BUDGET REQUEST NARRATIVE.

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect the increased contribution to the employee retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Laramie County.

400 Series – Central Services: The 400 series funds are used for hardware/software support with the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary.

. **Total Standard Budget Request \$957,475**

Agency Name: Judicial District 1A (Cheyenne)	Agency Number: 120
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXCEPTION BUDGET REQUEST

\$7,000 – Office Equip-Furnish 0241: \$7,000 is requested to purchase of a new copier/printer for the office, as the current machine is very old and repair costs and downtime have become an issue. This is a ONE-TIME REQUEST.

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 11,500

Total Agency Budget Request \$968,975

Agency Name: JUDICIAL DISTRICT 1-A		Wyoming On-Line Financial System Code								
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				AGY 120	DIVISION 0100	UNIT 0101	FUND 001	APPR UNIT 101
Expense Org. Name: ADMINISTRATION										
1		2	3	4	5	6	7	8	9	
		Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
Description	Code									
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	294,232	341,674	2,000	0	343,674	0	343,674	343,674	
SALARIES OTHER	0104	0	54,860	0	0	54,860	0	54,860	54,860	
EMPLOYER PD BENEFITS	0105	201,044	252,451	17,670	0	270,121	0	270,121	270,121	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	740,282	899,385	19,670	0	919,055	0	919,055	919,055	
EQUIPMENT REP & MNTC	0202	2,198	2,408	0	0	2,408	0	2,408	2,408	
UTILITIES	0203	3,271	0	0	0	0	0	0	0	
COMMUNICATION	0204	318	5,932	0	0	5,932	0	5,932	5,932	
DUES-LICENSES-REGIST	0207	700	1,925	0	0	1,925	0	1,925	1,925	
DATA PROCESSING	0209	0	482	0	0	482	0	482	482	
MISCELLANEOUS	0210	0	136	0	0	136	0	136	136	
TRAVEL IN STATE	0221	2,923	3,540	0	0	3,540	0	3,540	3,540	
TRAVEL OUT OF STATE	0222	0	2,410	0	0	2,410	0	2,410	2,410	
OFFICE SUPPL-PRINTING	0231	4,229	2,892	0	0	2,892	0	2,892	2,892	
EDUCA-RECREATNL SUPP	0236	7,404	9,126	0	0	9,126	0	9,126	9,126	
SOFT GOODS&HOUSEKPNG	0237	0	397	0	0	397	0	397	397	
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	5,575	0	0	0	0	7,000	7,000	7,000	
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0	
REAL PROPERTY RENTAL	0251	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	26,618	29,248	0	0	29,248	7,000	36,248	36,248	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0	
EQUIPMENT SERVICE CENTER	0430	480	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	480	480	0	0	480	0	480	480	
PROFESSIONAL FEES	0901	5,270	8,692	0	0	8,692	4,500	13,192	13,192	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	5,270	8,692	0	0	8,692	4,500	13,192	13,192	
EXPENDITURE TOTALS		772,650	937,805	19,670	0	957,475	11,500	968,975	968,975	
MEANS OF FUNDING										
GENERAL FUND	1001	772,650	937,805	19,670	0	957,475	11,500	968,975	968,975	
GENERAL FUND	G	772,650	937,805	19,670	0	957,475	11,500	968,975	968,975	
TOTAL FUNDING		772,650	937,805	19,670	0	957,475	11,500	968,975	968,975	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	

State of Wyoming

Expense Organization Budget Request

Judicial Branch



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 1B 121

Agency Name and Number

Submitted by:

Signature

Name

Title

Michael K. Davis
Michael K. Davis
District Judge

Person(s) responsible for the preparation of this budget:

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 1-B					Agency Number: 121			
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	785,352	927,811	38,106	0	965,917	4,500	970,417	970,417
TOTAL BY EXPENSE ORGS	785,352	927,811	38,106	0	965,917	4,500	970,417	970,417
PERSONAL SERVICES 0100	746,747	880,109	38,106	0	918,215	0	918,215	918,215
SUPPORTIVE SERVICES 0200	30,911	35,364	0	0	35,364	0	35,364	35,364
CENT.SERV./DATA SERV. 0400	480	480	0	0	480	0	480	480
CONTRACTUAL SERVICES 0900	7,214	11,858	0	0	11,858	4,500	16,358	16,358
TOTAL BY OBJECT SERIES	785,352	927,811	38,106	0	965,917	4,500	970,417	970,417
GENERAL FUND G	785,352	927,811	38,106	0	965,917	4,500	970,417	970,417
TOTAL BY FUNDS	785,352	927,811	38,106	0	965,917	4,500	970,417	970,417
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 1B (Cheyenne)	Agency Number: 121
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the First Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

Revenue is generated by collection of reporting fees in civil matters, pursuant to Section 5-3-410, W.S. 2001 Republished Edition, as amended. All reporting fees are deposited in the General Fund.

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads, and avoiding delay in disposition of cases; the retention of competent staff personnel.

Caseload and disposition statistics are on file with the Wyoming Supreme Court and are available on request.

The District Court is a court of unlimited general jurisdiction, and in the First Judicial District, hears and determines matters and cases generally as set forth:

1. All Felonies
2. Juvenile matters
3. Workers' Compensation Appeals
4. Probate (decedents' estates, guardianships, adoption)
5. Involuntary commitments to the Wyoming State Hospital
6. All civil actions not commenced in circuit court
7. Appeals from circuit and municipal courts
8. Appeals from actions of state, county, and local governmental entities
9. Various writs

The District Court Judge is empowered to convene grand juries and petit juries.

Agency Name: Judicial District 1B (Cheyenne)	Agency Number: 121
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter. Duties: To make a stenographic record of court proceedings, prepare transcripts, various office functions. The court reporter is a statutory position.
2. Judicial Assistant. A Judicial Assistant is employed by District 1B. In the First Judicial District, there are over 300 lawyers who are constantly calling the Judges and appearing in the Judges' chambers for probate matters, criminal and civil settings and motions hearings, all of which require the Judicial Assistant to be acting as receptionist, taking telephone calls, making appointments for lawyers with the Judge, as well as handling all of the correspondence and legal opinions that need to be typed for the Judge.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk does legal research, which saves countless hours of judicial time. Without research by the Law Clerk, the Judge would be required to spend many hours each week out of the courtroom and not handling legal business, but, on the contrary, in the Wyoming Supreme Court Library doing research. Obviously, the Law Clerk makes it much more expeditious for the Judges in keeping up with the caseload.

STANDARD BUDGET REQUEST NARRATIVE.

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect the increased contribution to the retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Laramie County.

400 Series – Central Services: The 400 series funds are used for hardware/software support with the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary. These funds are also used for modification or expansion of criminal data base to assist with the management of the criminal docket which results in assessments and reports.

Total Standard Budget Request \$965,917

Agency Name: Judicial District 1B (Cheyenne)	Agency Number: 121
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

Total Agency Budget Request \$970,417

Agency Name: JUDICIAL DISTRICT 1-B Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Wyoming On-Line Financial System Code								
		Ch. 17 Base to Standard Reconciliation				AGY 121	DIVISION 0100	UNIT 0101	FUND 001	APPR UNIT 101
1		2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	313,527	329,982	13,758	0	343,740	0	343,740	343,740	
SALARIES OTHER	0104	0	54,860	0	0	54,860	0	54,860	54,860	
EMPLOYER PD BENEFITS	0105	188,214	244,867	24,348	0	269,215	0	269,215	269,215	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	746,747	880,109	38,106	0	918,215	0	918,215	918,215	
EQUIPMENT REP & MNTC	0202	2,434	2,880	0	0	2,880	0	2,880	2,880	
UTILITIES	0203	3,513	0	0	0	0	0	0	0	
COMMUNICATION	0204	1,260	7,842	0	0	7,842	0	7,842	7,842	
DUES-LICENSES-REGIST	0207	2,239	1,603	0	0	1,603	0	1,603	1,603	
DATA PROCESSING	0209	0	480	0	0	480	0	480	480	
MISCELLANEOUS	0210	0	96	0	0	96	0	96	96	
TRAVEL IN STATE	0221	1,798	3,602	0	0	3,602	0	3,602	3,602	
TRAVEL OUT OF STATE	0222	2,549	2,550	0	0	2,550	0	2,550	2,550	
OFFICE SUPPL-PRINTING	0231	7,598	9,780	0	0	9,780	0	9,780	9,780	
EDUCA-RECREATNL SUPP	0236	4,978	6,240	0	0	6,240	0	6,240	6,240	
SOFT GOODS&HOUSEKPNG	0237	0	291	0	0	291	0	291	291	
OFFICE EQUIP-FURNISH	0241	4,347	0	0	0	0	0	0	0	
MTNC CONTRACTS EXTERNAL	0292	195	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	30,911	35,364	0	0	35,364	0	35,364	35,364	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0	
EQUIPMENT SERVICE CENTER	0430	480	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	480	480	0	0	480	0	480	480	
PROFESSIONAL FEES	0901	7,214	11,858	0	0	11,858	4,500	16,358	20,858	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	7,214	11,858	0	0	11,858	4,500	16,358	20,858	
EXPENDITURE TOTALS		785,352	927,811	38,106	0	965,917	4,500	970,417	970,417	
MEANS OF FUNDING										
GENERAL FUND	1001	785,352	927,811	38,106	0	965,917	4,500	970,417	970,417	
GENERAL FUND	G	785,352	927,811	38,106	0	965,917	4,500	970,417	970,417	
TOTAL FUNDING		785,352	927,811	38,106	0	965,917	4,500	970,417	970,417	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 2A 122

Agency Name and Number

Submitted by:

Signature

Name

Title


WADE WAURIP
DIST JUDGE

Person(s) responsible for the preparation of this budget:

Barbara J. Casados

Judicial Assistant

2013-2014 Biennium

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 2-A					Agency Number: 122			
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	847,818	912,605	39,774	0	952,379	11,000	963,379	963,379
TOTAL BY EXPENSE ORGS	847,818	912,605	39,774	0	952,379	11,000	963,379	963,379
PERSONAL SERVICES 0100	806,858	862,110	39,774	0	901,884	0	901,884	901,884
SUPPORTIVE SERVICES 0200	31,719	42,715	0	0	42,715	3,500	46,215	46,215
CENT.SERV./DATA SERV. 0400	480	480	0	0	480	0	480	480
CONTRACTUAL SERVICES 0900	8,761	7,300	0	0	7,300	7,500	14,800	14,800
TOTAL BY OBJECT SERIES	847,818	912,605	39,774	0	952,379	11,000	963,379	963,379
GENERAL FUND G	847,818	912,605	39,774	0	952,379	11,000	963,379	963,379
TOTAL BY FUNDS	847,818	912,605	39,774	0	952,379	11,000	963,379	963,379
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 2A (Rawlins)	Agency Number: 122
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

Judicial District 2A is located in Rawlins, Wyoming and provides judicial services to Carbon County.

Judicial District 2A serves Carbon County having a population of approximately 15,600 and covering 7,991 square miles. Cases handled by the District Court include felonies, civil over \$7,000, divorces, probates, guardianships, juveniles, and appeals from lower courts. All writs of habeas corpus filed by inmates at the Wyoming State Penitentiary are handled by this office.

STANDARD BUDGET REQUEST NARRATIVE.

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect the increased contribution to the employee retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Carbon County.

400 Series – Central Services: The 400 series funds are used to provide telecommunications and hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary.

Total Standard Budget Request \$ 952,379

Agency Name: Judicial District 2A (Rawlins)	Agency Number: 122
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXCEPTION BUDGET REQUEST

\$2,500 – Travel In State 0221: We are requesting an additional \$2,500 to cover the increasing costs for travel when the Judge and law clerks that live in Laramie travel to Rawlins for hearings, as well as for other judges to travel to Rawlins for cases when there is a conflict of interest.

\$1,000 – Supplies 0230: We are requesting \$1,000 to cover the increasing cost of office supplies and printing.

\$7,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy. Additionally, \$3,000 will go towards the cost of a contract court reporter when the official court reporter is not available, and also the cost of court commissioners for the increasing number involuntary commitment and emergency juvenile hearings when the judge is unavailable.

Total Exception Budget Request \$ 11,000

Total Agency Budget Request \$ 963,379

Agency Name: JUDICIAL DISTRICT 2-A Approp. Org. Name: ADMINISTRATION Expense Org. Name: ADMINISTRATION		Wyoming On-Line Financial System Code				AGY DIVISION UNIT FUND			APPR UNIT
1		Ch. 17 Base to Standard Reconciliation				122	0100	0101	001 101
Description Code		2 Actual Expenditures 2009-2010	3 Base Budget	4 Adjustments to Base	5 Budget Reductions	6 Standard Budget Col. 3+4+5	7 Exception Request	8 Total Agency Request	9 District Judges Budget Comm. Recommendation
EXPENDITURES									
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400
SALARIES CLASSIFIED	0103	349,602	371,652	8,424	0	380,076	0	380,076	380,076
SALARIES OTHER	0104	0	0	0	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	212,250	240,058	31,350	0	271,408	0	271,408	271,408
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0
PERSONAL SERVICES	0100	806,858	862,110	39,774	0	901,884	0	901,884	901,884
EQUIPMENT REP & MNTC	0202	2,538	1,153	0	0	1,153	0	1,153	1,153
UTILITIES	0203	681	7,200	0	0	7,200	0	7,200	7,200
COMMUNICATION	0204	1,580	4,200	0	0	4,200	0	4,200	4,200
DUES-LICENSES-REGIST	0207	525	48	0	0	48	0	48	48
ADVERTISING	0208	0	0	0	0	0	0	0	0
MISCELLANEOUS	0210	0	48	0	0	48	0	48	48
TRAVEL IN STATE	0221	14,931	8,260	0	0	8,260	2,500	10,760	10,760
TRAVEL OUT OF STATE	0222	1,331	2,880	0	0	2,880	0	2,880	2,880
OFFICE SUPPL-PRINTING	0231	3,569	8,640	0	0	8,640	1,000	9,640	9,640
EDUCA-RECREATNL SUPP	0236	1,416	6,600	0	0	6,600	0	6,600	6,600
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	5,148	0	0	0	0	0	0	0
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	3,686	0	0	3,686	0	3,686	3,686
MAINTENANCE EXTERNAL	0292	0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	31,719	42,715	0	0	42,715	3,500	46,215	46,215
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	480	480	0	0	480	0	480	480
CENT. SERV./DATA SERV.	0400	480	480	0	0	480	0	480	480
PROFESSIONAL FEES	0901	8,761	5,300	0	0	5,300	7,500	12,800	12,800
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	2,000	0	0	2,000	0	2,000	2,000
CONTRACTUAL SERVICES	0900	8,761	7,300	0	0	7,300	7,500	14,800	14,800
EXPENDITURE TOTALS		847,818	912,605	39,774	0	952,379	11,000	963,379	963,379
MEANS OF FUNDING									
GENERAL FUND	1001	847,818	912,605	39,774	0	952,379	11,000	963,379	963,379
GENERAL FUND	G	847,818	912,605	39,774	0	952,379	11,000	963,379	963,379
TOTAL FUNDING		847,818	912,605	39,774	0	952,379	11,000	963,379	963,379
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4

State of Wyoming

Expense Organization Budget Request

Judicial Branch



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 2B 123

Agency Name and Number

Submitted by:

Signature

Name

Title

Jeffrey A. Dennis
Jeffrey A. Dennis
District Judge

Person(s) responsible for the preparation of this budget:

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 2-B					Agency Number: 123			
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	907,529	975,833	-6,988	0	968,845	4,500	973,345	973,345
TOTAL BY EXPENSE ORGS	907,529	975,833	-6,988	0	968,845	4,500	973,345	973,345
PERSONAL SERVICES 0100	864,365	924,491	-6,988	0	917,503	0	917,503	917,503
SUPPORTIVE SERVICES 0200	29,688	39,737	0	0	39,737	0	39,737	39,737
CENT.SERV./DATA SERV. 0400	480	480	0	0	480	0	480	480
CONTRACTUAL SERVICES 0900	12,997	11,125	0	0	11,125	4,500	15,625	15,625
TOTAL BY OBJECT SERIES	907,530	975,833	-6,988	0	968,845	4,500	973,345	973,345
GENERAL FUND G	907,530	975,833	-6,988	0	968,845	4,500	973,345	973,345
TOTAL BY FUNDS	907,530	975,833	-6,988	0	968,845	4,500	973,345	973,345
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 2B (Laramie)	Agency Number: 123
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

Judicial District 2B is located in Laramie, Wyoming and provides judicial services to Albany County.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Albany County.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary.

Total Standard Budget Request \$968,845

EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Wyoming Judicial Branch Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

Total Agency Budget Request \$973,345

Agency Name: JUDICIAL DISTRICT 2-B		Wyoming On-Line Financial System Code				APPR UNIT				
Approp. Org. Name: ADMINISTRATION						AGY	DIVISION	UNIT	FUND	
Expense Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				123	0100	0101	001	101
1		2	3	4	5	6	7	8	9	
Actual		Base Budget	Adjustments	Budget	Standard	Exception	Total Agency	District Judges		
Expenditures			to Base	Reductions	Budget	Request	Request	Budget Comm.		
Description	Code	2009-2010			Col. 3+4+5			Recommendation		
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	387,535	397,671	3,547	0	401,218	0	401,218	401,218	
SALARIES OTHER	0104	0	0	0	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	231,823	276,420	-10,535	0	265,885	0	265,885	265,885	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	864,365	924,491	-6,988	0	917,503	0	917,503	917,503	
EQUIPMENT REP & MNTC	0202	1,000	4,004	0	0	4,004	0	4,004	4,004	
UTILITIES	0203	3,986	0	0	0	0	0	0	0	
COMMUNICATION	0204	2,268	9,250	0	0	9,250	0	9,250	9,250	
DUES-LICENSES-REGIST	0207	1,575	2,305	0	0	2,305	0	2,305	2,305	
DATA PROCESSING	0209	0	0	0	0	0	0	0	0	
MISCELLANEOUS	0210	0	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	9,043	8,541	0	0	8,541	0	8,541	8,541	
TRAVEL OUT OF STATE	0222	0	3,068	0	0	3,068	0	3,068	3,068	
OFFICE SUPPL-PRINTING	0231	6,131	9,500	0	0	9,500	0	9,500	9,500	
EDUCA-RECREATNL SUPP	0236	2,296	2,493	0	0	2,493	0	2,493	2,493	
SOFT GOODS&HOUSEKPNG	0237	0	576	0	0	576	0	576	576	
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	3,389	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0	
EQUIPMENT RENTAL	0252	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	29,688	39,737	0	0	39,737	0	39,737	39,737	
CENTRAL-SER DATA-SER	0410	480	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0	
EQUIPMENT SERVICE CENTER	0430	0	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	480	480	0	0	480	0	480	480	
PROFESSIONAL FEES	0901	12,997	11,125	0	0	11,125	4,500	15,625	15,625	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	12,997	11,125	0	0	11,125	4,500	15,625	15,625	
EXPENDITURE TOTALS		907,529	975,833	-6,988	0	968,845	4,500	973,345	973,345	
MEANS OF FUNDING										
GENERAL FUND	1001	907,529	975,833	-6,988	0	968,845	4,500	973,345	973,345	
GENERAL FUND	G	907,529	975,833	-6,988	0	968,845	4,500	973,345	973,345	
TOTAL FUNDING		907,529	975,833	-6,988	0	968,845	4,500	973,345	973,345	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	

State of Wyoming

Expense Organization Budget Request

Judicial Branch



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 3B 124

Agency Name and Number

Submitted by:

Signature

Name

Title

JERE RYCKMAN

DISTRICT JUDGE

Person(s) responsible for the preparation of this budget:

Ellen Wilson, Judicial Assistant

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 3-B					Agency Number: 124			
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	792,546	874,867	37,615	0	912,482	4,500	916,982	916,982
TOTAL BY EXPENSE ORGS	792,546	874,867	37,615	0	912,482	4,500	916,982	916,982
PERSONAL SERVICES 0100	844,928	844,928	37,615	0	882,543	0	882,543	882,543
SUPPORTIVE SERVICES 0200	22,979	22,979	0	0	22,979	8,400	31,379	31,379
CENT.SERV./DATA SERV. 0400	960	960	0	0	960	0	960	960
CONTRACTUAL SERVICES 0900	6,000	6,000	0	0	6,000	4,500	10,500	10,500
TOTAL BY OBJECT SERIES	874,867	874,867	37,615	0	912,482	12,900	925,382	925,382
GENERAL FUND G	874,867	874,867	37,615	0	912,482	12,900	925,382	925,382
TOTAL BY FUNDS	874,867	874,867	37,615	0	912,482	12,900	925,382	925,382
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 3B (Green River)	Agency Number: 124
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

AGENCY FUNCTIONS:

Authority: Wyoming Statutes §§ 5-3-101 through 5-3-111 and 5-3-401 through 5-3-410.

Judicial District 3 is comprised of Sweetwater, Uinta and Lincoln Counties. Judicial District 3B operates in Sweetwater County. The Court's goals and objectives are to (1) provide a forum in which persons can voice their disputes, (2) give the public their day in court, (3) render the necessary decisions, (4) provide all these functions in a timely manner, (5) keep control of an ever-enlarging docket, (6) keep abreast of changes in case law and statutory law, and (7) the retention of competent personnel.

Wyoming Statutes §§ 5-3-404 through 5-3-407 provide that the court reporter furnish the court with transcripts of certain court proceedings. Wyoming Statute §5-3-407 provides that all fees for said transcripts shall be paid out of the state treasury.

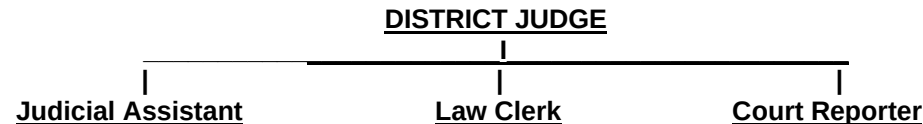
Revenue is generated by collection of reporting fees in civil matters, pursuant to §5-3-410. All reporting fees are deposited in the General Fund.

AGENCY PRIORITIES:

The fundamental priority of the District Courts is to render the best possible judicature for their constituents.

All of the following categories are necessary to provide the public with the best possible service and to ensure that the goals and objectives of judicial district 3B may be reached.

The staff of Judicial District 3B is as follows:

**EXPENSE ORGANIZATION OVERVIEW**

The District Court and the position of District Judge are constitutionally created. Both are empowered constitutionally and statutorily.

Agency Name: Judicial District 3B (Green River)	Agency Number: 124
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

Objectives and Goals: The court's goals and objectives are to (1) provide a forum in which persons can voice their disputes, (2) give the public their day in court, (3) render the necessary decisions, (4) provide all these functions in a timely manner, (5) keep control of an ever-enlarging docket, (6) keep abreast of changes in case law and statutory law, and (7) the retention of competent personnel.

Caseload and disposition statistics are on file with, and available upon request to, the Wyoming Supreme Court.

The District Court is a court of unlimited general jurisdiction, which hears and determines matters and cases ranging from (1) all felonies, (2) juvenile matters, (3) probate matters, including estates of decedents, guardianships and conservatorships, (4) adoptions, (5) involuntary commitments to the Wyoming State Hospital, (6) all civil actions not commenced in circuit court, (7) appeals of Workers' Compensation matters, (7) appeals from circuit and municipal courts, and (8) appeals from various state, county and local governmental entities.

Appeals from the District Court proceed directly to the Supreme Court.

The District Judge has the following personnel under his direct supervision and control:

1. Court Reporter. The duties and position of the Court Reporter are set by statute. The Court Reporter is to make a stenographic record of court proceedings and prepare transcripts as mandated by statute.
2. Judicial Assistant. The Judicial Assistant is responsible for maintaining an organized office to meet the needs of the District Judge. This includes acting as the Judge's receptionist, taking telephone calls, scheduling court hearings for lawyers and the public, maintaining the calendar of court dates and trial dates, handling all of the correspondence for the Judge, preparation of vouchers, balancing the monthly budget reports, and keeping various records to ensure that the Judge has available to him at all times any information which he may need.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk saves the Judge countless hours by doing the legal research required by the Judge.

Agency Name: Judicial District 3B (Green River)	Agency Number: 124
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in the Third Judicial District.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in this series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary.

Total Standard Budget Request \$912,482

Agency Name: Judicial District 3B (Green River)	Agency Number: 124
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

Exception budget request

\$2,000 – Dues-Licenses-Regist 0207: We are requesting an increase of \$2,000 to cover the cost of registration at the National Judicial College. It is imperative that the Judge be able to continue receiving judicial education.

\$200 – Travel Out of State 0222: We are requesting an increase of \$200 to cover the increased costs of out of state travel for judicial education.

\$400 – Office Supplies-Printing 0231: We are requesting funds to cover the increase in costs being experienced for office supplies, paper, toner, etc.

\$ 5,800 – Office Equip-Furnishings 0241: We are requesting funds to replace the current copier/fax/printer which was purchased in 2006. This machine is being used beyond its capacity and has begun to have mechanical problems. It is anticipated that it will need to be replaced during the 2013-2014 biennium. This is a ONE-TIME REQUEST. Bids have been received.

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 12,900

Total Agency Budget Request \$925,382

Agency Name: JUDICIAL DISTRICT 3-B		Wyoming On-Line Financial System Code				APPR UNIT			
Approp. Org. Name: ADMINISTRATION		AGY DIVISION UNIT FUND				124 0100 0101 001 101			
Expense Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation							
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation
EXPENDITURES									
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400
SALARIES CLASSIFIED	0103	365,256	402,004	0	0	402,004	0	402,004	402,004
SALARIES OTHER	0104	0	0	0	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	163,436	192,524	37,615	0	230,139	0	230,139	230,139
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0
PERSONAL SERVICES	0100	773,698	844,928	37,615	0	882,543	0	882,543	882,543
EQUIPMENT REP & MNTC	0202	0	840	0	0	840	0	840	840
UTILITIES	0203	0	0	0	0	0	0	0	0
COMMUNICATION	0204	1,805	2,082	0	0	2,082	0	2,082	2,082
DUES-LICENSES-REGIST	0207	1,286	1,593	0	0	1,593	2,000	3,593	3,593
DATA PROCESSING	0209	0	0	0	0	0	0	0	0
MISCELLANEOUS	0210	0	72	0	0	72	0	72	72
TRAVEL IN STATE	0221	6,796	7,190	0	0	7,190	0	7,190	7,190
TRAVEL OUT OF STATE	0222	0	1,500	0	0	1,500	200	1,700	1,700
OFFICE SUPPL-PRINTING	0231	4,550	4,730	0	0	4,730	400	5,130	5,130
EDUCA-RECREATNL SUPP	0236	3,319	4,972	0	0	4,972	0	4,972	4,972
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	5,800	5,800	5,800
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0
EQUIPMENT RENTAL	0252	0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	17,756	22,979	0	0	22,979	8,400	31,379	31,379
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0
EQUIPMENT SERVICE CENTER	0430	960	960	0	0	960	0	960	960
CENT. SERV./DATA SERV.	0400	960	960	0	0	960	0	960	960
PROFESSIONAL FEES	0901	132	6,000	0	0	6,000	4,500	10,500	10,500
ENVIRONMENTAL SERV. OTHER	0907	0	0	0	0	0	0	0	0
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	132	6,000	0	0	6,000	4,500	10,500	10,500
EXPENDITURE TOTALS		792,546	874,867	37,615	0	912,482	12,900	925,382	925,382
MEANS OF FUNDING									
GENERAL FUND	1001	792,546	874,867	37,615	0	912,482	12,900	925,382	925,382
GENERAL FUND	G	792,546	874,867	37,615	0	912,482	12,900	925,382	925,382
TOTAL FUNDING		792,546	874,867	37,615	0	912,482	12,900	925,382	925,382
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 3A 125

Agency Name and Number

Submitted by:

Signature

Name

Title

Dennis L. Sanderson

District Judge

Person(s) responsible for the preparation of this budget:

Dennis L. Sanderson

Kerri M. Bumgardner

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 3-A					Agency Number: 125			
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	875,420	934,822	25,528	0	960,350	4,500	964,850	964,850
TOTAL BY EXPENSE ORGS	875,420	934,822	25,528	0	960,350	4,500	964,850	964,850
PERSONAL SERVICES 0100	828,409	878,152	25,528	0	903,680	0	903,680	903,680
SUPPORTIVE SERVICES 0200	36,051	41,521	0	0	41,521	0	41,521	41,521
CENT.SERV./DATA SERV. 0400	480	480	0	0	480	0	480	480
CONTRACTUAL SERVICES 0900	10,480	14,669	0	0	14,669	4,500	19,169	19,169
TOTAL BY OBJECT SERIES	875,420	934,822	25,528	0	960,350	4,500	964,850	964,850
GENERAL FUND G	875,420	934,822	25,528	0	960,350	4,500	964,850	964,850
TOTAL BY FUNDS	875,420	934,822	25,528	0	960,350	4,500	964,850	964,850
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 3A (Evanston)	Agency Number: 125
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW.

The District Court and the position of District Judge are constitutionally created. Both are empowered constitutionally and statutorily. Judicial District 3 comprises Lincoln, Sweetwater and Uinta Counties, with Judicial District 3A operating a traveling court between Lincoln and Uinta Counties.

Objectives and Goals: The court's goals and objectives are to (1) provide a forum in which persons can voice their disputes, (2) give the public their day in court, (3) render the necessary decisions, (4) provide all these functions in a timely manner, (5) keep control of an ever-enlarging docket, (6) keep abreast of changes in case law and statutory law, and (7) the retention of competent personnel.

Caseload and disposition statistics are on file with, and available upon request to, the Wyoming Supreme Court.

The District Court 3A is a court of unlimited general jurisdiction responsible for Lincoln and Uinta counties, which have a combined population of approximately 37,000 people. The court hears and determines matters and cases ranging from (1) all felonies, (2) juvenile matters, (3) probate matters, including estates of decedents, guardianships and conservatorships, (4) domestic cases, including divorces, paternities, modifications, and child support enforcement, (5) name changes, (6) naturalization of citizens, (7) adoptions, (8) involuntary hospitalizations/commitments to the Wyoming State Hospital, (9) all civil actions not commenced in circuit court, (10) appeals of Workers' Compensation matters, (11) appeals from circuit and municipal courts, and (12) appeals from various state, county & local governmental entities.

Appeals from the District Court proceed directly to the Supreme Court.

The District Judge has the following personnel under his direct supervision and control:

1. Court Reporter. The duties and position of the Court Reporter are set by statute. The Court Reporter is to make a stenographic record of court proceedings and prepare transcripts as mandated by statute.
2. Judicial Assistant. The Judicial Assistant is responsible for maintaining an organized office to meet the needs of the District Judge. This includes acting as the Judge's receptionist, taking telephone calls, scheduling court hearings for lawyers and the public, maintaining the calendar of court dates and trial dates, handling all of the correspondence for the Judge, preparation of vouchers, balancing the monthly budget reports, and keeping various records to ensure that the Judge has available to him at all times any information which he may need.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk saves the Judge countless hours by doing the legal research required by the Judge.

CONSEQUENCES OF INADEQUATE FUNDING: The required and necessary judicial and administrative services could not be provided to and/or on behalf of the public by this judicial district.

Agency Name: Judicial District 3A (Evanston)	Agency Number: 125
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Third Judicial District.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary.

Total Standard Budget Request \$960,350

EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

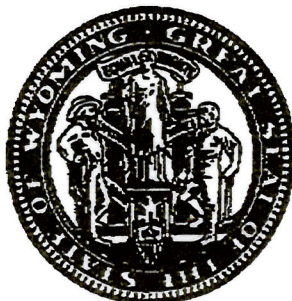
Total Agency Budget Request \$964,850

Agency Name: JUDICIAL DISTRICT 3-A		Wyoming On-Line Financial System Code								
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION						125	0100	0101	001	101
1		2	3	4	5	6	7	8	9	
		Actual	Base Budget	Adjustments	Budget	Standard	Exception	Total Agency	District Judges	
Description	Code	Expenditures		to Base	Reductions	Budget	Request	Request	Budget Comm.	
		2009-2010				Col. 3+4+5			Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	354,292	371,332	0	0	371,332	0	371,332	371,332	
EMPLOYER PD BENEFITS	0105	229,111	256,420	25,528	0	281,948	0	281,948	281,948	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	828,409	878,152	25,528	0	903,680	0	903,680	903,680	
EQUIPMENT REP & MNTC	0202	0	2,600	0	0	2,600	0	2,600	2,600	
UTILITIES	0203	1,090	0	0	0	0	0	0	0	
COMMUNICATION	0204	668	3,890	0	0	3,890	0	3,890	3,890	
DUES-LICENSES-REGIST	0207	891	2,500	0	0	2,500	0	2,500	2,500	
ADVERTISING-PROMOT	0208	0	0	0	0	0	0	0	0	
MISCELLANEOUS	0210	0	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	21,462	18,021	0	0	18,021	0	18,021	18,021	
TRAVEL OUT OF STATE	0222	572	0	0	0	0	0	0	0	
HOST EXP REIMBURSEMENT	0227	0	0	0	0	0	0	0	0	
OFFICE SUPPL-PRINTING	0231	2,639	9,112	0	0	9,112	0	9,112	9,112	
EDUCA-RECREATNL SUPP	0236	7,887	5,170	0	0	5,170	0	5,170	5,170	
SOFT GOODS&HOUSEKPNG	0237	0	228	0	0	228	0	228	228	
OFFICE EQUIP-FURNISH	0241	792	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0	
TRANSPORTATION-VEHICLES	0243	0	0	0	0	0	0	0	0	
INSURANCE-BOND PREMS	0252	50	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	36,051	41,521	0	0	41,521	0	41,521	41,521	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0	
EQUIPMENT SERVICE CENTER	0430	480	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	480	480	0	0	480	0	480	480	
PROFESSIONAL FEES	0901	10,480	14,669	0	0	14,669	4,500	19,169	23,669	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	10,480	14,669	0	0	14,669	4,500	19,169	23,669	
EXPENDITURE TOTALS		875,420	934,822	25,528	0	960,350	4,500	964,850	969,350	
MEANS OF FUNDING										
GENERAL FUND	1001	875,420	934,822	25,528	0	960,350	4,500	964,850	969,350	
GENERAL FUND	G	875,420	934,822	25,528	0	960,350	4,500	964,850	969,350	
TOTAL FUNDING		875,420	934,822	25,528	0	960,350	4,500	964,850	969,350	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	

State of Wyoming

Expense Organization Budget Request

Judicial Branch



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 4 126
Agency Name and Number

Submitted by:

Signature

Name

Title

[Handwritten Signature]
John Fenn
District Court Judge 4th District

Person(s) responsible for the preparation of this budget:

2013-2014 Biennium

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 4					Agency Number: 126			
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126
TOTAL BY EXPENSE ORGS	849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126
PERSONAL SERVICES 0100	814,932	887,292	-12,926	0	874,366	0	874,366	874,366
SUPPORTIVE SERVICES 0200	31,140	41,738	0	0	41,738	0	41,738	41,738
CENT.SERV./DATA SERV. 0400	1,569	6,669	0	0	6,669	0	6,669	6,669
CONTRACTUAL SERVICES 0900	1,860	14,853	0	0	14,853	4,500	19,353	19,353
TOTAL BY OBJECT SERIES	849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126
GENERAL FUND G	849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126
TOTAL BY FUNDS	849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 4 (Sheridan)	Agency Number: 126
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

FUNCTIONS OF THE DISTRICT COURT**JUDICIAL DISTRICT #4 (SHERIDAN AND JOHNSON COUNTIES)**

THIS IS THE ONLY JUDICIAL DISTRICT IN WYOMING THAT EMPLOYS ONE DISTRICT COURT JUDGE.

The District has a population of around 35,000.

The responsibilities of all District Courts are diverse: felony criminal cases / civil cases / juvenile court / all divorces and domestic relations / probate / involuntary commitments / appeals from circuit courts, city courts and many administrative agencies / all child support enforcement / adoptions / guardianships and conservatorships.

STATUTES

Wyoming Statutes 5-3-101, et al cover District Court operations generally.

SOURCE OF FUNDING

General Fund 001-101-1001-G

REVENUE GENERATED

The only revenue comes from statutory court reporter fees averaging approximately \$1,100.00 per year.

FEDERAL OR OTHER FUNDING

This District receives neither federal nor County funding.

ORGANIZATIONAL CHART

Judge

Judicial Assistant (secretarial as well as scheduling, office administration)

Court Reporter

Law Clerk

Agency Name: Judicial District 4 (Sheridan)	Agency Number: 126
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Sheridan and Johnson Counties.

400 Series – Central Services: The 400 series funds are used to provide state telecommunications and hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary.

Total Standard Budget Request \$937,626

EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

Total Agency Budget Request \$942,126

Agency Name: JUDICIAL DISTRICT 4		Wyoming On-Line Financial System Code								
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION						126	0100	0101	001	101
1	2	3	4	5	6	7	8	9		
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	349,802	381,252	-7,201	0	374,051	0	374,051	374,051	
EMPLOYER PD BENEFITS	0105	220,124	255,640	-5,725	0	249,915	0	249,915	249,915	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	814,932	887,292	-12,926	0	874,366	0	874,366	874,366	
EQUIPMENT REP & MNTC	0202	0	4,835	0	0	4,835	0	4,835	4,835	
UTILITIES	0203	2,729	0	0	0	0	0	0	0	
COMMUNICATION	0204	756	5,972	0	0	5,972	0	5,972	5,972	
DUES-LICENSES-REGIST	0207	820	1,440	0	0	1,440	0	1,440	1,440	
DATA PROCESSING	0209	0	0	0	0	0	0	0	0	
MISCELLANEOUS	0210	0	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	14,999	8,916	0	0	8,916	0	8,916	8,916	
TRAVEL OUT OF STATE	0222	0	0	0	0	0	0	0	0	
OFFICE SUPPL-PRINTING	0231	2,973	9,796	0	0	9,796	0	9,796	9,796	
EDUCA-RECREATNL SUPP	0236	8,863	10,779	0	0	10,779	0	10,779	10,779	
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0	
TRANSPORTATION-VEHICLES	0243	0	0	0	0	0	0	0	0	
EDUCATION-RECRE-TECH	0246	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	31,140	41,738	0	0	41,738	0	41,738	41,738	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	1,089	6,189	0	0	6,189	0	6,189	6,189	
EQUIPMENT SERVICE CENTER	0430	480	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	1,569	6,669	0	0	6,669	0	6,669	6,669	
PROFESSIONAL FEES	0901	1,713	14,853	0	0	14,853	4,500	19,353	23,853	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL TRAVEL	0905	147	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	1,860	14,853	0	0	14,853	4,500	19,353	23,853	
EXPENDITURE TOTALS		849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126	
MEANS OF FUNDING										
GENERAL FUND	1001	849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126	
GENERAL FUND	G	849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126	
TOTAL FUNDING		849,501	950,552	-12,926	0	937,626	4,500	942,126	942,126	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 5A 127

Agency Name and Number

Submitted by:

Signature

A handwritten signature in blue ink, appearing to read "Robert E. Siskar", written over a horizontal line.

Name

ROBERT E. SISKAR

Title

DISTRICT JUDGE

Person(s) responsible for the preparation of this budget:

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 5-A						Agency Number: 127			
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION	0100	877,234	956,297	8,235	0	964,532	4,500	969,032	969,032
WATER LITIGATION	0200	368,654	337,245	-2,283	0	334,962	100,000	434,962	434,962
TOTAL BY EXPENSE ORGS		1,245,888	1,293,542	5,952	0	1,299,494	104,500	1,403,994	1,403,994
PERSONAL SERVICES	0100	1,036,935	1,141,130	5,952	0	1,147,082	0	1,147,082	1,147,082
SUPPORTIVE SERVICES	0200	76,028	80,172	0	0	80,172	0	80,172	80,172
CENT.SERV./DATA SERV.	0400	7,151	5,360	0	0	5,360	0	5,360	5,360
CONTRACTUAL SERVICES	0900	125,774	66,880	0	0	66,880	104,500	171,380	171,380
TOTAL BY OBJECT SERIES		1,245,888	1,293,542	5,952	0	1,299,494	104,500	1,403,994	1,403,994
GENERAL FUND	G	1,245,888	1,293,542	5,952	0	1,299,494	104,500	1,403,994	1,403,994
SPECIAL REVENUE	R	0	0	0	0	0	0	0	0
TOTAL BY FUNDS		1,245,888	1,293,542	5,952	0	1,299,494	104,500	1,403,994	1,403,994
FULL TIME EMPLOYEE COUNT		0	6	0	0	6	0	6	6
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES		0	6	0	0	6	0	6	6

Agency Name: Judicial District 5A (Worland)	Agency Number: 0127
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through 5-3-111, inclusive, W.S. 1977 Republished Edition, establish and define the general activities of the judiciary. Objectives of the District Court, specifically Judicial District 5A include: justly presiding in a court of law, hearing and deciding the outcome of cases while being as fair and impartial as humanly possible and effectively and efficiently managing the caseload. This management involves scheduling matters to be heard while avoiding unnecessary delay in determining the disposition of cases, and supervising and retaining competent personnel to assist in successful completion of the aforementioned objectives. Caseload and disposition statistics for Judicial District 5A are currently on file with the Wyoming Supreme Court and are available upon request.

Judicial District 5A Court is a court of unlimited general jurisdiction. The District Court Judge hears and determines matters generally as set forth:

1. Felonies
2. Juvenile matters
3. Worker's Compensation Appeals
4. Probate (decedents' estates, guardianships and adoptions)
5. Involuntary commitments to the Wyoming State Hospital
6. Civil actions not commenced in county court
7. Appeals from county and municipal court
8. Various writs
9. Family violence
10. Stalking protection

The District Court Judge's position has been constitutionally created and statutorily empowered. The following support personnel, under the Judge's direct supervision, provide the necessary assistance required for smooth running of both court and office:

District Court Reporter's duties are to make a stenographic record of court proceedings, prepare transcripts and perform various office functions. The Court Reporter is a statutory position.

Judicial Assistant schedules hearings, which, for Judicial District 5A are held in the counties of Washakie, Big Horn and Hot Springs. In addition to setting all criminal and civil actions, the judicial assistant types legal opinions, processes vouchers on the WOLFS system and acts as a receptionist.

The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law clerk saves the Judge countless hours by doing the legal research required by the Judge. The Law clerk's efforts allow the judge to spend more time in the courtroom making it more expeditious for the Judge to maintain the present caseload.

Agency Name: Judicial District 5A (Worland)	Agency Number: 0127
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, law clerk, judicial assistant, and a court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Hot Springs, Washakie, and Big Horn Counties.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available or a court commissioner when necessary.

Total Standard Budget Request \$964,532

EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

Total Agency Budget Request \$969,032

Agency Name: JUDICIAL DISTRICT 5-A		Wyoming On-Line Financial System Code								
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION						127	0100	0101	001	101
1		2	3	4	5	6	7	8	9	
		Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
Description	Code									
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	332,034	357,692	7,093	0	364,785	0	364,785	364,785	
EMPLOYER PD BENEFITS	0105	243,666	289,292	1,142	0	290,434	0	290,434	290,434	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	820,706	897,384	8,235	0	905,619	0	905,619	905,619	
EQUIPMENT REP & MNTC	0202	1,039	768	0	0	768	0	768	768	
UTILITIES	0203	1,989	0	0	0	0	0	0	0	
COMMUNICATION	0204	1,688	8,082	0	0	8,082	0	8,082	8,082	
DUES-LICENSES-REGIST	0207	1,225	960	0	0	960	0	960	960	
MISCELLANEOUS	0210	0	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	15,754	10,691	0	0	10,691	0	10,691	10,691	
TRAVEL OUT OF STATE	0222	0	3,500	0	0	3,500	0	3,500	3,500	
PERM ASSIGNED VEHICLE	0223	10,896	11,000	0	0	11,000	0	11,000	11,000	
OFFICE SUPPL-PRINTING	0231	3,196	3,360	0	0	3,360	0	3,360	3,360	
EDUCA-RECREATNL SUPP	0236	2,344	6,680	0	0	6,680	0	6,680	6,680	
SOFT GOODS&HOUSEKPNG	0237	0	432	0	0	432	0	432	432	
OFFICE EQUIP-FURNISH	0241	10,949	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0	
EQUIPMENT RENTAL	0252	231	0	0	0	0	0	0	0	
CENT-SER-OFF-MCH-REP	0291	0	960	0	0	960	0	960	960	
SUPPORTIVE SERVICES	0200	49,311	46,433	0	0	46,433	0	46,433	46,433	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	547	0	0	0	0	0	0	0	
EQUIPMENT SERVICE CENTER	0430	960	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	1,507	480	0	0	480	0	480	480	
PROFESSIONAL FEES	0901	5,710	9,000	0	0	9,000	4,500	13,500	13,500	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL TRAVEL	0905	0	3,000	0	0	3,000	0	3,000	3,000	
CONTRACTUAL SERVICES	0900	5,710	12,000	0	0	12,000	4,500	16,500	16,500	
EXPENDITURE TOTALS		877,234	956,297	8,235	0	964,532	4,500	969,032	969,032	
MEANS OF FUNDING										
GENERAL FUND	1001	877,234	956,297	8,235	0	964,532	4,500	969,032	969,032	
GENERAL FUND	G	877,234	956,297	8,235	0	964,532	4,500	969,032	969,032	
TOTAL FUNDING		877,234	956,297	8,235	0	964,532	4,500	969,032	969,032	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	

Agency Name: Judicial District 5A (Thermopolis)	Agency Number: 127
Approp. Org. Name: Water Litigation	Division Number: 0200
Expense Org. Name: Water Litigation	Unit Number: 0201

EXPENSE ORGANIZATON OVERVIEW

The Office of the Special Master was created pursuant to the filing of the Big Horn River General Adjudication lawsuit. The objective of the Special Masters office is to efficiently and effectively process all Phase III files received from the State Engineer's Office, and to schedule and hear all objections filed with regard to Big Horn River General Adjudication. The office consists of a Special Master and Administrative Assistant. Contract support staff is brought in when necessary.

Special Master duties include hearing all initial objections and issuing a report and recommendation to the District Court Judge while encouraging settlement negotiations between parties on Phase III matters. Because the remaining files in the adjudication are large projects (Irrigation districts, municipalities, and large acreages) there are generally multiple objections filed in every instance. The Special Master and staff's efforts have kept the water case from clogging the district court's docket.

The Administrative assistant is required to coordinate the water litigation schedules between the Special Master, involved attorneys, the State Engineer staff and all pro se (unrepresented) parties. Additionally, the Administrative Assistant is responsible for initial technical review of all water case files received from the State Engineer's Office. She handles budget preparation for Judicial District 5A and monitors and reports the agency's financial status. The Administrative Assistant often gets calls from parties regarding water rights questions and fields them to the proper person or agency and coordinates and executes mass mailing of various documents filed with the court. Support staff assists in typing Orders, answering phones, copying documents and assisting in review of files.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for salary and benefits for two administrative assistants.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for the Big Horn River General Adjudication lawsuit.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information. 0420 represents telecommunication costs paid to the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for the existing contract with the Special Master of the Big Horn River General Adjudication.

Total Standard Budget Request \$334,962

Agency Name: Judicial District 5A (Thermopolis)	Agency Number: 127
Approp. Org. Name: Water Litigation	Division Number: 0200
Expense Org. Name: Water Litigation	Unit Number: 0201

EXCEPTION BUDGET REQUEST

\$100,000 – Special Projects & Services 0903: The sum of \$100,000 is requested to cover the cost of the existing contract with the Special Master of the Big Horn River General Adjudication. Due to the increase in objections and hearings, the Special Master continues to work more hours on the adjudication than in prior years. These funds are requested to pay for the additional time. Further, funds are needed to pay for transcription of water case hearings. Funds budgeted in category 0903 are not recurring and must be requested every biennium.

Total Exception Budget Request \$100,000

Total Program Budget Request \$ 434,962

Agency Name: JUDICIAL DISTRICT 5-A		Wyoming On-Line Financial System Code								
Approp. Org. Name: WATER LITIGATION		Ch. 17 Base to Standard Reconciliation				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: WATER LITIGATION						127	0200	0201	001	201
1	2	3	4	5	6	7	8	9		
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
EXPENDITURES										
SALARIES CLASSIFIED	0103	138,101	145,495	0	0	145,495	0	145,495	145,495	
EMPLOYER PD BENEFITS	0105	78,128	98,251	-2,283	0	95,968	0	95,968	95,968	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	216,229	243,746	-2,283	0	241,463	0	241,463	241,463	
REAL PROPERTY REP & MT	0201	0	2,304	0	0	2,304	0	2,304	2,304	
EQUIPMENT REP & MNTC	0202	85	960	0	0	960	0	960	960	
UTILITIES	0203	1,111	0	0	0	0	0	0	0	
COMMUNICATION	0204	1,248	5,745	0	0	5,745	0	5,745	5,745	
DUES-LICENSES-REGIST	0207	1,085	720	0	0	720	0	720	720	
ADVERTISING-PROMOT	0208	0	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	2,325	6,970	0	0	6,970	0	6,970	6,970	
TRAVEL OUT OF STATE	0222	1,235	480	0	0	480	0	480	480	
OFFICE SUPPL-PRINTING	0231	586	6,720	0	0	6,720	0	6,720	6,720	
EDUCA-RECREATNL SUPP	0236	1,110	240	0	0	240	0	240	240	
OFFICE EQUIP-FURNISH	0241	5,932	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0	
REAL PROPERTY RENTAL	0251	12,000	9,600	0	0	9,600	0	9,600	9,600	
EQUIPMENT RENTAL	0252	0	0	0	0	0	0	0	0	
MAINT CONTRACTS EXT	0292	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	26,717	33,739	0	0	33,739	0	33,739	33,739	
TELECOMMUNICATIONS	0420	5,644	4,880	0	0	4,880	0	4,880	4,880	
EQUIPMENT SERVICE CENTER	0430	0	0	0	0	0	0	0	0	
CENT. SERV./DATA SERV.	0400	5,644	4,880	0	0	4,880	0	4,880	4,880	
PROFESSIONAL FEES	0901	120,064	54,880	0	0	54,880	0	54,880	54,880	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	100,000	100,000	100,000	
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	120,064	54,880	0	0	54,880	100,000	154,880	154,880	
EXPENDITURE TOTALS		368,654	337,245	-2,283	0	334,962	100,000	434,962	434,962	
MEANS OF FUNDING										
GENERAL FUND	1001	368,654	337,245	-2,283	0	334,962	100,000	434,962	434,962	
GENERAL FUND	G	368,654	337,245	-2,283	0	334,962	100,000	434,962	434,962	
WATER DEVELOP NONSTATUTORY	5029	0	0	0	0	0	0	0	0	
SPECIAL REVENUE	R	0	0	0	0	0	0	0	0	
SPECIAL REVENUE		0	0	0	0	0	0	0	0	
TOTAL FUNDING		368,654	337,245	-2,283	0	334,962	100,000	434,962	434,962	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	2	0	0	2	0	2	2	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	2	0	0	2	0	2	2	
TOTAL AUTHORIZED EMPLOYEES		0	2	0	0	2	0	2	2	

State of Wyoming

Expense Organization Budget Request

Judicial Branch



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 5B 128

Agency Name and Number

Submitted by:

Signature

Name

Title


Steven Cranfill
District Judge 5B

Person(s) responsible for the preparation of this budget:

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 5-B					Agency Number: 128			
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	840,335	914,064	34,437	0	948,501	4,500	953,001	953,001
TOTAL BY EXPENSE ORGS	840,335	914,064	34,437	0	948,501	4,500	953,001	953,001
PERSONAL SERVICES 0100	795,895	859,054	34,437	0	893,491	0	893,491	893,491
SUPPORTIVE SERVICES 0200	36,685	37,798	0	0	37,798	0	37,798	37,798
CENT.SERV./DATA SERV. 0400	595	2,880	0	0	2,880	0	2,880	2,880
CONTRACTUAL SERVICES 0900	7,160	14,332	0	0	14,332	4,500	18,832	18,832
TOTAL BY OBJECT SERIES	840,335	914,064	34,437	0	948,501	4,500	953,001	953,001
GENERAL FUND G	840,335	914,064	34,437	0	948,501	4,500	953,001	953,001
TOTAL BY FUNDS	840,335	914,064	34,437	0	948,501	4,500	953,001	953,001
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 5B (Cody)	Agency Number: 128
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered. Objectives and Goals: The effective operation of a court of law, keeping a breast of advancing caseloads, and avoiding delay in disposition of cases, and retention of competent staff personnel. Caseload and disposition statistics are on file with the Supreme Court and available upon request. The District Court is a general jurisdiction court of unlimited jurisdiction, and in the Fifth Judicial District hears and determines matters and cases generally as set forth:

1. All felonies.
2. Juvenile matters.
3. Workers' Compensation Appeals.
4. Probate (decedents', estates, guardianships, adoptions)
5. Involuntary commitments to the Wyoming State Hospital.
6. All civil actions not commenced in County Court.
7. Appeals from County and Municipal Courts.
8. Appeals from action of state, county and local government entities.
9. Various writs.

The District court is empowered to convene grand juries and petit juries.
Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter:
Prepares stenographic records of court proceedings, prepares transcripts, and various office functions. The court reporter is a statutory position.
2. Judicial Assistant:
In the area covered by Judicial District 5B there are over 60 attorneys who are constantly corresponding with or calling the Judge's chambers or appearing in person with requests for hearings in various matters. The Judicial Assistant responsibilities include managing the court docket, handling all correspondence, telephone receptionist, transcribing responsibilities for Judge, making appointments, preparing statistical and financial reports, budgetary matters, and general public relation assignments.
3. Law Clerk:
The law clerk is a graduate of a credited law school (University of Wyoming) and has passed the Wyoming State Bar. Salary and employee-paid benefits are paid by the Court's budget. The law clerk does legal research, which saves countless hours of judicial

Agency Name: Judicial District 5B (Cody)	Agency Number: 128
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

time. Without research by the law clerk, the judge would be required to spend many hours each week out of the courtroom and not handling judicial business, but on the contrary, in the Park County Law Library doing research. Obviously, the law clerk makes it more expeditious for the Judge in maintaining the caseload in its present status.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the retirement benefit and health insurance benefit.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in the Fifth Judicial District.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available.

Total Standard Budget Request \$948,501

EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

Total Agency Budget Request \$953,001

Agency Name: JUDICIAL DISTRICT 5-B		Wyoming On-Line Financial System Code				APPR UNIT				
Approp. Org. Name: ADMINISTRATION						AGY	DIVISION	UNIT	FUND	101
Expense Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				128	0100	0101	001	101
1	2	3	4	5	6	7	8	9		
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	348,411	373,052	2,280	0	375,332	0	375,332	375,332	
SALARIES OTHER	0104	0	0	0	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	202,478	235,602	32,157	0	267,759	0	267,759	267,759	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	795,895	859,054	34,437	0	893,491	0	893,491	893,491	
EQUIPMENT REP & MNTC	0202	0	323	0	0	323	0	323	323	
UTILITIES	0203	0	0	0	0	0	0	0	0	
COMMUNICATION	0204	0	2,909	0	0	2,909	0	2,909	2,909	
DUES-LICENSES-REGIST	0207	3,555	384	0	0	384	0	384	384	
ADVERTISING-PROMOTION	0208	0	0	0	0	0	0	0	0	
MISCELLANEOUS	0210	0	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	22,796	19,324	0	0	19,324	0	19,324	19,324	
TRAVEL OUT OF STATE	0222	3,524	2,680	0	0	2,680	0	2,680	2,680	
OFFICE SUPPL-PRINTING	0231	0	2,880	0	0	2,880	0	2,880	2,880	
EDUCA-RECREATNL SUPP	0236	6,810	9,298	0	0	9,298	0	9,298	9,298	
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0	0	0	0	
OTH REPAIRS-MAINT SUPP	0239	0	0	0	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	36,685	37,798	0	0	37,798	0	37,798	37,798	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	115	2,400	0	0	2,400	0	2,400	2,400	
EQUIPMENT SERVICE CENTER	0430	480	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	595	2,880	0	0	2,880	0	2,880	2,880	
PROFESSIONAL FEES	0901	7,160	14,332	0	0	14,332	4,500	18,832	18,832	
CONCULTING SERVICES	0902	0	0	0	0	0	0	0	0	
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	7,160	14,332	0	0	14,332	4,500	18,832	18,832	
EXPENDITURE TOTALS		840,335	914,064	34,437	0	948,501	4,500	953,001	953,001	
MEANS OF FUNDING										
GENERAL FUND	1001	840,335	914,064	34,437	0	948,501	4,500	953,001	953,001	
GENERAL FUND	G	840,335	914,064	34,437	0	948,501	4,500	953,001	953,001	
TOTAL FUNDING		840,335	914,064	34,437	0	948,501	4,500	953,001	953,001	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 6A 129

Agency Name and Number

Submitted by:

Signature

Name

Title

Don R. Fries II

DISTRICT JUDGE

Person(s) responsible for the preparation of this budget

2013-2014 Biennium

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 6-A						Agency Number: 129		
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	780,330	952,986	13,841	0	966,827	4,500	971,327	971,327
TOTAL BY EXPENSE ORGS	780,330	952,986	13,841	0	966,827	4,500	971,327	971,327
PERSONAL SERVICES 0100	756,608	901,043	13,841	0	914,884	0	914,884	914,884
SUPPORTIVE SERVICES 0200	18,788	39,756	0	0	39,756	0	39,756	39,756
CENT.SERV./DATA SERV. 0400	3,982	3,687	0	0	3,687	0	3,687	3,687
CONTRACTUAL SERVICES 0900	952	8,500	0	0	8,500	4,500	13,000	13,000
TOTAL BY OBJECT SERIES	780,330	952,986	13,841	0	966,827	4,500	971,327	971,327
GENERAL FUND G	780,330	952,986	13,841	0	966,827	4,500	971,327	971,327
TOTAL BY FUNDS	780,330	952,986	13,841	0	966,827	4,500	971,327	971,327
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 6A (Gillette)	Agency Number: 129
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

JUDICIAL DISTRICT 6A DEFINED:

The counties of Campbell, Crook and Weston are included in Sixth Judicial District, which is served by three (3) judges, Judge Dan R. Price II (6A, Judge John R. Perry (6B), and Judge Nick Deegan (6C). All of the Judges reside in Campbell County and each travels to Crook and Weston Counties on an average of every other week. These judges also help out in other counties upon request.

W.S. 1977 DISTRICT COURT IN GENERAL ARTICLE I

5-3-101 Judicial district enumerated; terms of court.

5-3-102 Number of judges; distribution among districts; concurrent jurisdiction; Supreme Court to adopt rules regulating division of work, *etc.*

5-3-103 Failure of judge to open court at appointed time; duty of clerk to declare court open.

5-3-104 Opening day in case of legal holiday.

5-3-105 Simultaneous terms in same district; calling judge from another district.

5-3-106 Judges to hold court for each other.

5-3-107 Assignment of action or retired judge to another district.

5-3-108 Expense of judges while action on supreme bench.

5-3-109 Expenses of judges when action in another district.

5-3-110 Seal of the district court.

5-3-111 County law library.

5-3-401 Office created; appointment; term.

5-3-402 Qualifications; examination; certificate; supervision and control by judge; removal for cause; appointment of successor.

5-3-403 Duties generally; oath; furnishing transcripts, *etc.*

5-3-404 Criminal cases; attendance and duties at certain arraignment and sentencing proceedings; transcript of proceedings.

5-3-405 Same; to transcribe notes of evidence introduced at trial in certain cases under W.S. Art. 7-14-101 to 7-14-108.

5-3-406 Same; original and copy of transcript to be furnished when required by order.

5-3-407 Same; payment of fees; form and contents of certificate.

5-3-408 Bond.

5-3-409 Duty as judge's stenographer.

5-3-410 Fees for civil and criminal cases; collection; to be paid into state treasury; taxing as costs; liability of reporter for collection; fees for transcript, records, *etc.*

EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, and Sections 5-3-101 through 5-3-504 of the Wyoming Statutes, 1977 Republished Edition established and define the activities of District Courts and supporting offices.

The goal of the courts is to decide cases fairly and expeditiously.

2013-2014 Biennium Budget

AE – Expense Organization Budget Request Narrative

Agency Name: Judicial District 6A (Gillette)	Agency Number: 129
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The district court for the sixth district handles 1) litigation involving civil claims (includes divorce, custody, paternity, torts, and property right cases) 2) felony cases 3) workers' compensation appeals; 4) all enforcement of child support cases; 5) all juvenile cases; 6) all probate cases; 7) appeal from limited jurisdiction courts; 8) agency review (A.P.A.); 9) adoption cases; and 10) involuntary hospitalization cases.

Each judge has direct support personnel consisting of a court reporter (W.S. Art. 5-3-401 to 402) and a judicial assistant. The court has four probation counselors who are paid by the county (W.S. Art. 5-3-501 to 504) and handle juvenile matters. The three Judges in the district coordinate the probation counselors' activities with the county commissioners. The court deals extensively with probation officers from the Department of Corrections/Field Services Division. The court is also assisted by the Clerk of Court in Campbell County, Crook County and Weston County.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Campbell, Crook and Weston Counties.

400 Series – Central Services: The 400 series funds are used to provide telecommunications and hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed.

Total Standard Budget Request **\$966,827**

EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

Total Agency Budget Request **\$971,327**

Agency Name: JUDICIAL DISTRICT 6-A		Wyoming On-Line Financial System Code								
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				AGY 129	DIVISION 0100	UNIT 0101	FUND 001	APPR UNIT 101
Expense Org. Name: ADMINISTRATION										
1		2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	358,229	389,044	-6,109	0	382,935	0	382,935	382,935	
SALARIES OTHER	0104	0	0	0	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	153,373	261,599	19,950	0	281,549	0	281,549	281,549	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	756,608	901,043	13,841	0	914,884	0	914,884	914,884	
EQUIPMENT REP & MNTC	0202	412	2,141	0	0	2,141	0	2,141	2,141	
UTILITIES	0203	292	800	0	0	800	0	800	800	
COMMUNICATION	0204	227	7,228	0	0	7,228	0	7,228	7,228	
DUES-LICENSES-REGIST	0207	1,125	4,114	0	0	4,114	0	4,114	4,114	
DATA PROCESSING	0209	0	5,760	0	0	5,760	0	5,760	5,760	
MISCELLANEOUS	0210	0	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	9,212	10,000	0	0	10,000	0	10,000	10,000	
TRAVEL OUT OF STATE	0222	0	2,904	0	0	2,904	0	2,904	2,904	
OFFICE SUPPL-PRINTING	0231	2,970	3,927	0	0	3,927	0	3,927	3,927	
EDUCA-RECREATNL SUPP	0236	526	2,882	0	0	2,882	0	2,882	2,882	
OFFICE EQUIP-FURNISH	0241	3,953	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0	
EQUIPMENT RENTAL	0252	31	0	0	0	0	0	0	0	
INSURANCE-BOND PREMS	0254	40	0	0	0	0	0	0	0	
MAINTENANCE EXTERNAL	0292	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	18,788	39,756	0	0	39,756	0	39,756	39,756	
CENTRAL-SER DATA-SER	0410	855	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	3,127	3,207	0	0	3,207	0	3,207	3,207	
EQUIPMENT SERVICE CENTER	0430	0	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	3,982	3,687	0	0	3,687	0	3,687	3,687	
PROFESSIONAL FEES	0901	952	8,500	0	0	8,500	4,500	13,000	13,000	
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	952	8,500	0	0	8,500	4,500	13,000	13,000	
EXPENDITURE TOTALS		780,330	952,986	13,841	0	966,827	4,500	971,327	971,327	
MEANS OF FUNDING										
GENERAL FUND	1001	780,330	952,986	13,841	0	966,827	4,500	971,327	971,327	
GENERAL FUND	G	780,330	952,986	13,841	0	966,827	4,500	971,327	971,327	
TOTAL FUNDING		780,330	952,986	13,841	0	966,827	4,500	971,327	971,327	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 7A 130

Agency Name and Number

Submitted by:

Signature

Name

Title

David B. Park
DAVID B. PARK
DISTRICT JUDGE

Person(s) responsible for the preparation of this budget:

2013-2014 Biennium

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 7-A					Agency Number: 130			
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	881,737	980,090	1,618	0	981,708	9,500	991,208	991,208
TOTAL BY EXPENSE ORGS	881,737	980,090	1,618	0	981,708	9,500	991,208	991,208
PERSONAL SERVICES 0100	863,648	946,684	1,618	0	948,302	0	948,302	948,302
SUPPORTIVE SERVICES 0200	17,108	29,926	0	0	29,926	5,000	34,926	34,926
CENT.SERV./DATA SERV. 0400	480	480	0	0	480	0	480	480
CONTRACTUAL SERVICES 0900	501	3,000	0	0	3,000	4,500	7,500	7,500
TOTAL BY OBJECT SERIES	881,737	980,090	1,618	0	981,708	9,500	991,208	991,208
GENERAL FUND G	881,737	980,090	1,618	0	981,708	9,500	991,208	991,208
TOTAL BY FUNDS	881,737	980,090	1,618	0	981,708	9,500	991,208	991,208
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	1	0	0	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES	0	5	0	0	5	0	5	5

Agency Name: Judicial District 7A (Casper)	Agency Number: 130
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered. Objectives and Goals: The effective operation of a court of law, keeping a breast of advancing caseloads, and avoiding delay in disposition of cases, and retention of competent staff personnel. Caseload and disposition statistics are on file with the Supreme Court and available upon request. The District Court is a general jurisdiction court of unlimited jurisdiction, and in the Seventh Judicial District hears and determines matters and cases generally as set forth:

1. All felonies.
2. Juvenile matters.
3. Workers' Compensation Appeals.
4. Probate (decedents', estates, guardianships, adoptions)
5. Involuntary commitments to the Wyoming State Hospital.
6. All civil actions not commenced in County Court.
7. Appeals from County and Municipal Courts.
8. Appeals from action of state, county and local government entities.
9. Various writs.
10. Sex Offender Registration/Confidential Intermediaries to their Docket

Wyoming statutes (1977) 5-3-101 through 5-3-410, inclusive, establish and defines the general responsibility, authority and duties of this agency.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter, a law clerk and a part-time legal assistant. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Natrona County.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available.

Total Standard Budget Request \$981,708

Agency Name: Judicial District 7A (Casper)	Agency Number: 130
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXCEPTION BUDGET REQUEST

\$3,000 – Communication 0204: We are requesting an additional \$3,000 (\$125/month for 24 months) in order to cover the monthly service fees for equipment and long distance usage, which will be billed by the Natrona County Commissioners.

\$2,000 – Travel In State 0221: An additional \$2,000 is being requested to cover the increasing travel costs for the judge and staff to attend continuing education and conferences within the state.

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 9,500

Total Agency Budget Request \$991,208

Agency Name: JUDICIAL DISTRICT 7-A		Wyoming On-Line Financial System Code								
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION						130	0100	0101	001	101
1		2	3	4	5	6	7	8	9	
		Actual	Base Budget	Adjustments	Budget	Standard	Exception	Total Agency	District Judges	
Description	Code	Expenditures		to Base	Reductions	Budget	Request	Request	Budget Comm.	
		2009-2010				Col. 3+4+5			Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	367,670	376,618	-8,160	0	368,458	0	368,458	368,458	
SALARIES OTHER	0104	0	27,122	0	0	27,122	0	27,122	27,122	
EMPLOYER PD BENEFITS	0105	250,972	292,544	9,778	0	302,322	0	302,322	302,322	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	863,648	946,684	1,618	0	948,302	0	948,302	948,302	
EQUIPMENT REP & MNTC	0202	0	1,352	0	0	1,352	0	1,352	1,352	
COMMUNICATION	0204	0	897	0	0	897	3,000	3,897	3,897	
DUES-LICENSES-REGIST	0207	725	3,121	0	0	3,121	0	3,121	3,121	
ADVERTISING-PROMOTION	0208	1,343	0	0	0	0	0	0	0	
DATA PROCESSING	0209	0	0	0	0	0	0	0	0	
MISCELLANEOUS	0210	99	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	3,478	5,740	0	0	5,740	2,000	7,740	7,740	
TRAVEL OUT OF STATE	0222	1,353	4,708	0	0	4,708	0	4,708	4,708	
OFFICE SUPPL-PRINTING	0231	9,444	9,361	0	0	9,361	0	9,361	9,361	
EDUCA-RECREATNL SUPP	0236	666	2,178	0	0	2,178	0	2,178	2,178	
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0	0	0	0	
OTH REPAIR-MAINT SUP	0239	0	69	0	0	69	0	69	69	
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0	
EQUIPMENT RENTAL	0252	0	2,500	0	0	2,500	0	2,500	2,500	
SUPPORTIVE SERVICES	0200	17,108	29,926	0	0	29,926	5,000	34,926	34,926	
CENTRAL-SER DATA-SER	0410	480	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0	
EQUIPMENT SERVICE CENTER	0430	0	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	480	480	0	0	480	0	480	480	
PROFESSIONAL FEES	0901	501	3,000	0	0	3,000	4,500	7,500	12,000	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	501	3,000	0	0	3,000	4,500	7,500	12,000	
EXPENDITURE TOTALS		881,737	980,090	1,618	0	981,708	9,500	991,208	995,708	
MEANS OF FUNDING										
GENERAL FUND	1001	881,737	980,090	1,618	0	981,708	9,500	991,208	995,708	
GENERAL FUND	G	881,737	980,090	1,618	0	981,708	9,500	991,208	995,708	
TOTAL FUNDING		881,737	980,090	1,618	0	981,708	9,500	991,208	995,708	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	1	0	0	1	0	1	1	
AUTHORIZED EMPLOYEES		0	5	0	0	5	0	5	5	
TOTAL AUTHORIZED EMPLOYEES		0	5	0	0	5	0	5	5	

State of Wyoming

Expense Organization Budget Request

Judicial Branch



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 7B 131

Agency Name and Number

Submitted by:

Signature

W. Thomas Sullins

Name

W. Thomas Sullins

Title

District Court Judge

Person(s) responsible for the preparation of this budget:

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 7-B					Agency Number: 131			
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	811,704	902,588	22,697	0	925,285	9,500	934,785	934,785
TOTAL BY EXPENSE ORGS	811,704	902,588	22,697	0	925,285	9,500	934,785	934,785
PERSONAL SERVICES 0100	801,689	866,159	22,697	0	888,856	0	888,856	888,856
SUPPORTIVE SERVICES 0200	8,147	26,899	0	0	26,899	5,000	31,899	31,899
CENT.SERV./DATA SERV. 0400	730	730	0	0	730	0	730	730
CONTRACTUAL SERVICES 0900	1,138	8,800	0	0	8,800	4,500	13,300	13,300
TOTAL BY OBJECT SERIES	811,704	902,588	22,697	0	925,285	9,500	934,785	934,785
GENERAL FUND G	811,704	902,588	22,697	0	925,285	9,500	934,785	934,785
TOTAL BY FUNDS	811,704	902,588	22,697	0	925,285	9,500	934,785	934,785
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	1	0	0	1	0	1	1
TOTAL AUTHORIZED EMPLOYEES	0	5	0	0	5	0	5	5

Agency Name: Judicial District 7B (Casper)	Agency Number: 131
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered. Objectives and Goals: The effective operation of a court of law, keeping a breast of advancing caseloads, and avoiding delay in disposition of cases, and retention of competent staff personnel. Caseload and disposition statistics are on file with the Supreme Court and available upon request. The District Court is a general jurisdiction court of unlimited jurisdiction, and in the Seventh Judicial District hears and determines matters and cases generally as set forth:

1. All felonies.
2. Juvenile matters.
3. Workers' Compensation Appeals.
4. Probate (decedents', estates, guardianships, adoptions)
5. Involuntary commitments to the Wyoming State Hospital.
6. All civil actions not commenced in County Court.
7. Appeals from County and Municipal Courts.
8. Appeals from action of state, county and local government entities.
9. Various writs.
10. Sex Offender Registration/Confidential Intermediaries to their Docket

Wyoming statutes (1977) 5-3-101 through 5-3-410, inclusive, establishes and defines the general responsibility, authority and duties of this agency.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter, law clerk, and a part-time legal assistant. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the state retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Natrona County.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed.

Total Standard Budget Request \$925,285

Agency Name: Judicial District 7B (Casper)	Agency Number: 131
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXCEPTION BUDGET REQUEST

\$3,000 – Communication 0204: We are requesting an additional \$3,000 (\$125/month for 24 months) in order to cover the monthly service fees for equipment and long distance usage, which will be billed by the Natrona County Commissioners.

\$2,000 – Travel In State 0221: An additional \$2,000 is being requested to cover the increasing travel costs for the judge and staff to attend continuing education and conferences within the state.

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 9,500

Total Agency Budget Request \$934,785

Agency Name: JUDICIAL DISTRICT 7-B		Wyoming On-Line Financial System Code								
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION						131	0100	0101	001	101
1	2	3	4	5	6	7	8	9		
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	371,843	366,459	9,806	0	376,265	0	376,265	376,265	
SALARIES OTHER	0104	0	27,122	0	0	27,122	0	27,122	27,122	
EMPLOYER PD BENEFITS	0105	184,840	222,178	12,891	0	235,069	0	235,069	235,069	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	801,689	866,159	22,697	0	888,856	0	888,856	888,856	
EQUIPMENT REP & MNTC	0202	0	892	0	0	892	0	892	892	
COMMUNICATION	0204	0	1,150	0	0	1,150	3,000	4,150	4,150	
DUES-LICENSES-REGIST	0207	468	4,000	0	0	4,000	0	4,000	4,000	
MISCELLANEOUS	0210	99	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	3,302	3,773	0	0	3,773	2,000	5,773	5,773	
TRAVEL OUT OF STATE	0222	0	5,266	0	0	5,266	0	5,266	5,266	
OFFICE SUPPL-PRINTING	0231	2,358	6,098	0	0	6,098	0	6,098	6,098	
FOOD SERVICE-SUPP	0234	0	0	0	0	0	0	0	0	
EDUCA-RECREATNL SUPP	0236	1,553	3,220	0	0	3,220	0	3,220	3,220	
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0	0	0	0	
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQ	0242	367	0	0	0	0	0	0	0	
EQUIPMENT RENTAL	0252	0	2,500	0	0	2,500	0	2,500	2,500	
SUPPORTIVE SERVICES	0200	8,147	26,899	0	0	26,899	5,000	31,899	31,899	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0	
EQUIPMENT SERVICE CENTER	0430	730	730	0	0	730	0	730	730	
CENT. SERV./DATA SERV.	0400	730	730	0	0	730	0	730	730	
PROFESSIONAL FEES	0901	1,138	8,800	0	0	8,800	4,500	13,300	13,300	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	1,138	8,800	0	0	8,800	4,500	13,300	13,300	
EXPENDITURE TOTALS		811,704	902,588	22,697	0	925,285	9,500	934,785	934,785	
MEANS OF FUNDING										
GENERAL FUND	1001	811,704	902,588	22,697	0	925,285	9,500	934,785	934,785	
GENERAL FUND	G	811,704	902,588	22,697	0	925,285	9,500	934,785	934,785	
TOTAL FUNDING		811,704	902,588	22,697	0	925,285	9,500	934,785	934,785	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	1	0	0	1	0	1	1	
AUTHORIZED EMPLOYEES		0	5	0	0	5	0	5	5	
TOTAL AUTHORIZED EMPLOYEES		0	5	0	0	5	0	5	5	



STATE OF WYOMING
2013-2014
BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 9A 132

Agency Name and Number

Submitted by:

Signature

Name

Title

Norman Young
NORMAN YOUNG
DISTRICT JUDGE.

Person(s) responsible for the preparation of this budget:

Cora L. Gist
Cora L. Gist
Court Administrator

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 9-A					Agency Number: 132			
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	897,959	1,005,998	-4,844	0	1,001,154	4,500	1,005,654	1,005,654
TOTAL BY EXPENSE ORGS	897,959	1,005,998	-4,844	0	1,001,154	4,500	1,005,654	1,005,654
PERSONAL SERVICES 0100	832,209	911,235	-4,844	0	906,391	0	906,391	906,391
SUPPORTIVE SERVICES 0200	24,132	54,497	0	0	54,497	0	54,497	54,497
CENT.SERV./DATA SERV. 0400	4,954	4,766	0	0	4,766	0	4,766	4,766
CONTRACTUAL SERVICES 0900	36,664	35,500	0	0	35,500	4,500	40,000	40,000
TOTAL BY OBJECT SERIES	897,959	1,005,998	-4,844	0	1,001,154	4,500	1,005,654	1,005,654
GENERAL FUND G	897,959	1,005,998	-4,844	0	1,001,154	4,500	1,005,654	1,005,654
TOTAL BY FUNDS	897,959	1,005,998	-4,844	0	1,001,154	4,500	1,005,654	1,005,654
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 9A (Lander)	Agency Number: 132
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

(a) The Ninth Judicial District consists of Fremont, Sublette and Teton Counties. (W.S. 5-3-101) The Ninth Judicial District is allowed three judges (W.S. 5-3-102).

The district courts are the only courts of general jurisdiction in Wyoming. They have original jurisdiction in all cases at law and in equity, in criminal felony cases, matters of probate, and all other proceedings, which are not exclusively vested elsewhere. They have power of naturalization; appellate jurisdiction from justice, county and police courts; power to issue writs of mandamus, quo warranto, review, certiorari, prohibition, injunction, and habeas corpus. (Wyoming Constitution, Article 5, Section 10) The district judges are judges of the juvenile courts. (W.S. 5-8-101, 1020) They have many other miscellaneous duties; such miscellaneous duties include dealing with incompetency (including alcoholism), voluntary and involuntary hospitalization proceedings, exceptions to marriage requirements, enforcement of child support, child custody, and child protection matters.

(b) It is important to note that the court business is quite different in each county and each district -- on account of population and distance differences, tax resource differences, political characteristics, and a myriad of community-based differences. The Ninth Judicial District serves approximately 60,000 citizens.

(c) The basic costs incurred by Judicial District 9A and generally covered by the standard budget are not unique. All of our costs are administrative: including personnel, day to day office expenses, travel and education expenses, fees for transcripts (pursuant to 5-3-410), and normal office equipment.

BASE BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the state retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Fremont County.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

2013-2014 Biennium Budget**AE – Expense Organization Budget Request Narrative**

Agency Name: Judicial District 9A (Lander)	Agency Number: 132
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

900 Series – Contractual Services: Professional fees and services paid from this series include expenditures for legal fees (the matter of Indian jurisdiction litigation is always a potential responsibility of this district.) Payment for a contract court reporter when the official court reporter is not available, temporary clerical assistance, and payment for the court commissioner who handles child support matters are also included here.

Total Standard Budget Request \$1,001,154

EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

Total Agency Budget Request \$1,005,654

Agency Name: JUDICIAL DISTRICT 9-A		Wyoming On-Line Financial System Code								
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				AGY 132	DIVISION 0100	UNIT 0101	FUND 001	APPR UNIT 101
Expense Org. Name: ADMINISTRATION										
1		2	3	4	5	6	7	8	9	
		Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
Description	Code									
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	351,028	380,466	0	0	380,466	0	380,466	380,466	
SALARIES OTHER	0104	0	0	0	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	236,175	280,369	-4,844	0	275,525	0	275,525	275,525	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	832,209	911,235	-4,844	0	906,391	0	906,391	906,391	
EQUIPMENT REP & MNTC	0202	0	2,920	0	0	2,920	0	2,920	2,920	
UTILITIES	0203	2,239	0	0	0	0	0	0	0	
COMMUNICATION	0204	0	15,480	0	0	15,480	0	15,480	15,480	
DUES-LICENSES-REGIST	0207	475	2,304	0	0	2,304	0	2,304	2,304	
MISCELLANEOUS	0210	50	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	11,850	21,344	0	0	21,344	0	21,344	21,344	
TRAVEL OUT OF STATE	0222	1,876	2,840	0	0	2,840	0	2,840	2,840	
OFFICE SUPPL-PRINTING	0231	3,959	6,336	0	0	6,336	0	6,336	6,336	
EDUCA-RECREATNL SUPP	0236	2,096	3,273	0	0	3,273	0	3,273	3,273	
SOFT GOODS&HOUSEKPNG	0237	512	0	0	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	1,075	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQ	0242	0	0	0	0	0	0	0	0	
EDUCATION-RECRE-TECH	0246	0	0	0	0	0	0	0	0	
EQUIPMENT RENTAL	0252	0	0	0	0	0	0	0	0	
INSURANCE/BOND PRM	0254	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	24,132	54,497	0	0	54,497	0	54,497	54,497	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	4,474	4,286	0	0	4,286	0	4,286	4,286	
EQUIPMENT SERVICE CENTER	0430	480	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	4,954	4,766	0	0	4,766	0	4,766	4,766	
PROFESSIONAL FEES	0901	36,664	35,500	0	0	35,500	4,500	40,000	40,000	
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	36,664	35,500	0	0	35,500	4,500	40,000	40,000	
EXPENDITURE TOTALS		897,959	1,005,998	-4,844	0	1,001,154	4,500	1,005,654	1,005,654	
MEANS OF FUNDING										
GENERAL FUND	1001	897,959	1,005,998	-4,844	0	1,001,154	4,500	1,005,654	1,005,654	
GENERAL FUND	G	897,959	1,005,998	-4,844	0	1,001,154	4,500	1,005,654	1,005,654	
TOTAL FUNDING		897,959	1,005,998	-4,844	0	1,001,154	4,500	1,005,654	1,005,654	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 8A 133

Agency Name and Number

Submitted by:

Signature

Name

Title

Keith G. Kautz
Keith G. Kautz
8th Judicial District Judge - 8A

Person(s) responsible for the preparation of this budget:

2013-2014 Biennium

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 8-A					Agency Number: 133			
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	823,522	914,270	16,279	0	930,549	4,500	935,049	935,049
TOTAL BY EXPENSE ORGS	823,522	914,270	16,279	0	930,549	4,500	935,049	935,049
PERSONAL SERVICES 0100	771,284	851,290	16,279	0	867,569	0	867,569	867,569
SUPPORTIVE SERVICES 0200	49,513	55,975	0	0	55,975	0	55,975	55,975
CENT.SERV./DATA SERV. 0400	620	480	0	0	480	0	480	480
CONTRACTUAL SERVICES 0900	2,105	6,525	0	0	6,525	4,500	11,025	11,025
TOTAL BY OBJECT SERIES	823,522	914,270	16,279	0	930,549	4,500	935,049	935,049
GENERAL FUND G	823,522	914,270	16,279	0	930,549	4,500	935,049	935,049
TOTAL BY FUNDS	823,522	914,270	16,279	0	930,549	4,500	935,049	935,049
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

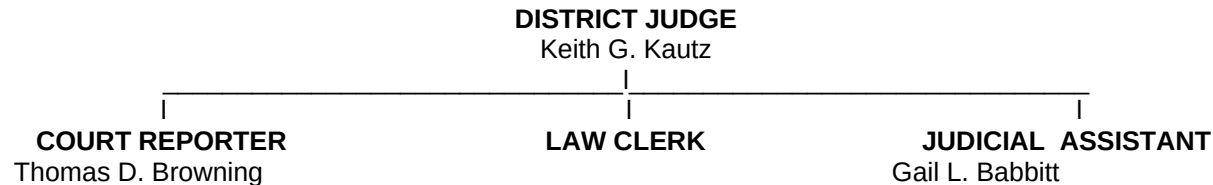
Agency Name: Judicial District 8A (Torrington)	Agency Number: 133
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The Eighth Judicial District covers Converse, Goshen, Platte and Niobrara Counties. District 8A handles responsibilities entirely in Goshen County and shares responsibilities in conjunction with District 8B for Platte and Niobrara Counties. In addition, the District Judge of 8A is occasionally assigned duties in other districts throughout the State and occasionally assists the Supreme Court when conflicts or health problems with judges of other jurisdictions arise.

Judicial District 8A provides a judicial forum for Criminal Court, Civil Court, Probate Court, Juvenile Court, and acts as an Appellate Court for the Justice of the Peace Court, Circuit Courts, and State Agencies. The matters involved range from the juvenile shoplifters to murderers, from the division of a deceased's estate to questions concerning the propriety of the State Engineer's actions, and family protection orders to divorce trials. The Court also acts as a mediator throughout the State. With the wide spectrum of matters before the Court, the time involved per case can run from five minutes for an uncontested divorce to weeks for a complex water rights trial.

It is the goal of this Court to dispose of matters as promptly as possible, yet provide all parties a full opportunity to present their positions. This Court strives to provide prompt and efficient administration of justice to the citizens that it serves.

ORGANIZATION CHART



Agency Name: Judicial District 8A (Torrington)	Agency Number: 133
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

JUDICIAL ADMINISTRATION

Wyoming Statutes: §§5-3-101 through 5-3-401 through 5-3-410
 Population Served: General Public.
 Number of Clients Served: N/A (Efficient judicial administration serves all of the public)
 Funding: 100% General Fund.

Program Descriptions and Objectives: The District's administrative staff currently consists of four full-time positions. Those positions include the District Judge, Court Reporter, Law Clerk and Judicial Assistant.

Full time offices are maintained in Torrington. In addition, minimal facilities are maintained in Wheatland and Lusk. The Judicial Assistant types correspondence, decision letters, opinions, court orders, case management orders, etc., maintains the library, orders officer supplies, submits vouchers through the WOLF system, maintains travel expense records and submits the same through the WOLF system, prepares and oversees all budgeting matters, submits medical insurance claims, and acts as a receptionist. The Judicial Assistant schedules hearings for Judge Kautz in all four counties in the district, and coordinates that schedule with attorneys' schedules. The Judicial Assistant also schedules facilities and hearings for the Office of Administrative Hearings (ie: workers' comp., unemployment, licenses). The Court Reporter records verbatim stenographically anything requested by the Court or attorneys and then, when requested, transcribes it to printed form. The Court Reporter also maintains all exhibits presented in Court. The duties of the District Judge include deciding legally contested matters, advance research on matters that will be coming before him and study of the issues presented to him. This requires extensive use of a legal library, on-line Legal Research materials, and continuing education. Pre-trial conferences are held to minimize the time required for trial. The Judge presides over jury trials. The Judge is the administrator of this office and gives time to maintaining good public relations. To provide judicial services, the District Judge travels regularly within the district, and also provides services to other judicial districts. This District Judge also accepts assignments of disputes from other Districts for mediation pursuant to WRCP 40.

No federal program funds are included in this budget.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, law clerk and a court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in the increased contribution to the state retirement plan and health insurance plan.

2013-2014 Biennium Budget**AE – Expense Organization Budget Request Narrative**

Agency Name: Judicial District 8A (Torrington)	Agency Number: 133
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in the Eighth Judicial District

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and for a court commissioner, if necessary.

Total Standard Budget Request \$930,549

EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

Total Agency Budget Request \$935,049

Agency Name: JUDICIAL DISTRICT 8-A		Wyoming On-Line Financial System Code								
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION						133	0100	0101	001	101
1		2	3	4	5	6	7	8	9	
		Actual	Base Budget	Adjustments	Budget	Standard	Exception	Total Agency	District Judges	
Description	Code	Expenditures		to Base	Reductions	Budget	Request	Request	Budget Comm.	
		2009-2010				Col. 3+4+5			Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	293,337	335,330	18,000	0	353,330	0	353,330	353,330	
SALARIES OTHER	0104	0	0	0	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	232,941	265,560	-1,721	0	263,839	0	263,839	263,839	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	771,284	851,290	16,279	0	867,569	0	867,569	867,569	
EQUIPMENT REP & MNTC	0202	330	3,141	0	0	3,141	0	3,141	3,141	
UTILITIES	0203	7,025	8,657	0	0	8,657	0	8,657	8,657	
COMMUNICATION	0204	1,378	7,766	0	0	7,766	0	7,766	7,766	
DUES-LICENSES-REGIST	0207	1,554	3,093	0	0	3,093	0	3,093	3,093	
MISCELLANEOUS	0210	0	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	6,438	7,339	0	0	7,339	0	7,339	7,339	
TRAVEL OUT OF STATE	0222	1,474	4,040	0	0	4,040	0	4,040	4,040	
PERMANENT ASSIGNED VEHICLE	0223	13,474	12,552	0	0	12,552	0	12,552	12,552	
OFFICE SUPPL-PRINTING	0231	3,571	4,226	0	0	4,226	0	4,226	4,226	
EDUCA-RECREATNL SUPP	0236	1,125	5,161	0	0	5,161	0	5,161	5,161	
OFFICE EQUIP-FURNISH	0241	9,010	0	0	0	0	0	0	0	
DP REPRODUCT OTH EQU	0242	3,804	0	0	0	0	0	0	0	
TRANSPORTATION EQUIPMENT	0243	0	0	0	0	0	0	0	0	
MAINT CONTRACTS EXT	0292	330	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	49,513	55,975	0	0	55,975	0	55,975	55,975	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	140	0	0	0	0	0	0	0	
EQUIPMENT SERVICE CENTER	0430	480	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	620	480	0	0	480	0	480	480	
PROFESSIONAL FEES	0901	2,105	6,525	0	0	6,525	4,500	11,025	11,025	
CONSULTING SERVICES	0902	0	0	0	0	0	0	0	0	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	2,105	6,525	0	0	6,525	4,500	11,025	11,025	
EXPENDITURE TOTALS		823,522	914,270	16,279	0	930,549	4,500	935,049	935,049	
MEANS OF FUNDING										
GENERAL FUND	1001	823,522	914,270	16,279	0	930,549	4,500	935,049	935,049	
GENERAL FUND	G	823,522	914,270	16,279	0	930,549	4,500	935,049	935,049	
TOTAL FUNDING		823,522	914,270	16,279	0	930,549	4,500	935,049	935,049	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 9B 134

Agency Name and Number

Submitted by:

Signature

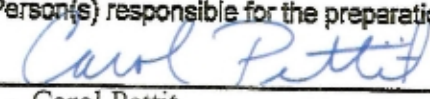
Name

Title


Timothy C. Day

District Judge

Person(s) responsible for the preparation of this budget:


Carol Pettit

Judicial Assistant

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 9-B					Agency Number: 134			
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	976,909	1,103,816	2,301	0	1,106,117	4,500	1,110,617	1,110,617
TOTAL BY EXPENSE ORGS	976,909	1,103,816	2,301	0	1,106,117	4,500	1,110,617	1,110,617
PERSONAL SERVICES 0100	921,556	1,023,272	2,301	0	1,025,573	0	1,025,573	1,025,573
SUPPORTIVE SERVICES 0200	43,997	63,782	0	0	63,782	0	63,782	63,782
CENT.SERV./DATA SERV. 0400	1,963	6,821	0	0	6,821	0	6,821	6,821
CONTRACTUAL SERVICES 0900	9,393	9,941	0	0	9,941	4,500	14,441	14,441
TOTAL BY OBJECT SERIES	976,909	1,103,816	2,301	0	1,106,117	4,500	1,110,617	1,110,617
GENERAL FUND G	976,909	1,103,816	2,301	0	1,106,117	4,500	1,110,617	1,110,617
TOTAL BY FUNDS	976,909	1,103,816	2,301	0	1,106,117	4,500	1,110,617	1,110,617
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 9B (Jackson)	Agency Number: 134
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

The Ninth Judicial District is made up of Fremont, Sublette and Teton Counties. (W.S. 5-3-101) The Ninth Judicial District is allowed three judges (5-3-102); one resides in Lander (9A) and the other in Jackson (9B).

The district courts are the only courts of general jurisdiction in Wyoming. They have original jurisdiction in all cases at law and in equity, in criminal cases, matters of probate, and all other proceedings, which are not exclusively vested elsewhere. They have power of naturalization; appellate jurisdiction from justice, county and police courts; power to issue writs of mandamus, quo warranto, review, certiorari, prohibition, injunction, and habeas corpus. (Wyoming Constitution Article 5, Sect. 10).

The district judges are judges of the juvenile courts (14-6-202). Appeals of administrative action may be taken to the district court (16-3-114).

Dozens of other more isolated statutes fix miscellaneous duties; among them are incompetency (including alcoholism) voluntary and involuntary hospitalization proceedings, exceptions to marriage requirements, enforcement of child support, child custody, and child protection matters.

Each judge has primary responsibility for providing complete judicial service within the district of his/her residence. However, since it sometimes occurs that the resident judge is disqualified from a specific case (a close relationship with a party, former counsel of a party, interest in the proceeding, etc.), each judge is called upon to hold court in other parts of the state with some frequency. (Wyoming Constitution Article 5, Sect. 11).

Only a portion of the court's time is spent in the courtroom. Other extended periods of time are spent in reading pleadings and reviewing court files prior to writing decisions or making rulings. Researching the law, communicating with attorneys and constituents regarding ex parte matters, speaking to groups of citizens, students and law enforcement officers, and traveling to and from Lander, Pinedale and various other counties are also responsibilities, which consume working hours for the judge.

This district employs a full-time judicial assistant. She functions as scheduling clerk, receptionist, word processor, accounts receivable and payable clerk, and generally keeps the office functioning.

The activities, duties and responsibilities of the district court reporter are covered in 5-3-401 through 5-3-412, W.S. 1977, as amended.

Authority: Wyoming Constitution Article 5, Sect.10 & 11
W.S. 5-3-101 through 5-3-111; W.S. 5-3-402 through 5-3-412
W.S. 14-6-202 and 16-3-114

Population Served: Approximately 60,000

Funding: 100% General Fund.

Agency Name: Judicial District 9B (Jackson)	Agency Number: 134
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

Inadequate Funding: Inadequate funding would make it difficult, if not impossible, to fulfill the court's statutory and constitutional responsibilities to the people of the Ninth Judicial District. Increased responsibilities, such as appointment of guardians ad litem for children in juvenile court and appointment of attorneys to represent parents in child support cases and contempt proceedings, add to the court's financial duties at a time when funding has been frozen and even drastically reduced. With consistently heavy caseloads, it is absolutely necessary for the district judge to have and to be able to retain well-qualified support personnel to assist in rendering the best possible judicature for its constituents. Without adequate office support the judge would be required to perform many administrative functions, thereby lessening the court's efficiency.

Revenue Generated: The only revenue generated by this office is that of the statutory reporting fees collected by the court reporter. '5-3-410 W.S. 1977, as amended provides that in all civil cases the official court reporter shall collect a fee of forty-five dollars (\$45.00) per day for reporting, as set forth in W.S. 5-3-403. The fee is payable in advance by the parties who request the reporting service. The fee shall be paid into the state treasury

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the state retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Teton County.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and for a court commissioner, if necessary.

Total Standard Budget Request \$1,106,117

EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

Total Agency Budget Request \$1,110,617

Agency Name: JUDICIAL DISTRICT 9-B		Wyoming On-Line Financial System Code								
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION						134	0100	0101	001	101
1		2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	235,070	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	439,995	413,532	0	0	413,532	0	413,532	413,532	
SALARIES OTHER	0104	0	0	0	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	246,491	359,340	2,301	0	361,641	0	361,641	361,641	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	921,556	1,023,272	2,301	0	1,025,573	0	1,025,573	1,025,573	
EQUIPMENT REP & MNTC	0202	514	0	0	0	0	0	0	0	
UTILITIES	0203	1,761	0	0	0	0	0	0	0	
COMMUNICATION	0204	1,503	13,321	0	0	13,321	0	13,321	13,321	
DUES-LICENSES-REGIST	0207	2,155	864	0	0	864	0	864	864	
DATA PROCESSING	0209	0	4,800	0	0	4,800	0	4,800	4,800	
MISCELLANEOUS	0210	292	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	18,519	26,843	0	0	26,843	0	26,843	26,843	
TRAVEL OUT OF STATE	0222	1,797	1,000	0	0	1,000	0	1,000	1,000	
OFFICE SUPPL-PRINTING	0231	3,846	10,917	0	0	10,917	0	10,917	10,917	
EDUCA-RECREATNL SUPP	0236	3,408	5,992	0	0	5,992	0	5,992	5,992	
SOFT GOODS&HOUSEKPNG	0237	0	45	0	0	45	0	45	45	
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQUI	0242	7,774	0	0	0	0	0	0	0	
EDUCA-RECREATNL TECH	0246	2,428	0	0	0	0	0	0	0	
MAINT CONTRACTS EXT	0292	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	43,997	63,782	0	0	63,782	0	63,782	63,782	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	1,483	6,341	0	0	6,341	0	6,341	6,341	
EQUIPMENT SERVICE CENTER	0430	480	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	1,963	6,821	0	0	6,821	0	6,821	6,821	
PROFESSIONAL FEES	0901	9,393	9,941	0	0	9,941	4,500	14,441	14,441	
CONSULTING SERVICES	0902	0	0	0	0	0	0	0	0	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	9,393	9,941	0	0	9,941	4,500	14,441	14,441	
EXPENDITURE TOTALS		976,909	1,103,816	2,301	0	1,106,117	4,500	1,110,617	1,110,617	
MEANS OF FUNDING										
GENERAL FUND	1001	976,909	1,103,816	2,301	0	1,106,117	4,500	1,110,617	1,110,617	
GENERAL FUND	G	976,909	1,103,816	2,301	0	1,106,117	4,500	1,110,617	1,110,617	
TOTAL FUNDING		976,909	1,103,816	2,301	0	1,106,117	4,500	1,110,617	1,110,617	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	

State of Wyoming

Expense Organization Budget Request

Judicial Branch



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 6B 135

Agency Name and Number

Submitted by:

Signature

Name

Title

John R. Perry

District Judge

Person(s) responsible for the preparation of this budget:

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 6-B						Agency Number: 135		
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	847,404	998,588	7,554	0	1,006,142	4,500	1,010,642	1,010,642
TOTAL BY EXPENSE ORGS	847,404	998,588	7,554	0	1,006,142	4,500	1,010,642	1,010,642
PERSONAL SERVICES 0100	827,979	932,257	7,554	0	939,811	0	939,811	939,811
SUPPORTIVE SERVICES 0200	16,119	53,735	0	0	53,735	0	53,735	53,735
CENT.SERV./DATA SERV. 0400	480	556	0	0	556	0	556	556
CONTRACTUAL SERVICES 0900	2,826	12,040	0	0	12,040	4,500	16,540	16,540
TOTAL BY OBJECT SERIES	847,404	998,588	7,554	0	1,006,142	4,500	1,010,642	1,010,642
GENERAL FUND G	847,404	998,588	7,554	0	1,006,142	4,500	1,010,642	1,010,642
TOTAL BY FUNDS	847,404	998,588	7,554	0	1,006,142	4,500	1,010,642	1,010,642
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 6B (Gillette)	Agency Number: 135
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

JUDICIAL DISTRICT 6B DEFINED:

The counties of Campbell, Crook and Weston are included in Sixth Judicial District, which is served by three (3) judges, Judge Dan R. Price II (6A), Judge John R. Perry (6B), and Judge Nick Deegan (6C). All of the Judges reside in Campbell County and each travels to Crook and Weston Counties on an average of every other week. The Judges also help out in other counties upon request.

DISTRICT COURT IN GENERAL ARTICLE I

5-3-101 Judicial district enumerated; terms of court.

5-3-102 Number of judges; distribution among districts; concurrent jurisdiction; Supreme Court to adopt rules regulating division of work, *etc.*

5-3-103 Failure of judge to open court at appointed time; duty of clerk to declare court open.

5-3-104 Opening day in case of legal holiday.

5-3-105 Simultaneous terms in same district; calling judge from another district.

5-3-106 Judges to hold court for each other.

5-3-107 Assignment of action or retired judge to another district.

5-3-108 Expense of judges while action on supreme bench.

5-3-109 Expenses of judges when action in another district.

5-3-110 Seal of the district court.

5-3-111 County law library.

5-3-401 Office created; appointment; term.

5-3-402 Qualifications; examination; certificate; supervision and control by judge; removal for cause; appointment of successor.

5-3-403 Duties generally; oath; furnishing transcripts, *etc.*

5-3-404 Criminal cases; attendance and duties at certain arraignment and sentencing proceedings; transcript of proceedings.

5-3-405 Same; to transcribe notes of evidence introduced at trial in certain cases under W.S. Art. 7-14-101 to 7-14-108.

5-3-406 Same; original and copy of transcript to be furnished when required by order.

5-3-407 Same; payment of fees; form and contents of certificate.

5-3-408 Bond.

5-3-409 Duty as judge's stenographer.

5-3-410 Fees for civil and criminal cases; collection; to be paid into state treasury; taxing as costs; liability of reporter for collection; fees for transcript, records, *etc.*

EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, and Sections 5-3-et seq. of the Wyoming Statutes, established and define the activities of District Courts and supporting offices.

The goal of the courts is to decide cases fairly and expeditiously.

Agency Name: Judicial District 6B (Gillette)	Agency Number: 135
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The district court for the sixth district handles 1) litigation involving civil claims (includes divorce, custody, paternity, torts, and property right cases) 2) felony cases 3) workers' compensation appeals; 4) all enforcement of child support cases; 5) all juvenile cases; 6) all probate cases; 7) appeal from limited jurisdiction courts; 8) agency review (A.P.A.); 9) adoption cases; and 10) involuntary hospitalization cases.

Each judge has direct support personnel consisting of a court reporter (W.S. Art. 5-3-401 to 402) and a judicial assistant. The court has four probation counselors who are paid by the county (W.S. Art. 5-3-501 to 504) and handle juvenile matters. The three Judges in the district coordinate the probation counselors' activities with the county commissioners. The court deals extensively with probation officers from the Department of Corrections/Field Services Division. The court is also assisted by the Clerk of Court in Campbell County, Crook County and Weston County.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect the increased contribution to the employee retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Campbell, Crook and Weston Counties.

400 Series – Central Services: The 400 series funds are used to provide hardware/software from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed.

Total Standard Budget Request \$1,006,142

EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

Total Agency Budget Request \$1,010,642

Agency Name: JUDICIAL DISTRICT 6-B		Wyoming On-Line Financial System Code								
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION						135	0100	0101	001	101
1		2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	355,389	383,608	0	0	383,608	0	383,608	383,608	
SALARIES OTHER	0104	0	0	0	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	227,584	298,249	7,554	0	305,803	0	305,803	305,803	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	827,979	932,257	7,554	0	939,811	0	939,811	939,811	
EQUIPMENT REP & MNTC	0202	627	4,860	0	0	4,860	0	4,860	4,860	
UTILITIES	0203	903	0	0	0	0	0	0	0	
COMMUNICATION	0204	144	9,233	0	0	9,233	0	9,233	9,233	
DUES-LICENSES-REGIST	0207	985	5,086	0	0	5,086	0	5,086	5,086	
DATA PROCESSING	0209	0	5,760	0	0	5,760	0	5,760	5,760	
MISCELLANEOUS	0210	0	158	0	0	158	0	158	158	
TRAVEL IN STATE	0221	5,096	12,198	0	0	12,198	0	12,198	12,198	
TRAVEL OUT OF STATE	0222	943	2,904	0	0	2,904	0	2,904	2,904	
OFFICE SUPPL-PRINTING	0231	2,764	6,789	0	0	6,789	0	6,789	6,789	
EDUCA-RECREATNL SUPP	0236	341	6,747	0	0	6,747	0	6,747	6,747	
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	3,953	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0	0	0	0	
EQUIPMENT RENTAL	0252	123	0	0	0	0	0	0	0	
INSURANCE-BOND PREMS	0254	240	0	0	0	0	0	0	0	
MAINTENANCE EXTERNAL	0292	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	16,119	53,735	0	0	53,735	0	53,735	53,735	
CENTRAL-SER DATA-SER	0410	480	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	0	76	0	0	76	0	76	76	
EQUIPMENT SERVICE CENTER	0430	0	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	480	556	0	0	556	0	556	556	
PROFESSIONAL FEES	0901	2,826	12,040	0	0	12,040	4,500	16,540	16,540	
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	2,826	12,040	0	0	12,040	4,500	16,540	16,540	
EXPENDITURE TOTALS		847,404	998,588	7,554	0	1,006,142	4,500	1,010,642	1,010,642	
MEANS OF FUNDING										
GENERAL FUND	1001	847,404	998,588	7,554	0	1,006,142	4,500	1,010,642	1,010,642	
GENERAL FUND	G	847,404	998,588	7,554	0	1,006,142	4,500	1,010,642	1,010,642	
TOTAL FUNDING		847,404	998,588	7,554	0	1,006,142	4,500	1,010,642	1,010,642	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	

State of Wyoming

Expense Organization Budget Request

Judicial Branch



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 8B 136

Agency Name and Number

Submitted by:

Signature

Name

Title

John C. Brooks

District Court Judge

Person(s) responsible for the preparation of this budget:

John C. Brooks

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 8-B					Agency Number: 136			
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	710,726	792,000	21,775	0	813,775	150,164	963,939	963,939
TOTAL BY EXPENSE ORGS	710,726	792,000	21,775	0	813,775	150,164	963,939	963,939
PERSONAL SERVICES 0100	680,666	743,254	21,775	0	765,029	145,664	910,693	910,693
SUPPORTIVE SERVICES 0200	23,306	37,687	0	0	37,687	0	37,687	37,687
CENT.SERV./DATA SERV. 0400	6,445	6,933	0	0	6,933	0	6,933	6,933
CONTRACTUAL SERVICES 0900	309	4,126	0	0	4,126	4,500	8,626	8,626
TOTAL BY OBJECT SERIES	710,726	792,000	21,775	0	813,775	150,164	963,939	963,939
GENERAL FUND G	710,726	792,000	21,775	0	813,775	150,164	963,939	963,939
TOTAL BY FUNDS	710,726	792,000	21,775	0	813,775	150,164	963,939	963,939
FULL TIME EMPLOYEE COUNT	0	3	0	0	3	1	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	3	0	0	3	1	4	4

Agency Name: Judicial District 8B (Douglas)	Agency Number: 136
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered. Objectives and Goals: The effective operation of a court of law, keeping a breast of advancing caseloads, and avoiding delay in disposition of cases, and retention of competent staff personnel. Caseload and disposition statistics are on file with the Supreme Court and available upon request. The District Court is a general jurisdiction court of unlimited jurisdiction, and in the Eighth Judicial District hears and determines matters and cases generally as set forth:

1. All felonies.
2. Juvenile matters.
3. Workers' Compensation Appeals.
4. Probate (decedents', estates, guardianships, adoptions)
5. Involuntary commitments to the Wyoming State Hospital.
6. All civil actions not commenced in County Court.
7. Appeals from County and Municipal Courts.
8. Appeals from action of state, county and local government entities.
9. Various writs.

Wyoming statutes (1977) 5-3-101 through 5-3-410, inclusive, establishes and defines the general responsibility, authority and duties of this agency.

STANDARD BUDGET REQUEST NARRATIVE.

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, and a court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect the increased contribution to the state retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in the Eighth Judicial District

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available, or a court commissioner if needed.

Agency Name: Judicial District 8B (Douglas)	Agency Number: 136
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

Total Standard Budget Request \$813,775

EXCEPTION BUDGET REQUEST

\$109,992 – Salaries Classified 0103: The amount of \$108,000 (\$54,000 per year) is being requested to fund the position of an additional law clerk. Currently, the Judge shares a law clerk with the judge in Judicial District 8A. These are the only district judges in the state sharing a law clerk. Consequently, the judges must prioritize how to utilize the current clerk, and an additional clerk would greatly assist in following probate cases, preparation of bench memos and jury instructions, and the early drafting of decision letters. Overall, this would enable the judges and Courts in both districts to provide better overall service to their constituents.

\$37,664 – Employer Paid Benefits 0105: An amount of \$37,664 would provide health, retirement, and other benefits for the biennium for the additional law clerk position discussed above.

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$152,156

Total Agency Budget Request \$965,931

Agency Name: JUDICIAL DISTRICT 8-B		Wyoming On-Line Financial System Code								
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				AGY 136	DIVISION 0100	UNIT 0101	FUND 001	APPR UNIT 101
Expense Org. Name: ADMINISTRATION										
1		2	3	4	5	6	7	8	9	
		Actual	Base Budget	Adjustments	Budget	Standard	Exception	Total Agency	District Judges	
Description	Code	Expenditures		to Base	Reductions	Budget	Request	Request	Budget Comm.	
		2009-2010				Col. 3+4+5			Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	228,893	252,468	10,864	0	263,332	108,000	371,332	371,332	
SALARIES OTHER	0104	0	0	0	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	206,767	240,386	10,911	0	251,297	37,664	288,961	288,961	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	680,666	743,254	21,775	0	765,029	145,664	910,693	910,693	
EQUIPMENT REP & MNTC	0202	1,023	767	0	0	767	0	767	767	
UTILITIES	0203	459	0	0	0	0	0	0	0	
COMMUNICATION	0204	961	4,339	0	0	4,339	0	4,339	4,339	
DUES-LICENSES-REGIST	0207	350	670	0	0	670	0	670	670	
MISCELLANEOUS	0210	0	158	0	0	158	0	158	158	
TRAVEL IN STATE	0221	4,971	9,626	0	0	9,626	0	9,626	9,626	
TRAVEL OUT OF STATE	0222	0	2,360	0	0	2,360	0	2,360	2,360	
PERM-ASSIGNED VEHICLE	0223	9,070	10,000	0	0	10,000	0	10,000	10,000	
OFFICE SUPPL-PRINTING	0231	2,516	4,820	0	0	4,820	0	4,820	4,820	
EDUCA-RECREATNL SUPP	0236	3,956	4,558	0	0	4,558	0	4,558	4,558	
SOFT GOODS&HOUSEKPNG	0237	0	389	0	0	389	0	389	389	
REPAIRS-MTNC	0239	0	0	0	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0	0	0	0	
EQUIPMENT RENTAL	0252	0	0	0	0	0	0	0	0	
INSURANCE-BOND PREMS	0254	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	23,306	37,687	0	0	37,687	0	37,687	37,687	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	5,965	6,453	0	0	6,453	0	6,453	6,453	
EQUIPMENT SERVICE CENTER	0430	480	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	6,445	6,933	0	0	6,933	0	6,933	6,933	
PROFESSIONAL FEES	0901	309	4,126	0	0	4,126	4,500	8,626	13,126	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	309	4,126	0	0	4,126	4,500	8,626	13,126	
EXPENDITURE TOTALS		710,726	792,000	21,775	0	813,775	150,164	963,939	963,939	
MEANS OF FUNDING										
GENERAL FUND	1001	710,726	792,000	21,775	0	813,775	150,164	963,939	963,939	
GENERAL FUND	G	710,726	792,000	21,775	0	813,775	150,164	963,939	963,939	
TOTAL FUNDING		710,726	792,000	21,775	0	813,775	150,164	963,939	963,939	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	3	0	0	3	1	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	3	0	0	3	1	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	3	0	0	3	1	4	4	

State of Wyoming

Expense Organization Budget Request

Judicial Branch



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 1C 137

Agency Name and Number

Submitted by:

Signature

Name

Title

Peter C. Arnold
Peter C. Arnold
Judge

Person(s) responsible for the preparation of this budget:

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 1-C					Agency Number: 137			
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	916,876	995,304	4,324	0	999,628	4,500	1,004,128	1,004,128
TOTAL BY EXPENSE ORGS	916,876	995,304	4,324	0	999,628	4,500	1,004,128	1,004,128
PERSONAL SERVICES 0100	888,254	958,568	4,324	0	962,892	0	962,892	962,892
SUPPORTIVE SERVICES 0200	23,552	27,837	0	0	27,837	0	27,837	27,837
CENT.SERV./DATA SERV. 0400	640	899	0	0	899	0	899	899
CONTRACTUAL SERVICES 0900	4,430	8,000	0	0	8,000	4,500	12,500	12,500
TOTAL BY OBJECT SERIES	916,876	995,304	4,324	0	999,628	4,500	1,004,128	1,004,128
GENERAL FUND G	916,876	995,304	4,324	0	999,628	4,500	1,004,128	1,004,128
TOTAL BY FUNDS	916,876	995,304	4,324	0	999,628	4,500	1,004,128	1,004,128
FULL TIME EMPLOYEE COUNT	0	5	0	0	5	0	5	5
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	5	0	0	5	0	5	5

Agency Name: Judicial District 1C (Cheyenne)	Agency Number: 137
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary.

Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

The services provided by the First Judicial District, and the area of responsibility, is the administration of a court of law on the district level.

Revenue is generated by collection of reporting fees in civil matters, pursuant to Section 5-3-410, W.S. 2001 Republished Edition, as amended. All reporting fees are deposited in the General Fund.

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered.

Objectives and Goals: The effective operation of a court of law; keeping abreast of advancing caseloads, and avoiding delay in disposition of cases; the retention of competent staff personnel.

Caseload and disposition statistics are on file with the Wyoming Supreme Court and are available on request.

The District Court is a court of unlimited general jurisdiction, and in the First Judicial District, hears and determines matters and cases generally as set forth:

1. All Felonies
2. Juvenile matters
3. Workers' Compensation Appeals
4. Probate (decedents' estates, guardianships, adoption)
5. Involuntary commitments to the Wyoming State Hospital
6. All civil actions not commenced in circuit court
7. Appeals from circuit and municipal courts
8. Appeals from actions of state, county, and local governmental entities
9. Various writs

The District Court Judge is empowered to convene grand juries and petit juries.

Agency Name: Judicial District 1C (Cheyenne)	Agency Number: 137
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

Actions at law are appealed directly from the District Court to the Wyoming Supreme Court.

The District Judge has support personnel under his direct supervision and control as follows:

1. Court Reporter: The Court Reporter makes a stenographic record of court proceedings, prepares transcripts, and performs various office functions. The Court Reporter is a statutory position.
2. Judicial Assistant. The Judicial Assistant answers the phones; schedules appointments; types orders, correspondence, and decision letters; orders office supplies, makes travel arrangements; prepares budget narratives and exceptions; and handles voucher payments and check receipts. Most importantly, the Judicial Assistant is responsible for the scheduling of the Court, which includes, settings for probate, civil and criminal matters.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. Three Judges in the First Judicial District utilize the Law Clerk. The Law Clerk does legal research, which saves countless hours of judicial time and allows for more effective caseload management.
4. Legal Assistant. The Legal Assistant transcribes letters and orders, prepares files for hearings, acts as receptionist at the lobby counter, answers phones and assists with special projects.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter, legal assistant, and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the state retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Laramie County.

400 Series – Central Services: The 400 series funds are used to provide cell phone service, as well as, hardware/software support from the Department of Administration and Information.

2013-2014 Biennium Budget**AE – Expense Organization Budget Request Narrative**

Agency Name: Judicial District 1C (Cheyenne)	Agency Number: 137
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed.

Total Standard Budget Request \$ 999,628

EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

Total Agency Budget Request \$1,004,128

Agency Name: JUDICIAL DISTRICT 1-C		Wyoming On-Line Financial System Code								
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION						137	0100	0101	001	101
1	2	3	4	5	6	7	8	9		
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	410,534	444,099	-4,911	0	439,188	0	439,188	439,188	
SALARIES OTHER	0104	0	0	0	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	232,714	264,069	9,235	0	273,304	0	273,304	273,304	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	888,254	958,568	4,324	0	962,892	0	962,892	962,892	
EQUIPMENT REP & MNTC	0202	2,282	2,644	0	0	2,644	0	2,644	2,644	
UTILITIES	0203	3,760	0	0	0	0	0	0	0	
COMMUNICATION	0204	433	6,556	0	0	6,556	0	6,556	6,556	
DUES-LICENSES-REGIST	0207	3,415	1,560	0	0	1,560	0	1,560	1,560	
DATA PROCESSING	0209	0	0	0	0	0	0	0	0	
MISCELLANEOUS	0210	13	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	3,050	3,872	0	0	3,872	0	3,872	3,872	
TRAVEL OUT OF STATE	0222	3,196	3,406	0	0	3,406	0	3,406	3,406	
OFFICE SUPPL-PRINTING	0231	3,816	3,366	0	0	3,366	0	3,366	3,366	
EDUCA-RECREATNL SUPP	0236	1,638	6,433	0	0	6,433	0	6,433	6,433	
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	1,547	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0	0	0	0	
EQUIPMENT RENTATL	0252	0	0	0	0	0	0	0	0	
MAINT CONTRACTS EXP	0292	402	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	23,552	27,837	0	0	27,837	0	27,837	27,837	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	0	259	0	0	259	0	259	259	
EQUIPMENT SERVICE CENTER	0430	640	640	0	0	640	0	640	640	
CENT. SERV./DATA SERV.	0400	640	899	0	0	899	0	899	899	
PROFESSIONAL FEES	0901	4,430	8,000	0	0	8,000	4,500	12,500	17,000	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	4,430	8,000	0	0	8,000	4,500	12,500	17,000	
EXPENDITURE TOTALS		916,876	995,304	4,324	0	999,628	4,500	1,004,128	1,004,128	
MEANS OF FUNDING										
GENERAL FUND	1001	916,876	995,304	4,324	0	999,628	4,500	1,004,128	1,004,128	
GENERAL FUND	G	916,876	995,304	4,324	0	999,628	4,500	1,004,128	1,004,128	
TOTAL FUNDING		916,876	995,304	4,324	0	999,628	4,500	1,004,128	1,004,128	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	5	0	0	5	0	5	5	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	5	0	0	5	0	5	5	
TOTAL AUTHORIZED EMPLOYEES		0	5	0	0	5	0	5	5	



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 3C 138

Agency Name and Number

Submitted by:

Signature

Name

Title

Person(s) responsible for the preparation of this budget:

Connie Morris

2013-2014 Biennium

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 3-C					Agency Number: 138			
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reuductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	828,775	941,392	-3,999	0	937,393	4,500	941,893	941,893
TOTAL BY EXPENSE ORGS	828,775	941,392	-3,999	0	937,393	4,500	941,893	941,893
PERSONAL SERVICES 0100	805,101	904,206	-3,999	0	900,207	0	900,207	900,207
SUPPORTIVE SERVICES 0200	21,025	28,706	0	0	28,706	0	28,706	28,706
CENT.SERV./DATA SERV. 0400	480	480	0	0	480	0	480	480
CONTRACTUAL SERVICES 0900	2,169	8,000	0	0	8,000	4,500	12,500	12,500
TOTAL BY OBJECT SERIES	828,775	941,392	-3,999	0	937,393	4,500	941,893	941,893
GENERAL FUND G	828,775	941,392	-3,999	0	937,393	4,500	941,893	941,893
TOTAL BY FUNDS	828,775	941,392	-3,999	0	937,393	4,500	941,893	941,893
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 3C (Green River)	Agency Number: 138
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, Section 5-3-101 through Section 5-3-111, inclusive, W.S. 2001 Republished Edition, established and define the general activities of the judiciary. Section 5-3-401 through Section 5-3-412, W.S. 2001 Republished Edition, define the activities, duties, and responsibilities of the district court reporter.

Revenue is generated by collection of reporting fees in civil matters, pursuant to Section 5-3-410, W.S. 2001 Republished Edition, as amended. All reporting fees are deposited in the General Fund.

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered.

Caseload and disposition statistics are on file with the Wyoming Supreme Court and are available on request.

The District Court is a court of unlimited general jurisdiction, and in the Third Judicial District, hears and determines matters and cases generally as set forth:

1. All Felonies
2. Juvenile matters
3. Workers' Compensation Appeals
4. Probate (decedents' estates, guardianships, adoption)
5. Involuntary commitments to the Wyoming State Hospital
6. All civil actions not commenced in circuit court
7. Appeals from circuit and municipal courts
8. Appeals from actions of state, county, and local governmental entities
9. Various writs

The District Court Judge is empowered to convene grand juries and petit juries.

Actions of law are appealed directly from the District Court to the Wyoming Supreme Court.

The District Judge has support personnel under her direct supervision and control as follows:

1. Court Reporter: The Court Reporter makes a stenographic record of court proceedings, prepares transcripts, and performs various office functions. The court reporter is a statutory position.

Agency Name: Judicial District 3C (Green River)	Agency Number: 138
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

2. Judicial Assistant. The Judicial Assistant answers the phones, schedules appointments, types orders, correspondence, and decision letters, orders office supplies, makes travel arrangements, prepares budget narratives and exceptions, and handles voucher payments and check receipts. Most importantly, the Judicial Assistant is responsible for the scheduling of the Court, which includes, settings for probate, civil and criminal matters.
3. Law Clerk. The Law Clerk is a graduate of an accredited law school and has passed the Wyoming State Bar. The Law Clerk does legal research, which saves countless hours of judicial time and allows for more effective caseload management.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the state retirement plan, and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Judicial District 3C.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed.

Total Standard Budget Request \$937,393

EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

Total Agency Budget Request \$941,893

Agency Name: JUDICIAL DISTRICT 3-C		Wyoming On-Line Financial System Code								
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				AGY 138	DIVISION 0100	UNIT 0101	FUND 001	APPR UNIT 101
Expense Org. Name: ADMINISTRATION										
1	2	3	4	5	6	7	8	9		
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	334,688	379,052	8,952	0	388,004	0	388,004	388,004	
SALARIES OTHER	0104	0	0	0	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	225,407	274,754	-12,951	0	261,803	0	261,803	261,803	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	805,101	904,206	-3,999	0	900,207	0	900,207	900,207	
EQUIPMENT REP & MNTC	0202	468	2,644	0	0	2,644	0	2,644	2,644	
UTILITIES	0203	606	0	0	0	0	0	0	0	
COMMUNICATION	0204	3,814	6,556	0	0	6,556	0	6,556	6,556	
DUES-LICENSES-REGIST	0207	550	1,560	0	0	1,560	0	1,560	1,560	
MISCELLANEOUS	0210	0	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	5,644	6,022	0	0	6,022	0	6,022	6,022	
TRAVEL OUT OF STATE	0222	429	0	0	0	0	0	0	0	
HOST EXP REIMBURSEMENT	0227	0	0	0	0	0	0	0	0	
OFFICE SUPPL-PRINTING	0231	7,383	3,366	0	0	3,366	0	3,366	3,366	
FOOD SERVICE SUPPL	0234	0	0	0	0	0	0	0	0	
EDUCA-RECREATNL SUPP	0236	2,131	8,558	0	0	8,558	0	8,558	8,558	
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	0	0	0	0	0	0	0	0	
DP REPRODUCT OTH EQU	0242	0	0	0	0	0	0	0	0	
EQUIPMENT RENTAL	0252	0	0	0	0	0	0	0	0	
INSURANCE-BOND PREM	0254	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	21,025	28,706	0	0	28,706	0	28,706	28,706	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0	
EQUIPMENT SERVICE CENTER	0430	480	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	480	480	0	0	480	0	480	480	
PROFESSIONAL FEES	0901	2,169	8,000	0	0	8,000	4,500	12,500	12,500	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	2,169	8,000	0	0	8,000	4,500	12,500	12,500	
EXPENDITURE TOTALS		828,775	941,392	-3,999	0	937,393	4,500	941,893	941,893	
MEANS OF FUNDING										
GENERAL FUND	1001	828,775	941,392	-3,999	0	937,393	4,500	941,893	941,893	
GENERAL FUND	G	828,775	941,392	-3,999	0	937,393	4,500	941,893	941,893	
TOTAL FUNDING		828,775	941,392	-3,999	0	937,393	4,500	941,893	941,893	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	

State of Wyoming

Expense Organization Budget Request

Judicial Branch



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 7C 139

Agency Name and Number

Submitted by:

Signature

Name

Title

Catherine E. Wickett
Catherine E. Wickett
Judge

Person(s) responsible for the preparation of this budget:

2013-2014 Biennium

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 7-C						Agency Number: 139		
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	809,431	908,086	13,217	0	921,303	4,500	925,803	925,803
TOTAL BY EXPENSE ORGS	809,431	908,086	13,217	0	921,303	4,500	925,803	925,803
PERSONAL SERVICES 0100	777,356	865,626	13,217	0	878,843	0	878,843	878,843
SUPPORTIVE SERVICES 0200	16,028	33,108	0	0	33,108	0	33,108	33,108
CENT.SERV./DATA SERV. 0400	1,433	1,752	0	0	1,752	0	1,752	1,752
CONTRACTUAL SERVICES 0900	14,615	7,600	0	0	7,600	4,500	12,100	12,100
TOTAL BY OBJECT SERIES	809,432	908,086	13,217	0	921,303	4,500	925,803	925,803
GENERAL FUND G	809,432	908,086	13,217	0	921,303	4,500	925,803	925,803
TOTAL BY FUNDS	809,432	908,086	13,217	0	921,303	4,500	925,803	925,803
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 7C (Casper)	Agency Number: 139
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

The District Court and position of Judge are constitutionally created; constitutionally and statutorily empowered. Objectives and Goals: The effective operation of a court of law, keeping a breast of advancing caseloads, and avoiding delay in disposition of cases, and retention of competent staff personnel. Caseload and disposition statistics are on file with the Supreme Court and available upon request. The District Court is a general jurisdiction court of unlimited jurisdiction, and in the Seventh Judicial District hears and determines matters and cases generally as set forth:

1. All felonies.
2. Juvenile matters.
3. Workers' Compensation Appeals.
4. Probate (decedents', estates, guardianships, adoptions)
5. Involuntary commitments to the Wyoming State Hospital.
6. All civil actions not commenced in County Court.
7. Appeals from County and Municipal Courts.
8. Appeals from action of state, county and local government entities.
9. Various writs.
10. Sex Offender Registration/Confidential Intermediaries to their Docket

Wyoming statutes (1977) 5-3-101 through 5-3-410, inclusive, establish and defines the general responsibility, authority and duties of this agency.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, court reporter and a law clerk. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the state retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Natrona County.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed.

Total Standard Budget Request \$921,303

2013-2014 Biennium Budget**AE – Expense Organization Budget Request Narrative**

Agency Name: Judicial District 7C (Casper)	Agency Number: 139
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

Total Agency Budget Request \$925,803

Agency Name: JUDICIAL DISTRICT 7-C		Wyoming On-Line Financial System Code								
Approp. Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				AGY	DIVISION	UNIT	FUND	APPR UNIT
Expense Org. Name: ADMINISTRATION						139	0100	0101	001	101
1		2	3	4	5	6	7	8	9	
		Actual	Base Budget	Adjustments	Budget	Standard	Exception	Total Agency	District Judges	
Description	Code	Expenditures		to Base	Reductions	Budget	Request	Request	Budget Comm.	
		2009-2010				Col. 3+4+5			Recommendation	
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	326,766	378,236	-1,184	0	377,052	0	377,052	377,052	
SALARIES OTHER	0104	0	0	0	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	205,584	236,990	14,401	0	251,391	0	251,391	251,391	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	777,356	865,626	13,217	0	878,843	0	878,843	878,843	
EQUIPMENT REP & MNTC	0202	0	2,644	0	0	2,644	0	2,644	2,644	
COMMUNICATION	0204	0	5,244	0	0	5,244	0	5,244	5,244	
DUES-LICENSES-REGIST	0207	268	1,560	0	0	1,560	0	1,560	1,560	
DATA PROCESSING	0209	0	0	0	0	0	0	0	0	
MISCELLANEOUS	0210	17	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	6,957	4,662	0	0	4,662	0	4,662	4,662	
TRAVEL OUT OF STATE	0222	0	4,574	0	0	4,574	0	4,574	4,574	
OFFICE SUPPL-PRINTING	0231	2,204	3,366	0	0	3,366	0	3,366	3,366	
EDUCA-RECREATNL SUPP	0236	1,613	8,558	0	0	8,558	0	8,558	8,558	
SOFT GOODS&HOUSEKPNG	0237	0	0	0	0	0	0	0	0	
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0	0	0	0	
OFFICE EQUIP-FURNISH	0241	449	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQUI	0242	4,520	0	0	0	0	0	0	0	
EQUIPMENT RENTAL	0252	0	2,500	0	0	2,500	0	2,500	2,500	
MNT EXTERNAL	0292	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	16,028	33,108	0	0	33,108	0	33,108	33,108	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	618	1,272	0	0	1,272	0	1,272	1,272	
EQUIPMENT SERVICE CENTER	0430	815	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	1,433	1,752	0	0	1,752	0	1,752	1,752	
PROFESSIONAL FEES	0901	14,615	7,600	0	0	7,600	4,500	12,100	16,600	
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	14,615	7,600	0	0	7,600	4,500	12,100	16,600	
EXPENDITURE TOTALS		809,431	908,086	13,217	0	921,303	4,500	925,803	925,803	
MEANS OF FUNDING										
GENERAL FUND	1001	809,431	908,086	13,217	0	921,303	4,500	925,803	925,803	
GENERAL FUND	G	809,431	908,086	13,217	0	921,303	4,500	925,803	925,803	
TOTAL FUNDING		809,431	908,086	13,217	0	921,303	4,500	925,803	925,803	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 6C 140

Agency Name and Number

Submitted by:

Signature

Name

Title

Michael N. Deegan
MICHAEL N. DEEGAN
DISTRICT JUDGE

Person(s) responsible for the preparation of this budget:

MICHAEL N. DEEGAN

2013-2014 Biennium

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 6-C					Agency Number: 140			
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	817,744	909,571	28,040	0	937,611	4,500	942,111	942,111
TOTAL BY EXPENSE ORGS	817,744	909,571	28,040	0	937,611	4,500	942,111	942,111
PERSONAL SERVICES 0100	797,436	862,891	28,040	0	890,931	0	890,931	890,931
SUPPORTIVE SERVICES 0200	19,668	38,700	0	0	38,700	0	38,700	38,700
CENT.SERV./DATA SERV. 0400	480	480	0	0	480	0	480	480
CONTRACTUAL SERVICES 0900	160	7,500	0	0	7,500	4,500	12,000	12,000
TOTAL BY OBJECT SERIES	817,744	909,571	28,040	0	937,611	4,500	942,111	942,111
GENERAL FUND G	817,744	909,571	28,040	0	937,611	4,500	942,111	942,111
TOTAL BY FUNDS	817,744	909,571	28,040	0	937,611	4,500	942,111	942,111
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 6C (Gillette)	Agency Number: 140
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

JUDICIAL DISTRICT 6A DEFINED:

The counties of Campbell, Crook and Weston are included in Sixth Judicial District, which is served by three (3) judges, Judge Dan R. Price II (6A), Judge John R. Perry (6B), and Judge Nick Deegan (6C). All of the Judges reside in Campbell County and each travels to Crook and Weston Counties on an average of every other week. These judges also help out in other counties upon request.

W.S. 1977 DISTRICT COURT IN GENERAL ARTICLE I

5-3-101 Judicial district enumerated; terms of court.

5-3-102 Number of judges; distribution among districts; concurrent jurisdiction; Supreme Court to adopt rules regulating division of work, *etc.*

5-3-103 Failure of judge to open court at appointed time; duty of clerk to declare court open.

5-3-104 Opening day in case of legal holiday.

5-3-105 Simultaneous terms in same district; calling judge from another district.

5-3-106 Judges to hold court for each other.

5-3-107 Assignment of action or retired judge to another district.

5-3-108 Expense of judges while action on supreme bench.

5-3-109 Expenses of judges when action in another district.

5-3-110 Seal of the district court.

5-3-111 County law library.

5-3-401 Office created; appointment; term.

5-3-402 Qualifications; examination; certificate; supervision and control by judge; removal for cause; appointment of successor.

5-3-403 Duties generally; oath; furnishing transcripts, *etc.*

5-3-404 Criminal cases; attendance and duties at certain arraignment and sentencing proceedings; transcript of proceedings.

5-3-405 Same; to transcribe notes of evidence introduced at trial in certain cases under W.S. Art. 7-14-101 to 7-14-108.

5-3-406 Same; original and copy of transcript to be furnished when required by order.

5-3-407 Same; payment of fees; form and contents of certificate.

5-3-408 Bond.

5-3-409 Duty as judge's stenographer.

5-3-410 Fees for civil and criminal cases; collection; to be paid into state treasury; taxing as costs; liability of reporter for collection; fees for transcript, records, *etc.*

EXPENSE ORGANIZATION OVERVIEW

Article 5, Wyoming Constitution, and Sections 5-3-101 through 5-3-504 of the Wyoming Statutes, 1977 Republished Edition established and define the activities of District Courts and supporting offices.

The goal of the courts is to decide cases fairly and expeditiously.

2013-2014 Biennium Budget**AE – Expense Organization Budget Request Narrative**

Agency Name: Judicial District 6C (Gillette)	Agency Number: 140
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

The district court for the sixth district handles 1) litigation involving civil claims (includes divorce, custody, paternity, torts, and property right cases) 2) felony cases 3) workers' compensation appeals; 4) all enforcement of child support cases; 5) all juvenile cases; 6) all probate cases; 7) appeal from limited jurisdiction courts; 8) agency review (A.P.A.); 9) adoption cases; and 10) involuntary hospitalization cases.

Each judge has direct support personnel consisting of a court reporter (W.S. Art. 5-3-401 to 402) and a judicial assistant. The court has four probation counselors who are paid by the county (W.S. Art. 5-3-501 to 504) and handle juvenile matters. The three Judges in the district coordinate the probation counselors' activities with the county commissioners. The court deals extensively with probation officers from the Department of Corrections/Field Services Division. The court is also assisted by the Clerk of Court in Campbell County, Crook County and Weston County.

STANDARD BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, law clerk, and a court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the state retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Campbell, Crook and Weston Counties.

400 Series – Central Services: The 400 series funds are used to provide telecommunications and hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and a court commissioner when needed.

Total Standard Budget Request \$937,611

EXCEPTION BUDGET REQUEST

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 4,500

Total Agency Budget Request \$942,111

Agency Name: JUDICIAL DISTRICT 6-C		Wyoming On-Line Financial System Code				APPR UNIT				
Approp. Org. Name: ADMINISTRATION						AGY	DIVISION	UNIT	FUND	101
Expense Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				140	0100	0101	001	101
1		2	3	4	5	6	7	8	9	
Actual Expenditures 2009-2010		Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation		
Description	Code									
EXPENDITURES										
SALARIES-SET BY LAW	0101	245,006	250,400	0	0	250,400	0	250,400	250,400	
SALARIES CLASSIFIED	0103	352,222	354,935	22,000	0	376,935	0	376,935	376,935	
SALARIES OTHER	0104	0	0	0	0	0	0	0	0	
EMPLOYER PD BENEFITS	0105	200,208	257,556	6,040	0	263,596	0	263,596	263,596	
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0	
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0	
PERSONAL SERVICES	0100	797,436	862,891	28,040	0	890,931	0	890,931	890,931	
EQUIPMENT REP & MNTC	0202	282	2,400	0	0	2,400	0	2,400	2,400	
UTILITIES	0203	461	800	0	0	800	0	800	800	
COMMUNICATION	0204	267	6,000	0	0	6,000	0	6,000	6,000	
DUES-LICENSES-REGIST	0207	175	4,500	0	0	4,500	0	4,500	4,500	
MISCELLANEOUS	0210	0	0	0	0	0	0	0	0	
TRAVEL IN STATE	0221	8,257	10,320	0	0	10,320	0	10,320	10,320	
TRAVEL OUT OF STATE	0222	0	1,500	0	0	1,500	0	1,500	1,500	
OFFICE SUPPL-PRINTING	0231	3,075	7,420	0	0	7,420	0	7,420	7,420	
EDUCA-RECREATNL SUPP	0236	2,958	3,500	0	0	3,500	0	3,500	3,500	
SOFT GOODS&HOUSEKPNG	0237	0	900	0	0	900	0	900	900	
OFFICE EQUIP-FURNISH	0241	3,953	0	0	0	0	0	0	0	
DP REPRODUCT OTHER EQUI	0242	0	0	0	0	0	0	0	0	
EQUIPMENT RENTAL	0252	0	1,360	0	0	1,360	0	1,360	1,360	
INSURANCE-BOND PREMS	0254	240	0	0	0	0	0	0	0	
MNT EXTERNAL	0292	0	0	0	0	0	0	0	0	
SUPPORTIVE SERVICES	0200	19,668	38,700	0	0	38,700	0	38,700	38,700	
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0	
TELECOMMUNICATIONS	0420	0	0	0	0	0	0	0	0	
EQUIPMENT SERVICE CENTER	0430	480	480	0	0	480	0	480	480	
CENT. SERV./DATA SERV.	0400	480	480	0	0	480	0	480	480	
PROFESSIONAL FEES	0901	160	7,500	0	0	7,500	4,500	12,000	12,000	
CONTRACTUAL TRAVEL	0905	0	0	0	0	0	0	0	0	
CONTRACTUAL SERVICES	0900	160	7,500	0	0	7,500	4,500	12,000	12,000	
EXPENDITURE TOTALS		817,744	909,571	28,040	0	937,611	4,500	942,111	942,111	
MEANS OF FUNDING										
GENERAL FUND	1001	817,744	909,571	28,040	0	937,611	4,500	942,111	942,111	
GENERAL FUND	G	817,744	909,571	28,040	0	937,611	4,500	942,111	942,111	
TOTAL FUNDING		817,744	909,571	28,040	0	937,611	4,500	942,111	942,111	
AUTHORIZED EMPLOYEES										
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4	
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0	
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4	



STATE OF WYOMING

2013-2014

BIENNIUM BUDGET REQUEST

JUDICIAL DISTRICT 9C 141

Agency Name and Number

Submitted by:

Signature

Name

Title

Person(s) responsible for the preparation of this budget

2013-2014 Biennium

B - AGENCY SUMMARY

Agency Name: JUDICIAL DISTRICT 9-C						Agency Number: 141		
1	2	3	4	5	6	7	8	9
Description	Actual Expenditures 2009-2010	Base Budget	Adjustment to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judge's Budget Comm. Recommendation
ADMINISTRATION 0100	628,665	916,522	22,739	0	939,261	48,500	987,761	987,761
TOTAL BY EXPENSE ORGS	628,665	916,522	22,739	0	939,261	48,500	987,761	987,761
PERSONAL SERVICES 0100	584,693	874,362	22,739	0	897,101	0	897,101	897,101
SUPPORTIVE SERVICES 0200	41,986	31,700	0	0	31,700	44,000	75,700	75,700
CENT.SERV./DATA SERV. 0400	1,652	2,860	0	0	2,860	0	2,860	2,860
CONTRACTUAL SERVICES 0900	334	7,600	0	0	7,600	4,500	12,100	12,100
TOTAL BY OBJECT SERIES	628,665	916,522	22,739	0	939,261	48,500	987,761	987,761
GENERAL FUND G	628,665	916,522	22,739	0	939,261	48,500	987,761	987,761
TOTAL BY FUNDS	628,665	916,522	22,739	0	939,261	48,500	987,761	987,761
FULL TIME EMPLOYEE COUNT	0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT	0	0	0	0	0	0	0	0
TOTAL AUTHORIZED EMPLOYEES	0	4	0	0	4	0	4	4

Agency Name: Judicial District 9C (Pinedale)	Agency Number: 141
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXPENSE ORGANIZATION OVERVIEW

(a) The Ninth Judicial District consists of Fremont, Sublette and Teton Counties. (W.S. 5-3-101) The Ninth Judicial District is allowed three judges (W.S. 5-3-102).

The district courts are the only courts of general jurisdiction in Wyoming. They have original jurisdiction in all cases at law and in equity, in criminal felony cases, matters of probate, and all other proceedings, which are not exclusively vested elsewhere. They have power of naturalization; appellate jurisdiction from justice, county and police courts; power to issue writs of mandamus, quo warranto, review, certiorari, prohibition, injunction, and habeas corpus. (Wyoming Constitution, Article 5, Section 10) The district judges are judges of the juvenile courts. (W.S. 5-8-101, 1020) They have many other miscellaneous duties; such miscellaneous duties include dealing with incompetency (including alcoholism), voluntary and involuntary hospitalization proceedings, exceptions to marriage requirements, enforcement of child support, child custody, and child protection matters.

(b) It is important to note that the court business is quite different in each county and each district -- on account of population and distance differences, tax resource differences, political characteristics, and a myriad of community-based differences. The Ninth Judicial District serves approximately 60,000 citizens

(c) The basic costs incurred by Judicial District 9C and generally covered by the standard budget are not unique. All of our costs are administrative: including personnel, day to day office expenses, travel and education expenses, fees for transcripts (pursuant to 5-3-410), and normal office equipment.

BASE BUDGET REQUEST NARRATIVE

100 Series – Personal Services: The 100 series funds are used to provide for a judge, judicial assistant, and court reporter. These funds also provide payment of transcription fees to the court reporter and benefits for all court employees. Adjustments reflect changes in personnel, the increased contribution to the state retirement plan and health insurance plan.

200 Series – Supportive Services: The 200 series funds are used to cover the necessary operating costs for judicial services in Sublette County.

400 Series – Central Services: The 400 series funds are used to provide hardware/software support from the Department of Administration and Information.

900 Series – Contractual Services: Funds in the 900 series are used to pay for a contract court reporter in the event the full-time court reporter is not available and for a court commissioner, if necessary.

Total Standard Budget Request \$939,261

Agency Name: Judicial District 9C (Pinedale)	Agency Number: 141
Approp. Org. Name: Administration	Division Number: 0100
Expense Org. Name: Administration	Unit Number: 0101

EXCEPTION BUDGET REQUEST

\$12,000 – Permanently Assigned Vehicle 0223: An additional \$12,000 is being requested for the purpose of maintenance of a permanently-assigned vehicle. In the prior fiscal year, the Judge in this district was reimbursed approximately \$6,000 for mileage. The annual cost for monthly maintenance from Motor Vehicle Management Services for 2013 will be approximately \$5,800 (\$488/month for 12 months). Furthermore, it is anticipated that the travel required for this Judge will increase in the next several years. As such, it is more economical for the Judge to have a state vehicle than be paid mileage for a personal vehicle.

\$5,000 – Office Supplies-Printing 0231: We are requesting an additional \$5,000 to cover the increased cost of office supplies, in particular copier toner cartridges.

\$27,000 – Permanent Vehicle Purchase 0243: We are requesting \$27,000 for a vehicle to be used by the judge and his staff for travel, as discussed above. This is a ONE-TIME REQUEST.

\$4,500 – Professional Fees 0901: We are requesting \$2,250 per year to cover the cost of interpreters in order to facilitate compliance with the Supreme Court of Wyoming Language Interpreters Policy.

Total Exception Budget Request \$ 48,500

Total Agency Budget Request \$987,761

Agency Name: JUDICIAL DISTRICT 9-C		Wyoming On-Line Financial System Code							
Approp. Org. Name: ADMINISTRATION		AGY 141		DIVISION 0100		UNIT 0101		FUND 001	
Expense Org. Name: ADMINISTRATION		Ch. 17 Base to Standard Reconciliation				APPR UNIT 101			
1	2	3	4	5	6	7	8	9	
Description	Code	Actual Expenditures 2009-2010	Base Budget	Adjustments to Base	Budget Reductions	Standard Budget Col. 3+4+5	Exception Request	Total Agency Request	District Judges Budget Comm. Recommendation
EXPENDITURES									
SALARIES-SET BY LAW	0101	210,262	250,400	0	0	250,400	0	250,400	250,400
SALARIES CLASSIFIED	0103	216,330	349,652	8,400	0	358,052	0	358,052	358,052
SALARIES OTHER	0104	0	0	0	0	0	0	0	0
EMPLOYER PD BENEFITS	0105	158,101	274,310	14,339	0	288,649	0	288,649	288,649
EXTERNAL COST ADJ - SALARIES	0198	0	0	0	0	0	0	0	0
EXTERNAL COST ADJ - BENEFITS	0199	0	0	0	0	0	0	0	0
PERSONAL SERVICES	0100	584,693	874,362	22,739	0	897,101	0	897,101	897,101
EQUIPMENT REP & MNTC	0202	0	2,700	0	0	2,700	0	2,700	2,700
UTILITIES	0203	5,316	0	0	0	0	0	0	0
COMMUNICATION	0204	768	6,500	0	0	6,500	0	6,500	6,500
DUES-LICENSES-REGIST	0207	1,870	1,500	0	0	1,500	0	1,500	1,500
TRAVEL IN STATE	0221	11,844	5,000	0	0	5,000	0	5,000	5,000
TRAVEL OUT OF STATE	0222	2,231	3,500	0	0	3,500	0	3,500	3,500
PERM ASSIGNED VEHICLE	0223	0	0	0	0	0	12,000	12,000	12,000
OFFICE SUPPL-PRINTING	0231	7,820	8,500	0	0	8,500	5,000	13,500	13,500
EDUCA-RECREATNL SUPP	0236	2,290	4,000	0	0	4,000	0	4,000	4,000
SOFT GOODS&HOUSEKPNG	0237	424	0	0	0	0	0	0	0
OTH REPAIR-MAINT SUP	0239	0	0	0	0	0	0	0	0
OFFICE EQUIP-FURNISH	0241	619	0	0	0	0	0	0	0
DP REPRODUCT OTHER EQUI	0242	8,804	0	0	0	0	0	0	0
PERM VEHICLE PURCHASE	0243	0	0	0	0	0	27,000	27,000	27,000
EQUIPMENT RENTAL	0252	0	0	0	0	0	0	0	0
MNT EXTERNAL	0292	0	0	0	0	0	0	0	0
SUPPORTIVE SERVICES	0200	41,986	31,700	0	0	31,700	44,000	75,700	75,700
CENTRAL-SER DATA-SER	0410	0	0	0	0	0	0	0	0
TELECOMMUNICATIONS	0420	1,652	2,500	0	0	2,500	0	2,500	2,500
EQUIPMENT SERVICE CENTER	0430	0	360	0	0	360	0	360	360
CENT. SERV./DATA SERV.	0400	1,652	2,860	0	0	2,860	0	2,860	2,860
PROFESSIONAL FEES	0901	334	7,600	0	0	7,600	4,500	12,100	16,600
SPECIAL PROJ & SVCS	0903	0	0	0	0	0	0	0	0
CONTRACTUAL SERVICES	0900	334	7,600	0	0	7,600	4,500	12,100	16,600
EXPENDITURE TOTALS		628,665	916,522	22,739	0	939,261	48,500	987,761	987,761
MEANS OF FUNDING									
GENERAL FUND	1001	628,665	916,522	22,739	0	939,261	48,500	987,761	987,761
GENERAL FUND	G	628,665	916,522	22,739	0	939,261	48,500	987,761	987,761
TOTAL FUNDING		628,665	916,522	22,739	0	939,261	48,500	987,761	987,761
AUTHORIZED EMPLOYEES									
FULL TIME EMPLOYEE COUNT		0	4	0	0	4	0	4	4
PART TIME EMPLOYEE COUNT		0	0	0	0	0	0	0	0
AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4
TOTAL AUTHORIZED EMPLOYEES		0	4	0	0	4	0	4	4

State of Wyoming

Expense Organization Budget Request

Judicial Branch